

**AUTHORIZED USE OF SCHOOL DIVISION-OWNED FACILITIES  
AND MATERIALS**

To ensure the security and efficient use of school property, the Superintendent shall develop regulations governing the use of all school division-owned property. The regulations shall address the use of school division facilities, supplies, materials, and equipment by employees and outside organizations.

Employees are prohibited from utilizing school property for personal use or gain.

Adopted: October 24, 1996  
Amended: April 21, 2016  
Amended: December 5, 2019

Legal Refs.: Code of Virginia, §§22.1-70, 22.1- 131, 22.1-132.  
Acts 2016, c. 647.

Cross Refs.:	DN	Disposal of Surplus Items
	EEBA	ACPS-Owned Vehicles
	EEBA-R	Use of ACPS Vehicles Regulations
	GAB/IIBEA	Responsible Computer System Use
	GAB-R/IIBEA-R	ACPS Employee Responsible Use Policy Agreement For Computer Systems
	GBEC/JFCH	Tobacco-Free School for Staff and Students
	KF	Distribution of Information/Materials
	KG	Community Use of School Facilities
	KGA	Sales and Solicitations in Schools
	KGB	Public Conduct on School Property
	KGC	Use of Tobacco and Electronic Cigarettes on School Premises
	KJ	Advertising in the Schools
	KL	Public Complaints
	KQ	Commercial, Promotional, and Corporate Sponsorships and Partnerships