

Personnel – Series 4000

4400 The Merit System

4440 Application and Examination

4442 Examination

4442.3 Written Examinations

- A. The written examination for a classification may cover any subject matter appropriate to the duties of positions within the classification including testing of skills, knowledge, and abilities. The Director, Human Resources shall determine the passing score and assign relative weight percentage scores.
- B. Competitors in any written test must take the test on the prescribed date. Copies of the questions in a test shall not be made by competitors or other unauthorized persons. Where written tests are required, they shall be so managed that none of the test papers will disclose the name of any competitor until all papers of all competitors in any given examination shall have been scored.
- C. Any competitor in any examination who places any identifying mark upon his test papers (other than the identifying mark prescribed at the time of the examination) or makes any attempt to disclose to others the identify of his papers prior to the completion of the examination may be disqualified under the procedures of Rule Number 4441.5

Reference:

Education Code Sections 45260-45261 and 45272-45273)

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