

## Senate Meeting Agenda

### September 29th, 2021

| President       | Vice President | Secretary   | Treasurer         | Public Information Officer |
|-----------------|----------------|-------------|-------------------|----------------------------|
| Olivia Bautista | Grace Rodger   | Piper Jones | Cynthia Eggleston | Anna Salmon                |

- I. Call to Order: 9:10
- II. Roll Call/Introductions
- III. Pledge
- IV. Officer Report
  - a. President- Olivia Bautista
    - i. Presidents business
      - 1. Welcome
        - a. Senate meetings are the last wednesday of every month
      - 2. How to motion to approve
        - a. Say your name
        - b. The club or class you're representing
        - c. Whether you motion to approve or second
      - 3. When you say something, don't forget to say your name and what you are representing
      - 4. Roberts rules:
        - a. Motion: A member rises or raises a hand to signal the chairperson.
        - b. Second: Another member seconds the motion.
        - c. Restate motion: The chairperson restates the motion.
        - d. Debate: The members debate the motion.
        - e. Vote: The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
        - f. Announce the vote: The chairperson announces the result of the vote and any instructions
- b. Vice President- Grace Rodger
  - i. Sign in
  - ii. Nothing to report
- c. Treasurer- Cynthia Eggleston
  - i. Treasurer's Report
    - 1. Motion to approve by: Isabelle Villanueva (% 22 President)
    - 2. Seconded by: John Ruppe (Profe Dorsch)

- ii. Fundraiser Calendar
  - 1. Motion to approve by: Cameron McDonald (Representing Baseball)
  - 2. Seconded by: John Ruppe (Profe Dorsch)
- d. Secretary- Piper Jones
  - i. Minutes Approval:
    - 1. Motions to approve the May senate meeting minutes: Isabelle V. (President of % 22)
    - 2. Second motion to approve the May senate meeting minutes: Seconded by: John Ruppe (Profe Dorsch)
- e. Public Information Officer- Anna Salmon
  - i. Follow @Bigsteilly
  - ii. Club infographics for Bigsteilly
    - 1. Club representatives! Please email me a brief 1-3 sentence description of your club + why people might want to join as well as club Instagram usernames
  - iii. If you would like anything advertised on the TVs, Bigsteilly, Potty Talks, or morning announcements, please let me know (email [asalmon@students.steilacoom.k12.wa.us](mailto:asalmon@students.steilacoom.k12.wa.us) or dm)

## V. Old Business

- a. NA

## VI. New Business

- a. Homecoming
  - i. We cannot have an actual dance, but we will still have our normal homecoming festivities. Those include:
  - ii. Royalty nominations
  - iii. Spirit days
  - iv. Class float
  - v. Homecoming game
- b. Spirit days
  - i. Magical monday (Disney)
  - ii. Time of our lives tuesday
    - 1. Freshmen - Babies
    - 2. Sophomores - Tweens
    - 3. Juniors - Middle-aged people (think moms and dads)
    - 4. Seniors - Senior Citizens (oldies)
  - iii. On wednesdays we wear pink
  - iv. Anything but a backpack thursday
  - v. Class color day friday
- c.
  - i. Process of getting approval from admin
  - ii. Clubs and sports with put up booths and decorate the trunk of their trunk
    - 1. They will give out candy
  - iii. People attending will be able to wear formal (Hoco wear) or school appropriate halloween costumes
  - iv. There will be a trunk decorating contest

- VII. Class Reports
  - a. Seniors-
    - i. Currently going through the process of approving class merchandise
    - ii. Winter Grams
    - iii. Planning on selling air fresheners as a fundraiser
  - b. Juniors
    - i. Next Wednesday: Prom Committee meets
    - ii. Chipotle Take-over
    - iii. Golf fundraiser in the works
  - c. Sophomores
    - i. Car Air Freshener fundraiser
    - ii. Going through the process of approval for class merch.
  - d. Freshman
    - i. N/A
- VIII. Club Reports
  - a. Key Club
    - i. South Sound Wildlife Clean up (Oct. 2nd)
    - ii. Steilacoom Pumpkin Walk (Oct. 31)
    - iii. Food drive in the spring
  - b. Creative writing
    - i. Trying to get a guest speaker
  - c. DECA
    - i. Belle advertised DECA; encouraged people to join
  - d. REMINDER: Club fair today!!
- IX. Sports Report
  - a. Baseball
    - i. Baseball is cool!!
    - ii. Go to the game
  - b. Football and Cheer
    - i. Senior night Thursday
- X. Other Business
  - a. NA
- XI. Closing -
  - a. Motions to adjourn the meeting- Motioned by: John Ruppe (Dorsch advisory)
  - b. Seconded by: Aurelius Ramirez (Mattes advisory)

Meeting adjourned: 9:31

## **Treasurer's Report**

- a. Pre-Approval Purchase Orders:

| Club/Sports   | Vendor                              | Description                         | Price                 | Approved/Denied |
|---------------|-------------------------------------|-------------------------------------|-----------------------|-----------------|
| ASB           | Amazon                              | Organize storage space              | Not to exceed \$1,000 | APPROVED        |
| % 2023        | Dollar tree or another dollar store | Decor for pillar                    | \$30                  | APPROVED        |
| Athletics     | Riddell                             | 8 football helmets                  | \$1506.25             | APPROVED        |
| Football      | Healy Awards                        | 25 pairs decals                     | \$778.77              | APPROVED        |
| Football      | Eastbay Team sales                  | Nike footballs (10)                 | \$667.91              | Approved        |
| Student Store | Costco                              | Costco Membership                   | \$200                 | approved        |
| NHS           | National Honors Society             | White/ Blue NHS Stoles              | \$512                 | approved        |
| Cross Country | Amazon                              | Heavy Duty wagon                    | \$191.68              | Approved        |
| Cross Country | Target                              | Senior Night Supplies               | \$250                 | Approved        |
| Cross country | Crane's Creations                   | Flowers for Senior night            | \$250                 | Approved        |
| Cross Country | Target                              | Cutlery and plates for senior night | \$100                 | Approved        |
| Cross Country | MGHS Cross Country                  | Nike Invitational                   | \$250                 | Approved        |
| Cross Country | 2021 Tahoma Co ed Relay             | Relay and processing fee            | \$185.50              | Approved        |
| Cross Country | MOA team supplies.com               | XC pins for students                | \$188                 | Approved        |
| Football      | Dick's Sporting Goods               | Knee pads through loan              | \$329.37              | Approved        |

|                    |                          |                                     |                         |                    |
|--------------------|--------------------------|-------------------------------------|-------------------------|--------------------|
|                    |                          | request                             |                         |                    |
| S2S                | Domino's Pizza           | Pizza                               | \$50                    | Approved           |
| Football           | Eastbay Team Sales       | Football Jersey Rotation            | \$4,810.75              | Approved           |
| General ASB        | Safeway                  | New Teacher Appreciation gifts      | NTE \$50                | Approved           |
| Basketball Boys    | BSN                      | Jersey, Shorts, other               | \$4,430                 | Approved for 3,186 |
| Cross Country      | Lakes Cross Country      | Brooks Fort Steilacoom Invitational | \$150                   | approved           |
| Athletic User Fees | WA Officials Assoc       | Football Girls' Soccer Volleyball   | \$7,700                 | approved           |
| Athletics          | South Puget Sound League | Wrestling Puget Sounds League       | \$156.75                | Approved           |
| Golf               | Winning Seasons          | Jackets                             | \$1,237                 | Approved           |
| Cheer              | Amazon                   | Homecoming Deco                     | \$200 (not to exceed)   | Approved           |
| Cheer              | Radio Party DJ           | Homecoming                          | \$1,000 (not to exceed) | Approved           |
| Football           | Crimson Graphic          | Signs                               | \$2,527,70              | Approved           |
| Gen ASB            | Dollar Tree              | Assembly supplies                   | \$21.98                 | Approved           |
| Girl's Soccer      | Dick's Sporting Goods    | Soccer Balls and bags               | \$2,200                 | Approved           |
| Boys' Tennis       | Fred Meyer               | Misc. Team Snacks for matches       | \$200                   | Approved           |

|            |                              |   |                        |          |
|------------|------------------------------|---|------------------------|----------|
| ASB        | Party City                   | Class/school spirit days and activities       | \$274.75               | Approved |
| Athletics  | PortaPhone                   | Headset Repair                                | \$110                  | Approved |
| % 25       | Winning Season               | T-shirt and Hoodies                           | \$750                  | Approved |
| Yearbook   | Fred Meyers                  | Team building activities, supplies and awards | \$2,000                | Approved |
| FCCLA      | Safeway                      | Supplies for Club Fair                        | Not to exceed \$150    | Approved |
| Leadership | jiffyshirts.com              | Leadership T-shirts                           | Not to exceed \$274.75 | Approved |
| Leadership | Stahls' Transfer Express.com | Leadership design transfers                   | \$219.80               | Approved |
| DECA       | DECA INC.                    | Membership dues                               | \$400                  | Approved |
| ESC        | Safeway                      | Snacks and drinks for meeting                 | \$82.42                | Approved |
| ESC        | Pizza Hut                    | 4 large pizza                                 | \$65.94                | Approved |
| Athletic   | Holiday Inn                  | Reserve hotel rooms                           | \$1,328.10             | Approved |
| Drama Club | Playscripts                  | Standard Scripots                             | \$246.30               | Approved |
| Cheer      | Amazon                       | Senior Night Deco.                            | \$100                  | Approved |
| Cheer      | Zachery Britts               | Competition Music                             | \$1,300                | Approved |

|               |  |                            |         |          |
|---------------|--|----------------------------|---------|----------|
| Cheer         | Shutterfly                                     | Senior Poster Photo        | \$100   | Approved |
| NHS           | Office Depot                                   | Card making supplies       | \$150   | Approved |
| Wrestling     | Gut Check Orting Fans of Cardinal Booster Club | Tournament Fee             | \$400   | Approved |
| ASB           | Amazon   | Spirit giveaway items      | \$87.92 | Approved |
| Swim          | Olympia High School                            | Entry Fees for relay meet  | \$100   | Approved |
| Student Store | Wear-A-Kit                                     | Open OP for 2021-22        | \$700   | Approved |
| Book Club     | Amazon   | Heartless by Marissa Meyer | \$200   | Approved |

a. Reconciliations

| Dates              | Club/Sport  | Description            | Profit     | Approved/Denied |
|--------------------|-------------|------------------------|------------|-----------------|
| 4/25/21-6/3/21     | FCCLA       | CTE Showcase           | \$91       | Approved        |
| 5/28/21-5/28/21    | % 22        | Panda Express takeover | \$42       | Approved        |
| 8/1/21-8/1/21      | NHS         | Car Wash               | \$440      | Approved        |
| 8/24/2020-5/1/2021 | % 23        | Sell SHS gear          | \$3,670.12 | Approved        |
| 3/6/2021-3/13/2021 | SNHS        | Walkathon              | \$367.00   | Approved        |
| ASAP-5/15/21       | *Volleyball | User Fees              | -410.34    | Approved        |
| ASAP-6/15/21       | Band        | USAgain Bin (textiles) | \$107.62   | Approved        |

|                 |                   |  |         |          |
|-----------------|-------------------|--|---------|----------|
| ASAP-5/15/21    | Football          | User Fees  | \$0     | Approved |
| ASAP-6/16/21    | % 2022 + not prom | Value Village Collect donation + they give money           | \$500   | Approved |
| 9/2/21-9/2/21   | % 2022            | Senior Sunrise   | \$1,100 | Approved |
| 9/21/20-6/21/21 | Yearbook          | Selling surplus yearbook                                   | \$80    | Approved |
| Sentinel Day    | Cross Country     | Sale of old uniforms                                       | \$-100  | Approved |
| ASAP-5/15/21    | Girls' basketball | Unsolicited donations to use for team equipment & expenses | \$38    | Approved |
| 3/17/21-6/10/21 | Book Club         | Selling previous club read books for ½ price books         | \$34.50 | Approved |

a. Fundraisers

| Dates           | Club/Sport | Description                   | Estimated Profit | Approved/Denied |
|-----------------|------------|-------------------------------|------------------|-----------------|
| 8/2021-5/2022   | % 2022     | Donation Fundraiser (Intouch) | \$2,000          | Approved        |
| 8/24/21-6/2022  | % 2022     | Stickers                      | \$400            | Approved        |
| 9/2/21-9/2/21   | % 2022     | Senior Sunrise                | \$1,100          | Approved        |
| 8/24/21-9/10/21 | Girls Swim | User Fees                     | \$0              | Approved        |



|                  |               |                           |     |          |
|------------------|---------------|---------------------------|-----|----------|
| 8/24/21-9/10/21  | Girls Swim    | Donations through intouch | \$0 | Approved |
| 8/1/21-4/1/22    | Key Club      | Membership fee            | \$0 | Approved |
| 8/10/21-9/30/21  | Band          | ASB Band User Fees        | \$0 | Approved |
| 8/10/21-6/30/21  | Band          | Donations                 | \$0 | Approved |
| 8/10/21-6/20/22  | Choir         | Donations                 | \$0 | Approved |
| 8/10/21-6/20/22  | Choir         | ASB Choir User Fees       | \$0 | Approved |
| 8/24/21-9/10/21  | Cross Country | Users fees                | \$0 | Approved |
| 8/24/21-4/30/22  | Cross Country | Donations In Touch        | \$0 | Approved |
| 2/21/22-3/21/22  | FastPitch     | User Fees                 | \$0 | Approved |
| 6/19/21-6/18/22  | Key Club      | Unsolicited Donations     | \$0 | Approved |
| 8/24/21-12/10/21 | Athletics     | User Fees Fall            | \$0 | Approved |
| 10/31/21-2/25/22 | Athletics     | Users Fee Winter          | \$0 | Approved |
| 2/11/22-4/30/22  | Athletics     | User Fees Spring          | \$0 | Approved |
| 8/24/21-12/10/21 | Athletics     | Gate receipt Fall         | \$0 | Approved |
| 10/31/21-2/25/21 | Athletics     | Gate receipt Winter       | \$0 | Approved |
| 2/11/21-4/30/22  | Athletics     | Gate Receipt Spring       | \$0 | Approved |
| 8/24/21-         | Athletics     | Donations(Intouch)        | \$0 | Approved |

|                   |                  |                      |         |          |
|-------------------|------------------|----------------------|---------|----------|
| 4/30/22           |                  |                      |         |          |
| 8/24/21-9/20/21   | Football         | User Fees            | \$0     | Approved |
| 8/24/21-4/30/22   | Football         | Donations (Intouch)  | \$0     | Approved |
| 8/24/21-12/10/21  | Football         | Gate Receipts        | \$0     | Approved |
| 8/24/21-6/17/22   | NHS              | User Fee             | \$0     | Approved |
| 5/22-6/22         | NHS              | NHS Stoles           | \$500   | Approved |
| 8/22-6/22         | NHS              | NHS Online Fee       | \$300   | Approved |
| 8/2021-6/2022     | Creative Writing | Dues & Donations     | \$0     | Approved |
| 10/31/21-12/10/22 | Wrestling        | User fees            | \$0     | Approved |
| 8/24/21-4/30/22   | Wrestling        | Donations (in touch) | \$0     | Approved |
| 8/24/21-9/10/21   | Girls Soccer     | User fees            | \$0     | Approved |
| 8/24/21-4/30/22   | Girls Soccer     | Donations (intouch)  | \$0     | Approved |
| 8/24/21-12/10/21  | Girls Soccer     | Gate Receipts        | \$0     | Approved |
| 2/21/22-3/21/22   | Track            | User Fees            | \$0     | Approved |
| 8/24/21-4/30/22   | Track            | Donation (intouch)   | \$0     | Approved |
| 10/31/21-12/6/22  | Boys Swim        | User fees            | \$2,000 | Approved |
| 8/24/21-4/30/22   | Boys Swim        | Donations (in Touch) | \$1,000 | Approved |

|                  |                   |                     |     |          |
|------------------|-------------------|---------------------|-----|----------|
| 8/24/21-1/31/22  | *Digital Gaming   | Clubs Dues          | \$0 | Approved |
| 8/24/21-9/10/21  | Volleyball        | Users Fees          | \$0 | Approved |
| 8/24/21-4/30/22  | Volleyball        | Donations (intouch) | \$0 | Approved |
| 8/24/21-12/10/21 | Volleyball        | Gate Receipts       | \$0 | Approved |
| 11/15/21-3/5/22  | *Boys Basketball  | Gate Receipts       | \$0 | Approved |
| 11/15/21-3/5/22  | *Girls Basketball | Gate Receipts       | \$0 | Approved |
| 10/31/21-12/6/22 | *Girls Basketball | User fee            | \$0 | Approved |
| 8/24/21-4/30/22  | *Girls Basketball | Donations (intouch) | \$0 | Approved |
| 8/24/21-4/30/22  | *Golf             | Donation (intouch)  | \$0 | Approved |
| 8/24/21-4/30/22  | *Golf             | User fees           | \$0 | Approved |
| 2/28/22-5/27/22  | *Boys Soccer      | Gate Receipts       | \$0 | Approved |
| 8/24/21-4/30/21  | *Boys Tennis      | Donations (intouch) | \$0 | Approved |
| 8/24/21-9/10/21  | *Boys Tennis      | Users Fees          | \$0 | Approved |
| 8/24/21-4/30/22  | Girls Tennis      | Donations (intouch) | \$0 | Approved |
| 2/21/22-3/21/22  | Girls Tennis      | User Fees           | \$0 | Approved |
| 8/24/21-5/15/22  | *Model UN         | User Fees           | \$0 | Approved |
| 8/24/21-         | *Model            | Donation (intouch)  | \$0 | Approved |

|                     |                |                          |         |          |
|---------------------|----------------|--------------------------|---------|----------|
| 5/15/22             | UN             |                          |         |          |
| 8/24/21-5/15/22     | SNHS           | User Fees                | \$0     | Approved |
| 8/24/21-5/15/22     | SNHS           | Donations (Intouch)      | \$0     | Approved |
| 8/24/21-5/15/22     | *ASL           | User Fees                | \$0     | Approved |
| 8/24/21-5/15/22     | *ASL           | Donations (intouch)      | \$0     | Approved |
| 8/24/21-5/15/22     | *Anime Club    | User Fees                | \$0     | Approved |
| 8/24/21-5/15/22     | *Anime Club    | Donations (intouch)      | \$0     | Approved |
| 8/24/21-1/31/22     | Digital Gaming | Donations                | \$0     | Approved |
| 8/24/21-5/15/22     | Anime Club     | Club Dues                | \$50    | Approved |
| 8/24/21-5/15/22     | Cheerleading   | User fees                | \$0     | Yes      |
| 8/24/21-5/15/22     | Cheerleading   | Donations                | \$0     | Yes      |
| ASAP-5/27/22        | Band           | USAgain bin (textiles)   | \$200   | Approved |
| 9/2/2021-10/31/2021 | Yearbook       | Sell 2021 Year overstock | \$1,300 | approved |
| 9/2/2021-10/2/2021  | Football       | Sign Sponsors/Donations  | \$2,000 | approved |
| ASAP-10/1/21        | Golf           | Buy Jackets              | \$-137  | Approved |
| 9/10/21-10/30/21    | Girls Swim     | In and outs sales        | \$1,050 | Approved |
| 9/9/21-12/20/21     | Girls Swim     | Lap-a-thon               | \$2,000 | Approved |

|                    |            |   |           |          |
|--------------------|------------|---|-----------|----------|
| ASAP-5/15/21       | Football   | Unsolicited Donation on SHSD website  | \$0       | Approved |
| 9/10/21-12/20/21   | Girls Swim | In & Out Sales<br>Previous Years Suits<br>Spend on Supplies                 | -\$400.00 | Approved |
| Dec 4- Dec 4       | DECA       | Red Ribbon Bazaar   | \$300     | Approved |
| 9/25/21-10/25/21   | Leadership | Raise money for shirt to wear during leadership events                      | \$0       | Approved |
| 10/6/21-11/6/21    | Choir      | Raise money for Formal Uniforms (flow-thru)                                 | \$0       | Approved |
| 12/6/21-12/17/21   | % 2022     | Sell Candy Grams to raise money for senior class per Senior gift and banner | \$250     | Denied   |
| 9/29/21-1/1/22     | Anime      | RRB Club Faire  | \$25      | Approved |
| ASAP-6/1/22        | Band       | Formal uniform payments   | \$0       | Approved |
| 9/24-End of season | Football   | Programs-Game   | \$0       | Approved |
| Sep 21-Nov 21      | Book Club  | Sell old book club books ½ price  | \$50      | Approved |

## Fundraising Calendar

### October

| Date :             | Event:                     |
|--------------------|----------------------------|
| Until Oct 2, 2021  | Football Sign Sponsors     |
| Until Oct 25, 2021 | Leadership Shirts          |
| Until Oct 30, 2021 | Girls Swim In & Outs Sales |

|                    |                             |
|--------------------|-----------------------------|
| Until Oct 31, 2021 | Yearbook Overstock          |
| Oct 6-Nov 6        | Choir Uniforms              |
| Until Nov 21, 2021 | Book Club Selling Old Books |
| Until Dec 20, 2021 | Girls Swim old In & Out     |
| Until Dec 20, 2021 | Girls Swim Lap-a-thon       |
| Until June 2021    | Class of 2022 Sticker Sales |
| Until June 1, 2022 | Band Uniform Payments       |
| Until June, 2022   | Various club dues           |

## Senate Meeting Agenda May 26th, 2021

|                 |                |             |                      |                                  |
|-----------------|----------------|-------------|----------------------|----------------------------------|
| President       | Vice President | Secretary   | Treasurer            | Public<br>Information<br>Officer |
| Olivia Bautista | Grace Rodger   | Piper Jones | Cynthia<br>Eggleston | Anna Salmon                      |

- I. Call to Order: 2:00
- II. Roll Call/Introductions
- III. Pledge
- IV. Officer Report
  - a. President- Olivia Bautista
    - i. None
  - b. Vice President- Grace Rodger
    - i. Sign in
  - c. Treasurer- Cynthia Eggleston
    - i. Treasurer's Report
      - 1. Motion to approve by: Isabelle Villanueva President of % 2022

2. Seconded by: Amelie Loomis of Schultz-Brace's Advisory

Motion Approved Unanimously

- ii. Fundraiser Calendar
  1. Motion to approve by: Amelie Loomis of Schultz-Brace's Advisory
  2. Seconded by: Lola Cordero, Secretary of Creative Writing Club

Motion Approved Unanimously

- d. Secretary- Piper Jones
  - i. Minutes Approval:
    1. Motions to approve the May senate meeting minutes: Amelie Loomis of Schultz-Brace's Advisory
    2. Second motion to approve the May senate meeting minutes: Seconded by: Brandi Butterfield of William's Advisory

Motion Approved Unanimously

- e. Public Information Officer- Anna Salmon
  - i. Follow @bigsteilly
  - ii. Check student square and emails to stay updated.

#### V. Old Business

- a. N/A

#### VI. New Business

- a. ASB will be purchasing the class of 2019 stone for the stone memorial.
  - i. Motion to Approve: Lola Cordero Secretary of Creative Writing Club
  - ii. Seconded Motion: Amelie Loomis of Shultz-Brace Advisory

Motion Approved Unanimously

#### VII. Class Reports

- i. Seniors: N/A
- ii. Juniors:
  1. Fundraiser with Value Village until end of June; donate gently used clothing & linens
  2. Panda Express Fundraiser Friday, 5/28
- iii. Sophomores: Mask and Lanyards for sale
- iv. Freshmen: Planning a Mod pizza takeover June 16

#### VIII. Club Reports

- a. N/A

#### IX. Sports Report

- a. N/A

#### X. Other Business

- a. The old ASB team has made some changes to the constitution. Here is a brief outline of the changes that were made:  
Elected officers and coordinators must maintain a 3.0 GPA with no failing grades average minimum during his/her term in office. Grades will be checked at the midterm of each semester which will be defined as nine weeks into the semester. If he/she fails to

maintain this scholastic requirement at the semester 1 midterm check, he/she shall be put on a probationary status. If he/she doesn't meet these requirements at the quarter of the 1st semester, the officer shall be reviewed by the advisor. If he/she fails to maintain this scholastic requirement by the end of the first semester, he/she shall be put on a probationary status. If he/she doesn't meet these requirements within two weeks of notification of probationary status, the office shall be declared vacant.

If there are too few applicants for the ASB Coordinator positions, then the application due date is to be moved back a week or applications are reopened at the start of the new school year. If no applications are submitted at the start of the new school year then ASB Coordinators will be appointed by the ASB Advisor and approved by the ASB Officers. ASB Coordinators must be enrolled in Leadership Class. While the Technology Coordinator is required to be enrolled in Leadership Class, the entire technology team is not.

There will be opportunities to earn spirit points throughout the year. The teacher in charge of hanging and distributing spirit points will be selected by the ASB President and Advisor and should not be directly involved with the Freshman, Sophomore, Junior or Senior classes, whenever possible. Spirit competition judges should be unbiased whenever possible.

A video or speech will be required for ASB/Class officer candidates, otherwise they are disqualified (This does not apply to Freshman Class Board Elections). Electronic ballots, if used, will be counted by the ASB Advisor and whoever else he/she deems unbiased with no family ties to the candidates.

If there are available positions after elections are finalized, a second election will be held if interest is expressed and brought to the attention of the ASB Advisor in the Fall to fill those positions. If positions are still open, advisors can nominate students to fill a position.

Students can vote in class and ASB elections. Candidate backgrounds will be provided and there will be an option to vote for none of the candidates.

Sophomore, Junior, and Senior elections will be held in the Spring with a smaller Fall election for unfilled positions. Freshman elections will consist of a board election, held in the Spring of their 8th grade year, and a class office election in the fall of their Freshman year. All qualifications must be met.

- i. Motion to approve the constitution changes: Isabelle Villanueva, % 2022 President
- ii. Second motion to approve the constitution changes: Dylan Pant representing Wynn's advisory
- iii. Motion unanimously approved

#### XI. Closing -

- a. Motions to adjourn the meeting- Motioned by: Isabelle Villanueva % 2022
- b. Seconded by: Dylan Pant
- c. Motion unanimously approved

Meeting adjourned: 2:25 PM



## Treasurer's Report

a. Pre-Approval Purchase Orders

| Club/Sport    | Vendor                        | Description                 | Price    | Approved/Denied |
|---------------|-------------------------------|-----------------------------|----------|-----------------|
| Drama         | Playscript                    | Performance Royalty Scripts | 300.00   | Approved        |
| Key Club      | Amazon                        | Arts and Crafts             | 104.00   | Approved        |
| ASB           | Name Tag Country              | Name tag/plates for ASB     | 100.00   | Approved        |
| Prom          | Goodwill                      | Supplies for Prom           | \$200    | Approved        |
| Prom          | Oriental Trading Co.          | Supplies for Prom           | \$500    | Approved        |
| FCCLA         | In-touch                      | Website for CTE Showcase    | \$50     | Approved        |
| Gen ASB 1000  | Albertson/Safeway             | Trivia prizes               | \$200    | Approved        |
| Gate Receipts | BSN                           | Athletic trainer shirts     | \$90     | Approved        |
| Prom          | Amazon                        | Items for not Prom          | \$1,490  | Approved        |
| Key Club      | Amazon                        | Art Supplies                | \$113.43 | Approved        |
| Gen ASB       | Squishy Pop Bubble Tea        | 250 cups of Bubble tea      | \$1,400  | Approved        |
| Gen ASB       | Amazon                        | Senior last day celebration | \$500    | Approved        |
| Student Store | Costco                        | Restock student store       | \$3,000  | Approved        |
| Student Store | Specialty Frozen Distributing | Restock Student Store       | \$1,500  | Approved        |
| Student Store | EK Beverage                   | Restock Student Store       | \$600    | Approved        |
| Student Store | Espresso                      | Restock Student Store       | \$1,500  | Approved        |

|                       |   |                            |           |          |
|-----------------------|---|----------------------------|-----------|----------|
|                       | Products Direct                                 |                            |           |          |
| Art Club              | Michales  | Items for Art Sale         | \$82.50   | Approved |
| Art Club              | Amazon  | Supplies for Art Sale      | \$165     | Approved |
| Wet Plate Engineering | Various (Albertson s/Target/Fred Myers/Safeway) | Various products           | NTE \$450 | Approved |
| General ASB           | Premier Memorial                                | % 2019 brick engraving     | \$190.23  | Approved |
| Golf                  | The line-up                                     | Awards plaques             | \$200     | Approved |
| Boy's soccer          | WIAA  | Coach' school registration | \$60      | Approved |
| Boy's Basketball      | Amazon  | Sports things              | \$400     | Approved |
| Yearbook              | Jostens   | Awards                     | NTE\$ 85  | Approved |
| Yearbook              | Amazon  | Awards                     | NTE \$300 | Approved |

a. Reconciliations

| Dates            | Club/Sport             | Description                              | Profit         | Approved/Denied       |
|------------------|------------------------|--|----------------|-----------------------|
| 2/15/21-3/15/21  | Leadership             | Donations for Art drive through in touch | \$250          | Approved              |
| 12/1/2020-5/1/21 | Class of 2023          | Customized label hand sanitizer          | Did not Happen | Approved              |
| 5/15/21-5/15/21  | Class of 2023          | Donation Box at yard sale                | \$25           | Approved<br>No Profit |
| ASAP-3/12/21     | Senior Sign Fundraiser | Senior signs                             | \$0            | Approved<br>-\$79.00  |

b. Fundraisers

| Dates              | Club/Sport                 | Description                   | Estimated Profit | Approved/Denied |
|--------------------|----------------------------|-------------------------------|------------------|-----------------|
| 5/5/21-6/2/21      | FCCLA Leadership           | Dress Sale                    | 200.00           | Approved        |
| 5/15/21-5/15/21    | Class of 2023              | Fundraiser for Prom           | 25.00            | Approved        |
| 4/25/21-5/10/21    | FCCLA                      | Leadership conference         | \$100            | Approved        |
| 6/3/21             | Creative Writing/ Art Club | Makers Market/ CTE Showcase   | \$75             | Approved        |
| 5/28/21            | % 2022                     | Panda Express Takeover        | \$150            | Approved        |
| 6/3/21             | Art Club                   | CTE showcase/Art              | \$275            | Approved        |
| Aug. 2021-Jun.2022 | Student Store              | Product Purchases             | \$6,500          | Approved        |
| 8/25/21-6/3/22     | ASB                        | ASB Cards                     | \$0              | Approved        |
| 8/25/21-6/3/22     | Leadership                 | Leadership dues               | \$0              | Approved        |
| 8/25/21-6/3/22     | Class of 2025              | T-shirt/ hoodie/ spirit gear  | \$0              | Approved        |
| 8/25/21-6/10/22    | Vending Machines           | Vending machine use 2021-2022 | \$0              | Approved        |

## Fundraising Calendar

### May/June

| Date :         | Event:           |
|----------------|------------------|
| 5/5/21- 6/2/21 | FCCLA Dress Sale |

|         |   |
|---------|---|
| 5/28/21 | % 2022 Panda Express Takeover           |
| 6/3/21  | CTE Showcase for multiple classes/clubs |
|         |   |