

Town of Vernon, CT Legal Notice

RFP# 2110 - Design / Build Services related to Restroom – Concession Building at Windermere Fields

The Town of Vernon, Connecticut is seeking Proposals for Design / Build Construction Services related to the construction of a Restroom/Concession/Storage facility at the Windermere Fields Soccer Complex located at 60 Windermere Road, Ellington, CT. The Proposed Building shall provide approximately 1500 square feet (first floor), containing Restrooms, approximately 400 square feet for a future Concession, approximately 400 sf of storage and approximately 200 sf for a utility room. The building is anticipated to be a concrete slab on grade, CMU building with wood framed roof and 40-year asphalt shingles.

To facilitate the efficient execution of this work, the selected contractor shall prepare three (3) concept sketches for presentation and approval of the building committee, prior to developing final plans and specifications for the Ellington Building Official. Permit fees will be paid by the Town of Vernon, but the permit shall be issued under the selected contractor's license. The contractor shall coordinate their work with the Ellington Building Official's Office to insure timely inspection at key points of the construction. Additionally, the Selected Contractor shall attend regular progress meetings with the Building Committee.

Plans and specifications are available for review on the Town of Vernon website at www.vernon-ct.gov/legal-notices and the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract# 2110. Statements of Qualifications should include at a minimum the resumes of Key Personnel to be assigned to the project, a list of Subcontractors if necessary to supplement the respondent's core staff, detailed work experience on similar projects during the last three (3) years with contact information for the owners of these projects.

Questions about this RFP should be emailed to David A. Smith, Vernon Town Engineer, at dsmith@vernon-ct.gov no later than **March 21, 2023 at 3:30 PM**. Answers to questions received will be posted by **March 28, 2023**, on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract# 2110. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Three (3) copies of the proposal should be submitted in a sealed envelope, clearly marked **"BID DOCUMENT– DO NOT OPEN – CONTRACT #2110 – Design / Build Services related to Restroom-Concession Facility"** on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **April 5, 2023, at 10:00 AM**, at which time and place they will be publicly opened and read aloud. To receive consideration bids must be in the hands of the authorized representative, no later than the day and hour mentioned above. Emailed, faxed, or late bids will not be accepted. Bid results will be posted on the Town website.

This is a prevailing wage job and certified payrolls must be provided to the owner's representative. CT Commission on Human Rights and Opportunities requirements for Affirmative Action Plans and

Disadvantaged Business Enterprises set-asides are likewise part of this assignment. MBEs/WBEs/SBEs are encouraged to apply.

Each bidder must provide a certified check or bid bond for five percent (5%) of the bid as provided in the information for Bidders. All bonds must be from sureties listed on the most recent U.S. Treasury Circular 570. No Bid may be withdrawn for a period of 90 days after the actual date of the opening. It is anticipated that the project award will be made on or before **July 3, 2023**. The allowed time of completion for work under this contract is 300 calendar days from the notice to proceed time being of the essence.

The selected vendor must meet all municipal, state and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator