

Contract for Personal Services

Paid Through Payroll

Steilacoom Historical School District No.1
510 Chamber Street
Steilacoom, WA 98388
(253) 566-2200 – Phone
(253) 584-7198 – Fax

Date: _____

Purchase Order Number: _____

Between Steilacoom Historical School District No.1 (Herein after referred to as District) and:

Name (Herein after referred to as Consultant)

Telephone

Address

City, State & Zip

In consideration of the promise and conditions contained herein, the District and the Consultant do mutually agree as follows:

1. Consultant Responsibilities:

Consultant shall perform the following duties to the satisfaction of the Superintendent or Designee and submit an Extra Hours Time Sheet to SHSD when work is complete:

on

Date

Time

Location

Will the consultant have regular scheduled unsupervised access to children? Yes or

No. If Yes, see item 10 and submit to the fingerprint requirement.

2. District Responsibilities:

In consideration of the Consultant's satisfactory performance of the responsibilities set forth herein, the District shall compensate the Consultant as follows:

Gross Payroll Amount \$ _____ . Net check will be less applicable payroll taxes

3. Effective Duration:

This contract shall commence on:

Date

and shall terminate at midnight on

Date

4. Independent Contractor Status of Consultant

Consultant and Consultant's Employees shall perform all duties pursuant to this contract as an independent contractor.

5. Indemnification

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant or Consultant's Employees' or Agents' performance or failure to perform duties pursuant to this contract, shall be Consultant's sole obligation.

6. Termination

This contract may be terminated by the Superintendent upon written notification thereof to the Consultant. In the event of termination by the District, Consultant shall be entitled to an equitable proration of the total compensation provided for herein for uncompensated services which have been performed as of termination.

7. Verbal Agreements

This written contract constitutes the mutual agreement of Consultant and the District in whole. No alteration or variation of the terms of this contract and no oral understanding or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

8. Applicable Law

This contract shall be governed by the laws of the State of Washington.

9. Nondiscrimination

The consultant and Consultant's Employees assures Steilacoom Historical School District No.1 that its Agency/Labor Union will comply with all state and federal guidelines and/or regulations. Therefore, all applicants seeking employment opportunities will be considered and will not be discriminated against on the basis of race, color, national origin, sex or handicap. This is in accordance with Titles VI of the 1964 Civil Rights Act; Section 504 of the Rehabilitation Act, 1973, as amended; and Title IX/RCW 28A.640 of the Education Amendments of 1972, as amended.

10. Crimes Against Children

RCW 28A.400.330 requires, the consultant and any of their employees who will have contact with children during the course of his or her employment and who has pled guilty to or been convicted of any felony crime involving crimes against children is prohibited from working at the district. Failure to comply with this section shall be grounds for immediate termination of the contract. Per RCW 28A.400.303 if the consultant or any of the consultant's employees will have regularly scheduled unsupervised access to children they shall be required to a record check through the Washington State Patrol criminal identification system and through the Federal Bureau of Investigation before hiring the consultant or their employees. The record check shall include a fingerprint check. Please reference the fingerprint instructions.

11. Certification Regarding Debarment, Suspension and Ineligibility.

If federal funds are expended under this Contract, the Consultant certifies that neither it nor its principals are presently disbarred, declared ineligible or voluntarily excluded from participation in transactions by any federal department or agency. Completion of the suspension and debarment form is necessary if federal funds will be expended.

In witness whereof, the District and Consultant have executed this contract.

By _____
Steilacoom Historical School District, Administrator

Consultant Signature

Title Social Security Number

Superintendent/Designee Signature

Who confirms that he/she is the Consultant identified herein, or a person duly qualified and authorized to bind the consultant so identified in the foregoing contract, subject to requirements 4, 5, 6, 7, 8, 9, 10 & 11 as noted above.