PERSONNEL – Series 4000

4400 THE MERIT SYSTEM

4490 WAGE AND SALARY PROVISIONS

4491 APPLICATION OF SALARY SCHEDULES

4491.3 Accelerated Salary Advancement

A. Notwithstanding any other provisions of these rules, if a permanent employee demonstrates exceptional ability and proficiency in performance of his/her assigned duties, his/her salary may be advanced to the next higher step on the salary range prior to the normal step advancement date as established in Section 4491.2. This accelerated salary advancement will be made upon the written recommendation of the program manager, approval of the Superintendent or designee, and verification by the Director, Human Resources.

B. The effective date of the accelerated salary advancement shall be the first of the month following the approval and shall become the employee’s new anniversary date for purposes of salary step advancement.

Reference:
Education Code Sections 45260-45261

Date Approved: January 12, 1976
Date(s) Revised: March 31, 1994
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