

Senate Meeting Agenda

January 27, 2021

President	Vice President	Secretary	Treasurer	Public Information Officer
Payson Danielson	Lance Garcia	Mila Allen	Hana Myers	Aaliyah Padgett

- I. Call to Order: 10:46am
- II. Roll Call/Introductions
- III. Pledge
- IV. Officer Report
 - a. President- Payson Danielson
 - i. President's Business
 - ii. Purchase of inflatable men to signal class entrances and seating, \$115.00 each from Amazon. Color per grade level.
Motion to approve purchase from ASB funds: William Payne, Sayre's advisory
Seconded: Kegan Dodson, Keller's advisory
Majority approved
 - iii. Sign Donated by ONNiT Systems
 - b. Vice President- Lance Garcia
 - i. Sign in
 - ii.
 - c. Treasurer- Hana Myers
 - i. Treasurer's Report
 1. Motion to approve by: Mia Ransfer, % 21 President
 2. Seconded by: Matthew Lim, Key Club VP
 3. Unanimously approved
 - ii. Fundraiser Calendar
 1. 2/14 Menchies Take-over % 22
 2. Motion to approve by: Isabelle Villanueva, % 22 President
 3. Seconded by: Mitch Myers, % 23 President
 4. Majority approved
 - d. Secretary- Mila Allen
 - i. Minutes Approval:
 1. motions to approve the December senate meeting minutes:
Motioned by: Isabelle Villanueva, % 22 President
 2. second motion to approve the December senate meeting minutes:
Seconded by: Mitch Myers, % 23 President

- e. Public Information Officer- Aaliyah Padgett
 - i. Follow @bigsteilly
 - ii. Check student square and emails to stay updated.
- V. Old Business
 - a. NA
- VI. New Business
 - a. Class Reports
 - i. Seniors: Apparel ordering- Mia Ransfer, % 21 President
 - ii. Juniors: Menchies takeover Valentine's Day & Semester pick me up bags, can be bought by parents, students, teachers, etc., will be receiving class gear soon - Isabelle Villanueva % 22 President
 - iii. Sophomores: Potential takeover - Mitch Myers, % 23 President
 - iv. Freshmen: Canceling Krispy Kreme takeover- Christine Hong, % 24 President
- VII. Club Reports
 - a. S2S- School tours soon.
- VIII. Sports Report
 - a. Must be signed up/registered through Intouch
 - b. Must have daily health screening done by 1pm on the day you intend to practice
 - c. Must have on file and complete physical
 - d. Sports seasons may have shifted to accommodate 7 weeks
 - e. Go to WIAA for more info.
 - f. Girl's Swim and Track & Cross Country have started.
- IX. Other Business
 - a. Senior Lawn Signs vote: \$1,967 for 222 signs, most of them personalized, way of recognizing covid seniors.
Discussion: Yearly, nice tradition, builds sense of community.
Motion to approve: William Payne, Sayer's Advisory
Second to motion: Khushal Thakor, Suek's Advisory
Unanimously approved.
 - b. Class of 2021 city banners: Must be approved by the cities of Steilacoom & Dupont, had 10 with individual seniors and a couple with groups, some were generic, less will need to be purchased, less cost. \$3,668.47 for design & banners, approximately \$1000 less.
Discussion: N/A
Motion to approve: Cody Goth, XC
Second to motion: Dylan Pant, Wynn's Advisory
Unanimously approved.

HOSA Conference Grant approved: ½ paid by ASB, other ½ on loan.
If club/sport wants a loan, must put in formal request.

X. Closing -

- a. Motions to adjourn the meeting- Motioned by: Makenzie Fincher, Lanier Advisory
- b. Seconded by: Dylan Pant, Wynn's Advisory
- c. Unanimously approved

Meeting adjourned: 11:19am

Treasurer's Report

a. Pre-Approval Purchase Orders:

Club/Sports	Vendor	Description	Price	Approved/Denied
Baseball	Driveline Baseball	Coaches Certification	\$599.00	Approved
Book Club	Amazon	Catch-22	\$158.00	Approved
ASB	Association of Washington Student Leaders	I am/We are MLK day video presentation	\$250	Approved
Key Club	PNW Key Club International	2020-2021 Membership Dues	\$625	Approved
Athletics	WA Officials Association	Football, Girls soccer, volleyball membership	\$5,090.00	Approved
Football	BSN	Black game pants, white game pants, 20 mouthpieces	\$370	Approved
Key club	Key club international	Key club internation-district convention registration	\$3,250.00	Approved
General ASB	WA HOSA	Virtual conference for students and HOSA advisor	\$500	Approved

Football	BSN	Black pants (game pants)	\$40	Approved
Cross Country	Uniqlo	Athletic Mask	\$393.36	Approved
DECA	Washington DECA	State conference registration	\$500	Approved
Key Club	Amazon	Bead bracelet making kit, shynek bead friendship bracelit	\$60	Approved

a. Reconciliations

Dates	Club/Sport	Description	Profit	Approved/Denied
November 14th 2020	% 2022	Chipotle takeover for prom	\$255.29	Approved
December 8th 2020	% 2022	Bakery takeover	\$200.00	Approved
Oct. 10 2019 to June 1 2020	Class of 2020	Sticker sale	-\$19.04	Approved
August 2019 to May 2020	Class of 2020	Class T-shirts	-\$70.01	Approved

a. Fundraisers

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
ASAP to 5/15/21	Class of 2023	Unsolicited donations on SHSD Website	\$0	Approved
ASAP to 5/15/21	Football	Unsolicited donations on SHSD Website	\$0	Approved
3/1/21 to 5/15/21	Golf	User Fees	\$50	Approved

3/1/21 to 5/15/21	Boy's Tennis	User Fees	\$50	Approved
3/1/21 to 5/15/21	Girl's Tennis	User Fees	\$50	Approved
3/1/21 to 5/15/21	Football	User Fees	\$0	Approved
2/2/21 to 4/2/21	Choir	Pancake Breakfast at topside	\$400	Approved
3/1/21 to 5/15/21	Girls Soccer	User Fees	\$150	Approved
3/1/21 to 5/12/21	Cross country	User Fees	\$0	Approved
ASAP to 5/15/21	Art Club	Unsolicited donations on SHSD Website	\$0	Approved
ASAP to 02/10/2021	Key Club	DCON Participation fee	\$0	Approved
2-14-21 to 2-14-21	Class of 2022	Menchie's takeover	\$150	Approved
3/1/21 to 3/15/21	Class of 2022	Selling Dutch Bros coffee	\$150	Approved
6/5/21 to 6/5/21	Class of 2022	Prom/ Senior celebration	\$3000	Approved
2/1/21 to 3/15/21	Class of 2022	2nd Semester pick me gift bags	\$200	Approved
5/15/21 to 5/15/21	Class of 2022	5k walk	\$2000	Approved
2/5/21 to 4/5/21	Anime	Topside Bar and Grill	\$250	Approved
2/5/21 to 4/5/21	Anime	Delish Bakery	\$250	Approved

Fundraising Calendar

February

Date :	Event:
11/30-5/15	FCCLA Ornament Website Sales
11/30-3/31 (when there is snow)	Sentinel Snowman Competition
12/1-6/14	% 24 Krispi Kreme Donut Sale (CANCELLED)
2/14	% 22 Menchies Take Over
2/5-4/5	Anime Topside Bar and Grill
2/1-3/15	2nd Semester Pick Me Gift Bags % 22

Senate Meeting Agenda December 16, 2020

President	Vice President	Secretary	Treasurer	Public Information Officer
Payson Danielson	Lance Garcia	Mila Allen	Hana Myers	Aaliyah Padgett

- XI. Call to Order: 10:48am
- XII. Roll Call/Introductions
- XIII. Pledge
- XIV. Officer Report
 - a. President- Payson Danielson
 - i. President's Business
 - 1. Everyone must be muted

2. Raise hand to say something
 3. When you say something, don't forget to say your name and what you are representing
 4. Roberts Rules
 5. **New:** Event & Activity Proposal Form
https://docs.google.com/document/d/1PMoy1jq74DpxjsKpP4oz6iItWVIatOtnfHh1a_lxsNc/edit?usp=sharing
 6. HOSA club! - New club!
- b. Vice President- Lance Garcia
 - i. Sign in
 - ii. NA
 - c. Treasurer- Hana Myers
 - i. Treasurer's Report
 1. Motion to approve by: Olivia Bautista, HOSA
 2. Seconded by: Mia Ransfer C/O '21 President
 - ii. Fundraiser Calendar
MOD Takeover
 1. Motion to approve by: Renee Fischer, Book Club VP
 2. Seconded by: Isabelle Villanueva % '22 President
 - d. Secretary- Mila Allen
 - i. Minutes Approval:
 1. motions to approve the November senate meeting minutes:
Moted by: Olivia Bautista HOSA
 2. second motion to approve the November senate meeting minutes:
Seconded by: Mitzumy Santiago Culture Club VP
 - 3.
 - e. Public Information Officer- Aaliyah Padgett
 - iii. Follow @bigsteilly
 - iv.
- XV. Old Business
- a. NA
- XVI. New Business
- a. Class Reports
 - i. Seniors: Come up with ideas to make year better - Mia Ransfer
 - ii. Juniors: Mod takeover saturday 12/19, planning future fundraisers and getting in touch with local businesses - Isabelle Villanueva
 - iii. Sophomores: NA - Mitch Myers
 - iv. Freshmen: Krispy Kreme fundraiser during valentine's day -Christine Hong
- XVII. Club Reports
- a. HOSA- Madeline Metzger secretary, helps students learn with experience in a healthcare setting, championship situation like DECA, sets students up for success in future healthcare careers.
 - b.

XVIII. Sports Report

- a. Preseason has started, Season starts December 28th
- b. Must be signed up/registered through Intouch
- c. Must have daily health screening done by 2pm on the day you intend to practice
- d. Must have on file and complete physical
- e. Sports seasons may have shifted to accommodate 7 weeks
- f. Go to WIAA for more info.

XIX. Other Business

- a. Band planned virtual concert 1/21/21

XX. Closing -

- a. Motions to adjourn the meeting- Motioned by: Olivia Bautista, HOSA
- b. Seconded by: William Payne, Sayre's advisory

Meeting adjourned: 11:04

Treasurer's Report

a. Pre-Approval Purchase Orders:

Club/Sports	Vendor	Description	Price	Approved/Denied
Boys Swim & Dive	BMO Harris	Latex Swim caps, Silicone caps	\$1,137.47	Approved
Leadership	Amazon	Eyelike:stickers	\$27.29	Approved
Boys Swim & Dive	BMO Harris	Swim Suits	\$5,137.82	Approved
FCCLA	Touchbase	Website Ad	\$50.00	APPROVED
General ASB	Print NW	Design for Banners	\$225.00	APPROVED
DECA	DECA-Area 8	Competition Fee	\$150.00	Approved
ASB	Walmart	Candy for winter wish	\$329.70	Approved
ASB	Amazon	Backdrop stands	\$142.10	Approved
Leadership	Amazon	Erasers, bubble wands, treat bags	\$44.99	Approved

a. Reconciliations

Dates	Club/Sport	Description	Profit	Approved/Denied
September 25th 2020	Cheer	Youth Cheer Comp and Game	\$1500.00	APPROVED
10/4/19 to 10/19/19	Cheer	Homecoming ticket sales and water sales	\$9750	Approved

a. Fundraisers

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
ASAP to 5/15/21	Leadership	Unsolicited donations on SHSD website	0	Approved
ASAP to 5/15/21	General ASB	Unsolicited donations on SHSD website	0	Approved
8/26/20 to 7/31/21	Vending Machine	Vending Machine Sales	0	Approved
Dec 1 2020 to June 14 2021	% 2024	Krispi Kreme Donut Sale	\$500	Approved
11/30/20 to 3/31/21	NHS	Sentinel Snowman Competition	\$40	Approved
ASAP to 5/15/21	Cross Country	Unsolicited Donations on SHSD Website	0	Approved
ASAP to 5/15/20	Choir	Unsolicited Donations on the SHSD Website	0	Approved
ASAP to 5/15/21	Drama	Unsolicited donations on SHSD website	0	Approved
ASAP to 5/15/20	GSA	Unsolicited donations on the SHSD website	0	Approved
ASAP-May 15th 2021	Creative Writing	Donations on SHSD Website	\$0.00	APPROVED

ASAP-May 15th 2021	% 22	Donations on SHSD Website	\$0.00	APPROVED
ASAP-May 15th 2021	Key Club	Donations on SHSD Website	\$0.00	APPROVED
ASAP-June 15th 2021	Band	USAgin Bin Textiles	\$200.00	APPROVED
Nov 30th 2020-May 15th 2021	FCCLA	Ornament Website Sales	\$200.00	APPROVED
ASAP-May 15th 2021	% 24	Unsolicited Donations on SHSD Website	\$0.00	APPROVED
ASAP- May 15th 2021	Athletics	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Boys Swim	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Boys Tennis	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Fastpitch	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Girl's Basketball	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Girl's Basketball	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Girl's Tennis	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Golf	Unsolicited donations on SHSD Website	\$25.00	APPROVED
ASAP - May 15th 2021	Cheer	Unsolicited donations on SHSD Website	\$25.00	APPROVED
Dec 19th 2020	% 22	Mod Takeover	\$200.00	APPROVED
ASAP - May	DECA	Unsolicited donations	\$25.00	APPROVED

15th 2021		on SHSD Website		
Dec 1st 2020- May 30th 2021	Cheer	Cheer user fee	\$1500.00	APPROVED
Dec 14th 2020- Dec 17th 2020	% 22	Hot coco and cider sales	\$100.00	APPROVED

Fundraising Calendar

DECEMBER-JANUARY

Date :	Event:
11/30-5/15	FCCLA Ornament Website Sales
12/19	% 22 MOD Takeover
12/14-12/17	% 22 Hot Coco & Cider
11/30-3/31 (when there is snow)	Sentinel Snowman Competition
12/1-6/14	% 24 Krispi Kreme Donut Sale

Senate Meeting Agenda

November 18, 2020

President	Vice President	Secretary	Treasurer	Public Information Officer
-----------	----------------	-----------	-----------	----------------------------------

Payson Danielson	Lance Garcia	Mila Allen	Hana Myers	Aaliyah Padgett
------------------	--------------	------------	------------	-----------------

I. Call to Order: 10:51am

II. Roll Call/Introductions

III. Pledge

IV. Officer Report

a. President- Payson Danielson

i. President's Business

1. Everyone must be muted
2. Raise hand to say something
3. When you say something, don't forget to say your name and what you are representing
4. Roberts Rules
5. No dues due until December
6. Club dues waived this year except for those clubs with national memberships like NHS
7. Sports registration is open, google sports classrooms open, DEC 28
8. Groups of 5

b. Vice President- Lance Garcia

i. Sign in

ii. Discuss Scavenger Hunt- App on your phone, winners will get a shoutout on school announcements.

c. Treasurer- Hana Myers

i. Treasurer's Report

1. Motion to approve by: Mitch Myers % '23 President
2. Seconded by: Renee Fischer Book Club VP
3. Motion passed/approved with majority

ii. Fundraiser Calendar

1. Food drive ends 11/20/20
2. Motion to approve by: Grace Lovell SNHS President
3. Seconded by: Mia Ransfer % '21 President
4. Motion passed/approved unanimously

d. Secretary- Mila Allen

i. Minutes Approval:

1. motions to approve the October senate meeting minutes: Motioned by: Mikayla Biscocho Math Team VP
2. second motion to approve the October senate meeting minutes: Seconded by: Mitzumy Santiago Culture Club VP
3. Motion approved/passed unanimously

e. Public Information Officer- Aaliyah Padgett

i. Follow @bigsteilly

ii. Upcoming events, next week only 2 school days due to Thanksgiving

break

iii. Order your class gear: tshirts \$15, sweatshirts \$30

V. Old Business

a. Senior class name decided "Sus Seniors"

VI. New Business

a. Class Reports

i. Seniors: Class designs came in-Mia Ransfer

ii. Juniors: Chipotle takeover success! December Delish bakery takeover, merch designs came in, pilar done 11/17 - Isabelle Villanueva

iii. Sophomores: Masks to sell, planning December fundraiser, doing pilar today 11/18-Mitch Myers

iv. Freshmen: Class merch design completed, pilar design being done today-Christine Hong

VII. Club Reports

a. Emma Pires, FCCLA- Proposed Fundraiser for Homeless, necessity drives, reward is a spirit stick/point

b.

VIII. Sports Report

a. Preseason has started, Season starts December 28th

b. Must be signed up/registered through Intouch

c. Must have daily health screening done by 2pm on the day you intend to practice

d. Must have on file and complete physical

e. Sports seasons may have shifted to accommodate 7 weeks

f. Go to WIAA for more info.

IX. Other Business

a. Band planned virtual concert 1/21/21

X. Closing -

a. Motions to adjourn the meeting- Motioned by: Mitch Myers c/o'23 President

b. Seconded by: Renee Fischer Book club VP

c. Motion approved/passed with majority

Meeting adjourned: 11:17 am

Treasurer's Report

Dates	Club/Sport	Description	Profit	Approved/Denied
April 23rd 2020	% 2022	Teacher talent show	CANCEL	APPROVED
Nov. 9th	% 2022	Prom and %	CANCEL	APPROVED

2022		grad 2022 needs		
Nov. 3rd 2020	Spanish NHS	Spanish NHS User Fees	CANCEL	APPROVED
Nov. 14th 2020	% 2022	Chipotle Take-over	CANCEL	APPROVED
Aug. 20th 2019-Dec. 5th 2019	Cross Country	User Fees	\$-92.10	APPROVED
Jan 27th 2020-Feb. 14th 2020	% 2022	Match-o-Ram a	\$-11.00	APPROVED
May 16th 2020	% 2022	5K for water	CANCEL	APPROVED
March 2020	% 2022	Chipotle	CANCEL	APPROVED
Sept. 2019-June 2020	% 2022	Hot cocoa, apple cider, cup noodles	\$120.00	APPROVED

Club/Sports	Vendor	Description	Price	Approved/Denied
ASB	Amazon	General ASB Supplies	\$300	Approved
ASB	webstrauntstore	Mason Jars	\$13.85	Approved
ASB	KCDA	General ASB Supplies	\$1000	Approved
Drama Club	Broadway Licensing	Open account for 20-21 school year	\$500.00	

Club/Sports	Vendor	Description	Price	Approved/Denied
% 21	InTouch	Set-up fee	\$50	Approved

% 21	Winning Seasons	Class Apparel	\$1000	Approved
% 22	Winning Seasons	Class T-shirts And hoodies	\$1312.80	Approved

% 23	Winning Seasons	Shirts, hoodies etc	\$1400	Approved
% 23	BMO Harris	Customized label hand sanitizer	\$1000	Approved
FCCLA 4020	P-card (Deadline Dec 18 2020)	Meeting Supplies	\$750	Approved
Athletics	Washington State Coaches Association	Membership	\$40	Approved
Athletics	Coaches Insider	Wrestling Coaches Clinic	\$40	Approved
GSA Club	BMO Harris	GSA Snacks	\$100	Approved (Dec 18 deadline)
% 2022	Dollar Tree & Michaels	Decoration items for pillar	\$90	Approved
Leadership	Goosechase Adventures Inc.	Goose chase educator subscription premium	\$218.71	Approved
ASB	Costco	Stamps	\$353.50	Approved
ASB	Amazon	Envelopes	\$23.94	Approved

Dates	Club/Sport	Description	Profit	Approved/Denied
8/20/19 to 6/10/19	Girls Swim & Dive	User Fee \$50	0	Approved
8/15/19 to 6/15/20	Creative Writing	Club fee \$5	\$55	Approved
11/18/19 to	Boys Swim	In & out sales	-1,551.85	Approved

2/21/20		(suits, goggles, caps etc.)		
9/1/19 to 6/10/20	Boys Swim	User Fees	\$1852.50	Approved
12/2/19 to 3/6/20	Boys Swim	Team training and meet equipment/gear	\$2,101	Approved
Jan 17 2020 to May 31 2020	Math Team	Team T-shirts	\$100	Approved
9/21/20	DECA	Deca conference-WRLC	0	Cancelled
10/4/19 to 10/22/19	DECA	Fall Leadership conference fee	900	Approved
8-20-19 to 1-15-20	DECA	Club fee \$30	0	APPROVED

Fundraising Calendar

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
11/16/2020 to 11/20/2020	% 2024	Spirit Gear Sales	\$500	Approved
Dec 8 2020 to Dec 8 2020	% 22	Bakery take-over	\$150	Approved
Nov 30 2020 to Feb 28 2021	Drama Club	Virtual Play for Donations	\$25	Approved
11/16/20 to 12/18/20	% 21	Class apparel	\$500	Approved
12/1/2020 to	% 23	Customized label	\$200	Approved

5/1/2021		hand sanitizer		
11/16/20 to 12/18/20	% 2022	Stickers	\$50	Approved

NOVEMBER-DECEMBER

Date :	Event:
11/25/20-11/27/20	Thanksgiving Break