4491.6 Placement Upon Reemployment or After Leave of Absence

A. Upon reemployment or return from unpaid leave of absence, an employee shall be placed on the same step of the range for the class which he/she had achieved prior to taking the leave, including any change in rate or range applicable to the employee's class. Step advancement within the range shall be granted when:

1. The time required for step advancement has elapsed and the employee has met the requirements for advancement on the salary range by having worked the required assignment for the position; or

2. The law and/or these rules provide that credit for advancement shall accrue during such leave(s) of absence.

B. Credit for step advancement shall accrue during leaves of absence for military service, or to serve in limited-term or out-of-class assignments within the County Education Office and any paid leaves of absence (for example, industrial accident or illness leave).

Reference:
Education Code Sections 45162 and 45260-45261