



ARE YOU EXPECTING?

If you are expecting a baby, there are some things you will need to remember.

You will need to contact the following people:

- **Your Administrator**
- **Human Resources** to provide you with the stork package;
 - Debi Rivas-Klem, ext. 100282 – Certificated Staff
 - Yolanda Hernandez, ext. 100286 – CSEA Classified Staff
 - Elisabeth Navarro, ext. 100283 – AFSCME Classified Staff
 - Cindy Pinheiro, ext. 100281 – to obtain a substitute
- **Payroll**
 - Shawna Feci, ext.100219 – Certificated Staff, Management, Confidentials
 - Carin Hmielecki, ext.100218 – Classified Staff
- **Benefits Office**
 - Carrie Newton, ext. 100231

If you have any questions or concerns, please feel free to contact the Human Resources Department. We are here to help and assist you with this process.

Please be sure to read completely through the information page regarding pregnancy/maternity leave.