

Personnel – Series 4000

4400 The Merit System

4420 The Personnel Commission

4423 Meetings

4423.5 Closed Sessions

- A. A closed session may be conducted only during a regular or special meeting of the Commission that has been called with proper notification. The Commission may hold closed sessions to consider the appointment, employment, employee performance evaluation, or discipline/dismissal/release in connection with any classified employee or to hear complaints or charges brought against such employee, or for any other purposes as may be authorized by law.
- B. The Commission is not required or authorized to give names or other information which might constitute an invasion of privacy or otherwise unnecessarily divulge protected facts and information for which the closed session is being held. However, as a condition of holding a closed session on the complaint, formal charges, or a disciplinary matter, the affected employee shall be notified of his/her right to a public hearing rather than a closed session.
- C. The Commission shall publicly report, in the public portion of the meeting in which the closed session is being held or at its next public meeting, any action taken by the Commission in closed session, specifying the individual votes of each Commissioner.

Reference:

Government Code Sections 54954.5

Approved:
Revised:

September 15, 1975
April 29, 1982
August 31, 1992
May 22, 2014