

Birmingham Community Charter High School

Senior Gardener

Title: Senior Gardener
FLSA Status: Non-Exempt
Reports to: Plant Manager or Site Administrator
Supervises: N/A

DEFINITION:

Under general supervision of the Plant Manager, performs routine and assigned tasks of maintenance gardening work including lawns, athletic fields, trees, shrubs, unplanted areas and undeveloped areas throughout the school. Operate a variety of light and heavy power and grounds equipment to perform grounds maintenance gardening work.

ESSENTIAL FUNCTIONS:

- Participates in the performance of the following duties: mows, edges, weeds, rakes, reseeds, and fertilizes lawns; trims, prunes, replants, stakes, cultivates, and fertilizes, shrubs, trees, and ground cover; sprays lawns, ground cover, trees, and shrubs to control diseases and pests; and controls weeds by spray or mechanical means
- Operates power equipment, such as mowers, cultivators, tractors and sprayers
- Performs landscaping and designing, planning, irrigation, law renovation stabilization of slopes and the cleaning of grounds
- Performs minor repair and cleaning of power mowers and other power equipment, gardening tools, sprinkler heads and hoses
- Inspects the school for unsafe conditions pertaining to gardening as well as suggesting necessary work to the Plant Manager
- Eliminates hazards in gardening areas and removes debris from drains and flow lines
- Advises custodial personnel of proper watering procedures and in the operations of automatic and manual sprinkler systems
- Prepares cost and supply estimates and scopes for special landscape projects as well as maintain athletic turfs, running tracks, jumping pits and runways
- Writes instructions and reports covering work descriptions and related information
- Performs related duties as assigned

KNOWLEDGE OF:

- Methods of grounds maintenance and gardening, such as landscaping and design, planting, pruning, irrigation and weed control
- Fire, health, safety, Charter policies and procedures, and other laws and regulations that may affect students, gardening employees, other Charter personnel and property
- Plants adaptable to the climate of Los Angeles and vicinity
- Seasonal timing of gardening operations
- Various grasses commonly used
- Plant, soil and water relationships
- Safety practices related to power equipment, pest, weed control materials and fertilizers

ABILITY TO:

- Cultivate, irrigate, fertilize, water, grow plants, trees, shrubs and lawns
- Operate and make minor repairs to power equipment and all types of sprinkler systems
- Plant and prune trees, shrubs, hedges, ground cover and flowers
- Use appropriate types of soils, fertilizer, and pest control materials in proper proportions and sequence

Senior Gardner

- Identify and care for plants, trees, shrubs, grass estimate costs of plant materials and labor
- Kneel and squat for extended periods of time
- Write clear and concise instructions and reports
- Deal effectively with Charter personnel, students and the public

EDUCATION:

Graduation from high school or evidence of equivalent educational proficiency, preferably supplemented by courses in botany, horticulture, plant propagation and plant identification.

EXPERIENCE:

Two years of paid experience in general gardening work.

Successful completion of a two-year course in horticulture, agriculture, or related subjects in a high school, college, adult or vocational school may be substituted for six months of the required experience.

SPECIAL:

A valid California Driver License and use of an automobile may be required for this position.

PHYSICAL DEMANDS:

- Safely lift and move tools, equipment and other materials related to the work
- Freedom from allergies caused by common plants, shrubs and trees which might interfere with work assignments
- Lift, carry, push, pull, bend, twist, stoop, kneel, walk, run and crawl
- Perform moderate to heavy physical exertion
- Lift and carry up to 50 pounds
- Reach in all directions
- Stand, sit and walk for extended periods of time
- Work predominantly in outdoor environment, including possible adverse weather conditions
- Read, interpret, and apply rules, regulations, policies and procedures

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depends, in part, on the specific requirements for the job, the limitations related to disability and the ability of the hiring department to accommodate the limitation.

Right to Revise:

This job description is not meant to be all-inclusive and the Charter School reserves the right to revise this job description as necessary without advance notice.

The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed, as an exhaustive list of responsibilities, duties and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer without notice.

Employee: I have received a copy of the above Job Description and agree to direct any questions to my supervisor.

Employee Signature

Date