



# SPRING-FORD AREA SCHOOL DISTRICT

DISTRICT ADMINISTRATION OFFICE

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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## CHANGE OF ADDRESS INFORMATION

Parent/Guardian Name: \_\_\_\_\_

Old Address: \_\_\_\_\_

New Address: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Old Phone Number: \_\_\_\_\_

New Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Please make an appointment with the District Registrar, at 610-705-6120 or email the completed **Change of Address Form** along with **Photo Identification** and **Proof of Residence** to [changeofaddress@spring-ford.net](mailto:changeofaddress@spring-ford.net) for review.

The following documents are acceptable as proof of residence:

- Photo Identification - Driver's license or DOT Photo Identification Card
- Current signed lease agreement in full, **all pages**
- Copy of property deed or signed settlement papers in full, **all pages**

The District Office is located at 857 South Lewis Road, Royersford, PA 19468

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_