

Senate Meeting Agenda

May 26th, 2021

President	Vice President	Secretary	Treasurer	Public Information Officer
Olivia Bautista	Grace Rodger	Piper Jones	Cynthia Eggleston	Anna Salmon

I. Call to Order: 2:00

II. Roll Call/Introductions

III. Pledge

IV. Officer Report

- a. President- Olivia Bautista
 - i. None

- b. Vice President- Grace Rodger
 - i. Sign in

- c. Treasurer- Cynthia Eggleston
 - i. Treasurer's Report

- 1. Motion to approve by: Isabelle Villanueva President of % 2022
- 2. Seconded by: Amelie Loomis of Schultz-Brace's Advisory

Motion Approved Unanimously

- ii. Fundraiser Calendar

- 1. Motion to approve by: Amelie Loomis of Schultz-Brace's Advisory
- 2. Seconded by: Lola Cordero, Secretary of Creative Writing Club

Motion Approved Unanimously

- d. Secretary- Piper Jones

- i. Minutes Approval:

- 1. Motions to approve the May senate meeting minutes: Amelie Loomis of Schultz-Brace's Advisory
- 2. Second motion to approve the May senate meeting minutes: Seconded by: Brandi Butterfield of William's Advisory

Motion Approved Unanimously

- e. Public Information Officer- Anna Salmon

- i. Follow @bigsteilly
- ii. Check student square and emails to stay updated.

V. Old Business

- a. N/A

VI. New Business

- a. ASB will be purchasing the class of 2019 stone for the stone memorial.
 - i. Motion to Approve: Lola Cordero Secretary of Creative Writing Club
 - ii. Seconded Motion: Amelie Loomis of Shultz-Brace Advisory

Motion Approved Unanimously

VII. Class Reports

- i. Seniors: N/A
- ii. Juniors:
 - 1. Fundraiser with Value Village until end of June; donate gently used clothing & linens
 - 2. Panda Express Fundraiser Friday, 5/28
- iii. Sophomores: Mask and Lanyards for sale
- iv. Freshmen: Planning a Mod pizza takeover June 16

VIII. Club Reports

- a. N/A

IX. Sports Report

- a. N/A

X. Other Business

- a. The old ASB team has made some changes to the constitution. Here is a brief outline of the changes that were made:

Elected officers and coordinators must maintain a 3.0 GPA with no failing grades average minimum during his/her term in office. Grades will be checked at the midterm of each semester which will be defined as nine weeks into the semester. If he/she fails to maintain this scholastic requirement at the semester 1 midterm check, he/she shall be put on a probationary status. If he/she doesn't meet these requirements at the quarter of the 1st semester, the officer shall be reviewed by the advisor. If he/she fails to maintain this scholastic requirement by the end of the first semester, he/she shall be put on a probationary status. If he/she doesn't meet these requirements within two weeks of notification of probationary status, the office shall be declared vacant.

If there are too few applicants for the ASB Coordinator positions, then the application due date is to be moved back a week or applications are reopened at the start of the new school year. If no applications are submitted at the start of the new school year then ASB Coordinators will be appointed by the ASB Advisor and approved by the ASB Officers. ASB Coordinators must be enrolled in Leadership Class. While the Technology Coordinator is required to be enrolled in Leadership Class, the entire technology team is not.

There will be opportunities to earn spirit points throughout the year. The teacher in charge of hanging and distributing spirit points will be selected by the ASB President and Advisor and should not be directly involved with the Freshman, Sophomore, Junior or Senior classes, whenever possible. Spirit competition judges should be unbiased whenever possible.

A video or speech will be required for ASB/Class officer candidates, otherwise they are

disqualified (This does not apply to Freshman Class Board Elections). Electronic ballots, if used, will be counted by the ASB Advisor and whoever else he/she deems unbiased with no family ties to the candidates.

If there are available positions after elections are finalized, a second election will be held if interest is expressed and brought to the attention of the ASB Advisor in the Fall to fill those positions. If positions are still open, advisors can nominate students to fill a position.

Students can vote in class and ASB elections. Candidate backgrounds will be provided and there will be an option to vote for none of the candidates.

Sophomore, Junior, and Senior elections will be held in the Spring with a smaller Fall election for unfilled positions. Freshman elections will consist of a board election, held in the Spring of their 8th grade year, and a class office election in the fall of their Freshman year. All qualifications must be met.

- i. Motion to approve the constitution changes: Isabelle Villanueva, % 2022 President
- ii. Second motion to approve the constitution changes: Dylan Pant representing Wynn’s advisory
- iii. Motion unanimously approved

XI. Closing -

- a. Motions to adjourn the meeting- Motioned by: Isabelle Villanueva % 2022
- b. Seconded by: Dylan Pant
- c. Motion unanimously approved

Meeting adjourned: 2:25 PM

Treasurer's Report

a. Pre-Approval Purchase Orders

Club/Sport	Vendor	Description	Price	Approved/Denied
Drama	Playscript	Performance Royalty Scripts	300.00	Approved
Key Club	Amazon	Arts and Crafts	104.00	Approved
ASB	Name Tag Country	Name tag/plates for ASB	100.00	Approved
Prom	Goodwill	Supplies for Prom	\$200	Approved
Prom	Oriental Trading Co.	Supplies for Prom	\$500	Approved
FCCLPA	In-touch	Website for CTE	\$50	Approved

		Showcase		
Gen ASB 1000	Albertson/Safeway	Trivia prizes	\$200	Approved
Gate Receipts	BSN	Athletic trainer shirts	\$90	Approved
Prom	Amazon	Items for not Prom	\$1,490	Approved
Key Club	Amazon	Art Supplies	\$113.43	Approved
Gen ASB	Squishy Pop Bubble Tea	250 cups of Bubble tea	\$1,400	Approved
Gen ASB	Amazon	Senior last day celebration	\$500	Approved
Student Store	Costco	Restock student store	\$3,000	Approved
Student Store	Specialty Frozen Distributing	Restock Student Store	\$1,500	Approved
Student Store	EK Beverage	Restock Student Store	\$600	Approved
Student Store	Espresso Products Direct	Restock Student Store	\$1,500	Approved
Art Club	Michales	Items for Art Sale	\$82.50	Approved
Art Club	Amazon	Supplies for Art Sale	\$165	Approved
Wet Plate Engineering	Various (Albertsons/Target/Fred Myers/Safeway)	Various products	NTE \$450	Approved
General ASB	Premier Memorial	% 2019 brick engraving	\$190.23	Approved
Golf	The line-up	Awards plaques	\$200	Approved
Boy's soccer	WIAA	Coach' school	\$60	Approved

		registration		
Boy's Basketball	Amazon	Sports things	\$400	Approved
Yearbook	Jostens	Awards	NTE\$ 85	Approved
Yearbook	Amazon	Awards	NTE \$300	Approved

a. Reconciliations

Dates	Club/Sport	Description	Profit	Approved/Denied
2/15/21-3/15/21	Leadership	Donations for Art drive through in touch	\$250	Approved
12/1/2020-5/1/21	Class of 2023	Customized label hand sanitizer	Did not Happen	Approved
5/15/21-5/15/21	Class of 2023	Donation Box at yard sale	\$25	Approved No Profit
ASAP-3/12/21	Senior Sign Fundraiser	Senior signs	\$0	Approved -\$79.00

b. Fundraisers

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
5/5/21-6/2/21	FCCLA Leadership	Dress Sale	200.00	Approved
5/15/21-5/15/21	Class of 2023	Fundraiser for Prom	25.00	Approved
4/25/21-5/10/21	FCCLA	Leadership conference	\$100	Approved
6/3/21	Creative Writing/ Art Club	Makers Market/ CTE Showcase	\$75	Approved
5/28/21	% 2022	Panda Express	\$150	Approved

		Takeover		
6/3/21	Art Club	CTE showcase/Art	\$275	Approved
Aug. 2021- Jun.2022	Student Store	Product Purchases	\$6,500	Approved
8/25/21- 6/3/22	ASB	ASB Cards	\$0	Approved
8/25/21- 6/3/22	Leadership	Leadership dues	\$0	Approved
8/25/21- 6/3/22	Class of 2025	T-shirt/ hoodie/ spirit gear	\$0	Approved
8/25/21- 6/10/22	Vending Machines	Vending machine use 2021-2022	\$0	Approved

Fundraising Calendar

May/June

Date :	Event:
5/5/21- 6/2/21	FCCLA Dress Sale
5/28/21	% 2022 Panda Express Takeover
6/3/21	CTE Showcase for multiple classes/clubs

Senate Meeting Agenda April 28th, 2021

President	Vice President	Secretary	Treasurer	Public Information Officer
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Payson Danielson	Lance Garcia	Mila Allen	Hana Myers	Aaliyah Padgett
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- I. Call to Order: 1:45pm
- II. Roll Call/Introductions
- III. Pledge
- IV. Officer Report
 - a. President- Payson Danielson
 - i. Swearing in of new officers

I, (name) _____, hereby agree to perform all outlined duties pertaining to ASB and to the office of (position) _____ throughout my term in office for the 2021-2022 school year. I will be a responsible SHS student and servant leader. I will commit to attending a full year, zero hour Leadership class. I will make myself available to meet with the ASB advisor and executive council anytime necessary for special meetings before and after school and at lunch time when required. I will follow all codes of student conduct and behavior and while in office not be subject to any administrative disciplinary action, be it behavior or attendance. I will adhere to the entire drug, alcohol and tobacco policies established by the Steilacoom Historical School District governing participation in extracurricular activities. I will be responsible for all work missed while gone from class on ASB business. I will be an exemplary citizen in and out of school.

- b. Vice President- Lance Garcia
 - i. Sign in
 - ii. Absent
- c. Treasurer- Hana Myers
 - i. Treasurer's Report
 - 1. Motion to approve by: Mitch Myers President % 2023
 - 2. Seconded by: Kegan Dodson representing Kellers advisory
 - 3. Approved unanimously
 - ii. Fundraiser Calendar
 - 1. Motion to approve by: Mitch Myers President % 2023
 - 2. Seconded by: Dylan Pant representing Ms. Wynns advisory
 - 3. Approved Unanimously
- d. Secretary- Mila Allen

- i. Minutes Approval:
 - 1. motions to approve the April senate meeting minutes: Mitch Myers President % 2023
 - 2. second motion to approve the April senate meeting minutes: Seconded by: Dylan Pant representing Ms. Wynns advisory
 - 3. Approved Unanimously
 - e. Public Information Officer- Aaliyah Padgett
 - i. Follow @bigsteilly
 - ii. Check student square and emails to stay updated.
 - iii. Masks Up, 6 feet distance
- V. Old Business
 - a. NA
- VI. New Business
 - a. Senate meetings now wednesdays @ 1:45
 - b.
 - c. Class Reports
 - i. Seniors: Banner design and colors chosen!
 - ii. Juniors: Nothing to report
 - iii. Sophomores: Fundraiser @ Chipotle
 - iv. Freshmen: Christine H. Nothing to report
- VII. Club Reports
 - a.
- VIII. Sports Report
 - a. Spring sports start on 3/29
 - b. Must be signed up/registered through Intouch
 - c. Must have daily health screening done by 1pm on the day you intend to practice
 - d. Must have on file and complete physical
 - e. Go to WIAA for more info. Dates may be inaccurate for SHS.
- IX. Other Business
 - a. Motion to transfer the \$76.40 balance from class of 2019 in to the General ASB and to close the account after the transfer is complete: Mitch Myers President of % 2023
 - b. Seconded by: Kegan Dodson Representing Kellers advisory
 - c. Approved Unanimously
- X. Closing -
 - a. Motions to adjourn the meeting- Motioned by: Mitch Myers president % 2023
 - b. Seconded by: Amelie Loomis representing Schultz-brace advisory
 - c. Approved mostly unanimously (1:14)
 - d.

Meeting adjourned: 2:08 pm

Treasurer's Report

a. Pre-Approval Purchase Orders:

Club/Sports	Vendor	Description	Price	Approved/Denied
Wrestling	Jackhammer	Team Singlets, head gear, mat tape	\$1499	APPROVED
Cross Country	Amazon	Water bottle engraved for captains	\$274	APPROVED
Wet Plate/Engineering	KEH	Schneider 210 mm 4 x 5 lens	\$3,8195	APPROVED
Golf	Eagle's Pride Golf Course	League Championships 10 Qualifiers x \$18	\$360	APPROVED
Golf	Eagles pride golf course	10 qualifiers for league championships	\$360	Approved
Volleyball	Tacoma Pierce County Volleyball	Line judges for varsity 3/25, mileage labor and industries costs	\$213.60	approved
athletics	Tacoma Pierce County volleyball	Line judges & 2 officials for varsity 2/23, 2/25, and 3/15	\$966.60	approved
Athletics	VNN	Athletics website fee	\$500	Approved
NHS	Delish Bakery	Cupcakes for NHS Induction	\$120	Approved
Drama Club	Stage Partners	PDF Script	\$100	Approved
Wrestling	Wrestlingmart.com	New headgear, mat tape	\$600	Approved

Book Club	Amazon	The Poppy War	\$135	Approved
Athletics	WA. Officials Association	WOA baseball membership Boy's soccer membership Fastpitch membership	\$5,390.00	Approved
Class of 2022	Dollar Store Amazon	Supplies for Not Prom	\$1400	Approved
NHS	NASSP	NASSP-Membership for NHS	\$385	Approved
Cheer	Amazon	Team Awards (not to exceed \$200)	\$200	Approved
Cheer	Amazon	Cheer Banquet Decorations	\$100	Approved
Cheer	Albertsons	Food for cheer Banquet	\$200	Approved
ASB	NASSP	ASB Membership dues	\$95	APPROVED

a. Reconciliations

Dates	Club/Sport	Description	Profit	Approved/Denied
3/1/21	% 2022	Selling Dutch Bros Coffee	\$0	Approved
11/30/2020 to 3/31/21	NHS	Sentinel Snowman competition	\$455	Approved
2/1/21 to 3/15/21	Class of 2022	2nd Semester pick me up gift bags	\$245	Approved

ASAP to 2/10/21	Key Club	To pay for DCON Participation	\$0	Approved
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a. Fundraisers

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
May 3, 2021 to May 3, 2021	Class of 2022	Chipotle Take over	\$150	Approved
ASAP (4/26/21) to 6/16/21	Class of 2022	Value Village collect donations and the give money	\$500	Approved

Fundraising Calendar

May

Date :	Event:
May 3rd (4pm - 8pm)	Junior Chipotle Fundraiser
Present-June 25th	Junior FUNDrive w/ Value Village

Senate Meeting Agenda March 24, 2021

President	Vice President	Secretary	Treasurer	Public Information Officer
Payson Danielson	Lance Garcia	Mila Allen	Hana Myers	Aaliyah Padgett

I. Call to Order: 1:50 PM

II. Roll Call/Introductions

III. Pledge

IV. Officer Report

a. President- Payson Danielson

i. None

b. Vice President- Lance Garcia

i. Sign in

ii. Absent

c. Treasurer- Hana Myers

i. Treasurer's Report

1. Motion to approve by: Isabelle Villanueva, % 22 President

2. Seconded by: Olivia Bautista, % 22 Treasurer

3. Approved unanimously

ii. Fundraiser Calendar

1. Motion to approve by: Olivia Bautista, % 22 Treasurer

2. Seconded by: Isabelle Villanueva, % 22 President

3. Approved unanimously

d. Secretary- Mila Allen

i. Minutes Approval:

1. motions to approve the February senate meeting minutes:
Motioned by: Amelie Loomis, Schultz Advisory

2. second motion to approve the February senate meeting minutes:
Seconded by: Isabelle Villanueva, % 22 President

3. Approved 96%-4%

e. Public Information Officer- Aaliyah Padgett

i. Follow @bigsteilly

ii. Check student square and emails to stay updated.

iii. Masks Up, 6 feet distance

V. Old Business

a. NA

VI. New Business

a. Senate meetings now wednesdays @ 1:45

b. ASB Election Packets - Open today, will be sent out

i. Senior can run for President, Juniors can run for other positions

ii. Class elections are later, Freshman board will be elected at Pioneer to get a head start at office.

iii. Will be conducted similarly to this past fall, video speeches, no campaign materials.

c. Class Reports

i. Seniors: N/A

ii. Juniors: Panera takeover April 7th Lakewood Townecenter, putting aside funds for Prom. Seniors may invite Juniors, no outside guests. - Isabelle V

iii. Sophomores: N/A

- iv. Freshmen: Fun Run planning- Christine H
- VII. Club Reports
 - a. Jaden Willingham, Drama club -Virtual play after spring break

- VIII. Sports Report
 - a. Spring sports start on 3/29
 - b. Must be signed up/registered through Intouch
 - c. Must have daily health screening done **by 1pm** on the day you intend to practice
 - d. Must have on file and complete physical
 - e. Go to WIAA for more info. Dates may be inaccurate for SHS.

IX. Other Business

- X. Closing -
 - a. Motions to adjourn the meeting- Motioned by: Dylan Pant, Wynn Advisory
 - b. Seconded by: Jaden Willingham, Drama Club
 - c. Approved unanimously

Meeting adjourned: 2:06 pm

Treasurer's Report

- a. Pre-Approval Purchase Orders:

Club/Sports	Vendor	Description	Price	Approved/Denied
Volleyball	BSN Sports	Black and White Dry Rivalry Jacket	\$1012.84	APPROVED
Girls Swim	Fircrest Swim Shop	Latex caps, setup fee	\$460.48	APPROVED
Girls Swim	Reliable Apparel	shirt	\$39.56	APPROVED
Cross Country	Lakewood Parks & Rec	Home meet 3/17 Leagues Meet 3/27	\$500	APPROVED
% 2020	A stitch above	Senior Class Of 2020 Banner	\$2,500.00	APPROVED
General ASB	Barefeet Graphics	Name Customized Senior Yard	\$2,819	APPROVED

		Signs		
General ASB	Flowers by Joseph	Homecoming flowers	\$100	
General ASB	Print NW	Town Pole Banners	\$3000	
General ASB	Party City	Homecoming Supplies	\$100.00	
General ASB	Amazon	Homecoming supplies	\$200.00	
Cross Country	Amazon	Resistance bands for core exercises	\$30	Approved
MUN	VMUNC	Fee for MUN virtual Conference(student reimbursement)	\$375	Approved
General ASB	Delish Bakery	Homecoming cupcakes (Not to exceed \$100)	\$109.90	
Swimming	Amazon	Senior Night items	\$200	APPROVED
Leadership	Amazon	supplies	\$262.14	APPROVED
Cross country	WIAA	State meet for boys and girls	\$50	APPROVED
Cross country	Target	Supplies for senior night	\$120	APPROVED
Swimming	Cornering wear	Sweat pants	\$374.87	APPROVED
ASL	Amazon	VWMYQ all clear transparent reusable face mask for adult	\$449.75	APPROVED

% of 2020	Premier Memorial	Class of 2020 stone	\$200	APPROVED
Cheer	Amazon/ Albertsons	Senior night consumables	\$200	APPROVED
Boy's Basketball	BSN sports	Basketballs and portable ball locker	\$684	APPROVED
Fastpitch	Winning seasons	Extra jerseys	\$400	APPROVED
Fastpitch	Amazon	Game balls	\$100	APPROVED
Fastpitch	Elite sports	Fastpitch gear, gloves	\$150	APPROVED
Cross Country	Crane's Creations	Flowers for parents and seniors	\$120	APPROVED
Fastpitch	Sign o rama	40x4 single sided banner	\$550	APPROVED
Swimming girls	The lineup	Plaques for end-of-season awards PO card	\$181.73	APPROVED
Yearbook	Fred Meyer	Team building activity kits	\$300	APPROVED
Swimming girls	Reliable apparel	Shirt, hoodie, set up, custom names	\$220.90	APPROVED
Wet plate photography club	Wet plate dreams	Lens 250 mm	\$1450	APPROVED
Spanish	AATSP	Spanish national honor society student induction fee	\$75	APPROVED
Class of 2021	Premier memorial	Class of 2021 Brick engraving	\$153.86	APPROVED

Cross country	South Puget Sound League	Course rental and timing fees	\$95	APPROVED
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a. Reconciliations

Dates	Club/Sport	Description	Profit	Approved/Denied
10/2019	Cheer	Homecoming ticket & H2O	\$8,243.00	APPROVED
12/14/20 to 12/17/20	% 2022	Prom and % 2022 funds	\$100	APPROVED
2/2/20 to 2/14/20	% 21	Class t-shirts for 2019-2020	\$500	APPROVED
10/1/19 to 1/31/20	% 21	SHS Scarves	\$1,000	APPROVED
Sep19, 2019	% 20021	Moctezumas	\$200.00	APPROVED
9/16/19-2/25/21	% 2021	Silent Auction	\$400.00	APPROVED
11/15/19-2/25/21	% 2021	Lunch at RRB	\$400.00	APPROVED
9/26/19-2/24/21	Cheer	Homecoming Ticket Sales + H2O sales	\$8043	APPROVED
9/6/19-2/25/21	Cheer	Youth Cheer camp	\$840	APPROVED
10/6/19 to 10/6/19	Key Club	Apple squeeze mini Games	2,221.00	APPROVED
10/6/19 to 10/6/19	Key Club	Pumpkin Sales	Cancelled	APPROVED
1/27/20 to 1/31/20	Key Club	Coin War during both lunches-collect money	\$152.12	APPROVED
8/20/19 to	Girls	User fee	\$2775	APPROVED

6/1/20	Soccer	\$75.00		
Feb. 14, 2021	% 2022	Menchie's takeover	\$0	Approved
Sep. 10, 2019 - June 3, 2021	Digital gaming club	Club fee	\$45	Approved
11/9/2020-12/18/2020	% 2022	T-shirt/Hoodie Sales	28.59	approved
10/17/2020-10/17/2020	NHS	Walk-a-thon/Run-a-thon	1184.77	approved
10/1/20-1/31/21	FCCLA	FCCLA user fees	0	approved
9/1/19-6/10/20	Baseball	User Fees	0 (cancelled)	approved

a. Fundraisers

Dates	Club/Sport	Description	Estimated Profit	Approved/Denied
ASAP-7/1/21	Athletics	Donation from streaming service-sports fees	\$500.00	APPROVED
ASAP 5/15/21	Boys Soccer	User Fees for new gear	\$1,110.00	APPROVED
ASAP to 5/15/21	Girls Soccer	Unsolicited donations on SHSD Website	\$0	APPROVED
ASAP - Mar. 30, 2021	Cross Country	Money to cover league at Fort Steilacoom	-\$40	Approved
4/7/21-4/7/21	% 2022	Panera Takeover	150	approved
3/17/21 to 6/10/21	Book club	Selling previous club read books to 1/2 price books	\$50	APPROVED
ASAP to	Bowling	User fees	\$0	APPROVED

5/16/21				
ASAP to 5/15/21	Bowling	Unsolicited donations on SHSD website	\$0	APPROVED
ASAP to 5/15/21	Boys Soccer	Unsolicited donations on SHSD website	\$0	APPROVED
8/26/19 to 11/15/19	Girls Swim	Sales	\$8000	APPROVED
ASAP to 5/16/21	Boys Swim	User fees	\$0	APPROVED
ASAP to 5/16/21	Wrestling	User Fees	\$0	APPROVED
ASAp to 5/16/21	Girls Basketball	User Fees	\$0	APPROVED
ASAP to 4/30/21	ASL Club/Classes	Clear reusable face masks	\$6	APPROVED

Fundraising Calendar

April

Date :	Event:
April 7th, 2021	% 22 Panera Takeover