

**MINUTES OF THE REGULAR MEETING OF THE
ADVISORY COMMISSION ON CAPITAL EXPENDITURES
FEBRUARY 28, 2023
7:00 P.M.
ZOOM MEETING ONLY**

Present via Zoom teleconference: Michael Stevens, Brad Belcher, Jim Irwin, Alexander Lepage (alternate) and Scott Crosson (alternate)

Absent: Mark Englander and Mike Sattan

Also in Attendance: First Selectman Moll

Chairman Stevens called the meeting to order at 7:00 p.m.

Public Participation

None

Approval of Minutes from February 21, 2023 Regular Meeting

J. Irwin motioned and **B. Belcher** seconded to approve the minutes from the February 21, 2023 Regular Meeting as presented. Motion passed unanimously.

Chairman Stevens gave a brief explanation of how the prioritization process works for the new members of the commission and then turned the meeting over to **Brad Belcher** to walk the commission through the prioritization spreadsheet. **Mr. Belcher** provided an overview of the spreadsheet and how it functioned along with an explanation of each category being considered this evening. The group agreed that the best way to approach the decision making process this evening would be to start by reviewing the requests by department versus by monetary amount and to consider the level of prioritization that had been assigned by that individual department. The commission reviewed all level one priority items and then followed suit with the level two items and so on.

Mr. Belcher walked through the departmental requests, adjusting the prioritization spreadsheet in real time as the commission members provided their thoughts and concerns on each item up for consideration. After much discussion and deliberation, the commission arrived at a list of recommendations to be presented to the Board of Selectmen on March 20, 2023.

Chairman Stevens motioned and B. Belcher seconded to accept the prioritization list as determined this evening. Motion passed unanimously.

Chairman Stevens reminded all of the Public Hearing on Thursday, March 2nd at 7:00 p.m.

Adjournment

J. Irwin motioned and B. Belcher seconded to adjourn at 8:24 p.m. Motion passed unanimously.

Respectfully submitted,
Kristen O. Lambert
Recording Secretary