



BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
MONDAY -- March 6, 2023 -- 5:45 PM

Regular Board Meeting

- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
- 2.2 Board Education
- The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
- 2.3 Recognition and Awards
- [2.3.1](#) 2022-2023 AA Swimming All-State Individuals
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
- 3.2 Minutes
- [3.2.1](#) Consider Approval of Board Meeting Minutes
- 3.3 High School District
- [3.3.1](#) Consider Approval of Application for Anticipated Unusual Enrollment Increase
- 3.4 Both Districts
- [3.4.1](#) Consider Approval of Personnel Actions
- [3.4.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
- [3.4.3](#) Consider Approval of the 2023 District Wide Capital Improvements Projects and State Major Maintenance Plan
- [3.4.4](#) Consider the Elimination of the District Emergency Declaration
- [3.4.5](#) Consider Resolution of Notice of Intent to Increase Non Voted Levies
- 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
- 4.2 High School District
- [4.2.1](#) Consider Certification of May 2, 2023 High School Ballot Language
- 4.3 Elementary District
- [4.3.1](#) Consider Certification of May 2, 2023 Elementary Ballot Language
5. **Board Discussion**
- 5.1 Policy 1st Reading
- [5.2](#) High School Schedule Consensus Discussion
- [5.3](#) Committee Reports
- [5.4](#) Legislative Update
6. **Public Comment on Non-Agenda Items**
- Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

_____ ADJOURN

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
 - (i) quarreling, challenging to fight, or fighting;
 - (ii) making loud or unusual noises;
 - (iii) using threatening, profane, or abusive language;
 - (iv) rendering vehicular or pedestrian traffic impassable;
 - (v) rendering the free ingress or egress to public or private places impassable;
 - (vi) disturbing or disrupting any lawful assembly or public meeting;
 - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
 - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
 - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
 - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
 - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
 - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
 - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
 - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	March 6, 2023
Category:	Recognition and Awards
Agenda Item #:	2.3.1
Originated By:	Mark Ator, Activities Director
Others Involved:	Siobhan Gilmartin, Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2022-2023 AA Swimming All State Individuals

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High and Gallatin High Swim teams competed in the AA State Swim Meet in Great Falls on February 9-11, 2023; and

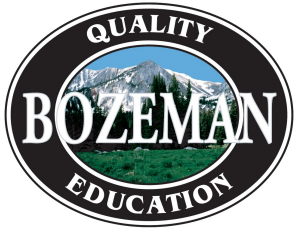
WHEREAS: The following Bozeman High team members were All-State Performers:

Parks Inlow (12)	3rd 200 Freestyle Relay		
Eli Stevens (11)	4th 100 Freestyle	4th 100 Backstroke	3rd 200 Freestyle Relay
B Boyer (10)	3rd 200 Freestyle	6th 500 Freestyle	3rd 200 Freestyle Relay
Elias Jacobsen (9)	3rd 200 Freestyle Relay		
Corina Amundson (12)	5th 400 Freestyle Relay		
Analise Belasco (11)	5th 400 Freestyle Relay		
Brynn King (10)	5th 400 Freestyle Relay		
Alexis Hubbard (9)	5th 400 Freestyle Relay		

WHEREAS: The following Gallatin High team members were All-State Performers:

Marcus Clapper (12)	6th 200 Medley Relay	4th 200 Freestyle Relay	5th 400 Freestyle Relay
Aaron Bergman (11)	5th 400 Freestyle Relay		
Paul Nave (10)	2nd 100 Breaststroke	6th 200 Individual Medley	6th 200 Medley Relay
	4th 200 Freestyle Relay		
Alex Clapper (10)	5th 100 Freestyle	6th 100 Backstroke	6th 200 Medley Relay
	4th 200 Freestyle Relay		
Ian Dyk (10)	6th 200 Medley Relay	5th 400 Freestyle Relay	
Ardasher Usmonov (10)	5th 400 Freestyle Relay		
Kei Braun (9)	4th 200 Freestyle Relay		

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Gallatin High and Bozeman High School's All-State Individuals.



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Board Meeting Minutes

Facts & Discussion:

1. Minutes of the [February 13, 2023](#) Regular Board Meeting and the [February 27, 2023](#) Special Board Meeting.
2. Minutes of the [February 7](#) and [February 21, 2023](#) Board Luncheons.
3. Minutes of the [February 2, 2023](#) Expulsion Hearing.
4. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [2-13-2023](#), Special Board Meeting on [2-27-2023](#) Board Luncheons on [2-07-2023](#), [2-21-2023](#) and Expulsion Hearing on [2-02-2023](#).

Other Alternatives:

1. Do not approve the recommendation and request administration to propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - High School District
Agenda Item #:	3.3.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider approval of [application for Anticipated Unusual Enrollment Increase](#)

Facts & Discussion:

1. High School District enrollment has been increasing each year since 2010.
2. Under current law, Districts expecting an enrollment increase exceeding the lesser of four percent or 40 students may apply for an Anticipated Unusual Enrollment Increase in accordance with 20-9-311, 20-9-313 and 20-9-314, MCA.
3. Administration projects 9-12 enrollment will total 2,667 students at the October 1, 2023 enrollment count.
4. The increased ANB resulting from the enrollment increase in excess of four percent or forty students will drive the ensuing year (2023-24) budget.
5. The increased ANB will result in additional High School General Fund spending authority. That spending authority will be financed through higher permissive local property taxes, higher voted levy authority, and additional state funding.
6. If a District applies for an Anticipated Unusual Enrollment Increase but the enrollment increase does not materialize, the District would lose the state funding resulting from the portion of the projected increase that did not materialize. Additionally, any overpayment in taxes resulting from an unmaterialized anticipated enrollment increase must be used to reduce the General Fund levy in the ensuing school year.

Fiscal Impact:

School General Fund operating budgets are determined by applying legislatively-determined rates to a series of factors. Of these factors, enrollment is the single most important for determining school General Fund budgets.

SB175 from the 2013 legislative session granted additional funding to districts with enrollment increases exceeding the lesser of four percent or 40 students. Districts may either anticipate enrollment increases or wait for them to actually happen. Anticipating enrollment increase affords Districts access to higher spending authority, but schools must repay state funding granted and reappropriate excess tax amounts received for any portion of the anticipated enrollment increase that does not materialize.

Based on current law, administration estimates the Anticipated Unusual Enrollment Increase will generate an additional \$198,698 in spending authority for Bozeman High School. That amount is projected to be funded as follows:

Funding Source	Projected Increase Due to Anticipated Unusual Enrollment Increase
State Funding/Non Levy Revenue	\$ 114,242
Permissive (i.e., unvoted) Local Property Tax Levy	\$ 44,000
Voted Local Property Tax Levy	\$ 44,456
Total Additional Spending Authority	\$ 198,698

Recommendation:

It is recommended the Trustees apply for an [Anticipated Unusual Enrollment Increase](#) based on the 2,667 student enrollment projected for October 1, 2023.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date: March 6, 2023

Category: Action Item - Consent - Both Districts

Agenda Item #: 3.4.1

Originated By: Pat Strauss, Director of Human Resources

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Personnel Actions

Facts:

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

Fiscal Impact:

Noted on report

Recommendation:

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

Other Alternatives:

1. Do not approve the recommendation and request that the administration propose changes.

**Bozeman Public Schools
Human Resources**

March 6, 2023

REQUIRES BOARD ACTION

Confirmation of Employment (Professional)

Name	Position	Level/Step	Effective	Salary
Pack, Alyssa	Benefits & Wellness Coordinator, 1.0 FTE, Payroll	Non Unit	2/27/2023	\$17,800

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hrly. Rate
Bridgeman, Benjamin	Custodian, 1.0 FTE, GHS, 12 mos.	G01	2/28/2023	\$18.28
Dore, Catherine	Overflow PARA, .5938 FTE, EMDI, 9.25 mos.	Non Unit	2/27/2023	\$15.00
Elotlan, Maria	Roving Custodian, .50 FTE, FAC, 12 mos.	G01	2/7/2023	\$18.28
Gnuse, Taylor	Custodian, 1.0 FTE, GHS, 12 mos.	G05	2/13/2023	\$19.79
Jaimes, Erika	Custodian, 1.0 FTE, BHS, 12 mos.	G01	2/27/2023	\$18.28
Lunde, Clio	Overflow PARA, .875 FTE, IRVG, 9.25 mos.	Non Unit	2/9/2023	\$15.00
McCormick, Steven	Traffic Ed PARA, .30 FTE, ADED, 9.25 mos.	F05	2/1/2023	\$18.86
Spahn, Andrea	Discretionary PARA, .50 FTE, LONG, 9.25 mos.	B08	2/15/2023	\$16.90

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Cech, Ryan	Elementary Teacher, 1.0 FTE, HAWT	LOA	2023-2024
Colombo, Jay	MS Teacher, 1.0 FTE, CJMS	LOA	2023-2024
Elsberry, M'Kenzie	Social Studies Teacher, 1.0 FTE, BHS	FMLA	10/23/23 - 12/20/23
Foster, Jonathan	Science Teacher, .40 FTE, BHS, .60 FTE, GHS	LOA	2/17/23 - 6/9/23
Glynn, Samantha	SPED Teacher, 1.0 FTE, BHS	LOA	2023-2024
Greiner, Katie	Math Teacher, 1.0 FTE, GHS	FMLA	8/28/23 - 11/20/23
Hancock, Joseph	SPED Teacher, 1.0 FTE, BHS	LOA	2023-2024
Hausauer, Connor	Social Studies Teacher, 1.0 FTE, BHS	LOA	2023-2024
Holt, Alexander	SPED Teacher, 1.0 FTE, BHS	LOA	2023-2024
Mitchell, Katie	MS Teacher, 1.0 FTE, CJMS	FMLA	3/28/23 - 6/9/23
Moellenkamp, Lisa	InterventionTeacher, .40 FTE, WHIT, Combo Teacher, .60 FTE, BOCS	.50 of 1.0 FTE LOA	2023-2024
Montano, Chris	English Teacher, 1.0 FTE, GHS	.20 of 1.0 FTE LOA	2023-2024
Morris, Linnea	French Teacher, 1.0 FTE, CJMS	FMLA	4/17/23 - 6/9/23
Pitts, Allie	Combo Teacher, 1.0 FTE, BOCS	.50 of 1.0 FTE LOA	2023-2024
Scheibel, Alex	Social Studies Teacher, .20 FTE, English Teacher, .80 FTE, GHS	.40 of 1.0 FTE LOA	2023-2024
Sorg-Hackler, Cheri	Speech Pathologist, 1.0 FTE, SPED	LOA	2023-2024
Yakawich, Yeonjeong "Catherine"	Elementary Teacher, 1.0 FTE, WHIT	FMLA	9/5/23 - 12/4/23

Confirmation of Request for Leave of Absence (Professional)

Name	Position	Reason	Effective Dates
Doornbos, Kace	Student Assistance Specialist, 1.0 FTE, SMS	LOA	2023-2024
Heck, Laura	OT, 1.0 FTE, SPED	FMLA	3/27/23 - 5/1/23

Confirmation of Request for Leave of Absence (Classified)

Name	Position	Reason	Effective Dates
Hansen, Loree	Head Custodian, 1.0 FTE, CJMS, 12 mos.	FMLA	2/27/23 - 5/19/23
Ridenour, Bennett	HS Finance Secretary, 1.0 FTE, GHS, 11 mos.	LOA	8/19/23 - 6/30/24

**Bozeman Public Schools
Human Resources**

March 6, 2023

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Aytes, Tracy	Elementary Teacher, 1.0 FTE, BA(M)+105, Step 14, \$77,404, IRVG	Retirement	6/9/2023	10
Cornell, Emily	German Teacher, 1.0 FTE, BA, Step 1, \$44,130, GHS	Resignation	6/9/2023	1.5
Eisenschenk, Emily	Kindergarten Teacher, 1.0 FTE, BA, Step 2, \$45,542, HYL T	Resignation	6/9/2023	2
Lackey, Dacia	Elementary Teacher, 1.0 FTE, BA(M)+90, Step 15, \$74,359, HYL T	Resignation	6/9/2023	11
Loeza, Nancy	Librarian, 1.0 FTE, BA(M)+45, Step 14, \$66,063, CJMS	Retirement	6/9/2023	12
McDonough, LeAnne	Elementary Teacher, 1.0 FTE, BA(M)+90, Step 12, \$71,739, EMDI	Resignation	6/9/2023	12
O'Shea, Christine	Elementary Teacher, 1.0 FTE, BA(M)+105, Step 15, \$77,652, HYL T	Retirement	2/10/2023	13.1
Parseghian, Julia	Speech Pathologist, .80 FTE, BA(M)+105, Step 8, \$2,619.84, CJMS	Resignation	6/9/2023	7
Stolp, Sue	MS Teacher, 1.0 FTE, BA(M)+105, Step 14, \$74,401, CJMS	Retirement	6/9/2023	15.3
Strand, Peter	MS Teacher, 1.0 FTE, BA(M)+105, Step 18, \$84,288, SMS	Retirement	6/9/2023	28
Watterud, Veronica	MS Teacher, 1.0 FTE, BA(M)+45, Step 6, \$59,090, CJMS	Resignation	6/9/2023	2
Wittman, Vicki	SPED Teacher, 1.0 FTE, BA(M)+105, Step 18, \$84,288, GHS	Retirement	6/9/2023	28

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Ellingson, Jill	Sign Language Interpreter, .50 FTE, Non Unit, \$25.09/hr., LONG, 9.25 mos.	Position Elimination	2/24/2023	3.6
Traver, Julie	Sign Language Interpreter, .50 FTE, Non Unit, \$26.45/hr., LONG, 9.25 mos.	Position Elimination	2/24/2023	4

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Banister, Deanna	Music PARA, .40 FTE BHS, .40 FTE, GHS, D01, \$15.84/hr., 9.25 mos.	Resignation	6/30/2023	1
Elotlan, Maria	Roving Custodian, .50 FTE, G01, \$18.28/hr., FAC, 12 mos.	Resignation	2/7/2023	1 day
Erickson, McKenna	Custodian, .40 FTE, G03, \$19.02/hr., SUPT SVCS, 12 mos.	Resignation	1/5/2023	1.1
James, Carly	Before/After School PARA, .225 FTE, B02, \$15.78/hr., EMDI, 9.25 mos.	Resignation	12/16/2023	1
Jones, Trista	Music Secretary, .2875 FTE, F09, \$20.41/hr., WILL, 10 mos.	Resignation	3/6/2023	3.9
Lapp, Kaitlin	Overflow PARA, .4375 FTE, Non Unit, \$15.00/hr., WHIT, 9.25 mos.	Resignation	2/9/2023	3.3 mos.
Purvis, Sarah	HR Specialist, 1.0 FTE, H09, \$21.73/hr., WILL, 12 mos.	Retirement	4/3/2023	4

**Bozeman Public Schools
Human Resources**

March 6, 2023

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Changes and Revisions in Contracts (Professional)

Name	From	To	Effective	Reason
Johnson, Shara-lyn	HR Specialist, 1.0 FTE, H12, \$22.60/hr., WILL, 12 mos.	Associate HR Assistant, 1.0 FTE, Non Unit, \$24.60/hr., WILL, 12 mos.	2/1/2023	Change in Classification, Increase in Hourly Rate

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Blake, Baylee	Transportation PARA, .0625 FTE, B02, \$15.76/hr., Before/After School Program Director, Non Unit, \$18.00/hr., MOST, 9.25/9.5 mos.	Before/After School Program Director, Non Unit, \$18.00/hr., MOST, 9.5 mos.	2/13/2023	Termination of Assignment, Decrease of FTE/Hrs.
Gooch, Ja'Von	Computer Specialist, 1.0 FTE, H05, \$20.07/hr., TECH, 12 mos.	Computer Specialist, 1.0 FTE, H06, \$20.47/hr., TECH, 12 mos.	8/22/2023	Correction to Step
Jenkins, Rosalind	Custodian, .50 FTE, G03, \$19.02/hr., MDLK, 12 mos.	Custodian, 1.0 FTE, G03, \$19.02/hr., MDLK, 12 mos.	2/6/2023	Increase in FTE/Hrs.
Leonard, Baylee	Transportation PARA, .0125 FTE, B02, \$15.76/hr., SPED PreK PARA, .50 FTE, SPED PARA, .3313 FTE, SPED D02, \$16.78/hr., HYL, 9.25 mos.	Before/After School PARA, .162 FTE, Transportation PARA, .0125 FTE, B02, \$15.76/hr., SPED PreK PARA, .50 FTE, SPED PARA, .3313 FTE, SPED D02, \$16.78/hr., HYL, 9.25 mos.	2/7/2023	Additional Assignment, Increase in FTE/Hrs.
Locke, Kathryn	Transportation PARA, .025 FTE, B03, \$16.08/hr., Running Start PARA, .675 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	Running Start PARA, .675 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	2/6/2023	Termination of Assignment, Decrease of FTE/Hrs.
Rehbein, Kathleen	Transportation PARA, .125 FTE, B10, \$17.24/hr., SPED PARA, .8125 FTE, SPED D10, \$18.53/hr., EMDI, 9.25 mos.	Transportation PARA, .0625 FTE, B10, \$17.24/hr., SPED PARA, .875 FTE, SPED D10, \$18.53/hr., EMDI, 9.25 mos.	8/29/2023	Correction to Assignment FTE/Hrs.
Ruud, Jonathan	Transportation PARA, .0313 FTE, Discretionary PARA, .1458 FTE, B03, \$16.08/hr., SPED PARA, .6254 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	Transportation PARA, .0313 FTE, Discretionary PARA, .1458 FTE, B03, \$16.08/hr., SPED PARA, .6254 FTE, SPED Disc PARA, .0313 FTE, SPED D03, \$17.12/hr., HYL, 9.25 mos.	1/23/2023	Additional Assignment, Increase in FTE/Hrs.
Tankink, Charles	Elementary PARA, .78 FTE, B02, \$15.76/hr., EMDI, 9.25 mos.	Elementary PARA, .9175 FTE, B02, \$15.76/hr., EMDI, 9.25 mos.	2/13/2023	Increase in FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Atkinson, Susan	Elementary Intramurals - Winter - BB - MOST	\$727.00	7	1/9/23 - 2/15/23
Herbsyt, Alyssa	Elementary Intramurals - Winter - BB - HYL (Longevity)	\$766.48	7	1/9/23 - 2/15/23
Holt-Seavy, Micah	Elementary Intramurals - Winter - BB - MOST (.50)	\$368.50	7	1/9/23 - 2/15/23
Linehan, Danielle	Elementary Intramurals - Winter - BB - EMDI	\$737.00	7	1/9/23 - 2/15/23
Michael, Lila	Club - Hawk Theater Company - Head Coach - BHS	\$3,274.00	4	2022-2023
Ruffcorn, Jeffrey	Bands - GHS (Longevity) (Revised)	\$6,196.32	2	2023-2023
Ruffcorn, Jeffrey	Marching Band - GHS (Longevity) (Revised)	\$4,235.92	3	2023-2023
Ruffcorn, Jeffrey	Jazz Band - GHS (Longevity) (Revised)	\$3,404.96	4	2023-2023

**Bozeman Public Schools
Human Resources**

March 6, 2023

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Ruffcorn, Jeffrey	Pep Band - GHS (Longevity) (Revised)	\$2,271.36	5	2023-2023
Sheehy, Patrick	Elementary Intramurals - Winter - BB - HYL T	\$737.00	7	1/9/23 - 2/15/23
Stanek, Sara	Club - Hawk Theater Company - Asst. Coach - BHS	\$1,390.00	6	2022-2023

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Adams, Brytne	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$270.00		8/29/22 - 1/20/23
Anderson, Julia	Additional Days Supervising ISS Students - SMS (Hrly. Rate in addition to regulary Hrly. Rate)	\$10.00		2/1/23 - 6/30/23
Berg, Avery	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$240.00		8/29/22 - 1/20/23
Bonney, Kelsey	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$260.00		8/29/22 - 1/20/23
Deas, Cynthia	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$270.00		8/29/22 - 1/20/23
Elson, Kate	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$570.00		8/29/22 - 1/20/23
Evans, Charles	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$560.00		8/29/22 - 1/20/23
Fink, Jennifer	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$800.00		8/29/22 - 1/20/23
Fosdal, Lauren	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$210.00		8/29/22 - 1/20/23
Fox, Dylan	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$290.00		8/29/22 - 1/20/23
Gale, Richard	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$220.00		8/29/22 - 1/20/23
Galloway, Wanda	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$340.00		8/29/22 - 1/20/23
Giannetti, Joseph	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$370.00		8/29/22 - 1/20/23
Harrison, Addison	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$310.00		8/29/22 - 1/20/23
Holt-Seavy, Micah	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$360.00		8/29/22 - 1/20/23
Jessop, Justin	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$410.00		8/29/22 - 1/20/23
Kerrigan, Kaitlyn	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$220.00		8/29/22 - 1/20/23
McCutchan, Erika	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$310.00		8/29/22 - 1/20/23
Miller-Ayers, Robin	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$440.00		8/29/22 - 1/20/23

**Bozeman Public Schools
Human Resources**

March 6, 2023

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Moore, Lawrence	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$210.00		8/29/22 - 1/20/23
NcNeil, Sonia	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$330.00		8/29/22 - 1/20/23
Neal, Bryce	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$500.00		8/29/22 - 1/20/23
Ney, Michelle	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$220.00		8/29/22 - 1/20/23
Nielsen, Zachary	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$220.00		8/29/22 - 1/20/23
Otis, Susan	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$560.00		8/29/22 - 1/20/23
Saunders, Todd	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$630.00		8/29/22 - 1/20/23
Smith, Cindy	Additional Days Supervising ISS Students - SMS (Hrly. Rate in addition to regulary Hrly. Rate)	\$10.00		2/1/23 - 6/30/23
Smith, Rachel	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$310.00		8/29/22 - 1/20/23
Tesseneer, Lisa	Additional Days Supervising ISS Students - SMS (Hrly. Rate in addition to regulary Hrly. Rate)	\$10.00		2/1/23 - 6/30/23
Todd, Madison	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$320.00		8/29/22 - 1/20/23
Walling, Heather	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$450.00		8/29/22 - 1/20/23
Ward, Shea	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$280.00		8/29/22 - 1/20/23
Western, Gregory	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$480.00		8/29/22 - 1/20/23
Williams, Celinda	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$450.00		8/29/22 - 1/20/23
Workman, Kirstie	Substitute Incentive for subbing full days for the 1st semester of 22-23 school year.	\$550.00		8/29/22 - 1/20/23



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.2
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of [Financial Reports](#), Warrant Listing, and [Donations](#)

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. February 2023 warrants are as follows: Operational warrants were \$1,587,915.64; net Payroll, taxes and deductions were \$5,900,430.31; Warrants disbursed for February 2023 were \$7,488,345.95.

Investment of District Funds in accordance with State law as of:	<u>Jan 31, 2023</u>
Gallatin County Investment Pool	\$6,796,941.72
First Interstate Bank Investment Pool	\$42,407,533.53
Nonexpendable Endowment (D.A. Davidson)	<u>\$902,127.43</u>
Total District cash and investments	<u>\$50,106,602.68</u>

Fiscal Impact:

Refer to attached report.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [Financial Reports](#), warrant listing, and [Donations](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.3
Originated By:	Matt Stark, Director of Facilities
Others Involved:	Rich Parker and Bill Thompson, Facilities Department

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of the [2023 District Wide Capital Improvements Projects List](#) and State Major Maintenance Plan

Facts & Discussion:

1. In May 2022, voters approved a six-year building reserve levy of \$1.5M/year in the High School District that expires in 2028.
2. In May 2019, voters approved a six-year building reserve levy of \$2M/year in the Elementary District that expires in 2025.
3. Where the project cost is estimated to be less than \$80,000, Administration proceeds to complete such projects in accordance with District procurement policies.
4. Where the project cost is estimated to be \$80,000 or greater, approval by the Board is required prior to award of contract or issuance of a purchase order following bidding in accordance with state law.
5. In the Winter of 2022-23 Facilities met with Principals/staff of schools, Willson Auditorium and Support Services to discuss maintenance project requests for potential funding from the Building Reserve Funds in 2023.
6. Field inspection details from the District's updated Facility Condition Inspection (FCI) were reviewed for high-priority deficiencies that should be incorporated into these capital project recommendations. This inspection was completed in summer 2018.
7. State law requires that schools intending to use State Major Maintenance funding proceeds adopt a resolution 1) identifying the anticipated improvements or projects for which the proceeds of the funding structure will be used, 2) estimating a total dollar amount of money to be raised in the funding structure, and 3) estimating the total number of mills to be levied in the structure.

Expected proceeds other than Building Reserve funds are shown under the "Other Funds" column, such as grants, donations, and other funds.

The attached Capital Improvement Projects outlines the funding allocation for all schools. Also, a Facility Condition Inventory (FCI) code has been assigned to each item as a means of identifying the deficiency category relative to other projects if applicable. This is not an indication that these items were identified on previous District FCI's. The codes are as follows:

- 1 – Code/Life Safety – Immediate threat to life safety or building integrity
- 2 – Damage/Wear Out – Worn out, difficult to operate/service
- 3 – Codes and Standards – Systems not in code compliance and not grandfathered
- 4 – Environmental – Failures affecting the indoor environment
- 5 – Energy – Energy conservation
- 6 – Aesthetics

Project priorities are relative with respect to ability to sort them and represent as best as possible, within available funding, the priorities obtained during discussions with school principals or building managers. Also included on the spreadsheet are projects/items identified that will be accomplished by other funds than the Building Reserve. These are shown for completeness so there is an overall picture of which projects/items will be acted upon and which will be deferred.

The spreadsheet also lists a number of projects for which grant funds have been obtained or requested. The District continues to seek alternative funding to supplement the Building Reserve funds to accomplish school improvements.

The recommended projects for 2023 were influenced by facility inspection results, maintenance needs, requested user improvements, and available budget.

Fiscal Impact:

Estimated \$4,040,500 Elementary Building Reserve and \$1,994,500 High School Building Reserve.

Recommendation:

It is recommended that the Board of Trustees:

1. Approve the [2023 Capital Improvement Projects List](#) as presented.
2. Resolve to use the Building Reserve State Major Maintenance funding to partially fund these identified improvements and/or operational costs of school safety. The District estimates this funding structure will generate approximately \$785,000 during 2022-23.

Other Alternatives:

1. Do not approve the recommendations and request that the administration propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider the Elimination of the District Emergency Declaration

Facts & Discussion:

1. On March 20, 2020 the board of trustees declared an unforeseen emergency in accordance with Sections [20-9-801 through 20-9-806](#), MCA, due to the community and school health concerns related to COVID-19 and authorized the administration to take the necessary steps to execute the declaration and inform the public and government agencies of the declaration.
2. Policies #1900 (Emergency) and #1905 (Face Coverings as Personal Protective Equipment) are only applicable during a board of trustees declared emergency.
3. On June 14, 2021 the board of trustees removed the emergency declaration to coincide with reductions in COVID-19 cases in the school/community and the end of the 2020-2021 school year.
4. On August 23, 2021 the board of trustees again declared an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, MCA to become immediately effective and to continue until terminated by a vote of the Board of Trustees.
5. Consistent with the BSD7 COVID Advisory Task Force recommendations, Bozeman Public Schools moved to routine disease management of COVID-19 on Monday, February 14th, 2022.
6. Bozeman Public Schools has operated via routine disease management throughout the 2022-2023 school year.

Superintendent's Recommendation:

It is recommended the Board approve the Superintendent's recommendation to lift the state of emergency in accordance with Title 20, Chapter 9, Part 8, MCA.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.5
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Resolution of [Notice of Intent to Increase Non Voted Levies](#)

Facts & Discussion:

1. The Board of Trustees received a preliminary 2023-24 budget update on February 13, 2023.
2. 20-9-116, MCA, requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, transportation, flexibility, and bus depreciation funds for the ensuing fiscal year if increases are expected.
3. The notice must also include information about the amount and Districts' intended use of State Major Maintenance funding. The Board approved those details and the required resolution as part of the District's 2023 Capital Improvements Project list on March 6, 2023.
4. The law requires Trustees to adopt this resolution no later than March 31 each year. The notice must also be posted in the local newspaper and on the District website.
5. Administration expects levy increases will be necessary in the above-listed funds as discussed during the preliminary budget update. As a result, the resolution and notice are required.
6. The estimates made in the resolution and notice are the District's best estimates at the current time, given the legal requirements of the notice. All figures are very preliminary and administration fully expects changes to them before the final budgets are set in August.

Discussion:

State law requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, transportation, flexibility and bus depreciation funds for the ensuing fiscal year. The requirements are a minimum: districts may choose to include additional information in their notices.

The District maintains several other non-voted and voted funds in addition to those specified in 20-9-116, MCA. Understanding the District's tax outlook requires considering all of our levy-supported funds. To reduce confusion and increase transparency, the proposed notice contains projections for all of the District's levy-supported funds.

It is important to note that the enabling law requires the District to use the current year taxable value as the basis for its tax impact projections. However, the Bozeman community continues to grow and indications are that the value of our tax base will continue to increase as well. If the District's taxable value increases above the current year levels as expected, both levied mills and taxpayer impact will both decrease from these projections.

Superintendent's Recommendation:

It is recommended the Board approve the [notice of intent to increase non-voted levies](#) during the 2023-24 year as presented and direct administration to publish it as required by law.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Singular - High School District
Agenda Item #:	4.2.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Certification of May 2, 2023 High School Ballot Language

Facts & Discussion:

1. At the February 13, 2023 meeting, the Trustees called for High School General and Building Reserve levy elections to be held on May 2, 2023.
2. Voters are required to approve any increase in General Fund above-BASE taxes from one year to the next. This approval is required even if the result is a lower overall mill levy.
3. The legal deadline for ballot certification is thirty days before the election: April 2, 2023 for this year's election. However, Gallatin County needs the information by March 23, 2023 in order to prepare ballots. No additional information is expected and no other Board meetings are scheduled before this deadline.
4. The May 2, 2023 election will be held by mail ballot, and the county will administer the election. Ballots will be mailed to voters on April 14, 2023.
5. On January 9, 2023, Trustees approved the recommendation to request an additional Building Reserve Safety levy to partially offset the High School General Fund budget deficit.
6. The Building Reserve Safety levy is to be used for the purpose of planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies.
7. The Building Reserve Safety levy requested is a two (2) mill permanent levy.

Discussion:

Current projections indicate Bozeman High School's 2023-24 General Fund expenditures will be \$24,574,966. Based on these projected expenditures, the District's 2023-24 budget outlook is as follows:

2023-24 Highest Budget Without a Vote	\$22,943,130
<u>Projected 2023-24 General Fund Expenditures</u>	<u>24,574,966</u>
Projected Balance Without an Election	(\$ 1,631,836)
 <u>Proposed Voted Amount</u>	 <u>\$ 380,000</u>
Projected Balance With an Election	(\$ 1,251,836)

The final levied amount will be the lower of the voter-approved amount or the amount that is allowed by state law. As a result, administration recommends rounding the amount on the ballot to ensure the District can maximize budget authority.

Based on the structural deficit and the factors listed in item 6 above, administration recommends approaching voters for a new High School Building Reserve Safety levy to offset the costs of counselors, SRO's, and other expenses allowed under [20-9-236, MCA](#).

The information in the recommended ballot language presents the isolated impact of the proposed levies election, as required by law. However, the District maintains several other levy-supported funds in addition to these funds. The levies as a whole will determine the impact to individual taxpayers.

Superintendent's Recommendation:

It is recommended the Board submit to the qualified electors of the District, at an election on Tuesday May 2, 2023, the following questions:

BOZEMAN HIGH SCHOOL DISTRICT NO. 7
GENERAL FUND LEVY
High School District Proposition

Shall the Bozeman High School District Trustees be authorized to impose an increase in over-base local taxes to support the General Fund in the amount of Three Hundred Eighty Thousand Dollars (\$380,000), which is an increase of approximately 1.28 mills for the purpose of properly maintaining and operating the programs of the district?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$1.73 and on a home with an assessed market value of \$200,000 by approximately \$3.46. The durational limit of the levy is intended to be permanent.

- ☐ FOR the High School additional Levy
- ☐ AGAINST the High School additional Levy

BOZEMAN HIGH SCHOOL DISTRICT NO. 7
BUILDING RESERVE FUND SAFETY LEVY
High School District Proposition

Shall the Trustees of Bozeman High School District No. 7 be authorized to annually levy two (2) mills, being approximately \$595,000, each year in the Building Reserve Fund for the purpose of planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$2.70 and on a home with an assessed market value of \$200,000 by approximately \$5.40. The durational limit of the levy is intended to be permanent.

- ☐ FOR the High School Building Reserve Fund Safety Levy
- ☐ AGAINST the High School Building Reserve Fund Safety Levy

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 6, 2023
Category:	Action Item - Singular - Elementary District
Agenda Item #:	4.3.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Mike Waterman, Executive Director of Business and Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider certification of May 2, 2023 Elementary Ballot Language

Facts & Discussion:

1. At the February 13, 2023 meeting, the Trustees called for Elementary Trustee, General levy, and Building Reserve elections to be held on May 2, 2023.
2. Voters are required to approve any increase in General Fund above-BASE taxes from one year to the next. This approval is required even if the result is a lower overall mill levy.
3. The legal deadline for ballot certification is thirty days before the election: April 2, 2023 for this year's election. However, Gallatin County needs the information by March 23, 2023 in order to prepare ballots. No additional information is expected and no other Board meetings are scheduled before this deadline.
4. The May 2, 2023 election will be held by mail ballot, and the county will administer the election. Ballots will be mailed to voters on April 14, 2023.
5. As a result of fluctuations in the Elementary District enrollment, the Elementary General Fund will be at its highest allowable level without additional voter approval. As a result, the Elementary District can cancel the General Fund portion of the election.
6. On January 9, 2023, Trustees approved the recommendation to request an additional Building Reserve Safety levy to partially offset the Elementary General Fund budget deficit.
7. The Building Reserve Safety levy is to be used for the purpose of planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies.
8. The Building Reserve Safety levy requested is a four (4) mill permanent levy.

Discussion:

The Trustee and Building Reserve Safety levy elections remain necessary and will continue as planned.

Superintendent's Recommendation:

It is recommended the Board cancel the General Fund portion of the election, and proceed with the May 2, 2023 Trustee and Building Reserve Safety levy election. It is recommended the Board submit to the qualified electors of the District, at an election on Tuesday May 2, 2023, the following question:

BOZEMAN ELEMENTARY DISTRICT NO. 7
BUILDING RESERVE FUND SAFETY LEVY
Elementary School District Proposition

Shall the Trustees of Bozeman Elementary School District No. 7 be authorized to annually levy four (4) mills, being approximately \$990,000, each year in the Building Reserve Fund for the purpose of planning for improvements to and maintenance of school and student safety; programs to support school and student safety and security; installing or updating security-related facility improvements; and installing or updating response systems using contemporary technologies?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$5.40 and on a home with an assessed market value of \$200,000 by approximately \$10.80. The durational limit of the levy is intended to be permanent.

- ☐ FOR the Elementary School Building Reserve Fund Safety Levy
- ☐ AGAINST the Elementary School Building Reserve Fund Safety Levy

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 6, 2023
Category:	Discussion
Agenda Item #:	5.2
Originated By:	Marilyn King and Mike Van Vuren, Deputy Superintendents
Others Involved:	Erica Schnee, Principal Gallatin High School; Dan Mills, Principal Bozeman High School; Pat Strauss, Human Resources Director; BHS/GHS Consensus Team

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
High School Schedule Consensus Discussion

Facts/Discussion:

1. The high school schedule consensus committee met for five facilitated sessions: Jan. 5; Jan. 20; Jan. 23; Jan. 31; and Feb. 8. Feedback was solicited from high school staff throughout the process.
2. Details and updates during the consensus process were posted on the BSD7 [website](#) via [THIS](#) communication document.
3. The consensus group included approximately [30 participants](#) primarily made up of certified educators from BHS/GHS.
4. The high school consensus group was tasked with building a new master schedule for implementation during the 2024-2025 school year that 1.) reduced FTE consistent with required board approved budget reductions; 2.) allowed for flexibility to incorporate teacher collaboration and intervention/extension time consistent with District MTSS/PLC goals.
5. The high school consensus group came to agreement on an A/B alternating eight-period block schedule in which teachers teach six of eight blocks over two days. For full details on the high school master schedule recommendation click [HERE](#).
6. The recommended schedule was shared publicly with staff and parents/guardians on February 17, 2023.
7. Bozeman High Principal Dan Mills and Gallatin High Principal Erica Schnee are planning opportunities to discuss the proposed high school schedule with multiple student and parent groups, such as StuCo, the PAC, and the Boosters.
8. The high school consensus team hosted a community forum for all interested stakeholders to learn more about and ask questions about the recommended schedule on Wednesday, February 22, 2023 at BHS.
9. An additional community forum is scheduled at the GHS Commons, 2nd floor, on Wednesday, March 8, 2023, 6:00-8:00 pm.
10. Students, parents/guardians, and community members are encouraged to share questions and feedback via [this survey](#) throughout the winter and spring.
11. Building on the work of the consensus team, the BHS/GHS Guiding Coalition began their work to create an intervention/extension schedule and solidify where collaboration time fits within the schedule. This work is being done in consultation with a consultant.

Fiscal Impact:
Reduction of 10 - 14 certified FTE



Meeting Date:	March 6, 2023
Category:	Discussion - Committee Reports
Agenda Item #:	5.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Committee Reports

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2022-2023 Board Committee Assignments](#).



Meeting Date:	March 6, 2023
Category:	Discussion - Legislative Updates
Agenda Item #:	5.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Legislative Updates

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:
Goal Area #3: Community Engagement and External Relations
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	March 6, 2023
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date: March 6, 2023

Category: Reports

Agenda Item #: 7.2

Originated By: Trustees

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main

Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

**BOARD OF TRUSTEES****TERM**

Greg Neil -- Chair	2023
Tanya Reinhardt	2025
Lei-Ann Bertelsen	2024
Kevin Black	2023
Lauren Dee	2025
Douglas Fischer	2024
Gary Lusin	2024
Sandra Wilson.....	2024

EXECUTIVE CABINET**POSITION**

Casey Bertram	Superintendent
Chad Berg	Director of Special Education and Student Health
Lacy Clark	Director of Business Services
Marilyn King	Deputy Superintendent Instruction
Matt Stark	Director of Facilities
Pat Strauss	Director of Human Resources
Mike VanVuren	Deputy Superintendent Curriculum & Technology
Mike Waterman	Executive Director Business and Operations

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen

Long-Range Strategic Planning (LRSP)

Not Needed - 2022-2023

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black

Lauren Dee

Douglas Fischer

Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt

Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen

Wellness Advisory Council (WAC)

Trustees

Gary Lusin

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget Committee

Trustees

Kevin Black

Douglas Fischer

Sandy Wilson

Gary Lusin - Alternate

9-12 MTSS/PLC Consensus

Trustees

Sandy Wilson

Greg Neil - Alternate

Certified (BEA) Negotiations

Trustees

Lei-Anna Bertelsen

Kevin Black

Lauren Dee

Gary Lusin - Alternate

Classified (CBEA) Negotiations

Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson

MTSBA Municipal Director and Delegates

Trustees

Gary Lusin - Director

Lei-Anna Bertelsen - Delegate

Tanya Reinhardt - Delegate

Sandy Wilson - Delegate

Greg Neil - Alternate

SCHOOL LIAISONS

Bozeman High School/Bridger Charter Academy

Sandy Wilson

Gallatin High School

Kevin Black

Chief Joseph Middle School

Lei-Anna Bertelsen

Sacajawea Middle School

Douglas Fischer

Emily Dickinson Elementary School

Gary Lusin

Hawthorne Elementary School

Tanya Reinhardt

Hyalite Elementary School

Lauren Dee

Irving Elementary School

Gary Lusin

Longfellow Elementary School

Tanya Reinhardt

Meadowlark Elementary School

Sandy Wilson

Morning Star Elementary School

Greg Neil

Whittier Elementary School

Greg Neil

Bozeman Charter School (BoCS)

Gary Lusin

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



Bozeman Public Schools Upcoming Board Meetings

March 6, 2023	Monday	Regular Board Meeting	5:45 PM
*March 27, 2023	Monday	Special Board Meeting	5:45 PM
April 10, 2023	Monday	Regular Board Meeting	5:45 PM
*April 24, 2023	Monday	Special Board Meeting	5:45 PM
May 15, 2023	Monday	Regular Board Meeting	5:45 PM
*May 22, 2023	Monday	Special Board Meeting	5:45 PM
June 12, 2023	Monday	Regular Board Meeting	5:45 PM
*June 26, 2023	Monday	Special Board Meeting	5:45 PM

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools
Upcoming Board Luncheons
12:00 PM - 1:30 PM**

March 21	Irving
April 4	Meadowlark
April 18	Hyalite
May 2	Chief Joseph Middle School
May 9	Longfellow
May 23	Emily Dickinson



Bozeman Public Schools Calendar 2022-2023

PIR Dates & Conferences - No School

August 24-26	K-12 PIR Day
September 26	K-12 PIR Day
October 20-21	K-12 PIR Day
November 10-11	K-5 P/T Conferences
January 16	K-12 PIR Day
January 23-24	9-12 PIR Day
April 13	6-8 PIR Day
April 14	6-12 PIR Day
May 26	K-12 PIR Day
June 9	K-12 PIR Day

Holidays & School Closures- No School

September 5	Labor Day
November 23-25	Thanksgiving
December 19-30	Winter Break
January 16	Martin Luther King Jr.
February 20	President's Day
March 13-17	Spring Break
May 29	Memorial Day

Important Dates

August 29	School Begins 1-12
September 1	Kindergarten begins
January 18-20	HS Final Exams
June 3	HS Graduation!
June 8	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 20 June 8
6-8:	Trimester 1: November 18 Trimester 2: March 3 Trimester 3: June 8
9-12:	Period 1 - October 7 Period 2 - November 18 1st Semester - January 20 Period 1 - March 3 Period 2 - April 21 2nd Semester - June 8

JULY • 2022						
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Revised: 05/20/2022

Please note that our individual schools might have additional important dates related to other school functions.
Please check with your local school for these dates and events.



Bozeman Public Schools

Calendar

2023-2024

PIR Dates & Conferences - No School

August 23-25	K-12 PIR Day
September 25	K-12 PIR Day
October 19-20	K-12 PIR Day
November 9-10	K-5 P/T Conferences
November 17	9-12 PIR Day
January 15	K-12 PIR Day
January 22	9-12 PIR Day
April 11	6-8 PIR Day
April 12	6-12 PIR Day
May 24	K-12 PIR Day
June 7	K-12 PIR Day

Holidays & School Closures- No School

September 4	Labor Day
November 22-24	Thanksgiving
December 20-Jan 2	Winter Break
January 15	Martin Luther King Jr.
February 19	President's Day
March 11-15	Spring Break
May 27	Memorial Day

Important Dates

August 28	School Begins 1-12
August 31	Kindergarten begins
January 17-19	HS Final Exams
June 1	HS Graduation!
June 6	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 19 June 6
6-8:	Trimester 1 - November 21 Trimester 2 - March 8 Trimester 3 - June 6
9-12:	Period 1 - October 6 Period 2 - November 16 1st Semester - January 19 Period 1 - March 1 Period 2 - April 19 2nd Semester - June 6

Revised: 1/02/2023

JULY • 2023

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OCTOBER • 2023

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APRIL • 2024

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[Double Click to Return to Agenda](#)