



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
September 15, 2022 – 12:30 p.m.

AGENDA

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

Persons wishing to address the Personnel Commission may complete a “Request to Address Personnel Commission” form, available at the meeting room entrance, and present it to a member of the Human Resources Department staff prior to the end of the public comment period. Members of the public will also have the opportunity to address the Personnel Commission in real time, without making a request in advance. Alternatively, public comments may be submitted in writing. During the time for public comment specified on the agenda, the Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Commission. The total amount of time for public comment will be 15 minutes, and no individual speaker may speak for more than five minutes. Speakers who need more time may submit written comments.

SPECIAL NOTE

Assembly Bill 361 allows local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act. In addition, Santa Barbara County Public Health officials have declared teleconferencing for public meetings “an effective and recommended social distancing measure.” Therefore, the September 15, 2022 Personnel Commission meeting will be conducted by videoconference.

To Connect to the Meeting Online

Link:

<https://us06web.zoom.us/j/88228246213?pwd=MGhHS1hKVU1OeHZCRnJIZFpvYXRxUT09>

Meeting ID: 882 2824 6213

Passcode: W2AN0q

To Dial In to the Meeting by Phone

Telephone Number: (253) 215-8782

Meeting ID: 882 2824 6213

Passcode: 422191

GENERAL FUNCTIONS

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Changes to the Agenda**
- 5. Introduction of Staff and Guests**
- 6. Public Comment**
- 7. Approval of Minutes**
 - a. Minutes of Regular Meeting Held August 25, 2022**
(Attachment)

MOVED: SECONDED: VOTE:
 - b. Minutes of Special Meeting Held August 31, 2022**
(Attachment)

MOVED: SECONDED: VOTE:
- 8. Communications — None**
- 9. Informational Items**
 - a. Media Releases/Editorials — None**
 - b. Legislative Updates**
Available for review from the Director, Human Resources.

REGULAR BUSINESS

- 10. Informational Items**
 - a. List of New Positions — None**
 - b. Classified Personnel Report dated October 6, 2022**
(Attachment)

c. Position Announcements
(Attachments)

- i. Child Care Assistant (Dual – North (Lompoc))
- ii. Program Associate (Dual – North)

11. Action Items

a. Ratification of Eligibility Lists
(Attachments)

- i. Vocational Assistant (Open Continuous – North)
- ii. School Occupational Therapist (Open Continuous – South)
- iii. Classified Human Resources Analyst (Dual – South)
- iv. Communications Specialist (Dual – South)
- v. Paraeducator (Open Continuous – North)
- vi. Paraeducator (Open Continuous – South)
- vii. Paraeducator (Open Continuous – North)
- viii. Paraeducator (Open Continuous – North)

MOVED:

SECONDED:

VOTE:

b. Classification of Positions — None

c. Job Descriptions — None

UNFINISHED BUSINESS

12. Organization of the Personnel Commission

Commissioner Jaramillo's current term will expire on December 1, 2022. The appointee to this seat on the Commission is appointed jointly by the other two Commissioners. In accordance with Education Code 45246, the appointee of the governing board and the appointee of the classified employees publicly announce no later than September 30 the name of the person they intend to appoint to the third seat. Commissioner Jaramillo has stated that she is willing to serve another term if reappointed.

13. Revision of Merit System Rule – Presented for Second Reading
(Attachments)

4443.1 Veterans' preference

MOVED: SECONDED: VOTE:

NEW BUSINESS

14. Public Hearing — time certain 1:00 p.m.

A public hearing will be conducted in accordance with State Board of Education requirements for consideration of SBCEO's waiver request for Educational Interpreter, American Sign Language. This allows members of the public the opportunity to testify on the waiver proposal.

15. Consideration of Adoption of Resolution Recognizing a State of Emergency and Authorizing Teleconferenced Meetings
(Attachment)

Pursuant to AB 361, the Personnel Commission may adopt PC Resolution 2023-3 recognizing the ongoing state of emergency and authorizing teleconferenced PC meetings for a period of thirty (30) days.

MOVED: SECONDED: VOTE:

REPORTS

16. PERSONNEL COMMISSIONER REPORTS

17. DIRECTOR, HUMAN RESOURCES REPORT

18. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

CLOSED SESSION — None scheduled

ADJOURNMENT

The next regular meeting will be held on Thursday, October 27, 2022, at 12:30 p.m. The meeting may be held via videoconference, pursuant to Assembly Bill 361. If conducted in person, the meeting will be held in the Santa Barbara County Education Office Board Room, Santa Maria and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Barbara.