

APPENDICES
2023-24 PRELIMINARY BUDGET

APPENDIX 3
OPERATIONS &
MAINTENANCE DETAIL

PELHAM UNION FREE SCHOOL DISTRICT

**APPENDIX 3
Operations & Maintenance Detail**

Code	Account Code & Detail	2022-23 Adopted Budget	2023-24 Preliminary Budget	Budget to Budget Change	
				\$	%
A1620.100s SALARIES					
A1620.160.00.000	Non-instructional Salaries-Custodial & Maintenance	2,293,275	2,374,091	80,816	3.5%
A1620.162.00.000	Extra summer help	125,000	125,000	-	0.0%
A1620.165.00.000	Non-instructional Salaries-Substitute Coverage	75,000	75,000	-	0.0%
A1620.166.00.000	School Related & Emergency	250,000	250,000	-	0.0%
	TOTAL SALARIES	2,743,275	2,824,091	80,816	2.9%

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A1620.201-00-0000 GROUNDS EQUIPMENT					
	Replacement of aged equipment	20,000	20,000	-	0.0%
	TOTAL GROUNDS EQUIPMENT	20,000	20,000	-	0.0%
A1620.202-00-0000 TOOLS & EQUIPMENT					
	Power and Hand Tools:				
	Hand tools	2,500	2,500	-	0.0%
	Two-way radios	7,500	7,500	-	0.0%
	Power Tools	4,000	4,000	-	0.0%
	Vehicles				
	Replacement vehicles (2)	48,000		(48,000)	-100.0%
	Equipment:				
	Vacuums (back-packs, uprights or wet)	3,000	3,000	-	0.0%
	TOTAL TOOLS & EQUIPMENT	65,000	17,000	(48,000)	-73.8%
A1620.203-00-0000 MECHANICAL EQUIPMENT					
	HVAC, plumbing and electrical	54,200	54,200	-	0.0%
	TOTAL EQUIPMENT	139,200	91,200	(48,000)	-34.5%

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A1620.421-00-0000 FUELS					
	Fuel, oil & gas	495,000	741,000	246,000	49.7%
A1620.422-00-0000 LIGHT & POWER					
	Electricity	675,000	989,875	314,875	46.6%
A1620.423-00-0000 WATER SERVICE					
	Water Service	100,000	147,275	47,275	47.3%
A1620.424-00-0000 TELEPHONE SERVICE					
	Telephone carrier services	30,000	38,700	8,700	29.0%
	TOTAL FUEL & UTILITIES	1,300,000	1,916,850	616,850	47.5%

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A1620.440-00-0000 PROFESSIONAL & CONSULTING SERVICES					
	Architectural consultant	10,000	10,000	-	0.0%
	Building Condition Survey		50,000	50,000	n/a
	Engineering consultant	10,000	10,000	-	0.0%
	Water & lead testing	5,000		(5,000)	-100.0%
	Landscaping architectural/arborist	5,000	5,000	-	0.0%
	Masonry consultant	25,000	25,000	-	0.0%
	Roofing consultant	22,500	22,500	-	0.0%
	Playground consultant	45,000		(45,000)	-100.0%
	Asbestos consultant	9,325	5,000	(4,325)	-46.4%
	TOTAL PROFESSIONAL & CONSULTING SERVICES	131,825	127,500	(4,325)	-3.3%

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A1620.441-00-0000 CONTRACT SERVICES					
A1620.441.00.BOIL	Boiler chemicals	4,083	1,500	(2,583)	-63.3%
	Boiler cleaning	5,444	7,500	2,056	37.8%
	Boiler seasonal start up contract	4,083	2,500	(1,583)	-38.8%
	TOTAL CONTRACT SERVICES-BOILERS	13,610	11,500	(2,110)	-15.5%
A1620.441.00.FIRE	Fire alarm system maintenance contract	28,793	31,000	2,207	7.7%
	Fire extinguisher inspection	1,466	1,576	110	7.5%
	Fire suppression system maintenance/inspections	1,675	1,750	75	4.5%
	TOTAL CONTRACT SERVICES-FIRE	31,934	34,326	2,392	7.5%
A1620.441.00.HVAC	HVAC service/maintenance contract	75,946	61,000	(14,946)	-19.7%
A1620.441.00.0000	Advertising for bids & employment	1,700	1,700	-	0.0%
	Asbestos six month surveillance	3,288		(3,288)	-100.0%
	Backflow device inspection	3,665		(3,665)	-100.0%
	Building Management System (BMS) service contract	15,705		(15,705)	-100.0%
	Card access system maintenance contract	8,376		(8,376)	-100.0%
	Dust mop/entrance mat cleaning service	20,940	27,000	6,060	28.9%
	Elevator inspection	2,827	3,200	373	13.2%
	Elevator/chair lift maintenance contract	8,249	5,400	(2,849)	-34.5%
	Energy audit and reporting	15,500	18,000	2,500	16.1%
	Equipment rental	1,200	2,500	1,300	108.3%
	Exterminator service contract	11,308	10,000	(1,308)	-11.6%
	Fire inspection		1,000	1,000	n/a
	Generator maintenance service agreement	1,047	1,000	(47)	-4.5%
	Landscaping maintenance contract	65,960	69,000	3,040	4.6%
	Moving expenses (location moves, purchase of moving boxes)	7,500	7,500	-	0.0%
	POTS Line, PA system, notification lights, digital voice announcers	12,564	12,500	(64)	-0.5%
	Refuse collection	20,940	21,000	60	0.3%
	Security alarm monitoring contract	7,853	11,000	3,147	40.1%
	Sprinkler/standpipe systems service/maintenance	10,000	10,000	-	0.0%
	Veeter root service contract (monitor oil tank activity, leaks, water levels)	3,140	5,000	1,860	59.2%
	TOTAL CONTRACT SERVICES-OTHER	221,762	205,800	(15,962)	-7.2%
	TOTAL CONTRACT SERVICES	343,252	312,626	(30,626)	-8.9%

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A1620.442-00-0000 BUILDING & EQUIPMENT REPAIR					
A1620.442.00.ASBT	Asbestos abatement projects	17,500	10,000	(7,500)	-42.9%
	Asbestos abatement projects-air testing	7,500	4,500	(3,000)	-40.0%
	TOTAL REPAIRS-ASBESTOS	25,000	14,500	(10,500)	-42.0%
A1620.442.00.BOIL	Boiler repairs & upgrades	50,000	50,000	-	0.0%
A1620.442.00.CLSR	Clocks-repairs & service	4,000	4,000	-	0.0%
A1620.442.00.CONT	Contingencies for unforeseen projects and requests	200,000	200,000	-	0.0%
A1620.442.00.ELEC	Electrical repairs	55,000	55,000	-	0.0%
A1620.442.00.HVAC	HVAC repairs	51,500	51,500	-	0.0%
A1620.442.00.PLUM	Plumbing repairs	40,000	40,000	-	0.0%
A1620.442.00.ROOF	Roof repairs	50,000	50,000	-	0.0%
A1620.442.00.SEWR	Sewer/drain line service	25,000	25,000	-	0.0%
A1620.442.00.SPNK	Sprinkler/standpipe system repairs	20,000	20,000	-	0.0%
A1620.442.00.0000	Acid waste management	6,500	6,500	-	0.0%
	Auditorium equipment-service & repair	3,000	1,500	(1,500)	-50.0%
	Backflow preventive repairs & replacement	6,500	3,500	(3,000)	-46.2%
	Building Management System (BMS) repairs & parts replacement	15,000	10,000	(5,000)	-33.3%
	Data drops-installation & moves	8,000	8,000	-	0.0%
	Elevator repairs	2,000	2,000	-	0.0%
	Equipment repairs	16,800	16,800	-	0.0%
	Exterminator-additional services outside contract	2,500	2,500	-	0.0%
	Fire alarm devices & equipment repairs	25,000	25,000	-	0.0%
	Fire extinguisher repair, service and replacement	7,000	7,000	-	0.0%
	Floor maintenance (refinishing, replacing, repairing)	12,000	12,000	-	0.0%
	Generator service/repair (Colonial)	3,000	3,000	-	0.0%
	POTS Line, PA system, notification lights, digital voice announcers repairs	3,000	4,000	1,000	33.3%
	Public announcement system (MS)	4,000	3,000	(1,000)	-25.0%
	Radio/walkie-talkie & hand held microphone repairs	4,000	4,000	-	0.0%
	Refuse container rental (dumpsters)	8,000	8,000	-	0.0%
	Security alarm repairs	11,400	11,400	-	0.0%
	Shade replacement/repair	6,000	6,000	-	0.0%
	Signs-new/replacement	6,000	6,000	-	0.0%
	Vacuum and wet vacuum repairs	4,000		(4,000)	-100.0%
	Veeter root repairs	2,500		(2,500)	-100.0%
	Vehicle repairs	13,500	13,500	-	0.0%
	Window glass repair/replacement	11,000	11,000	-	0.0%
	TOTAL REPAIRS-OTHER	180,700	164,700	(16,000)	-8.9%
	TOTAL BUILDING & EQUIPMENT REPAIR	701,200	674,700	(26,500)	-3.8%

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A1620.443-00-0000 GROUNDS SERVICE & REPAIR					
A1620.443.00.PLIN	Playground equipment-inspection (shared cost with 7140.400)	1,700	1,700	-	0.0%
A1620.443.00.PLSV	Playground maintenance/repairs (shared cost with 7140.400)	12,500	12,500	-	0.0%
A1620.443.00.TREE	Tree services (pruning, removal, replacement)	20,000	25,000	5,000	25.0%
A1620.443.00.0000	Fence replacement/repairs/installation (shared cost with 7140.400)	25,000	25,000	-	0.0%
	Geese control service	12,300	12,300	-	0.0%
	Irrigation service	15,000	15,000	-	0.0%
	Sod replacement (shared cost with 7140.400)	2,250	2,250	-	0.0%
	TOTAL GROUNDS SERVICE & REPAIR-OTHER	54,550	54,550	-	0.0%
	TOTAL-GROUNDS SERVICE & REPAIR	88,750	93,750	5,000	5.6%

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A1620.444-00-0000 UNIFORMS & CSEA CONTRACTUAL					
	Uniforms	8,000	10,000	2,000	25.0%
	Cell phone reimbursement-contractual	7,700	8,000	300	3.9%
	Shoe reimbursement-contractual	6,400	6,500	100	1.6%
	Personal vehicle use reimbursement	500	500	-	0.0%
	TOTAL-UNIFORMS & CSEA CONTRACTUAL	22,600	25,000	2,400	10.6%
A1620.446-00-0000 TRAINING & EDUCATION					
	Computer/asbestos/workshop training	1,500	1,500	-	0.0%
A1620.447-00-0000 PROPERTY LEASE					
	Space for administrative offices (rental & renovations)	187,598	193,372	5,774	3.1%
	TOTAL CONTRACTUAL EXPENDITURES	1,476,725	1,428,448	(48,277)	-3.3%
A1620.451-00-0000 CUSTODIAL SUPPLIES					
	Custodial supplies	165,000	150,000	(15,000)	-9.1%
A1620.452-00-0000 GROUNDS SUPPLIES					
	Supplies & materials for athletic fields & playgrounds (shared cost with 7140.450)	25,000	25,000	-	0.0%
A1620.453-00-0000 MAINTENANCE SUPPLIES					
	Supplies-electrical, HVAC, plumbing, hardware for in-house projects	159,000	159,000	-	0.0%
A1620.455-00-0000 VEHICLE/EQUIPMENT FUEL					
	Fuel for gas operated equipment	6,500	10,000	3,500	53.8%
	TOTAL-MATERIALS & SUPPLIES	355,500	344,000	(11,500)	-3.2%
	TOTAL OPERATIONS & MAINTENANCE	3,271,425	3,780,498	509,073	15.6%

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A7140.100 COMMUNITY RECREATION SERVICES-SALARIES					
7140.160.00.0000	Non-instructional Salaries-Custodial & Maintenance	35,424	36,310	886	2.5%
A7140.400-00-0000 COMMUNITY RECREATION SERVICES-CONTRACTUAL EXPENSES					
	Fence replacement/repairs/installation (shared cost with 1620.443)	25,000	25,000	-	0.0%
	Playground equipment-inspection (shared cost with 1620.443)	1,700	1,700	-	0.0%
	Playground maintenance/repairs (shared cost with 1620.443)	12,500	12,500	-	0.0%
	Sod replacement (shared cost with 1620.443)	2,250	2,250	-	0.0%
	TOTAL-MAINTENANCE SUPPLIES	41,450	41,450	-	0.0%
A7140.450-00-0000 COMMUNITY RECREATION SERVICES-MATERIALS AND SUPPLIES					
	Supplies & Materials for athletic fields & playgrounds (shared cost with 1620.452)	15,000	15,000	-	0.0%
TOTAL COMMUNITY RECREATION		91,874	92,760	886	0.96%
A9901.970-00-0000 TRANSFER TO CAPITAL					
Funded through Budgetary Appropriations:					
	Replacement of Middle School rooftop AC units		1,800,000	1,800,000	n/a
	Playground improvements-Colonial & Siwanoy schools		200,000	200,000	n/a
Funded through Capital Reserve:					
	N/A				
TOTAL TRANSFER TO CAPITAL		-	2,000,000	2,000,000	n/a
GRAND TOTAL		6,106,574	8,697,349	2,590,775	42.4%