



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING

August 25, 2022 – 12:30 p.m.

LOCATION

As authorized by Assembly Bill 361 allowing local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act, the meeting was conducted by videoconference only. Login information for the meeting was included in the publicly posted agenda for any members of the public who wished to attend.

DRAFT MINUTES

GENERAL FUNCTIONS

1. Call to Order

Carmen Jaramillo called the meeting to order at 12:30 p.m.

2. Roll Call

Members Present

Carmen Jaramillo, Chair

Mike Ostini, Vice Chair

Gary Pickavet, Commissioner

3. Pledge of Allegiance

Carmen Jaramillo led the Pledge of Allegiance while Mike Ostini held up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests

Staff present:

Amy Ramos, Director, Human Resources

Jill Stevens, Coordinator, Human Resources

Tracie Cordero, Classified Human Resources Specialist

Keila Mazariegos, Temporary Classified Human Resources Assistant

Olivia Carbajal-Esparza, CSEA

6. **Public Comment** — None

7. **Approval of Minutes of Regular Meeting Held July 28, 2022**

Approved as amended, with corrections to numbering

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

8. **Communications** — None

9. **Informational Items**

a. **Media Releases/Columns**

The County Superintendent of Schools issued a media release announcing that applications were being accepted to fill the seat representing Trustee Area 2 on the County Board of Education after the resignation of Dr. Peter MacDougall.

b. **Legislative Update**

The Director, Human Resources provided a brief summary of the revised CDPH COVID-19 guidance for schools for 22-23 school year. SBCEO's practices are already aligned with the updated guidance.

REGULAR BUSINESS

10. **Informational Items**

a. **List of New Positions**

b. **Classified Personnel Report dated September 1, 2022**

c. **Position Announcements**

11. Action Items**a. Ratification of Eligibility Lists**

- i. Child Care Assistant (Dual – North (Lompoc))
- ii. Child Care Services Technician (Dual – North)
- iii. Paraeducator (Open Continuous – South)
- iv. Paraeducator (Open Continuous – North)

Approved as amended (lists i.-iv. only)

MOVED: Mike Ostini

SECONDED: Gary Pickavet

VOTE: 3-0

b. Classification of Positions — None**c. Job Descriptions — None****UNFINISHED BUSINESS — None****NEW BUSINESS****12. Organization of the Personnel Commission**

There was a general discussion about process. Commissioner Pickavet stated that it had been an honor to serve with Commissioner Jaramillo and he looked forward to serving with her for another three years. Commissioner Ostini concurred.

13. Revision of Merit System Rule – Presented for First Reading

4443.1 Veterans' preference

The Director, Human Resources explained the aspects of the rule that the proposed revisions are intended to clarify and described the research she had done into how other comparable agencies administer veterans' preference points. A general discussion ensued regarding the language of the proposed revision, and the Commissioners provided feedback about some specific questions posed by the Director.

14. Consideration of Adoption of Resolution Recognizing a State of Emergency and Authorizing Teleconferenced Meetings

Pursuant to AB 361, the Personnel Commission adopted PC Resolution 2023-2 recognizing the ongoing state of emergency and authorizing teleconferenced PC meetings for a period of thirty (30) days.

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

REPORTS

15. PERSONNEL COMMISSIONER REPORTS

Commissioner Pickavet expressed his appreciation to the SBCEO staff who have been engaged in distributing at-home COVID tests to school districts.

Commissioner Ostini thanked the HR Department for everything it does. He noted that the recruiting challenges that SBCEO and districts are experiencing also extend to youth sports, where they are having difficulty finding people to officiate. He was recently interviewed on KSBY about the shortage of officials.

Commissioner Jaramillo reported that she would attend the Classified School Employees of the Year ceremony at the Board meeting on September 1.

16. DIRECTOR, HUMAN RESOURCES REPORT

The Director acknowledged Keila Mazariegos, a temporary staffer, for the help she'd been providing to the Classified HR team in keeping classified recruiting and hiring activity moving forward. She also expressed appreciation for Tracie Cordero and other HR staff who trained Keila on various aspects of her assignment.

The Director provided an update on the recruitment for Classified HR Analyst and requested a special meeting so that the Commissioners could participate in the interviews of the finalists; August 31 was agreed on for the special meeting.

The Director thanked Jill Stevens for her leadership in the implementation of our new applicant tracking system.

The Director reported that she had conducted a new employee orientation the previous day by Zoom and used the closed captioning feature for the first time because one of the attendees was an employee who is deaf. She noted that new technology can prove very helpful in creating a workplace that is inclusive and accessible to all.

The Director concluded by reporting that she would be attending a full-day virtual webinar on “Onboarding for Success” as part of the ongoing effort in HR to enhance our onboarding efforts for new employees and to provide useful guidance for departments in their own onboarding efforts.

17. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report from CSEA.

CLOSED SESSION — None

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:53 p.m. The next regularly scheduled meeting will be held on September 15, 2022 at 12:30 p.m., possibly by videoconference.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Carmen Jaramillo
Chair, Personnel Commission



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
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Santa Barbara, CA 93160-6307

SPECIAL MEETING

August 31, 2022 – 9:00 a.m.

LOCATION

Assembly Bill 361 allows local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act. In addition, Santa Barbara County Public Health officials have declared teleconferencing for public meetings “an effective and recommended social distancing measure.” Therefore, this special meeting on August 31, 2022 of the Personnel Commission was conducted by videoconference.

DRAFT MINUTES

GENERAL FUNCTIONS

1. Call to Order

Carmen Jaramillo called the meeting to order at 9:02 a.m.

2. Roll Call

Members Present

Carmen Jaramillo, Chair

Mike Ostini, Vice Chair

Gary Pickavet, Commissioner

3. Pledge of Allegiance

Mike Ostini led the Pledge of Allegiance while holding up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests

HR staff present:

Amy Ramos, Director, Human Resources

Mayra Medrano

6. Public Comment — None

CLOSED SESSION

The Commission went into closed session at 9:03 a.m. with the Director, Human Resources to interview two candidates for the position of Classified Human Resources Analyst. No action was taken. Closed session ended at 11:21 a.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:23 a.m. The next regularly scheduled meeting will be held on Thursday, September 15, 2022 at 12:30 p.m., likely by videoconference, pursuant to Assembly Bill 361.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Carmen Jaramillo
Chair, Personnel Commission

Santa Barbara County Board of Education

Classified Personnel Report

October 6, 2022

Appointments

Limited Term/Substitute

Berg, Michael September 9, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Clark, Dionysius August 23, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Pacheco, Maria August 19, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Petrosian, Kanakara September 8, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Read, Joseph August 23, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Santana, Rosalie September 8, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Santos, Martha August 15, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Tadayon, Mohammad August 26, 2022
Paraeducator • Special Education • Various Sites
• Hourly as needed

Probationary

Hernandez, Ana September 1, 2022
Paraeducator • Special Education • Arthur Hapgood Preschool
70% • 10 months

Tadayon, Mohammad September 12, 2022
Paraeducator • Special Education • Montecito Union School
81.25% • 10 months

Changes

Anniversary Increase

Carbajal, Silvia September 1, 2022
Paraeducator • Special Education • Infant Services, South/Valley
50% • 12 months

Cervantes, Juan September 1, 2022
Custodian • Internal Services • Operations South
100% • 12 months

Cuevas, Lucia September 1, 2022
Switchboard Operator/Receptionist - Bilingual • Human Resources • Human Resources Staff
100% • 12 months

Deines, Jenia September 1, 2022
Paraeducator • Special Education • Olga Reed Elementary
77.5% • 10 months

Garcia, Gwendolyn September 1, 2022
Certificated Human Resources Technician • Human Resources • Credentials Human Resources Staff
100% • 12 months

Kerrutt-Dent, Erin
Payroll Technician • Internal Services • Payroll
100% • 12 months
September 1, 2022

Nolasco, Priscilla
Office Assistant • Human Resources • Human Resources Staff
50% • 12 months
September 1, 2022

Ramos, Crystal
Clerical Translator • Special Education • Special Education Support Staff North
50% • 11 months
September 1, 2022

Rodriguez, Elizabeth
Paraeducator • Special Education • Vision Services
75% • 10 months
September 1, 2022

Differential - Add

Robles, Esther
Paraeducator • Special Education • Arellanes Junior High School
87.5% • 10 months
Specialized Health Care
August 23, 2022

Teran, Ruby
Paraeducator • Special Education • Olga Reed Elementary
77.5% • 10 months
Specialized Health Care
August 23, 2022

Teran, Ruby
Paraeducator • Special Education • Olga Reed Elementary
77.5% • 10 months
Specialized Health Care
August 26, 2022

Differential - Remove

Acheoual, Nancy
Paraeducator • Special Education • Robert Bruce Preschool
70% • 10 months
Specialized Health Care x 2
August 9, 2022

Ramirez, Raquel August 9, 2022
Paraeducator • Special Education • Oakley Preschool
67.5% • 10 months
Specialized Health Care x 2

Rubio, Paloma August 9, 2022
Paraeducator • Special Education • Oakley Preschool
70% • 10 months
Specialized Health Care x 2

Increased Time (Voluntary)

Walker, Kristen September 1, 2022
Digital Media Resources Developer • Educational Technology Services • Educational Technology Services
72.5% • 12 months
From .60

Probation to Permanent

Inda-Orozco, Maria September 1, 2022
Clerical Assistant • Children and Family Resource Services • Health Linkages - South County
100% • 12 months

Martinez, Nancy September 1, 2022
Health Advocate - Bilingual • Children and Family Resource Services • Health Linkages - South County
100% • 12 months

Nash, Shalane September 1, 2022
Paraeducator • Special Education • Regency Preschool
67.5% • 10 months

Reclassification

Gadler Bell, Marilee August 1, 2022
School Occupational Therapist • Special Education • School Occupational Therapy Services
100% • 12 months
From range 96 to 99

Kolster, Megan August 11, 2022
School Occupational Therapist • Special Education • School Occupational Therapy Valley
100% • 10 months
From range 96 to 99

Separation

Resignation

Kephart, Mackenzie

July 1, 2022

Paraeducator • Special Education • Montecito Union School
81.25% • 10 months

Mercier, Shannon

June 9, 2022

Paraeducator • Special Education • Montecito Union School
81.25% • 10 months

Pimentel, Karen

September 16, 2022

Child Care Assistant • Early Care and Education • La Honda State Preschool
75% • 10 months

Sanchez De Diaz, Luz

September 16, 2022

Program Associate • Transitional Youth Services • Transitional Youth
100% • 12 months



SANTA BARBARA County Education Office

An Equal Opportunity Employer

Service & Leadership

Seeks candidates for the position of **Child Care Assistant**

Part-Time, 30 hrs/wk • 10 months/year

Multiple Vacancies

Early Care and Education
Lompoc

Salary: \$15.72 - \$22.03 per hour

Initial placement is at one of the first ten steps of the salary range.

Apply by: Open until filled

Apply online: www.sbceo.org

Phone: 805-964-4711 x5225

Ideal candidate: You are a creative person with a basic knowledge of early childhood education who enjoys children and is eager to learn from them and staff. You are able to follow directions, work collaboratively with other staff, and communicate well orally and in writing with children and staff.

The position: Provides direct care to infant-to-preschool aged children and assistance at a school site or child care facility. Implements innovative, age- and developmentally appropriate, child-centered activities for infant to preschool-aged child care programs that may include parenting education for student parents. While care is custodial in nature, incumbents are required to facilitate developmental activities and parenting instruction.

Specific duties and responsibilities: Assists teachers by caring for and providing positive play and developmental experiences for infants to preschool aged children. May assist with supervision and training of student parents and in the activities connected with an infant care center (Cal-SAFE only). Assists with organizing specific activities such as, but not limited to, reading stories, basic arts and crafts, individual and group play and games. Assists in maintaining order by observing and focusing the activities and behaviors of the children in group activities using positive behavior intervention strategies. Assists teachers by instructing parents in developmentally appropriate practices in areas such as nutrition, hygiene, parenting skills, age-appropriate child development, and learning activities. Instructs parents and volunteers in hygiene-related tasks such as, but not limited to, cleaning and disinfecting cribs, furniture, and toys and other surfaces. Gives each parent and child individual and special attention each day. Responds to each child's particular needs and characteristics. Ensures that children receive equal attention in all activities. Assists in preparing developmental profiles and lesson plans. Prepares and organizes materials for children's activities. Plans and alternates activities to meet children's needs. Provides personal hygiene assistance to children, including changing diapers and assisting in sanitation and oral hygiene such as teeth brushing. Reports any signs of illness or distress observed in children. Assists in dealing with the situation, as appropriate. Assists with feeding of children. Performs light housekeeping to maintain rooms in a sanitary, safe, and

orderly manner. Supports the children and teachers to prepare and maintain the outdoor classroom. Helps maintain an esthetically pleasing environment by keeping it clean, organized, safe, and appropriately decorated. Engages in activities that support the operation and administration of the child care and adult food program. Performs other duties as assigned that support the overall objective of the position.

REQUIREMENTS

Knowledge: Principles and practices of child guidance. Goals and objectives of an infant, toddler and preschool-aged child care program in a school district environment. Learning exercises and approaches that are appropriate for parents. Needs and behavior of infant, toddler, and preschool-aged children. Proper sanitization and sterilization methods. Safe handling of cleaning materials and disinfectants.

Abilities: Understand and follow teacher's instructions. Interact effectively with children, parents, and staff. Understand the needs and differences of children. Reach and engage children in activities. Balance emotional support and discipline in dealing with behavior problems. Demonstrate sensitivity to parents' needs and approach.

Education and experience: Completion of 6 semester units (or 9 quarter units) of early childhood education (ECE) curriculum. Applicants who have completed a minimum of 3 semester units (6 quarter units) in ECE and can demonstrate current enrollment in required coursework that will be successfully completed prior to the end of the probationary period may compete in the examination process. Some paid or volunteer experience working with students in a classroom setting or equivalent environment.

Licenses and certificates: Requires a current First Aid and child/infant CPR certificate. May require a valid California driver's license and insurance coverage as required by law

Working conditions: Work is performed indoors and outdoors with minimal safety hazards, yet some exposure to communicable diseases.

RECRUITMENT INFORMATION

Examination: The recruitment will be Open Continuous, resulting in internal and external candidates being ranked according to final combined scores as a whole group. The qualifying examination may consist of a written, oral, or performance examination, or any combination thereof. Candidates who demonstrate the strongest background relative to the responsibilities of the position will be invited to participate in the examination process. Candidates must pass all parts of the examination/s to be placed on the eligibility list and will be ranked according to a scoring system determined by the Director, Human Resources. If you require an accommodation during any of these selection procedures, please notify Human Resources by the deadline date specified in this announcement.

Examination dates: This examination has not yet been scheduled.

Eligibility list: These positions are open to promotional applicants and the general public who meet minimum qualifications. If this is a Paraprofessional position, applicants must pass a written examination in Mathematics, English-Language Arts and Ability to Assist in Instruction as required by the State or provide transcripts with 48 or more semester units of higher education. New applicants who qualify are merged into the current eligibility list. Appointments shall be made from the top three ranks on the eligibility list.

Office locations: 4400 Cathedral Oaks Road, Santa Barbara; 402 Farnel Road, Santa Maria



SANTA BARBARA County Education Office

An Equal Opportunity Employer

Service & Leadership

Seeks candidates for the position of **Program Associate**

Full-Time, 40 hours/week • 12 months/year

Transitional Youth
Santa Barbara

Salary: \$4174 - \$5854 per month

Initial placement is at one of the first ten steps of the salary range.

Apply by: 9-28-2022

Apply online: www.sbceo.org

Phone: 805-964-4711 x5225

Ideal candidate: You have excellent organization, communication, and interpersonal skills as well as the ability to manage multiple projects and deadlines. You possess the ability to establish and maintain cooperative, effective, and collaborative working relationships with others. You are proficient in utilizing a computer and can create and maintain data systems. You are a strong team player and have the proven ability of promoting and developing projects, including the coordination of volunteers, participants, and/or contractors to ensure successful outcomes of events, volunteer and/or contractor placements, and initiatives. You are committed to providing the best service available to Santa Barbara County Education Office, school districts, and students.

The position: Under the supervision of the assigned manager, responsible for creating and implementing community outreach, fundraising, volunteer and participant recruitment, fostering school-community relations, assisting with the implementation of educational programs, and other activities and initiatives to support multiple programs within the Santa Barbara County Education Office.

Specific duties and responsibilities: Provide support for fund-raising and volunteer and/or participant recruitment and coordination of programs to include but not limited to data entry, creating and processing of direct mail, database management, outreach to donors, volunteers, and program participants, including direct verbal and written solicitations. Follow-up, track, train, and schedule volunteers and/or participants into school- and community- based activities that support students and schools. Responsible for creation, implementation and maintenance of fundraising, donor and volunteer and/or participant databases. Maintain positive and ongoing relationships with school sites and staff. Responsible for event coordination, scheduling and preparing staff and volunteers and/or participants for meetings, maintain calendars, make travel and entertainment arrangements. Prepare electronic presentations and present to both large and small groups. Identify partnerships with community organizations and non-profits that can support students and schools. Recruit, schedule, place, and support volunteers and/or participants and community resources into activities that support school sites and non-profits. Assist with project

monitoring and fidelity. Assist with planning and maintaining a working budget; prepare sophisticated reports, letters, and memoranda that contain complex and sensitive information about individuals and organizations involved in the program; track progress of projects until completed. Research grant opportunities and assist with the completion of grant applications. Be responsible for prompt responses for requests from donors, members of the community, SBCEO staff, and volunteers. Other duties as assigned as it pertains to the essential functions of the job.

REQUIREMENTS

Knowledge: Role, services and functions of the County Education Office as they relate to school districts, community agencies, county government, state offices and national organizations. School and community demographics and needs. Structure and processes of public education system and community resources. Sufficient human relation skills to make formal presentations, facilitate group processes, and review volunteer and/or participant performance. Field of philanthropy and charitable giving. Grant making process. Local nonprofit and/or business community. Excellent computer skills to include industry standard software applications and familiarity with databases. Advanced administrative assistant methods and responsibilities. Modern administrative office practices, procedures, and equipment. Excellent telephone techniques and etiquette. Excellent report writing techniques. Excellent English usage, grammar, spelling, punctuation and vocabulary. Exceptional verbal and written communication skills and interpersonal skills that foster positive relationships with diverse populations. Demonstrate keyboarding/typing skills and speed as required by the assignment. Interpersonal relations using tact, patience, and courtesy.

Abilities: Quickly acquire knowledge of County Education Office organization, operations, policies and objectives. Organize, plan, and control work assignments and projects involving a multiplicity of components and staff/volunteers/participants to achieve goals and objectives. Perform varied, complex tasks. Compose correspondence and written materials independently, edit and proofread documents. Work independently. Maintain strict confidentiality in all aspects of work. Prioritize duties and achieve planned goals for complex programs meeting all schedules and timelines. Establish and maintain effective cooperative working relationships with various staff, volunteers, program participants, community members and organizations.

Education and experience: High school graduation and two years of college level instruction and four years experience in a responsible administrative or program support position, including one-year experience working with locally based foundations, non-profits, businesses, schools, and/or community organizations.

Licenses and certificates: As incumbent will travel to different sites and locations within the county, the Office requires possession of a valid California Class C driver's license and insurance coverage as required by law.

Working conditions: Office environment where minimal safety considerations exist; occasional evenings and weekends attending events and meetings.

RECRUITMENT INFORMATION

Examination: The recruitment will be Dual Certification, resulting in internal and external candidates being ranked together as a group according to final combined scores. The qualifying examination may consist of a written, oral, or performance examination, or any combination thereof. Candidates who demonstrate the strongest background relative to the responsibilities of the position will be invited to participate in the examination process. Candidates must pass all parts of the examination/s to be placed on the eligibility list and will be ranked according to a scoring system determined by the Director, Human Resources. If you require an accommodation during any of these selection procedures, please notify Human Resources by the deadline date specified in this announcement.

Examination dates: This examination has not yet been scheduled.

Eligibility list: This position is open to applicants including current employees and those from the general public. All applicants must meet minimum qualifications to be invited to the respective examination/s. Dual certification results in one integrated eligibility list based on rank.

Office locations: 4400 Cathedral Oaks Road, Santa Barbara; 402 Farnel Road, Santa Maria



Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307
Telephone: (805) 964-4711 • FAX: (805) 964-4713 • sbceo.org

Susan C. Salcido, Superintendent of Schools

Open Continuous Certification Eligibility List

Job Class: Vocational Assistant, Part-Time: 75% 30 hours/week

Rank	Application Number	Date Eligibility Expires
1	24801	02-24-2023
2	24933	03-01-2023
3	24914	02-24-2023



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Susan C. Salcido, Superintendent of Schools

Open Continuous Certification Eligibility List

Job Class: School Occupational Therapist, Full-Time, 40 hours/week

Rank	Application Number	Date Eligibility Expires
1	24902	02-25-2023



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Dual Certification Eligibility List

Job Class: Classified Human Resources Analyst, Full-Time, 40 hours/week

Rank	Application Number	Date Eligibility Expires
1	24763	03-01-2023
2	24782	03-01-2023
3	24634	03-01-2023

Number of applicants: 15

Number of applicants passed screening: 10

Number of performance/written exam attendees: 6

Number of oral exam attendees: N/A

09-11-2022



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Dual Certification Eligibility List

Job Class: Communications Specialist , Full-Time

Rank	Application Number	Date Eligibility Expires
1	24386	03-09-2023
2	24600	03-09-2023
3	24623	03-09-2023
4	24545	03-09-2023

Number of applicants: 36

Number of applicants passed screening: 23

Number of performance/written exam attendees: 12

Number of oral exam attendees: 5

09-11-2022



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Open Continuous Certification Eligibility List

Job Class: Paraeducator, Part-Time (North County)

Rank	Application Number	Date Eligibility Expires
1	24655	02-05-2023
2	24573	02-05-2023
3	24565	02-05-2023
4	24621	02-05-2023
5	24588	02-05-2023



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Susan C. Salcido, Superintendent of Schools

Open Continuous Certification Eligibility List

Job Class: Paraeducator, Part-Time (South County)

Rank	Application Number	Date Eligibility Expires
1	24931	03-01-2023
2	24924	03-01-2023
3	24785	03-01-2023



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Susan C. Salcido, Superintendent of Schools

Open Continuous Certification Eligibility List

Job Class: Paraeducator, Part-Time (North County)

Rank	Application Number	Date Eligibility Expires
1	24952	03-01-2023
2	24915	03-09-2023
3	24871	03-01-2023
4	24874	03-01-2023
5	24966	03-09-2023
6	24942	03-09-2023
7	24953	03-01-2023
8	24798	03-01-2023
9	24508	02-24-2023



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Susan C. Salcido, Superintendent of Schools

Open Continuous Certification Eligibility List

Job Class: Paraeducator, Part-Time (North County)

Rank	Application Number	Date Eligibility Expires
1	24416	01-22-2023

AGENDA ITEM 13 - current

Personnel – Series 4000

4400 The Merit System

4440 Application and Examination

4443 Special Examination Provisions

4443.1 Veterans' Preference

- A. In the case of entry level examination, Veterans shall have five percentage points added to their final passing score on any open examination and disabled Veterans shall have ten percentage points added to their final passing score on any open examination, as prescribed by Education Code Section 45296.
- B. A Veteran is a person who has served at least 30 days of active service in the United States Army, Navy, Marines, Air Force, or Merchant Marines, or as a nurse on active duty with the Red Cross between the dates listed below:
 - World War II - December 7, 1941 to December 31, 1946
 - Coast Guard Service – December 7, 1941 to January 1, 1946
 - Korea – June 27, 1950 to January 31, 1955
 - Vietnam – August 4, 1964 to May 7, 1975
 - The Gulf War – As approved by United States Code
- C. Veteran as used in this section means any person which has served in the United State Armed Forces in time of war or national emergency declared by the President of the United States of America and who has been discharged or released under conditions other than dishonorable, proof of which shall be submitted to the Human Resources Office at the time of application.
- D. A disabled Veteran is any Veteran who is currently declared by the United States Veterans Administration to be ten percent or more disabled as a result of service in the Armed Forces. Proof of disability shall be deemed conclusive if it is of record in the United States Veterans Administration.

Reference:

Education Code Sections 45294-45296; United States Code, Title 38

Approved: October 20, 1975
Revised March 24, 1983
November 17, 1992
Pending Approval: October 23, 2014

**AGENDA ITEM 13 - proposed revision
(changes tracked)**

Personnel – Series 4000

4400 The Merit System

4440 Application and Examination

4443 Special Examination Provisions

4443.1 Veterans' Preference

~~A.~~ In the case of ~~entry level~~~~entrance~~ examinations, ~~Veterans-veterans~~ shall have five percentage points added to their final passing score on any open examination and disabled ~~Veterans-veterans~~ shall have ten percentage points added to their final passing score on any open examination, ~~as prescribed by Education Code Section 45296.~~

~~A.B.~~ "Entrance examination" as used in this section means any open competitive examination by which a veteran enters the classified service. Classified employees who have attained permanency are not eligible for veterans' preference points.

~~B.~~ A Veteran is a person who has served at least 30 days of active service in the United States Army, Navy, Marines, Air Force, or Merchant Marines, or as a nurse on active duty with the Red Cross between the dates listed below:

~~World War II—December 7, 1941 to December 31, 1946
Coast Guard Service—December 7, 1941 to January 1, 1946
Korea—June 27, 1950 to January 31, 1955
Vietnam—August 4, 1964 to May 7, 1975
The Gulf War—As approved by United States Code~~

~~C.~~ "Veteran" as used in this section means any person ~~which-who~~ has served in the United States ~~Armed-armed Forces-forces~~ in time of war or national emergency declared by the President of the United States of America and who has been discharged or released under conditions other than dishonorable, proof of which shall be submitted to ~~the~~ Human Resources ~~Office~~ at the time of application.

~~D.~~ A disabled ~~Veteran-veteran~~ is any ~~Veteran-veteran~~ who is currently declared by the United States Veterans Administration to be ten percent or more disabled as a result of service in the ~~Armed-armed Forces-forces~~. Proof of disability shall be deemed conclusive if it is of record in the United States Veterans Administration.

~~D.E.~~ In order to have the additional points added to their passing score, the applicant shall submit proof of qualifying military service, discharge conditions, and (if applicable) disability status to Human Resources at the time of application.

Reference:

~~Education Code Sections 45294-45296; United States Code, Title 38~~

Approved: October 20, 1975
Revised March 24, 1983
November 17, 1992

Pending Approval: October 23, 2014
September 15, 2022 (pending approval)

AGENDA ITEM 13 - proposed revision (changes saved)

Personnel – Series 4000

4400 The Merit System

4440 Application and Examination

4443 Special Examination Provisions

4443.1 Veterans' Preference

- A. In the case of entrance examinations, veterans shall have five percentage points added to their final passing score on any open examination and disabled veterans shall have ten percentage points added to their final passing score on any open examination.
- B. "Entrance examination" as used in this section means any open competitive examination by which a veteran enters the classified service. Classified employees who have attained permanency are not eligible for veterans' preference points.
- C. "Veteran" as used in this section means any person who has served in the United States armed forces in time of war or national emergency declared by the President of the United States of America and who has been discharged or released under conditions other than dishonorable, proof of which shall be submitted to Human Resources at the time of application.
- D. A disabled veteran is any veteran who is currently declared by the United States Veterans Administration to be ten percent or more disabled as a result of service in the armed forces. Proof of disability shall be deemed conclusive if it is of record in the United States Veterans Administration.
- E. In order to have the additional points added to their passing score, the applicant shall submit proof of qualifying military service, discharge conditions, and (if applicable) disability status to Human Resources at the time of application.

Reference:

Education Code Sections 45294-45296

Approved: October 20, 1975
Revised: March 24, 1983
November 17, 1992
October 23, 2014
September 15, 2022 (pending approval)



Personnel Commission Public Hearing

A public hearing on a proposed waiver for Educational Interpreter, American Sign Language will be held.

Thursday, September 15, 2022
Time Certain: 1:00 p.m.

Assembly Bill 361 allows local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act. In addition, Santa Barbara County Public Health officials have declared teleconferencing for public meetings “an effective and recommended social distancing measure.” Therefore, this public hearing will be conducted by videoconference.

To Connect to the Meeting Online

Link:

<https://us06web.zoom.us/j/88228246213?pwd=MGhHS1hKVU1OeHZCRnJIZFpvYXRxUT09>

Meeting ID: 882 2824 6213

Passcode: W2AN0q

To Dial In to the Meeting by Phone

Telephone Number: (253) 215-8782

Meeting ID: 882 2824 6213

Passcode: 422191



Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307
 Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

Personnel Commission Resolution No. 2023-3 Recognizing a State of Emergency and Authorizing Teleconferenced Meetings

WHEREAS, in response to the novel coronavirus (“COVID-19”) pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, social distancing measures have been recommended by the Santa Barbara County Public Health Department to mitigate the spread of COVID-19; and

WHEREAS, the Santa Barbara County Education Office Personnel Commission is committed to open and transparent governance in compliance with the Brown Act; and

WHEREAS, the Santa Barbara County Education Office Personnel Commission is conducting virtual meetings by way of internet-based and/or telephonic services so as to allow members of the public to fully participate in meetings and offer public comment;

NOW THEREFORE, BE IT RESOLVED, by the Santa Barbara County Education Office Personnel Commission:

1. The Santa Barbara County Education Office Personnel Commission has reconsidered the circumstances of the State of Emergency and recognizes that the State of Emergency in the State of California continues to exist due to the COVID-19 pandemic;

2. The Santa Barbara County Education Office Personnel Commission recognizes that social distancing measures remain recommended by state and local officials;
3. The Santa Barbara County Education Office Personnel Commission authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).

PASSED AND ADOPTED by the Santa Barbara County Education Office Personnel Commission on **September 15, 2022**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA

COUNTY OF SANTA BARBARA

I, Amy R. Ramos, Secretary to the Personnel Commission, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Personnel Commission at a regularly called and conducted meeting held on said date:

Director, Human Resources/
Secretary to the Personnel Commission