MINUTES

GENERAL FUNCTIONS

1. Call to Order
   Gary Pickavet called the meeting to order at 12:33 p.m.

2. Roll Call
   Members Present
   Gary Pickavet, Chair
   Carmen Jaramillo, Vice Chair
   Mike Ostini, Commissioner

3. Pledge of Allegiance
   Carmen Jaramillo led the Pledge of Allegiance while Mike Ostini held up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Guests
   Staff present:
   Mari Baptista, Assistant Superintendent, Human Resources
   Amy Ramos, Director, Human Resources
   Tracie Cordero, Classified Human Resources Specialist
   Erika Fox-Benito, Classified Human Resources Technician
6. **Public Comment** — None

7. **Approval of Minutes of Meeting Held March 25, 2021**
   
   MOVED: Mike Ostini  
   SECONDED: Carmen Jaramillo  
   VOTE: 3-0

8. **Communications** — None

9. **Informational Items**
   
   a. **Media Releases/Columns**  
      An op-ed titled “Stop Asian Hate” was made available from the County Superintendent of Schools.

   b. **Legislative Update**  
      The Director reviewed for the Commission SB 229, which would require the State Department of Education to provide up to $500 million in grants each year for mental health services for students affected by school closures and distance learning requirements resulting from the COVID-19 pandemic.

**REGULAR BUSINESS**

10. **Informational Items**
   
   a. **List of New Positions** — None

   b. **Classified Personnel Report dated May 6, 2021**

   c. **Position Announcements**

11. **Action Items**
   
   a. **Ratification of Eligibility Lists**
      
      i. Educational Interpreter, American Sign Language (Dual – North)

      ii. Program Associate (Dual – South)

      iii. Vocational Assistant (Dual – North)

      MOVED: Carmen Jaramillo  
      SECONDED: Mike Ostini  
      VOTE: 3-0

   b. **Classification of Positions** — None

   c. **Job Descriptions** — None
UNFINISHED BUSINESS — None

NEW BUSINESS

12. Quarterly Review of Personnel Commission Budget

The Director, Human Resources reviewed expenditures through the third quarter of the 2020-21 fiscal year, from January 1, 2021 through March 31, 2021. This was an information item.


This was an information item.

REPORTS

14. PERSONNEL COMMISSIONER REPORTS

The Commissioners had no PC-related items to report.

15. DIRECTOR, HUMAN RESOURCES REPORT

The Director reported that she and Erika Fox-Benito had participated in the Job Readiness orientation that Partners in Education provides for high school students who are going to be placed in internships with local employers. The goal of the session was to ensure that student interns are aware of their rights as employees and what to do if they encounter challenges in the workplace that they're not sure how to handle.

The Director also reported that she has been participating on a Cabinet subcommittee on diversity, equity, and inclusion led by the Superintendent. Currently, the group is defining its goals for diversity, equity, and inclusion and determining what model or approach might be used for this work, as well as the professional facilitators who may be engaged to support the effort.

The Director reported that negotiations with CSEA had begun. They are going well, and SBCEO appreciates our collaborative partnership with CSEA.

16. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report from CSEA.

CLOSED SESSION — None
ADJOURNMENT

There being no further business, the meeting was adjourned at 1:20 p.m. The next regularly scheduled meeting will be held on May 27, 2021 at 12:30 p.m. by videoconference.

Amy R. Ramos  
Director, Human Resources  
Secretary to the Personnel Commission

Gary Pickavet  
Chair, Personnel Commission