

SPECIAL SCHOOL BOARD MEETING

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JANUARY 9, 2017

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SCHOOL DISTRICT OF WISCONSIN DELLS
SPECIAL SCHOOL BOARD MEETING
MONDAY, JANUARY 9, 2017

6:30 P.M.

HIGH SCHOOL LIBRARY-MEDIA CENTER
Wisconsin Dells High School
520 Race Street
Wisconsin Dells, WI 53965

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

"Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call (Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter, and Jesse Weaver)
- 3.0 Approval of Agenda
- 4.0 Public Comment/General Subject Matter Discussion
- 5.0 Old Business
 - 5.1 Consideration of Second Reading of the Following Revised Policy: 5430 Class Rank.
- 6.0 New Business
 - 6.1 Consideration of Open Enrollment Space/Seat Allocations for the 2017-18 School Year.
 - 6.2 Consideration of Operational Expectations #9 Communicating with the Board
 - 6.3 Consideration of Governance Policy #9 Board Member Covenants
 - 6.4 Resignation/Retirements.
- 7.0 The School Board May Adjourn to Closed Session per Wis. Stat. §§ 19.85 (1) (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; to discuss and take action, if appropriate, regarding administrative replacement and or reorganization for the 2017-18 school year.

- 8.0 Reconvene Into Open Session
- 9.0 Act on Closed Session Items if Applicable
- 10.0 Adjournment

Posted: January 5, 2017

BOARD INFORMER

1-9-2017

Meeting Time: 6:30 p.m.

We are WD

Our Mission

Connect • Inspire • Achieve
Everyone. Every day.

Our Vision

Cultivating academic excellence today for a stronger community tomorrow.

Our Beliefs

We set high academic standards and expect each student to reach his/her full potential.

We are committed to the whole child: healthy, safe, engaged, supported, and challenged.

We embrace our diversity, integrate equitable practices, and believe all students will be successful regardless of race, income, gender, sexual identity and learning differences.

We partner with families and community to develop informed and responsible citizens.

We collaborate to support individuals and families.

We deliver a consistent and rigorous curriculum in every classroom.

We value adult learning as a key to student learning.

We pursue innovative ideas, evidence-based practices, and modern technologies.

We seek to provide physical environments that facilitate high levels of learning and serve the needs of our community.

**We live our mission and strive for our
vision.
This is WD.**

School District of Wisconsin Dells Multi-Year Strategic Plan June 2016

Core Strategies

The following four core strategies organize our continuous improvement work at the system and at the school level over the long-term. Our core strategies are further defined and supported by our strategic objectives. We will focus on key performance objectives each year within these identified areas in order to meet our system's mission, vision, and belief statements.

- **Student Growth and Achievement**
- **District and Community Engagement**
- **Professional Growth and Leadership**
- **Facilities, Finance, and Operations**

Strategic Objectives

Student Growth and Achievement

Use data-driven, culturally-responsive instruction to improve K-12 literacy and to ready learners for colleges and careers.

District and Community Engagement

Connect with the community to promote our district and best serve our students and families.

Professional Growth and Leadership

Enhance student learning and retain top talent by supporting creative implementation of high-impact instructional strategies and targeted professional development.

Facilities, Finance, and Operations

Implement a long-term plan that ensures safe, clean, and healthy facilities that foster multiple student learning pathways while maintaining fiscal responsibility.

Old Business:

1. A second reading of Policy 5430 Class Rank has been readied for a second reading. No changes have been made since the first reading.

New Business:

1. Preparing for the 2017-18 school year, the District must determine the number of seats that the SDWD commits for "open enrollment in" (OEI) applications. The District must also do this for the number of OEI students that require special education services. Please see recommendation that Mrs. Michel, Mrs. Sine and I have worked through for you to consider approving on Monday night.
2. A copy of the OE-9 report that focuses on "Communicating with the Board" has been attached for your review. This particular report is one that needs a considerable amount of clarification and revision. At this point, you are being provided with a revised copy that Mrs. Michel and I have worked on this past week.
3. A copy of Governance Policy #9 Board Member Covenants has also been attached for your review.
4. I have received a letter indicating the retirement of Bobbie Sessler at the end of the 2016-17 school year. Additionally, right before the holiday break, I met with another staff member who indicated that they too were likely to retire at the end of the school year, and they apprised me that they would follow through with a formal letter following the break. Thus, there may be a second letter to act upon on Monday night.

PO5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by cumulative grade point average (CGPA), for students in grades 9-12. The Board authorizes the use of the Laude honor point system beginning with the class of 2016.

Beginning with the Class of 2016 the high school will rank and recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student Cumulative Grade Point Average (CGPA) at the end of seven (7) semesters and the number of honor class points completed in their high school career. Their CGPA and honor points make up their overall Laude score, which places them into one of the possible Laude distinctions: Summa Cum Laude, Magna Cum Laude, and Cum Laude.

For the Class of 2016, students who earn Summa Cum Laude must have a Laude score of 22 or higher; students who earn Magna Cum Laude must have a Laude score of 17-21.99; and students who earn Cum Laude must have a Laude score of 11-16.99.

~~For the Class of 2017, students who earn Summa Cum Laude must have a Laude score of 31 or higher; students who earn Magna Cum Laude must have a Laude score of 24-30.99; and students who earn Cum Laude must have a Laude score of 15-23.99.~~

For the Class of 2017, students who earn Summa Cum Laude must have a Laude score of 27 or higher; students who earn Magna Cum Laude must have a Laude score of 20-26.99; and students who earn Cum Laude must have a Laude score of 15-19.999.

For the Class of 2018 and beyond students who earn Summa Cum Laude must have a Laude score of 33 or higher; students who earn Magna Cum Laude must have a Laude score of 27-32.99; and students who earn Cum Laude must have a Laude score of 16-26.99.

Section 118.13 Wisconsin Statutes
PI 9.03 (1), Wisconsin Administrative Code

Revised 7/18/14
Revised 12/21/15

Available Spaces for Open Enrollment for the 2017-18 school year

Elementary School

Recommendations for the elementary schools are based on the recommended class sizes of twenty-two (22) for 4K, eighteen (18) per class for Grades K-3, twenty-four (24) for Grade 4 and twenty-five (25) for Grade 5.

Middle School

Recommendations for the middle school are based on classroom space, scheduling and number of staff assigned to teach middle school. Maximum academic section sizes of twenty-six (26) for 6th, 7th and 8th grades are being recommended at this time.

High School

Class size and space at the high school is not an issue at this time. The recommendation is to not limit the numbers at this level for 2017-18.

Special Education Programs

Space available in each special education program is based on grade levels, needs of students currently attending and program design (self-contained vs regular education support) and DPI guidelines.

Related Services: Speech and Language:

Space available in this therapy program is based on DPI guidelines.

Items for the Board to Consider:

Staff:

The Open Enrollment law does not allow the District to guarantee children of staff residing outside the District an Open Enrollment space within the District. The only way to guarantee space would be to have unlimited spaces available in all levels and programs. The chart indicates the levels with space limitations.

Approval of the Chart of Available Spaces for Open Enrollment:

The Board must make a final decision on the number of spaces available for the 2017-18 school year at a board meeting in January 2017. The motion should include a reference to approving the Available Spaces for Open Enrollment Chart with any changes that might be made at the meeting. The approved chart must become part of the formal board minutes.

Available Spaces for Open Enrollment for 2017-2018

Grade Level	Maximum Recommended Class Section Size	Recommended Sections (FTE)	Recommended Maximum Capacity	Projected Enrollment *	Spaces Available
4K	22	6	132	110-115	UNLIMITED
K	18	7	126	99	UNLIMITED
1	18	7	126	116	UNLIMITED
2	18	7	126	123	UNLIMITED
3	18	7	126	116	UNLIMITED
4	24	6	144	126	UNLIMITED
5	25	6	150	133	UNLIMITED
6	26	6	156	145	UNLIMITED
7	26	6	156	140	UNLIMITED
8	26	6	156	138	UNLIMITED
9-12	NA	NA	NA	NA	UNLIMITED

*Projected Enrollment is based on current enrollment as of 1/6/2017. Because the District may have some risk for adding additional sections due to students becoming resident students upon moving into the SDWD, it will not place a cap on the number of incoming students due to open enrollment. It will, however, place some caps for special education as outlined in the table below.

Open Enrollment Opening Recommendations for 2017-2018 School Year		
Program	Current CFL	CLF Openings
Elem CC/EBD (3.5 Teachers)	100.13 (28.6/Teacher)	0
Elem ID (1 Teacher)	38.5	0
EC (.5 Teacher)	24.2	0
MS CC/EBD (1.5 Teacher)	24.5 (16.33/Teacher)	19.34
MS ID (1 Teacher)	29.4	0
HS 8-12 CC (4 Teachers)	74.17 (18.5/Teacher)	29.8
HS ID (1 Teacher)	27.17	0
Speech and Language (3)	127.8 (42.6/Therapist)	0

DPI Suggests CFL of 26/Teacher. The SDWD contracts all Vision, Hearing and Self Contained EBD programs and there are no programs available in these areas.

School District of Wisconsin Dells

Operational Expectations Monitoring Document – OE-9

Disposition of the Board : **Date:** January 9, 2017 **Re-monitoring:** _____

_____ **In Compliance**
 _____ **Not in Compliance**
 _____ **Compliance with Noted Exceptions**

Summary statement/motion of the Board:

President: _____ **Superintendent:** _____

Certification of the Superintendent: *I certify this report to be accurate*

_____ **In Compliance**
 _____ **Not in Compliance**
 _____ **Compliance with Noted Exceptions**

Signed: _____, **Superintendent** **Date:** _____

OE-9: Communicating With the Board	Superintendent		BoE	
The Superintendent shall assure that the Board is fully and adequately informed about matters relating to Board work and significant District concern.	In Compliance*	Not in Compliance*	In Compliance	Not in Compliance

<p>Superintendent Interpretation:</p> <ul style="list-style-type: none"> • Fully and adequately informed shall mean that the amount of information and the timing and manner in which information is communicated to the Board shall be such that each Board member will have the necessary information to be able to fulfill his or her responsibilities and receive relevant information in a timely manner (for example, within 24 hours for urgent issues, or by the Board work session or regular meeting for routine items). • Matters relating to Board work shall mean items outlined in all of the Coherent Governance Policies of the Board. • Significant district concern shall mean matters that impact a large number of employees, students, or stakeholders or matters that may gain large media attention. 				
Board Comments:				
OE-9.1 Submit required monitoring data (see policy B/SR-5–Monitoring Superintendent Performance) in a thorough, accurate and understandable fashion, according to the Board’s annual work plan schedule, and including both Superintendent interpretations and relevant data to substantiate compliance or reasonable progress.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Monitoring data shall mean evidence provided by the Superintendent and his staff to support accomplishment of the indicators of compliance and reasonable progress. • Annual work plan shall mean the schedule of indicator reports and monitoring reports outlined by the Board. • Substantiate compliance or reasonable progress shall mean to determine whether the Superintendent or District has accomplished the measurable goals or objectives outlined in the OE indicators. 				

<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • The District submits 100% of the monitoring data per the Board's annual work plan for all OE policies. Revisions to Annual Work plan requires 100% Board approval. • By July of each year, the Board finds the District "in compliance" with 9 of the 13 OE policies. The Board does not find the District to be "not in compliance" for any of the OE policies presented. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • As of January 2017 the superintendent has submitted 6 OE reports (2, 4, 5, 8, 13, and 9 including this report) to the Board of Education for review. Remaining OE reports will be completed at the annual work plan calendar dictates. Thus, to date all reports have been submitted. • To date, each of the 6-OE reports that have been submitted, each were noted as "In Compliance. To date, (January 2017) the Board has not found the District to be "Not in Compliance" on any OE report, and it is anticipated the remaining reports to be consented to as "in compliance". 				
<p>Board Comments:</p>				
<p>OE-9.2 Provide for the Board in a timely manner information about trends, facts and other information relevant to the Board's work.</p>				
<p>SUPERINTENDENT Interpretation:</p> <p>Timely manner shall mean appropriate relative to the urgency or uniqueness of the situation (for example, within 24 hours for urgent issues, or by the Board work session or regular meeting for routine items).</p> <p>Relevant to the Board's work shall mean regarding items outlined in all of the Coherent Governance Policies of the Board and communication necessary for each Board member to fulfill his or her responsibilities.</p>				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • In a poll of Board members each June and December, a majority of Board members believe they have been provided information in a timely manner. • On no more than two occasions every six months does any Board member bring to the Superintendent's or Board President's attention 				

<p>that information was not communicated or provided in a timely manner.</p> <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> This is an area the board has not tested for and dialogue will need to take place as to whether a, a majority of the Board Members agreed to have been provided information in a timely manner. I do not believe any board member has brought to my attention nor the Board President's attention information was not provided in a timely fashion. Additionally, since July 1, 2016 13 supplemental memos have been provided to the board some of this information has included update on enrollment trends, district demographic trends, etc. 	TBD	X	X	
Board Comments:				
OE-9.3 Inform the Board of significant transfers of money within funds or other changes substantially affecting the district's financial condition.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Significant transfers of money shall mean any movement of money in budgeted line items over \$50,000 from one line item to another. Substantially affecting the district's financial condition shall mean contrary to the indicators and interpretations outlined in OE-6 and OE-7. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> The impending 2015-16 annual audit of the District's finances (Comprehensive Annual Financial Report) will reveal no instance in which a significant amount of money was transferred from one line item to another without having received prior approval from the Board and that no other changes substantially affecting the District's financial condition. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> Presently, the district and more specifically the Business Manager is working with its represented auditing firm on finalizing the previous school year's audit process. It is anticipated that the full audit will be completed by January of 2017 of which upon receiving the completed audit it will be placed on an agenda for acknowledgement. At this point in time the field audit has not brought notice of any financial discrepancies. 		X		

Board Comments:				
OE-9.4 Assure that the Board has adequate information from a variety of viewpoints to assure informed Board decisions.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Adequate information shall mean sufficient data, document, communications and reports for each Board member to fulfill his or her responsibilities. • Variety of viewpoints shall mean opinions and perspective from more than one source (such as the Superintendent, Director reports, leadership teams or Core Team, DAC, CDMT, building surveys, individual stakeholders, etc.). 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • In a poll of Board members each June and December, a majority of Board members believe they have been provided adequate information from a variety of viewpoints. • Each of the following groups briefs the Board annually on salient issues: <ul style="list-style-type: none"> ○ District Accountability Committee ○ Collaborative Decision Making Team ○ Cabinet ○ The ESP Quality Focus Team • The District shares with the Board the results of the annual building climate survey and any community surveys conducted by the District. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • As part of the first time reporting on this particular OE has not polled board members on whether they have received adequate information from a variety of viewpoints. • The district has not had a formal practice of conducting climate nor community surveys. As we all know the district recently conducted a community survey on the topic of school facilities and the board is now using this data to guide it on how it may develop a plan to improve its school facilities. 	TBD			
Board Comments:				

OE-9.5 Inform the Board of anticipated significant media coverage.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Anticipated shall mean reasonably predictable or probable. Significant media coverage shall mean reports, stories or commentary that may appear in the Milwaukee Sentinel or The State Journal or on any of the major local television news stations. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> On no more than one occasion every six months does any Board member bring to the Superintendent's or Board President's attention that they had not had a heads up with regard to significant reports, stories or commentary that may appear in the Milwaukee Sentinel or The State Journal or on any of the major local television news stations. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> Three of the most newsworthy items that spanned media services were the feature story on Delores Heiser and her on-going long-term service to the school district. This feature news story was shared via social media and it reflected on the district in a very positive manner. The same could be said for the television news story on supplying all SDWD elementary students with free school supplies. The lone negative aspect of a news story was the variance in the school report card information and this information was shared with the board of education in advance of the local newspaper covering this story. 		X		
Board Comments:		X		
OE-9.6 Inform the Board, the Board president or individual members if, in the Superintendent's opinion, the Board or individual members have encroached into areas of responsibility assigned to the Superintendent or if the Board or its members are non-compliant with any Governance Culture or Board/Superintendent Relations policies.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Encroached into shall mean taking action, making requests of staff, or otherwise getting involved in the work of the Superintendent or District as described by the Governance policies or State law. 				

<ul style="list-style-type: none"> Non-compliant with any Governance Culture or Board/Superintendent Relations shall mean contrary to the policies outlined by the Board's Coherent Governance policies. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The Superintendent reports the specifics of any significant non-compliance by Board members to the Board as a whole. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> To date no significant non-compliance issues by Board Members were noted, thus no report filed by the Superintendent. 		X		
Board Comments:				
OE-9.7 Treat all members equally and assure that all members have equal access to information.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Treat all members equally shall mean to interact with every Board member in a professional and respectful manner, and to communicate with each one in the amount and manner necessary for each Board member to fulfill his or her responsibilities, duties, and Board-assigned tasks. Equal access to information shall mean that every Board member shall receive the same verbal and written communications and documents on matters that are a concern to the Board as a whole and upon which the Board makes decisions. The Superintendent may communicate with Board members separately from the rest of the Board about matters that do not require Board action or preliminarily with the Board President until the Board receives similar information at a work session or Board meeting. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> In a poll of Board members each June and December, a majority of Board members believe they have been treated equally and have equal access to information. On no more than one occasion every six months does any Board member bring to the Superintendent's or Board President's attention a document or communication on matters relating to Board business that other Board members received that he or she did not receive. 				

<ul style="list-style-type: none"> Documents for work sessions for Board members are distributed equally and at the same time 100% of the time. Board members have the same information upon which to make the decisions of the Board. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The board has not been polled on the first indicator of compliance and we can do so as part of the work session on January 9, 2016. The only noted difference in information being sent to the board lies in the distribution as most members get sent e-mail and some get sent hard copies. As you may recall earlier in the school year when a bus went off the road a phone call was made to each member of the board and as luck would have a couple of members already were aware when I had made the phone call. All Board Members receive copies of documents for work sessions and meetings at the same time. 	TBD			
Board Comments:				
<p>OE-9.8 Inform the Board in a timely manner of any actual or anticipated noncompliance with any Board Operational Expectations policy or any anticipated failure to achieve reasonable progress toward any Results policy.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> <i>In a timely manner</i> shall mean at the next scheduled work session or Board meeting after the time when the Superintendent has confirmed with staff that the District is likely to be "noncompliant" with regard to any OE policy or when the Superintendent determines that the District has failed to make reasonable progress toward the Results policy. <i>Actual noncompliance</i> shall mean failure to meet the indicators of compliance as outlined in the OEs and as determined by the Board after the monitoring report. <i>Anticipated noncompliance</i> shall mean likely failure to meet the indicators of compliance as outlined in the OEs as determined by the Superintendent and his staff after review of relevant data. <i>Reasonable progress</i> shall mean sufficient achievement gains that keeps the District on target to meet the goals outlined in the Results policy and that will allow the District to meet its five-year achievement goals. 				

<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> At the end of each work session, the Superintendent informs the Board of any actual or anticipated failure to accomplish any of the operational expectations 100% of the time. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> As the district works through the OE reporting process for the first cycle I believe a couple of OE reports have been delayed by one month. This OE is one of those reports that has been delayed by one month due to other work such as special meetings that primarily have centered around the recent facilities survey. 				
<p>Board Comments:</p>				
<p>OE-9.9 Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent, but required by law to be approved by the Board.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Adequate shall mean sufficient communication and information that will allow the Board to fulfill its responsibilities as described by state law. Administrative actions and decisions shall mean steps taken by the Superintendent to manage the day-to-day operation of the District and meet the responsibilities outlined in the OE policies. Delegated to the Superintendent shall mean specifically (in either District or Board policy) assigned as a responsibility of the Superintendent by the Board. 				

<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • The Superintendent brings forward and the Board approves 100% of the District Policies that delineate the actions and decisions delegated to the Superintendent or reserved for Board decision. • The Superintendent brings to the Board 100% of the decisions required by law to be approved by the Board, including hiring decisions, school district calendar, budget approval, personnel actions, and personnel evaluation committee recommendations. • In a poll of Board members each June and December, a majority at least four of Board members believe that they have been provided adequate information regarding administrative decision that are delegated to the Superintendent, but required by law to be approved by the Board. 				
<p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • The superintendent has brought forward and the Board approved on an as needed basis all District Policies that delineate the actions and decisions delegated to the superintendent or reserved for Board decisions, as noted in Board minutes. • The superintendent brought to the Board 100% of the decisions required by law to be approved by the board. This practice occurs monthly as needed, as noted in Board minutes. A good example of this was recent approval of bids for the school bus and maintenance truck purchases. • Again as part of the work session on January 9, 2017 the Board can be polled to determine if this indicator of compliance has been met. 	TBD	X	X	
Board Comments				
<p>OE-9.10 Inform the Board in a timely manner of the administrative disposition of complaints presented to the Superintendent by the Board.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • <i>In a timely manner</i> shall mean by the next work session or regular meeting of the School Board. • <i>Administrative disposition</i> shall mean how the complaint was handled or resolved. 				

<ul style="list-style-type: none"> Complaints shall mean any concern or issue that falls under the Board's legitimate purview and is presented to the Superintendent by the Board in writing (such as email). 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The Superintendent or the staff responds to every complaint and the Board is satisfied with the response in 90% of the cases as measured by a poll of the Board taken after the disposition of each complaint and as tracked by a spreadsheet maintained by the Superintendent's executive assistant. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> As outlined previously, the board can determine if this indicator of compliance has been met at the work session on Monday, January 9, 2017. 	X			
Board Comments:				
OE-9.11 Inform the Board in advance of any deletions of, additions to or significant modifications of any instructional programs.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Significant modifications shall mean changes that require considerable professional development or resources to implement. Instructional programs shall mean the teaching practices and classroom instruction that take place daily in the District's schools. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The Board is briefed on the Mission Possible 2013-2017 Strategic Plan by July of each year. The Board is briefed on any significant changes to instructional programs prior to implementation of the change. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The Board has been briefed on a regular basis of the District's new strategic plan. As a result of dialogue that took place earlier this year specific plans are being made to address academic performance at the middle school. Certainly as we move forward in the future more examples of meeting the needs of the newly crafted strategic plan will be outlined. 		X		

Board Comments:				
OE-9.12 Inform the Board in advance of any deletions of, additions to or significant modification of district policy that is required by law to be approved by the Board.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Significant modification shall mean changes to the day-to-day operation of the District or changes that impact employees, students, or stakeholders in more than routine ways. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> The Superintendent brings forward 100% of deletions of, additions to, or a significant modification of District Policy that are required by law to be approved by the Board. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The superintendent always (100%) submits deletions of, additions to, or a significant modification of District Policies that are required by law to be approved by the Board on an as needed basis to occur monthly throughout the year, as noted in Board minutes. Working through updates provided by NEOLA generally takes place on a quarterly basis and you can expect the next round of policy updates to be brought forward in February of 2017. 		X		
Board Comments:				

School District of Wisconsin Dells Internal Monitoring Report

Policy Type: Board Governance Policy

Policy Title: GP-9 Board Members Covenant

Date: January 9, 2017

Policy Statement:

In order to build and maintain productive, effective relationships, Board members shall maintain communication and interaction that builds upon mutual respect and trust; embodies civility; and respects decisions made by the full Board. Accordingly, members will:

- a. focus on issues, not people or personalities;
- b. respect decisions of the full Board;
- c. exercise honesty in all communications;
- d. make every reasonable effort to protect and promote the integrity and positive image of the district, one another and the Superintendent and staff;
- e. employ the following format to submit items they wish to have the Board deliberate:
 - i. define the problem
 - ii. propose a possible solution
 - iii. propose possible board action

Interpretation:

Monitoring Process: All board members were contacted via email, mail and/or in person and asked to respond with any potential violations.

Data:

_____ of seven responses were received and the following violations (if any) of GP-9 were reported.

- (List summary of responses here)

Official Board Response to Board Governance Policy
Monitoring Report

Policy Monitored: GP-9 Board Members Covenant

Date of Board Review: January 9, 2017

The School District of Wisconsin Dells has reviewed the internal monitoring report of this policy and makes the following conclusions:

1. ____ The Board finds itself to be in full and complete compliance.

2. ____ The Board is in compliance with the provisions of this policy, with the following exceptions noted:

If Applicable:

The Board determines the following action to be appropriate:

Evaluation of Policy Relevance and Language

The board approves the following action in regard to the continuing relevance of this policy and its language:

Signature of Board President _____ Date: _____

Signature of Board Vice President _____ Date: _____

Suggested Motion for Action:

School District of Wisconsin Dells

Date: January 9, 2017

Subject: GP-9 Board Members Covenant Monitoring Report

I move the Board approve Governance Process GP-9 Board Members Covenant Monitoring Report as presented and verified by the Board in the attached Official Board Response to Governance Process Monitoring Report.

January 3, 2017

Dear Mr. Slack and the SDWD Board of Education:

I am planning on retiring at the end of this 2016-2017 school year. I want to thank you for the privilege of having worked at the School District of Wisconsin Dells since August 2000. I have so enjoyed teaching here! I loved being the District Reading Specialist and I loved teaching reading to so many wonderful students. Thank you for this wonderful opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Bobbie Sessler". The ink is dark and the handwriting is fluid.

Bobbie Sessler