Santa Barbara County Office of Ed

English Learner Advisory Committee (ELAC)



Kern County Superintendent of Schools
Office of Mary C. Barlow ...advocates for children



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Today's Objectives

01 Describe the **function and composition** of ELAC

02 Describe the **legal requirements** of ELAC

03 **Share ideas** for stakeholder engagement and assessment of ELAC

FPM Findings

20-21
CA Most Frequent Findings

EL 14 English Language Development
EL 10 Reclassification
EL 15 Access to Instructional Program
EL 01 ELAC/DELAC
EL 7 Supplement Not Supplant

Region 8:
Santa Barbara County
Potential for Review
23-24

21-22
CA Most Frequent Findings

EL 01 ELAC/DELAC
EL 15 Access to Instructional Program
EL 14 English Language Development
EL 10 Reclassification
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Laws & Regulations

English Learner
2022–23 Program Instrument
California Department of Education
May 2022

I. Involvement

EL 01: English Learner Advisory Committee (ELAC)

1.0 A school site with 21 or more English learners (ELs) must have a functioning ELAC that meets the following requirements:

(a) Parent members are elected by parents or guardians of ELs.

(b) Parents of ELs constitute at least the same percentage of the committee membership as their children represent of the student body.

(c) The ELAC shall be responsible for assisting in the development of the schoolwide needs assessment and ways to make parents aware of the importance of regular school attendance.

(d) The ELAC shall advise the principal and staff in the development of a site plan for ELs and submit the plan to the school site council for consideration for inclusion in the School Plan for Student Achievement (SPSA).

(e) The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities.

(California *Education Code* [*EC*] sections 52176[b], 62002.5; Title 5, *California Code of Regulations* [5 *CCR*] Section 11308)

1.1 A school may designate an existing school-level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC, if the advisory body meets the criteria in paragraph "b", above. (*EC* Section 52176[b]; 5 *CCR* Section 11308[d])



3 Dimensions

1.0 A school site with **21** or more English learners (ELs) must have a functioning ELAC

1.1 A school **may designate** an existing school-level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC, if the advisory body meets the criteria in paragraph “b”, above.

1.2 Each ELAC has the opportunity to **elect at least one member** to the District English Learner Advisory Committee (DELAC) or participants in a proportionate regional representation scheme when there are 31 or more ELACs in the local educational agency (LEA)

EL 1.0 A school site with **21 or more** English learners (ELs) must have a functioning English Learner Advisory Committee (ELAC).

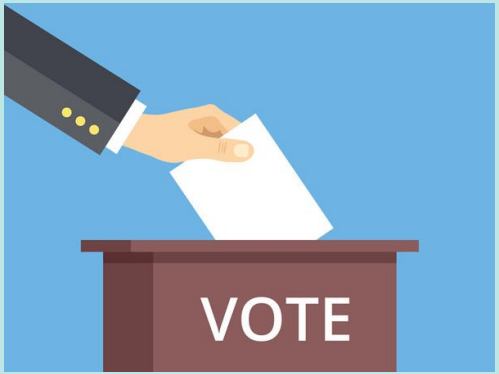
Education Code 52176 (b)



EL 1.0 (a) Elections

Parent members are elected by parents or guardians of English learners.

CCR 11308 (b)

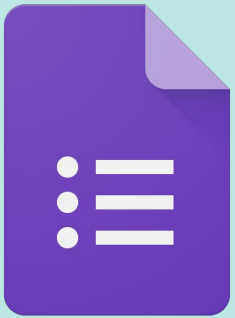


ELAC Elections

1. Notify all parents of the election.
2. Allow parents opportunity to nominate.
3. Give ballots to parents of ELs.
4. Determine size and make-up of committee.

ELAC Election: Ways to Nominate

1. Send a message
2. Send out a letter
3. Send a Google Form



Google Forms

ELAC Elections

1. Count the votes.
    a. Determine how many member seats must be filled by parents of English Learners based on the percentage of English Learners at the school. Verify which parents on the ballot are parents of ELs.
    b. Rank the nominees from the highest number of votes to the lowest.
    c. EL parent seats will be filled first from the ranked order, then fill the remainder of the seats from the ranked order that are not parents of ELs
2. In the event that there are not enough nominees to fill all member positions, after the election, the administrator may appoint non-parents to the remaining seats, as long as the minimum percentage of EL parent members has been met. This should only be done after a thorough election process has taken place. Another election will need to be held if the minimum number of EL parents is not met.

EL 1.0 (b) ELAC Composition

Parents of ELs constitute at least the **same percentage** of the committee membership as their children represent of the student body.

Education Code 52176 (b)



ELAC Composition

The percentage of parents of English learners in the ELAC must be at least equal to the percentage of English learners in the school. *Education Code 52176 (b)*

School	Total EL Population	Total number of ELAC members	Required # of parents of ELs
School A	25%	10	**3**
School B	80%	15	
School C	15%	10	
School D	50%	30	



ELAC Members X EL Population = Required EL Parents

EL 1.0 (c) Schoolwide Needs Assessment

The ELAC shall be responsible for assisting in the development of the

schoolwide needs assessment and ways to make parents aware of the

importance of regular school attendance.

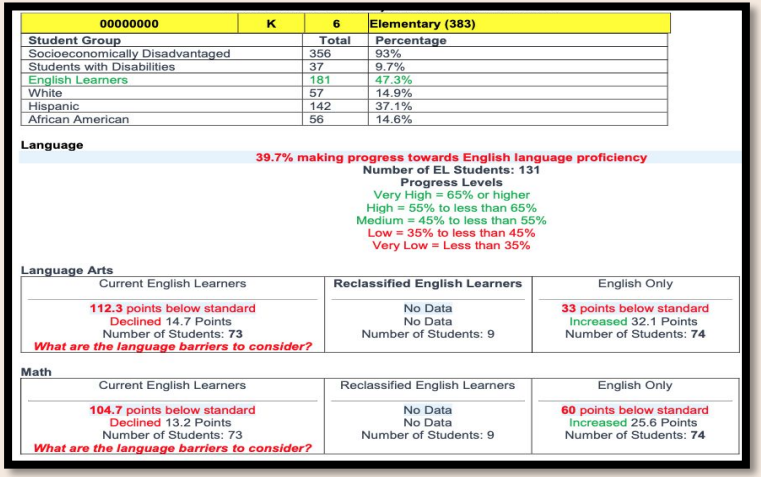




Needs Assessment

Consider:

- using data to inform needs asking stakeholders for
- input...document all communication
- Evaluation of EL Program (sample)



00000000	K	6	Elementary (383)
Student Group		**Total**	**Percentage**
Socioeconomically Disadvantaged		356	93%
Students with Disabilities		37	9.7%
English Learners		181	47.3%
White		57	14.9%
Hispanic		142	37.1%
African American		56	14.6%

Language

39.7% making progress towards English language proficiency
Number of EL Students: 131
Progress Levels
Very High = 65% or higher
High = 55% to less than 65%
Medium = 45% to less than 55%
Low = 35% to less than 45%
Very Low = Less than 35%

Language Arts

Current English Learners	Reclassified English Learners	English Only
112.3 points below standard Declined 14.7 Points Number of Students: **73** ***What are the language barriers to consider?***	No Data No Data Number of Students: 9	**33** points below standard Increased 32.1 Points Number of Students: **74**

Math

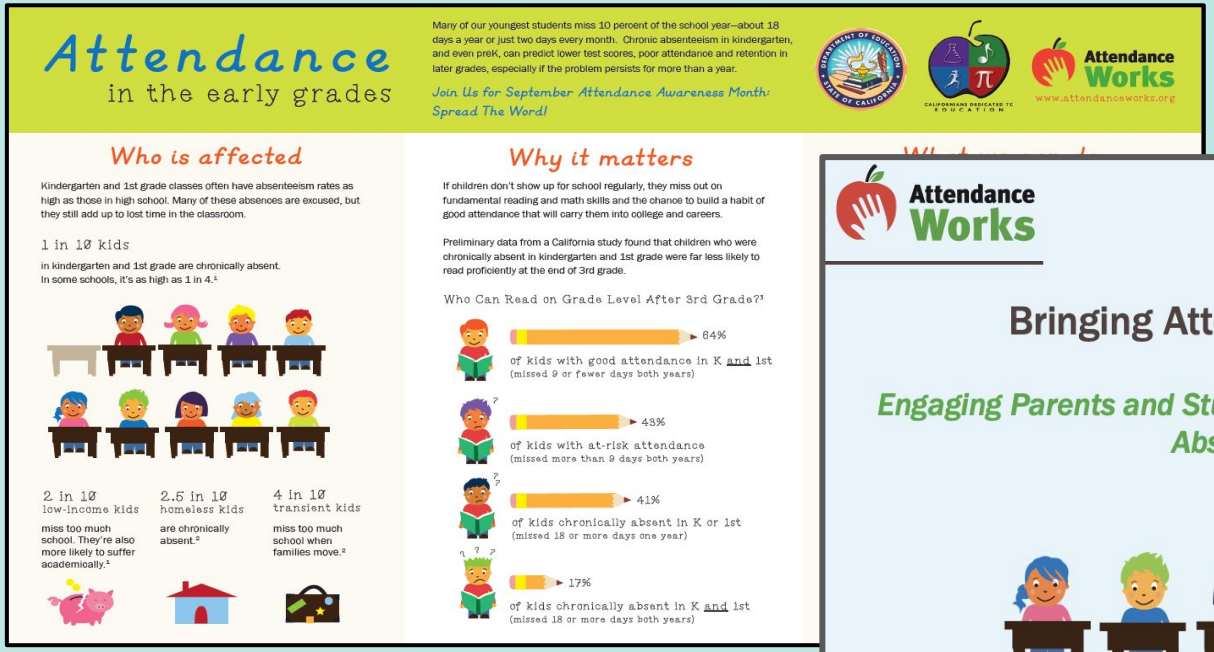
Current English Learners	Reclassified English Learners	English Only
104.7 points below standard Declined 13.2 Points Number of Students: 73 ***What are the language barriers to consider?***	No Data No Data Number of Students: 9	**60** points below standard Increased 25.6 Points Number of Students: **74**

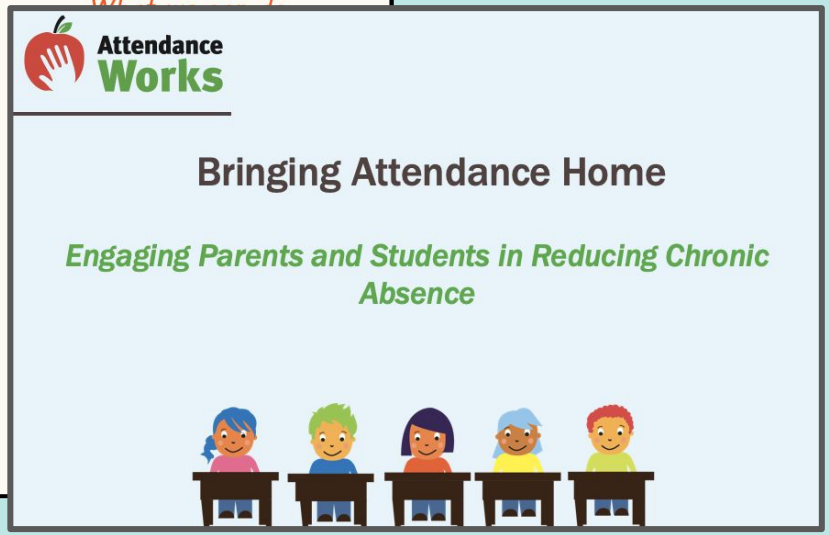
Sample Needs Assessment

Sample Needs Assessment

EL 1.0 (c) Making Parents Aware of Regular School Attendance

The ELAC is responsible for assisting the school in ways to make parents aware of the importance of regular school attendance. *Education Code 52176 (2c)*





EL 1.0 (d) School Plan for Student Achievement

The ELAC shall **advise** the principal and staff in the development of a site plan for English Learners and submit the plan to the school site council for consideration for inclusion in the School Plan for Student Achievement (SPSA).
Education Code 52176 (c)



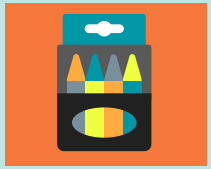
School Plan for Student Achievement

Things to Consider:

- How might the SPSA template be confusing?
- What data can we share?
- How can you best share your SPSA with stakeholders?



School Plan for Student Achievement



Reclassification Rates



Standards mastery on state or local assessments

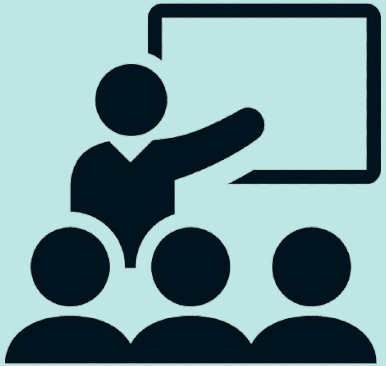


Progress on the ELPAC

EL 1.0 (e) Training for ELAC Members

ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities.

CCR 11308 (d)



Training Ideas

Provide a *Needs Assessment Survey* as to the type of training members might want.

Other Ideas:
Greene Act
Robert's Rules





Let's Talk Training

What training have you found most helpful in preparing your parents in fulfilling their requirements?





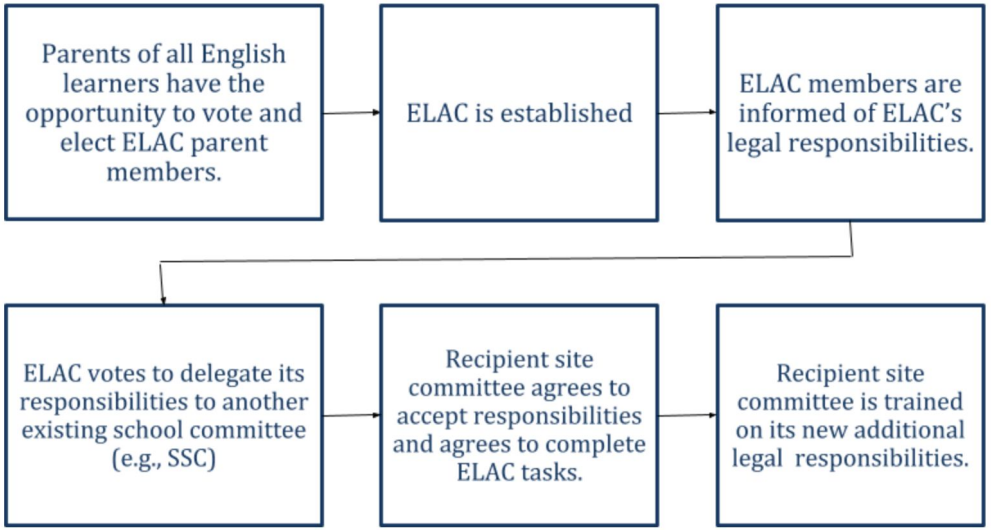




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(EC Section 52176[b]; 5 CCR Section 11308[d])

Delegating the ELACs Role and Responsibilities



The school may designate an existing school level advisory committee to fulfill the legal responsibilities of ELAC under certain conditions.

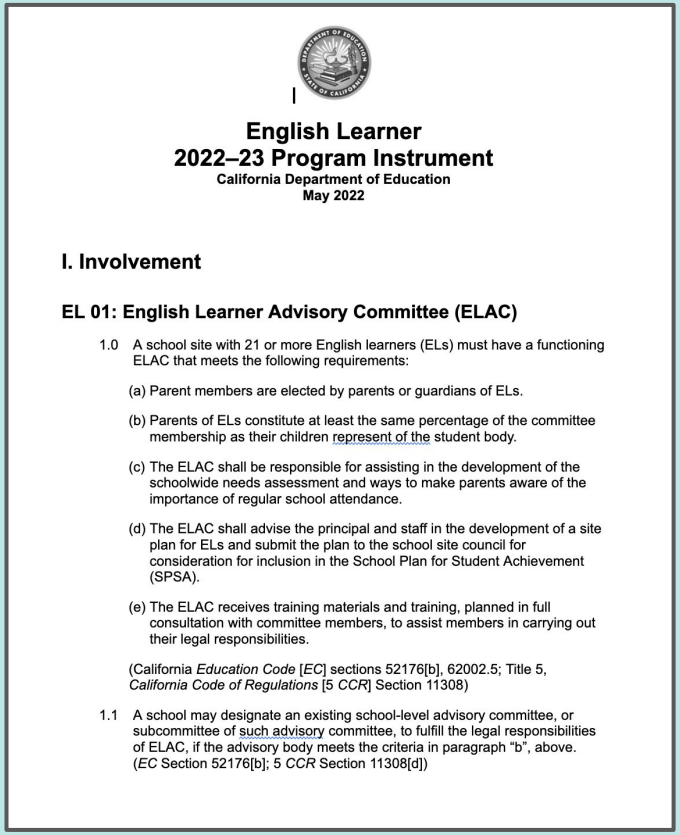
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Evidence Requests

- Current & previous year:
  - Member rosters
  - Roles
  - Meeting agendas
  - Attendance records
  - Minutes
  - Minutes which include input for the SPSA
  - Needs assessment
  - Training materials



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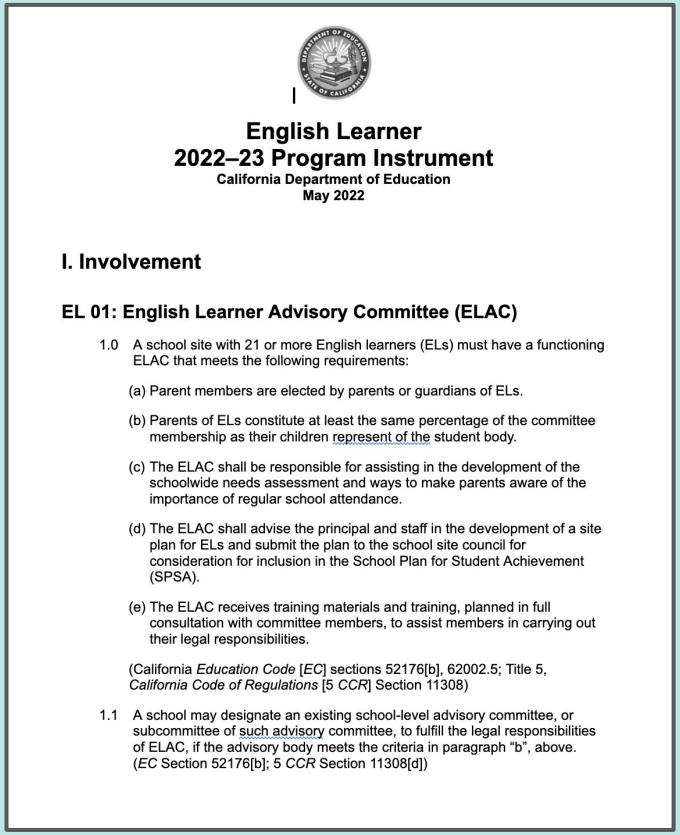
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By Laws

- Discretion of the District
- Usually where position for offices is determined



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Let's Talk ELAC

- What has been most successful in engaging stakeholders?

- What might you implement to have your ELAC committee members provide the most effective feedback as it pertains to English learner needs?



Resources...

- ELAC Handbook
- ELAC Timeline
- ELAC Nomination Letter
- ELAC Agenda
- ELAC/DELAC Bylaws
- ELAC Parent Needs Assessment English
- ELAC Parent Needs Assessment Spanish



Please Complete the Survey





https://survey-manager.kern.org/instructional-services