

MAYOR AND SELECTMEN'S MEETING AGENDA

March 6, 2023 7:00 PM

Putnam Municipal Complex

Room 109

200 School Street Putnam, CT

Also Available Via Zoom:

Join Zoom Meeting

[https://us06web.zoom.us/j/8605](https://us06web.zoom.us/j/86058613323)

8613323

Meeting ID: 860 5861 3323

+1 646 558 8656 US (New

York)

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1. Call to Order by the Presiding Officer
 2. Pledge of Allegiance
 3. Public Comment – 3 – minute maximum per person
 4. Approval of the Minutes
 - A. Minutes from February 20, 2023, Board of Selectmen Meeting
 5. Petitions & Communications
 6. Reports of Standing Committees
 - A. General Government Committee
 7. Reports of Special Committee
 8. Unfinished Business
 9. Grant Considerations and Updates
 10. New Business
 - A. Accept the resignation of Kevin Davis from the Board of Education
 - B. Consider the appointment of Carolyn Riendeau to the Board of Education
 - C. Approve the Pension Committee Members as: Board of Finance member Julie Quinn, Library Board Susan Grant Nash, Bargaining Unit Sue Ramos, Deputy Mayor Simmons, and Selectman Pempek.
 11. Public Comment – 3- minute maximum per person
 12. Adjournment

To Be Approved
 Mayor and Selectmen's
 Meeting
 February 21, 2023
 Also Via Zoom:
 Meeting ID# 899 6566 7060

TOPIC	DISCUSSION
PRESENT:	Mayor Seney, Deputy Mayor Simmons, Selectman Rawson, Selectman Hayes, Selectman Paquin, Selectman Pempek and Selectwoman Marion
ABSENT:	
1. Call to Order	Mayor Seney called the meeting to order at 7:00 PM
2. Pledge of Allegiance	Led by Mayor Seney
3. Public Comment	None
4. Approval of the Minutes	<p>A. Minutes from February 6, 2023, Board of Selectmen Meeting</p> <p>Deputy Mayor Simmons made a motion to approve the minutes from the February 6, 2023, Board of Selectmen Meeting as presented. The motion was seconded by Selectmen Paquin and passed unanimously.</p> <p>B. Minutes from February 6, 2023, Budget Workshop</p> <p>Selectwoman Marion made a motion to approve the minutes from the February 6, 2023, Budget Workshop as presented. The motion was seconded by Selectman Pempek and passed unanimously.</p>
5. Petitions & Communications	None
6. Reports of Standing Committees	<p>A. General Government Committee</p> <p>The General Government Committee will have a meeting on Monday, April 3, 2023, at 6:00 PM to review the Employee Handbook and Cell Phone Policy.</p>
7. Reports of Special Committees	None
8. Town Administrator Report	Town Administrator Elaine Sistare reviewed her report with the Board.

9.	Unfinished Business	None
10.	Grant Considerations and Updates	None
11.	New Business	<p>A. Grand List Assessor Rachel Ferreira reviewed the Grand List with the Selectmen</p> <p>B. Application for Rehabilitation Area Property Tax Deferral The Board reviewed the application from WBA Real Estate LLC regarding improvements to 60 Woodstock Avenue. Deputy Mayor Simmons made a motion to approve a 6-year Property Tax Deferral for 60 Woodstock Avenue. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>C. Consider the special event permit approval of all Recreation events as presented for the year. Deputy Mayor Simmons made a motion to approve all Recreation events as presented for the year. The motion was seconded by Selectman Paquin and passed unanimously.</p> <p>D. Sticker Prices Town Administrator Sistare informed the Selectmen that we are looking at a 60% increase in prices from Casella. The Town will look into going out to RFP for trash removal service. Deputy Mayor Simmons made a motion to increase \$1.00 stickers to \$3.00 and \$2.00 stickers to \$5.00 effective July 1, 2023. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>E. Town Administrator Sistare reviewed key budget points and mill rate calculations with the Selectmen. Selectmen Pempek made a motion to send the Proposed Mayor's Budget as presented to the Board of Finance. The motion was seconded by Deputy Mayor Simmons and passed unanimously.</p>
12.	Public Comment	<p>Michael Bogdanski stated he agreed with the Selectmen regarding the increase in sticker prices. He also raised the question of whether or not compost bins should be considered in town to minimize trash.</p> <p>Deputy Mayor Simmons made a motion to enter into Executive Session at 8:22 PM, for the purpose of contract negotiations, inviting in Town Administrator Sistare. The motion was seconded by Selectman Paquin and passed unanimously.</p>
13.	Executive Session	Deputy Mayor Simmons made a motion to reconvene the Board of Selectmen meeting at 8:38 PM. The motion was seconded by Selectman Pempek and passed unanimously.

		Deputy Mayor Simmons made a motion to accept Town Administrator Sistares review as presented. The motion was seconded by Selectman Paquin and passed unanimously.
14.	Adjournment	Selectman Pempek made a motion to adjourn at 8:39 PM. The motion was seconded by Selectwoman Marion and passed unanimously.
		Respectfully submitted: Denise A. Geeza, Executive Assistant

From: Kevin Davis kevinmdavis@me.com
Subject: Update: Position on Putnam Board of Education
Date: February 1, 2023 at 8:22:42 AM
To: Jill Zangerl jhzangerl@gmail.com, dipietrok@putnam.k12.ct.us,
scottpempek@bhhsne.com, Barney.seney@putnamct.us
Cc: Cole, Nancy colen@putnam.k12.ct.us,
partlows@putnam.k12.ct.us partlows@putnam.k12.ct.us, Steve06241@yahoo.com

Good morning, everyone –

In September I accepted a new position within the Connecticut State Colleges & Universities system that moved my primary work location from Danielson to New Haven. While this has been an exciting opportunity for personal and professional growth, the daily commute is approximately one hundred and eighty-miles and increasingly untenable for the day-to-day work.

After much thought, I feel the time has come that I transition more of my daily living closer to my new office location. I anticipate my living situation dropping to only part time in Putnam perhaps as soon as March 2023. Sadly, this means it is only right to sunset my position as an elected official in the Town of Putnam.

Please allow this correspondence to serve as notice that my final day on the Putnam Board of Education will be February 28th following the regularly scheduled Board meeting.

It has been a distinct honor and privilege to serve Putnam in both appointed and elected capacities on the Board of Education since 2020. Thank you for serving alongside us as dedicated partners in improving the learning environment for children and families in our community, as well as for everything you will continue to do for the Town of Putnam.

All the best,

Kevin M. Davis
(860) 336-1024

2023 FEB 29 P 1:30

TOWN CLERK - PUTNAM CT


**APPLICATION OF INTEREST
PUTNAM BOARDS AND COMMISSIONS VACANCIES**

Name Carolyn J. Riendeau

Address 35 Mechanics Street, Putnam CT 06260

Phone# 860-617-5431 Party Affiliation: Democrat

Email carriejewell80@yahoo.com

Board/Commission interested in: Board of Education

Why are you interested in serving?

As the daughter of two educators, I was raised in a home that valued learning and community involvement. I have lived in Putnam my entire life and both my husband and I are products of the Putnam Public Schools. My two sons attended Putnam Elementary School and are currently enrolled in Putnam Middle School - my family has been extremely happy with their experiences in all grades.

For the last 21 years, I have been employed as a mathematics teacher at The Woodstock Academy. This job is truly fulfilling to me as it allows me to work with students as they learn, often struggle, and eventually persevere with mathematics. I try my best to foster a sense of community and trust within my classroom since the social- emotional element of learning is equally as important as the content. I love collaborating with and learning from my colleagues and also enjoy the daily challenges that allow me to reflect and grow as an educator.

Becoming a member of the Board of Education would allow me to combine my love of the town of Putnam with my experience within the field of education. For the last couple of years, I have enjoyed observing the live-streamed Board of Education meetings in order to keep myself up to date on the discussions and the decision-making that has occurred. It would be my pleasure to be an active participant within this group as I feel that I can both contribute and learn from those who are currently serving. I would be honored to be included in a group of individuals dedicated to the advancement of the children of Putnam.

What experiences do you have that would benefit the Board/Commission you are interested in joining?

Please see attached resume for educational and professional background, as well as community involvement.

Please note that I have recently served as a parent representative on the following three Putnam Public Schools committees: Interview Committee to select School Safety Officers (Summer 2022), Strategic Planning Team (Fall 2022); Interview Committee to select Superintendent of Schools (January 2023). Additionally, I am a 5-year member of the Putnam High School Wall of Honor Committee, in addition to writing the 3rd installment of "A Chronological History of the Putnam High School."

Are you willing to take training in field of Board/Commission? Are you available for evening meetings?

Yes - I am willing to engage in whatever training and learning is necessary to allow me to be a contributing and valuable board member. I am available daily after 4:00pm.

Signature: Carolyn J. Riendeau Date: February 7, 2023



CJR

CAROLYN J. RIENDEAU

35 MECHANICS STREET, PUTNAM CT 06260
(860) 617-5431; CARRIEJEWELL80@YAHOO.COM

OBJECTIVE

To be a teacher-leader and team-player focused on enabling students to achieve success academically, socially, and emotionally.

SKILLS

Lesson planning; Classroom management; Group and individualized instruction; 1:1 tutoring; Verbal & written communication; Organization

ACHIEVEMENTS

Proposed & instituted Advanced Placement Calculus BC at The Woodstock Academy beginning with 2009 – 2010 school year;

Woodstock Academy Teacher of the Year for 2009 – 2010 school year

COMMUNITY SERVICE

Putnam High School Wall of Honor Committee 2018 – present;

Authored 3rd installment of *A Chronological History of the Putnam High School 2021*

Member, Putnam Democratic Town Committee, March 2022 – present

Parent representative for Putnam Public Schools:

*Hiring Committee for School Safety Officers, Summer 2022

*Strategic Planning Team, Fall 2022

*Hiring Committee for Superintendent of Schools, January 2023

WORK HISTORY

MATHEMATICS TEACHER • THE WOODSTOCK ACADEMY, WOODSTOCK, CT • SEPTEMBER 2002 - PRESENT

Provided meaningful instruction to improve math skills of students; Created and assessed class assignments; Determined grades and reviewed work with struggling students to boost success; Prepared and implemented daily lesson plans; Integrated technology to organize and maintain productive classroom environment.

PRIVATE MATHEMATICS TUTOR • SEPTEMBER 2003 - PRESENT

Collaborated with students to complete homework assignments, identify lagging skills, and correct weaknesses; Developed student confidence through the use of positive reinforcement strategies; Assisted in test prep.

STUDENT TEACHER • ST. PETER-MARIAN CENTRAL CATHOLIC HIGH SCHOOL, WORCESTER, MA • JANUARY 2002 – APRIL 2002

Worked with cooperating teacher to establish instructional goals and prepare lessons; Created daily plans and assessments; Graded student work; Provided daily extra help sessions.

EDUCATION

MASTER OF ARTS IN CURRICULUM & INSTRUCTION • 2007 • UNIVERSITY OF CONNECTICUT, STORRS, CT

Memberships in Pi Lambda Theta and Phi Delta Kappa

BACHELOR OF ARTS IN MATHEMATICS • 2002 • ASSUMPTION COLLEGE, WORCESTER, MA

Graduated Summa Cum Laude; Citations for Academic Excellence in Mathematics & Secondary Education; Memberships in Omicron Delta Kappa Leadership Circle & Kappa Mu Epsilon Mathematics Honor Society

HIGH SCHOOL DIPLOMA • 1998 • PUTNAM HIGH SCHOOL, PUTNAM, CT

WOODSTOCK ACADEMY COMMITTEE INVOLVEMENT & LEADERSHIP

Junior Class Advisor 2004 – 2005; Room Committee Member 2005 – 2009; Room Committee Co-Chair 2007 – 2009; National Honor Society Selection Committee 2006 – 2015; Scholarship Committee 2006 – 2015; TEAM Mentor 2009 – 2012; Mathematics Team Advisor 2008 – 2010; Academic Committee (sub-committee of The Board of Trustees) 2010 – 2015; Interim Mathematics Department Chair Spring 2012; Faculty Council 2021 – present