



Part Time Coach

DEPARTMENT: Athletics

REPORTS TO: Director of Blazing Barracudas

FLSA STATUS: Exempt

SUMMARY:

The mission of the Blazing Barracudas is to nourish the mind, body, and spirit of each swimmer, every day, for the purpose of achieving his or her personal best as an individual, an athlete, a team member and a citizen. We are looking for an energetic part-time coach for the Blazing Barracudas out of the Twinsburg and/or Shaker Heights location.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following (other duties may be assigned):

- Uphold the mission, philosophy, and vision for the club.
- Understand the structures of training group structures/schedules.
- Understand and enforce the team policies, Safe Sport, and MAAPP policies.
- Be a role model for athletes and coaching staff. Lead by example.
- Respect and care for Hathaway Brown and Blazing Barracudas property (pool area, weight room, gym space etc). Hold swimmers accountable for respect and care. The pool should be reset at close for the next day.
- Arrive 10-15 minutes early for practices and ensure all of your swimmers have been picked up before leaving.
- Arrive 20-30 minutes (or more if younger swimmers) early for meet warmups to get checked in and have a team space.
- Report any safety concerns (including lifeguarding issues) to the Director of Aquatics and Competitive Swimming or the Assistant Director of Aquatics.
- Maintain all required USA Swimming certifications for the non-athlete membership and renew any needed before the expiration period.
- Additional responsibilities include, but are not limited to, management/approval of meet entries, attendance at meets (1 to 2 per month), roster management and taking attendance at practices, attendance at coaches meetings, writing/coaching practices, administrative duties as assigned with office hours as needed, tracking performance of swimmers, and communicating with parents/assisting with parent meetings.
- Coaches must be able to work in conjunction with other staff to develop progressive season plans that help swimmers develop proper stroke techniques and optimal swim progressions. Coaches are also expected to help grow the competitive team's membership and help plan and organize team activities/events.
- The coach is responsible for coaching contracted practices and will be required to attend 1 to 2 meets a month or as appropriate for their training group's progress. While the Barracudas are growing, the job description is to be considered dynamic and will be a

work in progress. Coaches will be notified if the job descriptions or expectations change in a timely manner.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **LANGUAGE SKILLS:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively.
- **MATHEMATICAL SKILLS:** Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.
- **REASONING ABILITY:** Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral diagram, or schedule form.
- **PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is frequently required to stand and walk. The employee is occasionally required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move more than 25 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus.

- **WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions. The employee occasionally works near moving mechanical parts and in outside weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock, risk of radiation, and vibration.

The noise level in the work environment is usually loud.

EDUCATION and/or EXPERIENCE

High school Diploma, Associate's Degree/Post-Secondary education in Recreation Administration or related field preferred. Minimum of 2 years of lifeguard experience or other related program area; or

equivalent combination of education and experience. Finally, USA Swimming coaching requirements must be met prior to starting.

CERTIFICATES, LICENSES, REGISTRATIONS: Must possess a current American Red Cross Lifeguarding Certificate. Desirable certifications are current American Red Cross Lifeguarding Instructor, Water Safety Instructor, and/or Instructor Trainer and/or willingness to obtain in the first year of employment.

DIVERSITY, EQUITY AND INCLUSION

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered on the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities. Click **here** to be directed to our full DEI Statement.

ABOUT HATHAWAY BROWN

Hathaway Brown School has a rich 146-year history of educating and empowering girls. As Ohio's oldest continually operating college-preparatory for girls, Hathaway Brown has earned a reputation for academic excellence and innovation in the region and around the country. Home of the Learn for Life signature approach, Hathaway Brown has long been devoted to a fusion of cutting-edge curriculum and experiential learning. Our approximately 850 students and 225 faculty and staff come to Hathaway Brown from 89 different communities in Northeast Ohio, and enjoy our stunning 16-acre campus in Shaker Heights, Ohio – just minutes from the cultural attractions of downtown Cleveland.

TO APPLY:

Please submit a resume and/or letter of interest to: hrstaffing-aquatics@hb.edu

Hathaway Brown School
19600 North Park Boulevard
Shaker Heights, OH 44122

EOE