

PERSONNEL – Series 4000

4400 THE MERIT SYSTEM

4490 WAGE AND SALARY PROVISIONS

4491 APPLICATION OF SALARY SCHEDULES

4491.6 Placement Upon Reemployment or After Leave of Absence

- A. Upon reemployment or return from unpaid leave of absence, an employee shall be placed on the same step of the range for the class which he/she had achieved prior to taking the leave, including any change in rate or range applicable to the employee's class. Step advancement within the range shall be granted when:
1. The time required for step advancement has elapsed and the employee has met the requirements for advancement on the salary range by having worked the required assignment for the position; or
 2. The law and/or these rules provide that credit for advancement shall accrue during such leave(s) of absence.
- B. Credit for step advancement shall accrue during leaves of absence for military service, or to serve in limited-term or out-of-class assignments within the County Education Office and any paid leaves of absence (for example, industrial accident or illness leave).

Reference:

Education Code Sections 45162 and 45260-45261

Date Approved: January 12, 1976
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