

Suffield Public Schools  
Field Trip/School Sponsored Trip Request Form

**Directions:** Form to be completed by Advisor of the field trip. The completed form needs to comply with all regulations found in Policy #6153.

Date of Request: 4/18/23\_\_\_\_\_

Type of Trip:           Field Trip           Extracurricular           Athletic           International

**NOTE:** Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)

Advisor:                   Celia Wagner\_\_\_\_\_

Date(s) of Trip:           4/18/23\_\_\_\_\_

Destination:             SUNY Cobleskill\_\_\_\_\_

Number of Students:     8\_\_\_\_\_

Number of Chaperones: ~~8~~ 1 - Wagner (see Regulation #6153 – Chaperone guidelines)

Has disclosure form been completed for all chaperones that are not Suffield Public School employees and are chaperoning an overnight trip?

Yes                   No                   N/A

Has chaperone information, including applicable Board of Education policy(ies) been delivered to chaperones?

Yes                   No           N/A

Cost of trip (include information regarding payment of expenses and any financial penalties that may be incurred): no cost\_\_\_\_\_

Insurance Certificate Required:   Yes                   No

Mode of Transportation: Agriscience Bus or Truck - driven by Celia Wagner

**Explanation of Trip:**

Students will attend the State Ag Mechanics CDE that is being hosted at SUNY Cobleskill this year. Students will compete with their teams in categories that include machinery calibration, woodworking, welding and plumbing. The team that wins the state competition will continue on to compete at National Convention next year.

**Educational Purpose:**

Students will use the skills and concepts that they have acquired in their ag mechanics courses and at their CDE practices to compete against other students in FFA across the state of Connecticut. The contest evaluates students on the skill sets that are essential in the mechanical industries.

**Itinerary:**

7:00 - Leave SHS

9:00 - Arrive at SUNY Cobleskill

9:00-1:00 - Compete in Ag Mechanics CDE

1:00 - Leave SUNY Cobleskill

3:30 - Arrive back at SHS

-----  
Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent/Designee: \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Superintendent/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education: \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Suffield Public Schools  
Field Trip/School Sponsored Trip Request Form

**Directions:** Form to be completed by the advisor of the field trip and submitted to the principal's secretary. The completed form needs to comply with all regulations found in Policy #6153.

Date of Request: 2/9/23

Type of Trip:        Field Trip            Extracurricular            Athletic            International

**NOTE:** Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)

Advisor:                Chrissy DeAngelis

Date(s) of Trip:        Wednesday, April 19th, 2023

Destination:            227 W. 42nd Street, New York, NY -- American Airlines Theater

Number of Students:    8

Number of Chaperones: 2 — Chrissy De Angelis + (1?)  
(see Regulation #6153 – Chaperone guidelines)

Alexandra Casinghino

Has disclosure form been completed for all chaperones that are not Suffield Public School employees and are chaperoning an overnight trip?

Yes

No

N/A

Has chaperone information, including applicable Board of Education policy(ies) been delivered to chaperones?

Yes

No

Cost of trip (include information regarding payment of expenses and any financial penalties that may be incurred): \$63/ticket (*student orchestra price*) plus cost of transportation split amongst students (*bus quote pending*). Food would be paid for on their own.

Insurance Certificate Required:

Yes

No

Mode of Transportation: Charter Bus or M & T

Explanation of Trip:

AP Literature students will be attending a Broadway show, the Pulitzer Prize-winning play *Fat Ham*, a modern adaptation of Shakespeare's Hamlet, which students read in Quarter 3.

Educational Purpose:

Students can use this production on FRQ #3 on the AP Literature exam; this play also offers a valuable lesson in the art of adaptation, the lasting impact and influence of Shakespeare in modern art and culture, and a chance to see people of color empowered to perform Shakespeare.

Itinerary:

9:30 AM: Leave SHS


12:30 PM: Arrive in Times Square and have lunch

2:00 PM: Performance (running time 1:30)

3:30 - 5:30 PM: Early dinner

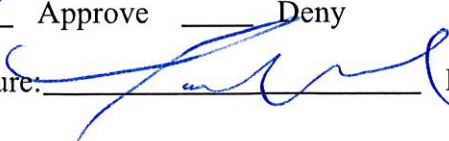
5:30 - Depart NYC for SHS

8:00: Arrive back at SHS

-----  
Advisor's Signature:  Date: 2-9-23

Principal Signature:  Date: 2-21-23

Superintendent/Designee: ☒ Approve ☐ Deny

Superintendent/Designee Signature:  Date: 2/22/23

Board of Education: ☐ Approve ☐ Deny

Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Suffield Public Schools  
Field Trip/School Sponsored Trip Request Form

**Directions:** Form to be completed by the advisor of the field trip and submitted to the principal's secretary. The completed form needs to comply with all regulations found in Policy #6153.

Date of Request: 11/1/2022

Type of Trip:            Field Trip            Extracurricular            Athletic            International

**NOTE:** Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)

Advisor: Peter Davis - Windsor Locks High School

Date(s) of Trip: 4/18 - 4/23/2023

Destination: Houston, TX Avenida De Las Americas. Hotel stay and flight info TBD

Number of Students: 10

Number of Chaperones: 4 (see Regulation #6153 – Chaperone guidelines)

*See Attached*

Has disclosure form been completed for all chaperones that are not Suffield Public School employees and are chaperoning an overnight trip?

Yes

No

N/A

Has chaperone information, including applicable Board of Education policy(ies) been delivered to chaperones?

Yes

No

Cost of trip (include information regarding payment of expenses and any financial penalties that may be incurred): Costs of trip are transportation, which are covered between WL and Suffield. Students may bring money for souvenirs and snacks - \$30.00 - \$50.00 is recommended.

Cost of trip is approximately \$900.00. The team is fundraising and the student cost will be determined in March, 2023

Insurance Certificate Required: Yes No

Mode of Transportation: ~~Smyth Bus~~ Various - see below

*SHS cost = \$5000.00*

### Explanation of Trip:

Bus - Dattco from WL to Lagueardia Airport

Flight- Southwest Airlines LGA to HOU WN658 18 Apr 2023 1:45pm arrive 4:40 houston time

HOU TPA (tampa) WN3572 23 Apr 06:25am arrive 09:25 in Tampa TPA (tampa) to LGA WN2338 23 Apr 10:55am arrive 1:35

Bus - Dattco from Tampa to WL estimated arrival 4:30pm

Hotel - Marriott Marquis Houston

Address: 1777 Walker St, Houston, TX 77010 Phone: (713) 654-1777

### Educational Purpose:

Connect Science and Technology classes to competition. real-world problem-solving experiences through a guided, global robotics program. Students will meet with engineers and scientists from around the world to discuss the current climate of education, STEM curriculum, as well as compete with their robots in a cooperative and competitive environment

### Itinerary:

04/18/2023 to 04/23/23 the team will travel to houston and compete at the George R Brown Convention Center.

*See attached*

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature:  \_\_\_\_\_ Date: 3/1/23

Superintendent/Designee: \_\_\_\_\_ Approve \_\_\_\_\_ Deny \_\_\_\_\_

Superintendent/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education: \_\_\_\_\_ Approve \_\_\_\_\_ Deny \_\_\_\_\_

Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Suffield Public Schools  
Field Trip/School Sponsored Trip Request Form

**Form to be completed by the advisor of the field trip and submitted to the principal's secretary. The completed form needs to comply with all regulations found in Policy #6153.**

Date of Request: March 1, 2023

Type of Trip: Field Trip Extracurricular Athletic International

**NOTE: Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)**

Teacher/Advisor: Laura LaFlamme

Date(s) of Trip: April 27th- April 29th

Destination: Washington DC

Number of Students: 8- 12

Number of Chaperones: 1- 2 from Suffield

(see Regulation #6153 – Chaperone guidelines)

Name(s) of Chaperone(s): Laura LaFlamme, Katy Davis

Has disclosure form been completed for all chaperones that are not Suffield Public School employees and are chaperoning an overnight trip?

Yes No N/A

Has chaperone information, including applicable Board of Education policy(ies) been delivered to chaperones?

Yes No

Cost of trip (include information regarding payment of expenses and any financial penalties that may be incurred):

\$200 for Hotel, transportation and entries. Additional money for food :

*Covered by Students*

\$75.00 Note : This trip was originally booked by Woodbury FFA, Similar to the 2020 trip that was canceled due to COVID.

Insurance Certificate Required:

Yes

No

Mode of Transportation: Agriscience bus to Nonneaug High School, Coach bus for actual trip



**Explanation of Trip:**

Suffield Agriscience will participate in a cooperative educational tour with the Nonnewaug FFA Chapter. This three day, 2 night field trip will provide students an opportunity to tour Potomac Wholesale florist, US Botanical Gardens and the National Monuments with a landscape emphasis.

**Educational Purpose:**

This trip is designed for Junior and Senior Agriscience students enrolled in horticulture coursework. Students will have an opportunity to tour one of the largest wholesale florist operations on the East coast. Though students may have gone to DDC before, this trip provides a landscape emphasis on the landscape and plant selection that provides our Capitol with incredible beauty.

Itinerary: TENTATIVE Itinerary

**Thursday April 27**

6 am Leave Suffield High School on Agriscience Bus  
8 am Leave from Nonnewaug High School on Coach bus  
Potomac Wholesale florist 1 -3 pm  
Check in hotel 6 pm :  
Group Dinner 6:30 pm  
Night tour of Monuments 8:30

**Friday April 28th**

Tour of US Botanical Garden Production Facility 9.30-11:30 pm  
Lunch  
Tour Botanical Conservatory  
Chapter social event : Dinner and bowling

**Saturday April 29th**

US Holocaust Memorial Museum  
Travel  
Arrive at Nonnewaug 6 pm  
Arrive at Suffield 8 pm

Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent/Designee: \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Superintendent/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education: \_\_\_\_\_ Approve \_\_\_\_\_ Deny

Board Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_