

Personnel – Series 4000

4400 The Merit System

4440 Application and Examination

4442 Examination

4442.2 Admission to Examinations

- A. Competitive examinations for positions in the Classified Service shall be open to all applicants who meet the minimum qualifications and who are not disqualified as provided in Rule Number 4441.5, except that examinations may be restricted to promotional candidates.
- B. Examinations shall, where practicable, be limited to promotional applicants. When no promotional field or competition exists or when there is doubt of its adequacy, an open examination or simultaneous open and promotional examination may be administered. Promotional examinations shall be restricted to permanent employees of the County Education Office who meet the prescribed qualifications of the classification.
- C. The job announcement bulletin shall state to whom the field of competition is limited. The Director, Human Resources shall be responsible for determining, subject to these rules, the field of competition.
- D. Each applicant whose application has been approved shall be notified a reasonable time in advance of the time, date and place of examination(s).

Reference:

Education Code Sections 45260-45261 and 45272-45273)

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