



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING

November 19, 2020 – 12:30 p.m.

LOCATION

As authorized by Governor Newsom's Executive Order N-29-20 effective March 17, 2020 suspending the Brown Act requirement that members of the public be allowed to attend a public meeting in person and establishing new requirements for conduct of telephonic or electronic meetings, the meeting was conducted by videoconference only, with members of the public instructed to contact the Director, Human Resources to obtain login credentials if they wished to attend.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Mike Ostini called the meeting to order at 12:30 p.m.

2. Roll Call

Members Present

Mike Ostini, Chair
Gary Pickavet, Commissioner
Carmen Jaramillo, Commissioner

3. Pledge of Allegiance

Mike Ostini led the Pledge of Allegiance while holding up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Guests

Staff present:

Dr. Susan Salcido, County Superintendent of Schools
Mari Minjarez Baptista, Assistant Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Tom Heiduk, Manager, Credentials Services
Tracie Cordero, Classified Human Resources Specialist
Erika Fox-Benito, Classified Human Resources Technician

Mark Moore, CSEA Field Representative

6. Public Comment — None

No members of the public contacted the Director, Human Resources requesting login credentials for the meeting.

7. Approval of Minutes of Meeting Held October 22, 2020

MOVED: Carmen Jaramillo SECONDED: Gary Pickavet VOTE: 3-0

8. Communications — None

9. Informational Items

a. Media Release/Column

This was made available from the County Superintendent of Schools.

b. Legislative Update

The Director, Human Resources explained the impact on schools of Santa Barbara County's move back into the purple tier of COVID transmission rates.

REGULAR BUSINESS

10. Informational Items

a. List of New Positions

b. Classified Personnel Report dated December 11, 2020

c. Position Announcements

11. Action Items

a. Ratification of Eligibility Lists

- i. School District Financial Advisor (Dual – South)
- ii. School Occupational Therapist (Dual – South)
- iii. Student Information Specialist (Dual – North)

MOVED: Gary Pickavet SECONDED: Carmen Jaramillo VOTE: 3-0

b. Classification of Positions — None

c. Job Descriptions — None

UNFINISHED BUSINESS

12. Revision of Merit System Rules – Presented for Subsequent Reading (Attachments)

a. 4461.2 Rights of Probationary Employees

b. 4465.1 Procedure Regarding Layoff or Reduction

c. 4465.2 Rights of Employees Laid Off or Reduced for Lack of Work or Lack of Funds

After a discussion, a motion was made to approve revised Rules 4461.2 and 4465.2 and to defer approval of revised Rule 4465.1 to the Commission's next meeting to allow time for additional research and further revision.

MOVED: Carmen Jaramillo

SECONDED: Gary Pickavet

VOTE: 3-0

13. Personnel Commission Annual Report, 2019-20 (Final Version)

The final version of the annual report was presented as an informational item. The Director also made a presentation highlighting some of the data from the report.

NEW BUSINESS

14. Public Hearing — time certain 1:00 p.m.

A public hearing was conducted in accordance with State Board of Education requirements for consideration of SBCEO's waiver request for Educational Interpreter, American Sign Language. SBCEO has two employees who are working as Educational Interpreters, American Sign Language under state waivers because they have not yet passed the qualifying exam. As part of the waiver conditions, the employees are receiving mentoring from employees in the classification who are certified. The waiver application process requires a public hearing, as well as concurrence from the Board or Superintendent and from the bargaining unit representative. No members of the public attended the hearing, which concluded at 1:03 p.m.

REPORTS**15. PERSONNEL COMMISSIONER REPORTS**

Commissioner Pickavet noted the recent closure of schools in New York City and stated he was glad about the recent positive news regarding vaccines; he wished all a happy Thanksgiving. Commissioners Ostini and Jaramillo had no Commission-related items to report.

16. DIRECTOR, HUMAN RESOURCES REPORT

The Director invited the Commissioners to attend the December Board meeting, at which Mike Ostini will be reappointed to a new term.

The Director also invited the Commissioners to attend a consolidated service awards ceremony that will take place at the February 4, 2021 Board meeting, and explained how the event will differ this year from previous years.

17. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

Mark Moore gave a recap of the election results for candidates and ballot measures supported by CSEA. He anticipates possible budget cuts to schools and is committed to supporting employees who may be impacted if those occur. He expressed hope for possible stimulus/COVID relief legislation at the federal level.

CLOSED SESSION — None

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:10 p.m. The next regularly scheduled meeting will be held on December 17, 2020 at 12:30 p.m. by videoconference.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Michael Ostini
Chair, Personnel Commission