



Advisory/Finance Committee Minutes

Committee/Team/Dept.: Advisory/Finance	Advisory/Finance Committee	Date/Time: January 25, 2023 1/25/2023 3:45 pm	Location: FDR
Meeting Facilitator: R. Aguirre	Note Taker: M. Lomeli	Background materials, texts, resources: December 2022 Minutes	

Call to Order/Roll call		Presenter:
Background / information presented: None		
Meeting called to order at 3:48 pm by R. Aguirre. Present: R. Aguirre, K. Torres, A. Bennett, M. De Fronzo, M. Lomeli, J. Olmos, M. Fishler, A. Purther, B. Alexander, and A. Pizano. Absent: S. Obloy Visitors: V. Chalabian		
Approval of Minutes		Presenter: R. Aguirre
Background / information presented:		
Topic:	Discussion:	
	<ul style="list-style-type: none"> • Review of Minutes: December 2022 • Changes: Pg. 2, Under Bennett’s name: “LAUSD 1.4 million projection” Change to “Estimated and ultimately it was 4.9 million” • Motion to approve with changes: Bob Alexander • Seconded: Michael Fishler. • Action: December minutes approved. 	

Open Communications		Presenter:
Background / information presented:		
Topic:		
	<ul style="list-style-type: none"> • N/A 	

Information/Discussion Items		Presenter:
Background / information presented:		
Discussion:	Committee Summaries:	
Facilities:	Matt Defronzo: 1) Bungalows in the 400s are in motion. There was a slow down because of the weather. Bathrooms are coming along. Due for completion at the end of March or beginning of April.	

- 2) Master Plan for the School: creation of a plan in talks with Ari and Kristine. What projects are necessary for the school in the future?
- 3) Ari Bennett: We want to identify the areas of greatest need. Distinguish between the needs and wants, and make decisions about capital investments in the future. A walk-through was done with consultants.
- 4) Antonio Pizano: It would be helpful for Board members to have a monthly or quarterly basis update through a master plan. Things change; some things were tabled and updates must be given. Just a general idea of completed, in progress, and tabled, etc. projects would be great.
- 5) There was a change in a previously planned locker room for boys and girls that will now be a classroom for independent studies.
- 6) The stadium is still not complete. Bleachers are still being worked on.
- 7) DeFronzo: We need to not just have a building plan but an educational plan to support these plans and projects.
- 8) On-going issue: copiers. Contract is not up and the machines constantly go down.
- 9) Math department does not have a textbook so they rely on copiers for copies.
- 10) Wi-Fi is very spotty.
- 11) Vic: software issue was detected. No issues have been reported once this issue was resolved.

HR:

Michael Fishler:

- 1) Health benefits: No issues remotely as severe as last year.
- 2) Kaiser: Those with Kaiser may not get a new card. Their current ones will still be active.
- 3) Anthem: They can go online to request their cards or speak to HR if they have issues.
- 4) Cafeteria upgrades: form a special committee with different members of the faculty to discuss the needs and wants for the remodeling of the FDR.
- 5) Upgrading teacher collaboration rooms: they are old and messy. Focus is on cleaning out unneeded items. Have post it notes to have people write what is needed and what can go.
- 6) Laminator and poster machines available in some collaboration rooms and not others.
- 7) Committee members were asked to go back to departments and survey people's needs and wants.
- 8) Faculty parking: will try to bring Tommy Elmore to next meeting to address parking issues.
- 9) In talks of bringing back Faculty Recognition.

Student Services:

- 1) N/A

C & I:

Aaron Purther:

- 1) Discussion of Academy period: We want to see the data from the December surveys. There was one quantitative and one qualitative survey.
- 2) Ethnic Studies requirement: it will eventually become a grad requirement. Isaac Alatorre presented different ways to address it. A class that already exists or create a class to fulfill this requirement. What about students that come into Birmingham late. Isaac gave a link with list of classes for everyone to look at. Committee will look at link and address questions and comments at next meeting.
- 3) Independent study: Isaac gave an update. Issue is how many kids have dropped from independent studies and are back at Birmingham. What is the percentage? Next year students will have to go back to their home school if they drop from independent study.

Vic Chalabian:

- 1) \$48,000 lease payment to Lenovo left this school year. One more payment due. Next winter we will talk about what type of devices to get and all the logistics that come with deliveries, etc.
- 2) Michael Fishler: Can we survey teachers on whether they prefer apple or PC's?
- 3) Vic Chalabian: Technology changes so much but that is a good idea to do at some point.
- 4) Servers are great. 13.5 inch screens.
- 5) We will be buying spares for new hires after the devices are purchased for current employees.
- 6) New hardware for new teachers was purchased this year.
- 7) Looking into possible panels for classrooms in lieu of projectors. Want to be proactive and not wait for the projectors to start failing.
- 8) Looking into upgrading security cameras: adding some to major blind spots on campus. Filling this need: Behind the access roads, visitor entrance on visitor side of the entrance. Parallel to victory and parallel to balboa.
- 9) Antonio Pizano: are we following the policy of bidding for vendors?
- 10) After fulfilling the immediate need, we follow the bidding policy.
- 11) Vic: No other camera needs on campus.
- 12) The current cameras are approaching ten years.
- 13) Ari Bennett: the camera system we have now is antiquated. The new system is much

improved—on the cloud.

14) The new blind spot cameras will be somewhat of a trial.

15) Vic: cameras mostly used for incidents and investigations.

Financials:

Presenter: K. Torres

Finance:

1) Kristine Torres: The governor announces in January the budget for next year. We base our budget on what the state projects.

2) Attended the conference in Long Beach with Ari Bennett and Matt DeFronzo.

Few bullets from Kristine Torre’s presentation:

3) Our economy still has inflation

4) Technology items can be received quicker

5) Prices aren’t coming down

6) The stock market is struggling. School’s revenue and capital gains are driven from the stock market.

7) Experts believe we will enter a mild recession in 2023 or 2024.

8) Governor’s proposal: 29.5 billion lower than projected last June.

9) The proposal is based on a slower economy and not a recession as experts predict.

10) Educational equity (LCFF multiplier) was added.

11) We are at 85% free and reduced

12) No additional pension relief (PERS and STRS)

13) 93.7% current attendance, higher than last year but lower than years prior to COVID

14) Ari Bennett: Our PSA managed tier 3 absences. Focused on attendance initiatives that the entire school is on board with. It is what the focus can be with a school so big.

15) Projection is 94% of attendance.

16) Pre-COVID attendance rates were considered for current ADA.

Joanna Olmos (Fiscal Manager):

1) **Teacher absences:** Mondays vs. Wednesdays

2022-2023: Report generated from August-January 17th

Headcount vs. hours (factored if teacher takes a half-day, full day sub, one period, etc.)

2) Need more data: New report should include: every day, holidays in every month, perhaps

compare to our previous Tuesday schedule vs. Wednesdays schedule.

Kristine Torres: Financial Policies & Procedures Update:

- 1) Procedures in BO prior to having a CBO:
- 2) Expenditures under 50,000 must be approved by CEO and over 50,000 approved by the Board.
- 3) Electronic invoices are being sent to the Business Office. Created an email: ap@birminghamcharter.com
- 4) New policies and procedures will be implemented in summer to be considered during our next audit.

Extra Duty Pay:

- 5) Winter Break extra duty: Ari Bennett only approved counselors extra duty hours. No other extra duty was approved.
- 6) Kristine: Will look into payroll to see if any other extra duty was paid out.

Grants:

- 1) CA Community partnership school grant: \$200,000 to spend until June 2024
- 2) Art Music Instructional Material- waiting TBD on expiration date to spend
- 3) Child Nutrition- \$120,000 until June of 2024 (Possible project: air conditioning in the kitchen)
- 4) Learning recovery grant (different than others): Until June 2028
- 5) Ethnic Studies- \$79,000 TBD on expiration date to spend

	Agenda Items:	Presenter:
Next meeting:	<ul style="list-style-type: none"> • N/A 	

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Adjournment		Presenter:
Background / information presented:	Motion to adjourn: Antonio Pizano Seconded: Bob Alexander Meeting ended at: 5:13pm Next meeting: Feb 22, 2023	