



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING

September 15, 2022 – 12:30 p.m.

LOCATION

As authorized by Assembly Bill 361 allowing local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act, the meeting was conducted by videoconference only. Login information for the meeting was included in the publicly posted agenda for any members of the public who wished to attend.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Carmen Jaramillo called the meeting to order at 12:32 p.m.

2. Roll Call

Members Present

Carmen Jaramillo, Chair

Mike Ostini, Vice Chair

Gary Pickavet, Commissioner

3. Pledge of Allegiance

Gary Pickavet led the Pledge of Allegiance while Mike Ostini held up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests

Staff present:

Mari Minjarez Baptista, Assistant Superintendent, Human Resources

Amy Ramos, Director, Human Resources

Tom Heiduk, Manager, Credentials Services

Tracie Cordero, Classified Human Resources Specialist

6. Public Comment — None**7. Approval of Minutes****a. Minutes of Regular Meeting Held August 25, 2022**
(Attachment)

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

b. Minutes of Special Meeting Held August 31, 2022
(Attachment)

MOVED: Mike Ostini SECONDED: Gary Pickavet VOTE: 3-0

8. Communications — None**9. Informational Items****a. Media Releases/Columns — None****b. Legislative Update**

The Director, Human Resources reported that Governor Newsom was expected to sign AB 152, extending Supplemental Paid Sick Leave (which employees could use for time taken off work for a variety of COVID-related reasons) from the original sunset date of September 30 through December 31, 2022.

She also reported that the Governor had signed SB 1100, which authorizes the presiding member or designee of a legislative body conducting a meeting to remove an individual for disruption of the meeting, effective January 1, 2023. The bill defines “disrupting” as engaging in behavior that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of a meeting. She noted that the Personnel Commission is covered by this legislation because it meets the definition of a “legislative body” under the Brown Act, but the likely need ever to take such an action seemed low.

On the regulatory side, the Director reported that CDPH is lifting the requirement for weekly COVID testing of unvaccinated individuals in high-risk workplaces and schools, effective September 17. She noted that SBCEO will continue to offer weekly testing in Santa Barbara and Santa Maria for the convenience of those employees who wish to test, but the testing will now be optional for all employees.

REGULAR BUSINESS

10. Informational Items

- a. List of New Positions — None**
- b. Classified Personnel Report dated October 6, 2022**
- c. Position Announcements**

11. Action Items

a. Ratification of Eligibility Lists

- i. Vocational Assistant (Open Continuous – North)
- ii. School Occupational Therapist (Open Continuous – South)
- iii. Classified Human Resources Analyst (Dual – South)
- iv. Communications Specialist (Dual – South)
- v. Paraeducator (Open Continuous – North)
- vi. Paraeducator (Open Continuous – South)
- vii. Paraeducator (Open Continuous – North)
- viii. Paraeducator (Open Continuous – North)

MOVED: Gary Pickavet

SECONDED: Mike Ostini

VOTE: 3-0

b. Classification of Positions — None

c. Job Descriptions — None

UNFINISHED BUSINESS

12. Organization of the Personnel Commission

There was a motion to reappoint Commissioner Jaramillo to the seat appointed by the appointee of the governing board and the appointee of the classified employees for a new term starting starting December 1, 2022.

MOVED: Mike Ostini

SECONDED: Gary Pickavet

VOTE: 2-0, with Commissioner Jaramillo abstaining

13. Revision of Merit System Rule – Presented for Second Reading

4443.1 Veterans' preference

The rule was presented for second reading with revisions made after first reading.

MOVED: Gary Pickavet

SECONDED: Mike Ostini

VOTE: 3-0

NEW BUSINESS**14. Public Hearing — time certain 1:00 p.m.**

A public hearing was called to order at 1:09 and conducted in accordance with State Board of Education requirements for consideration of SBCEO's waiver request for Educational Interpreter, American Sign Language. The public hearing was closed at 1:13.

15. Consideration of Adoption of Resolution Recognizing a State of Emergency and Authorizing Teleconferenced Meetings

Pursuant to AB 361, the Personnel Commission adopted PC Resolution 2023-3 recognizing the ongoing state of emergency and authorizing teleconferenced PC meetings for a period of thirty (30) days.

MOVED: Gary Pickavet

SECONDED: Mike Ostini

VOTE: 3-0

Because the next regular PC meeting is scheduled more than 30 days out, it was also agreed to hold a special meeting on Thursday, October 13, at 11:30 a.m.

REPORTS**16. PERSONNEL COMMISSIONER REPORTS**

Commissioner Pickavet had no PC-related items to report.

Commissioner Ostini had no PC-related items to report.

Commissioner Jaramillo reported that she had attended the Classified School Employees of the Year ceremony at the Board meeting on September 1.

17. DIRECTOR, HUMAN RESOURCES REPORT

The Director reported that the full-day webinar she took on onboarding for success was excellent, and she came away with many ideas for enhancing SBCEO's onboarding process, which she looks forward to implementing.

18. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

Commissioner Ostini reported that there had been a unanimous decision from the chapter to endorse a new term for Commissioner Jaramillo.

CLOSED SESSION — None

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:40 p.m. The next regularly scheduled meeting will be held on October 27, 2022 at 12:30 p.m., possibly by videoconference.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Carmen Jaramillo
Chair, Personnel Commission