



TOWN OF PUTNAM

MUNICIPAL COMPLEX

TOWN HALL

200 SCHOOL STREET

PUTNAM, CONNECTICUT 06260

Planning Commission Hybrid Meeting Minutes

Monday February 27, 2023, 6:00 P.M.

Conference Room 201 2nd Floor

Present: Edward Briere-Chairman, Warren Salvas, Patricia Gilman, Marnie Ciquera, Robert Greene

Agenda:

Regular Meeting:

Review minutes of the July 25, 2022 meeting.

Motion by Patricia Gilman to accept the minutes, second by Marnie Ciquera. ALL WERE IN FAVOR

Correspondence: None

Public Participation: None

New Business:

Motion by Patricia Gilman to add Town Administrator, Elaine Sistare to the agenda for review of the Fiscal year 2024 5-Year Capital Improvement Plan, second by Marnie Ciquera. ALL WERE IN FAVOR.

Elaine Sistare reviewed the plan and narrative submitted to the Commission members.

Motion by Robert Greene to give a positive recommendation for the Fiscal year 2024 5-year Capital Improvement Plan, second by Warren Salvas. ALL WERE IN FAVOR.

Commission members discussed the Town properties that would be going up for sale. Bruce Fitzback stated that they were non-buildable due to a Town Ordinance stating the lots need to have frontage on a street.

Brenda Roy informed the Commission that a house could not be built but a farm or accessory building could be per the Town Ordinance.

Recommendation from the Planning Commission for the sale of a parcel of land located at 157 Black Oak Ave
Motion by Patricia Gilman to give a positive recommendation, second by Marnie Ciquera. ALL WERE IN FAVOR

Recommendation from the Planning Commission for the sale of a parcel of land located at 56 Groveland Ave
Motion by Warren Salvas to give a positive recommendation, second by Marnie Ciquera. ALL WERE IN FAVOR

Recommendation from the Planning Commission for the sale of a parcel of land located at 59 Groveland Ave
Motion by Marnie Ciquera to give a positive recommendation, second by Warren Salvas. ALL WERE IN FAVOR

Recommendation from the Planning Commission for the sale of a parcel of land located at 110 Groveland Ave
Motion by Patricia Gilman to give a positive recommendation, second by Warren Salvas. ALL WERE IN FAVOR

Recommendation from the Planning Commission for the sale of a parcel of land located at 94 Oak Street
Motion by Marnie Ciquera to give a positive recommendation, second by Patricia Gilman. ALL WERE IN FAVOR

Discussion: 102 David Circle, Mr. Marc Gisleson
Topic: removal of Open Space status

Marc Gisleson was in attendance to answer any questions of the Commission members.

Bruce Fitzback explained the history of the property with the Commission members stating that years ago it was put under open space. It was purchased by Marc Gisleson. Marc Gisleson is looking for the input of the Commission regarding removing the open space as designated to sell portions of the property to neighboring property owners. By doing so would be less of a burden. He did not want to endure the additional expenses if it were to be something that the Commission was not open to. Bruce Fitzback informed the Commission that it would consist of lot line adjustments which in accordance with State Statutes would have to come back before the Planning Commission for a re-subdivision. The Commission members agreed that it would be better without the existing open space designation.

Other Business:

Plan of Conservation and Development – Bruce Fitzback stated that if it were to be revised that the cost would be around \$40,000 and rewritten would be \$75,000. The Plan of Conservation and development needs to be updated per State Statutes by 2026 and it would take 2 years to do so.

Discussion was held amongst the Commission members agreeing the importance of the POCD for the Town of Putnam and how it also plays a role in Town Funding as was discussed by Elaine Sistare during her presentation. Edward Briere and Patricia Gilman briefly reviewed the history of the POCD process that they were involved in when it was done by the Town Planner. The Commission members requested it to be rewritten by a firm.

Motion by Patricia Gilman to give a positive recommendation of acquiring a firm and placing the money in the budget for 2024, second by Marnie Ciquera. ALL WERE IN FAVOR

Motion by Robert Greene to adjourn at 7:00 P.M., second by Marnie Ciquera. ALL WERE IN FAVOR.

Respectfully submitted by Brenda Roy.

Please note these minutes have not been accepted by the Commission and will be placed on their next meeting agenda.

Zoom Meeting:

<https://us06web.zoom.us/j/83203922821?pwd=dzNrY1h4N09XNVNDbmY0NkZkUHdkQT09>

Meeting ID: 832 0392 2821

Passcode: AFQ30u

Join by phone +1 929 205 6099 US (New York)

Meeting ID: 832 0392 2821

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