REGULAR MEETING
July 28, 2022 – 12:30 p.m.

LOCATION
As authorized by Assembly Bill 361 allowing local agencies flexibility in conducting public meetings virtually during an active state of emergency issued by the Governor pursuant to the California Emergency Services Act, the meeting was conducted by videoconference only. Login information for the meeting was included in the publicly posted agenda for any members of the public who wished to attend.

MINUTES

GENERAL FUNCTIONS

1. Call to Order
   Carmen Jaramillo called the meeting to order at 12:31 p.m.

2. Roll Call
   Members Present
   Carmen Jaramillo, Chair
   Mike Ostini, Vice Chair
   Gary Pickavet, Commissioner

3. Pledge of Allegiance
   Gary Pickavet led the Pledge of Allegiance while Mike Ostini held up a U.S. flag for attendees to see.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests
   Staff present:
   Mari Baptista, Assistant Superintendent, Human Resources
   Amy Ramos, Director, Human Resources
   Jill Stevens, Coordinator, Human Resources
   Tracie Cordero, Classified Human Resources Specialist
   Rachel Walsh, Classified Human Resources Analyst
   Kirsten Escobedo
6. **Public Comment** — None

7. **Approval of Minutes of Regular Meeting Held June 30, 2022**  
   (Attachment)  
   
   MOVED: Mike Ostini  
   SECONDED: Gary Pickavet  
   VOTE: 3-0

8. **Communications** — None

9. **Informational Items**

   a. **Media Releases/Columns**  
      The County Superintendent of Schools issued a media release about a $500,000 grant SBCEO has received to help build the early childhood education workforce.

   b. **Legislative Update** — The Assistant Superintendent, Human Resources reported that AB 2045, the proposed legislation to allow merit systems to use banded scoring, will be or has been revised to specify that any such change would be initiated by the classified workforce in a particular merit system. The legislation is considered likely to pass.

**REGULAR BUSINESS**

10. **Informational Items**

    a. **List of New Positions**

    b. **Classified Personnel Report dated August 4, 2022**

    c. **Position Announcements**
11. Action Items

a. Ratification of Eligibility Lists

i. Administrative Assistant, Superintendent’s Office (Dual – South)

ii. Alternative Payment Program Supervisor (Promotional – North)

iii. Child Care Assistant (Open Continuous – North (Lompoc))

iv. Paraeducator (Open Continuous – North)

v. Paraeducator (Open Continuous – South)

vi. Paraeducator (Open Continuous – South)

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

b. Classification of Positions

i. Director, Facilities

The Director, Human Resources recommended the establishment of the new classification of Director, Facilities at management salary range 24.

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

ii. The Director, Human Resources recommended an adjustment to the salary range for the classification of Maintenance and Operations Supervisor, from range 77 to range 88, with an effective date of 8/1/2022. A revised job description was also proposed.

MOVED: Gary Pickavet SECONDED: Mike Ostini VOTE: 3-0

iii. The Director, Human Resources recommended an adjustment to the salary for the classification of School Occupational Therapist, from classified salary range 96 to range 99, with an effective date of 8/1/2022.

MOVED: Mike Ostini SECONDED: Gary Pickavet VOTE: 3-0
c. Job Description

The Director, Human Resources recommended a revision in the job description for Teaching Assistant.

MOVED: Mike Ostini  SECONDED: Gary Pickavet  VOTE: 3-0

UNFINISHED BUSINESS — None

NEW BUSINESS

12. Personnel Commission Budget
The Director, Human Resources presented a statement of expenditures through the fourth quarter of the 2021-22 fiscal year, from April 1, 2022 through June 30, 2022. This was an information item.

13. Consideration of Adoption of Resolution Recognizing a State of Emergency and Authorizing Teleconferenced Meetings

Pursuant to AB 361, the Personnel Commission adopted PC Resolution 2023-1 recognizing the ongoing state of emergency and authorizing teleconferenced PC meetings for a period of thirty (30) days.

MOVED: Gary Pickavet  SECONDED: Mike Ostini  VOTE: 3-0

REPORTS

14. PERSONNEL COMMISSIONER REPORTS
Commissioner Pickavet had no PC-related items to report.

Commissioner Ostini had no PC-related items to report.

Commissioner Jaramillo reported that it was a very busy time for her district.

15. DIRECTOR, HUMAN RESOURCES REPORT
The Director, Human Resources reported that with the departure of Rachel Walsh from SBCEO, Human Resources would be getting support from a temporary employee from a staffing agency. She noted that the recruitment for Classified Human Resources Analyst was open and that she would be attending a Santa Barbara Human Resources Association to do some in-person recruiting. She also expressed her appreciation for the work Tracie Cordero had done in sending the annual compensation notices to classified employees. The Director reported that SBCEO had hosted an ice cream social at Cathedral Oaks as a pleasant in-
person event for our own staff and also as a way to get to know our neighbors at the Cathedral Oaks campus.

16. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT
No report from CSEA.

CLOSED SESSION — None

ADJOURNMENT
There being no further business, the meeting was adjourned at 1:24 p.m. The next regularly scheduled meeting will be held on August 25, 2022 at 12:30 p.m., possibly by videoconference.

Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Carmen Jaramillo
Chair, Personnel Commission