

## Senate Meeting Agenda

### October 31, 2018

President	Vice President	Secretary	Treasurer	Activities Coordinator	Public Information Officer
Weston Myers	Broghan Zimmerman	Cameron Mendoza	Wesley Snyder	Emily Forbes	Zach Koivisto

- I. Call to Order: 9:13 AM
- II. Roll Call/Introductions everyone present
- III. Pledge
- IV. Officer Report
  - a. President- Weston
    - i. President's Business
      1. Review of robert's rules
      2. Requirements to for fundraisers, purchase orders, and the cash box
        - a. How you go about getting these items have been revised, and ASB will stricter on the process
        - b. PLAN ahead ASB meetings occur weekly so submit your paperwork in using the minimum date guidelines
          - i. ASB Fundraiser/activity - at least 3 weeks before event
          - ii. ASB Purchase Order/Procurement card request - at least 1 week before needed for less than \$1500, 2 weeks for more than \$1500
          - iii. Cash box request - at least a week
        - c. DOCUMENT keep copies of all relevant documentation like club minutes and receipts
        - d. CONTRACTS must be signed by the district business office
        - e. MONEY must be deposited within 24 hours of receipt - do not keep money overnight
        - f. MONEY must be submitted intact
          - i. Turn in money as submitted - e.g. do not collect all of the cash and write one check
          - ii. Do not take expenses out of money collected
        - g. PERSONAL CREDIT CARDS should not be used
          - i. There are 3 ASB credit cards to be used for purchases
      3. Pizza Klatch is now an official club
        - a. Advisor is Mr. Johnson
        - b. They are proposing a name change to GSA



- f. Public Information Officer –
  - i. Follow @bigsteilly
- V. Old Business
  - a. No old business
- VI. New Business
  - a. Class Reports
    - i. Senior:
      - 1. none
    - ii. Junior:
      - 1. none
    - iii. Sophomore: Sanae Fujii % 2021 president:
      - 1. Lots of cool fundraisers
    - iv. Freshman:
      - 1. none
- VII. Club Reports
  - a. Jalen Dedicatoria vice president of key club:
    - i. Thank you for buying pumpkins
- VIII. Sports Report
  - a. Lance garcia, football representative:
    - i. there is a game here on friday - following games will be at clover park
- IX. Other Business
- X. Closing - 9:30 AM
  - a. Connor Schoop, chase representative, motions to adjourn the meeting
  - b. Courage Hammons, alternative representative for wood, seconds the motion to adjourn the meeting

**Senate Meeting Agenda**  
**September 19, 2018**

President	Vice President	Secretary	Treasurer	Activities Coordinator	Public Information Officer
Weston Myers	Broghan Zimmerman	Cameron Mendoza	Wesley Snyder	Emily Forbes	Zach Koivisto

- I. Call to Order: 9:16 AM
- II. Roll Call/Introductions everyone except Broghan
- III. Pledge
- IV. Officer Report
  - a. President- Weston

- i. Club Meetings Minutes
  1. All secretaries need to report weekly meeting minutes to the audit book/ Mrs. Eastman's teacher box/ her directly
  2. If your club is holding an activity, the minutes include the time, the people involved, and the activity itself
    - a. Aaron Quackenbush, sentinel, motions to open floor to discussion
    - b. Julian Estep, MUN, seconds the motion to open floor to discussion
    - c. Jaminfaye Reduque - Are we allowed to share electronically - can send to Dylan Granum, the auditor
    - d. Discussion closed
- ii. Homecoming
  - a. No floats
  - b. Focus on parade
  - c. October 2, from 2-5 there is homecoming pillar decoration
  - d. No discussion

Mr. Wood room representative, motions to approve homecoming discussion
- iii. Spanish National Honor Society
  1. Inayah Raheem, % 2020 president, motions to move the spanish national honor society club creation to a vote
  2. Courage Hammons, sentinel, seconds the motion
  3. Open the floor for debate
    - a. No debate
  4. Vote
    - a. Majority voted yes - spanish national honor society is created as a club
- b. Vice President- Broghan
  - i. Sign in
- c. Treasurer – Wesley Snyder
  - i. Treasurer's Report
    1. Sanae Fujii, sophomore class president motions to approve treasurer's report
    2. Inayah Raheem, % 2020 president seconds the motion to approve the treasurer's report
    3. Debate -Iyannah white % 2019 president:
      - a. the senior class bought 17 dozen donuts instead of one dozen
  - ii. Fundraiser Calendar
    1. Sirsamuel, room 206 representative, motions to approve fundraiser calendar
    2. Taylor mabrey, seconds the motion to approve fundraiser calendar
    3. No debate motion carries
- a. Secretary –

- iii. Minutes Approval: Sanae fuji % 2021 president motions to approve the minutes
  - iv. Debate on the floor for dead clubs
  - v. Killing creative writing club despite there being enough members. Needs a new advisor, but is not technically a dead club
  - vi. Inayah raheem co 2020 motions to approve
  - vii. Tristan Stateman, Mrs. Stewart representative, seconds the approval of minutes
  - d. Activities Coordinator –
    - i. Upcoming events
      - 1. Brian lee key club - There is an event on October 7th
  - e. Public Information Officer –
    - i. Follow @bigsteilly
- V. Old Business
- a. No old business
- VI. New Business
- a. Class Reports
    - i. Senior: Iyannah white % 2019 president - senior class meeting sep 27 at 7 in the library for parents
    - ii. Junior: Inayah Raheem % 2020 class president - buy the tee shirts, pay fee by fridays
    - iii. Sophomore: Sentinel - Shirts will be coming in October 2nd
    - iv. Freshman: Nathan Gehring - Tee shirts are in, pick them up at lunch
- VII. Club Reports
- a. Julia Nielsen, Band president- pay user fee and t-shirt fee
  - b. Question for GSA- new name, but needs an advisor
- VIII. Sports Report
- a. Jayden Coalson, Wynn room representative - there is a game on saturday at Sumner High school at 7:00 PM
- IX. Other Business
- X. Closing -
- a. Connor schoop, sentinel, motions to adjourn meeting
  - b. Sanae Fujii, % 2021 president, seconds the motion to adjourn meeting

# Treasurer's report:

CLUB	DATE	DESCRIPTION	Approved
Cheer	8/4/18	Choreography for game day	Yes
C of 2020	9/10/18	supplies	Yes
Cheer	9/12/18	See invoice	Yes
Football	9/14/18	Nike football?	Yes
Football	9/14/18	Decals and freight charge	Yes
Drama	9/17/18	Costumes and props	Yes
Cheer	8/29/18	Remaining camp balance due to athlete note attending	Yes
ASB Gen.	9/21/18	Homecoming pipe and drape	Yes/did not purchase
ASB Gen.	9/21/18	Homecoming flowers	Yes
XCountry	9/21/18	Bill Kehoe(?) invitational	Yes
ASB Gen.	9/21/18	Homecoming and asb supplies	Yes
<del>Key club</del>	<del>9/21/18</del>	<del>Mini pumpkins</del>	
Cheer, ASB, and Athletics	9/21/18	9 flex floor mats	Yes
Band and Choir	9/24/18	Wmea associate member registration	Yes
Key club	9/24/18	NTE apple squeeze supplies	Yes
Cheer	9/24/18	Homecoming decorations	Yes
Key club	9/24/18	Nte applesqueeze supplies	Yes
C of 2020	9/24/18	t-shirts	Yes
Choir	9/21/18	Piano accompaniment for choir retreat	Yes

Film club	9/25/18	Insta film-100 shot pack	Yes
Athletics	9/26/18	Membership fees, wrestling eight mgt fee, official ad workshop	Yes
Track	9/26/18	Track timing systems used in the 17-18 school year	Yes

ASB Gen.	9/27/18	100ft LED lights, elmers glue	Yes
C of 2019	9/27/18	Pillar decor and float decor/banner	Yes
ASB Gen.	9/28/18	Homecoming supplies	Yes
ASB Gen.	9/28/18	Homecoming spirit supplies	Yes
ASB Gen.	9/28/18	T shirts	Yes
ASB Gen.	9/28/18	Microphone for announcements	Yes
DECA	10/1/18	Deca conference transportation	Yes
ASB Gen.	10/1/18	Reimbursing PMS for asb workshop fees	Yes
ESC	10/1/18	Snack	Yes
ASB Gen.	10/3/18	Heavy card stock	Yes
DECA	10/3/18	Membership dues	Yes
Boys' tennis	10/3/18	Senior day awards and snacks and supplies	Yes
Athletics	10/5/18	stickers	Yes
S2S	10/6/18	Food cookies and cookie decorations	Yes
Key club	10/9/18	Mini pumpkins	Yes
NHS	10/9/18	Supplies for card making	Yes
Choir	10/10/18	National choir audition fee	Yes

Athletics	10/10/18	Athlete meet fees	Yes
Yearbook	10/11/18	Breakfast food, drink, and wares	Yes
Choir	10/11/18	Piano accompaniment for chamber choir at Gonzaga	Yes
Athletics	10/12/18	various	Yes
Leadership	10/15/18	drinks	Yes
Leadership	10/15/18	donuts	Yes
XC	10/15/18	Plates, forks, napkins, cups	Yes
XC	10/15/18	Sub-district XC meet at fort steilacoom	Yes
XC	10/15/18	XC playoffs?	Yes
XC	10/15/18	Sr night flowers	Yes
InvestED	10/15/18	items/fees for students	Yes
Cheer	10/15/18	Senior night sashes, goodies, and mini	Yes

		megaphones	
ASB Gen.	10/16/18	Paints and colored craft paper	Yes
Girls' swim	10/16/18	Team parkas	Yes
Key club	10/17/18	Apple squeeze supplies NTE	Yes
Athletics	10/17/18	Greens fees, league tournament	Yes
Choir	10/17/18	Pearl necklace, dresses, windsor	Yes
Choir	10/17/18	See attached	Yes
C of 2020	10/17/18	NTE- concession supplies talent show supplies	Yes
ASB Gen.	10/17/18	Colored borders	Yes

Athletics	10/18/18	XC to state competition	Yes
Athletics	10/18/18	food for XC at state	Yes
Key club	10/22/18	Membership dues	Yes
Gate receipts	10/23/18	SHS vs fife football crossover game	Yes
Charitable donations	10/23/18	Fundraiser for medical expenses	Yes
ASB Gen.	10/24/18	October assembly spirit week	Yes
ASB Gen.	10/26/18	Misc items for link crew	Yes
Athletics	10/26/18	sportsmanship summit guest speaker	Yes
YesCheer	10/26/18	Registration for comp.	Yes
Cheer	10/26/18	Sequoia invitational?	Yes
Cheer	10/22/18	Cheer registration fee	Yes
Cheer	10/22/18	Cheer registration fee	Yes
ASB Gen.	10/30/18	Dozen donuts x3	Yes
ASB Gen.	10/30/18	Juice, napkins, cups, plates	Yes
ASB Gen.	10/30/18	Box of coffee	Yes
Girls' swim	10/30/18	Expected shipping fee for team gear	Yes

Fundraiser Calendar

Club	Date	Description	Approved	Reconciled
Skills USA	10/6/18	Photos at homecoming	Yes	No



Choir	12/1/18	Coffee and hot chocolate sale	Yes	No
C of 2021	12/10/18	Locker wrapping	Yes	No
C of 2021	1/9/18	Concessions wrestling	Pending	No
C of 2021	12/1/18	Red ribbon bazaar	Yes	No
C of 2021	11/27/18	Chipotle fundraiser	Yes	No



<b>Event</b>	<b>Date</b>
Steilly's Got Talent (7PM/theater)	11/1
Jazz Band Swing Dance (7PM)	11/8
Veteran's Day Assembly (8:25AM/gym)	11/9
NO SCHOOL (Veteran's Day Holiday)	11/12

<b>Winter Sports Begin</b>	<b>11/12</b>
<b>Fall Play (6:30PM/theater)</b>	<b>11/15-11/16</b>
<b>Blood Drive</b>	<b>11/19</b>
<b>Half-Day</b>	<b>11/21</b>
<b>Thanksgiving Break</b>	<b>11/22-11</b>
<b>Senate Meeting</b>	<b>11/28</b>