



## **ANNOUNCEMENT OF POSITION VACANCY**

### **INTERNAL & EXTERNAL POSTING**

**Date of Posting:** February 7, 2023

**TITLE OF POSITION:** Before and After School Program (B.A.S.E.) Aide - Summer 2023

**STARTING DATE:** June 12, 2023, with training provided

**CLOSING DATE:** Until filled

#### **Schedule:**

- Monday through Friday, 6 hours per day
- June 12 to August 11, 2023

#### **Requirements:**

- Must be at least 19 years of age and have earned a High School Diploma, GED, or equivalent
- DHS requirements: TB
- Background check/fingerprints upon hire
- Experience with childcare/education preferred
- Preference will be given to current employees

***Starting pay is \$11.87 per hour.***

Letters of application and resumes should be sent to:

Jamielynn Commissaris  
Otsego Public Schools  
400 Sherwood Street  
Otsego MI 49078  
Responses may be sent via e-mail to: [jcommissaris@otsegops.org](mailto:jcommissaris@otsegops.org)

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This method of posting jobs meets the requirements of our union groups to notify employees of vacancies. Positions may not be open to the public due to internal candidates and the bidding process.

Statement of Assurance:

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