

### FINANCIAL REPORTS

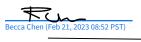
**September 30, 2022** 

**Submitted by:** 

Andrew Burgess Controller

Reviewed & Approved by:

Becca Chen
Chief Financial Officer



Feb 21, 2023

**Signature** 

**Date** 

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#### **MEMORANDUM**

**To:** School Board of Directors

Dr. Ivan Duran, Superintendent

From: Andrew Burgess, Controller

**CC:** Becca Chen, Chief Financial Officer

Date: February 22, 2023

**RE:** September 2022 Financials

Typically, monthly financial reports are shared with the board approximately one to two months after a month is closed. However, OSPI identified calculation errors within their own financial reporting system at the close of 2021-22, which required correction. This caused the delay in the 2021-22 report, and delayed these first monthly reports for the 2022-23 year. Now that the prior fiscal year has been reported, monthly financial reports will resume their normal cadence.

#### **Enrollment Report**

Highline's projected FTE for 2022-23 is 16,263. Average FTE in September was 16,420, which was 157 FTE more than that projection.

Running Start enrollment is not reported until October.

In September, Highline enrollment for both Open Doors {1418} and the Skills Center was less, as those programs always start later in September.

ALE is lower than the projection, as Highline Virtual Academy is only reported in the above basic education enrollment for the month of September. Beginning in October, Highline Virtual Academy enrollment will be in included as part of ALE enrollment, as well.

In the CTE program, Highline had 64 fewer FTE in middle and high schools combined, compared to the projection. This was due to a 27 FTE decrease in high schools and a 37 FTE decrease in middle schools.

As is common in September, Highline had 395 fewer students compared to the projection in the Bilingual Program. This gap from projections to actual enrollment will shrink over the course of the school year as more students are identified and served through this program. The Bilingual exited student count will likewise increase over the school year.

Special Education enrollment was 258 students lower to start the year than projected, but always increases throughout the school year as more special education students are identified and served.

#### General Fund

Revenue collections for the month of September totaled \$23.1 million. (The bulk of fall property tax collections is in October.) Expenditures totaled \$26.9 million for the month. Higher expenditures than revenue decreased the fund balance by \$3.8 million. The unassigned fund balance was \$29.1 million. The balance sheet shows that the total ending fund balance at the end of September was \$38.6 million.

5.6% of budgeted revenue was received by September this year, compared to 6.4% this same time last year, a difference of 0.8%. As for expenditures, 6.4% of the budgeted amount for the year was spent in September, compared to 6.6% at the same time last year.

#### Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the fiscal year 2022-23. The Capital Projects Fund balance at the end of September was \$59.6 million.

#### Debt Service Fund

The Budget Status Report shows the result of the second bond refunding (2022B), that was authorized by the board in June and closed in September, resulting in lower interest rates that will save taxpayers almost \$2.7 million during the life of that debt. Highline also collected \$1.3 million in property tax and about \$8,000 in interest in the Debt Service Fund in September. No bond principal or bond interest payments were made this month. The next bond payments are scheduled for December. The Debt Service Fund balance increased to \$9.4 million.

#### **ASB Fund**

Total revenues collected for the month were approximately \$123,000, with expenditures reaching just over \$60,000. The fund balance increased by about \$63,000, accordingly, for the month of September. September revenue is predictably higher than expenditures in ASB, since donations and fundraisers take place earlier, while activity/event planning must happen before expenditures are made. The ending total ASB fund balance was a little over \$1.1 million.

#### Transportation Vehicle Fund

The TVF collected \$352 in interest. The fund balance for September was \$1 million.

#### **Investment Earnings**

Investment earnings in September totaled \$110,510. The interest rate in September was 1.36%, 18 basis point higher compared to August.

### BOARD ENROLLMENT REPORT September 2022

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,287	1,180	-107
Grade 1	1,283	1,280	-3
Grade 2	1,219	1,187	-32
Grade 3	1,248	1,259	11
Grade 4	1,373	1,333	-40
Grade 5	1,271	1,236	-35
Grade 6	1,101	1,144	43
Grade 7	1,081	1,159	78
Grade 8	1,234	1,272	38
Grade 9	1,412	1,493	81
Grade 10	1,342	1,430	88
Grade 11	1,183	1,168	-15
Grade 12	1,229	1,278	49
Total K-12 less Running Start, Dropout & ALE	16,263	16,420	157

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	383	Running Start Begins October	N/A
Vocational (CTE)	33	Running Start Begins October	N/A
Total Runnng Start	416	Running Start Begins October	N/A

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	193	45	-148

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	88	0	-88
Grades 7-8 ALE	199	0	-199
Grades 9-12 ALE	296	126	-170

Total K-12 (BEA Resident FTE Enrollment)	17,455	16,591	-448

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	132	95	-37
Grades 9-12 CTE Exploratory	655	628	-27
Grades 9-12 Skill Centers	400	348	-52
Total CTE & Skill Center	1,187	1,070	-117

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,405	3,059	-346
Eligible Grade 7 - Grade 12 Students	2,162	2,113	-49
Eligible Exited Students	504	111	-393

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	172	129	-43
Age K-21 Resident Special Education LRE1	1,766	1,618	-148
Age K-21 Resident Special Education Other	739	672	-67

### Highline School District No. 401 General Fund Budget Status Report For the Period Ended September 30, 2022

			2022-23		Actual		Actual			Percent
REVEN	<u>IUES</u>		<u>Budget</u>		For Month		For Year	<u>E</u>	ncumbrance	of Budget
1000	Local Taxes	\$	52,106,561	\$	1,511,447	\$	1,511,447			2.9%
2000	Local Nontax		8,274,950		609,958		609,958			7.4%
3000	State, General Purpose		185,598,980		16,704,398		16,704,398			9.0%
4000	State, Special Purpose		69,462,409		3,948,024		3,948,024			5.7%
5000	Federal, General Purpose		-		-		-			0.0%
6000	Federal, Special Purpose		80,173,899		(694,791)		(694,791)			-0.9%
7000	Revenues From Other Districts		950,000		-		-			0.0%
8000	Other Agencies & Associations		2,535,965		1,071,869		1,071,869			42.3%
9000	Other Financing Sources		12,292,058		-		-			0.0%
	TOTAL REVENUES	_\$	411,394,822	\$	23,150,904	\$	23,150,904			5.6%
EVDEN	DITUDES									
	DITURES  Regular Instruction	Ф	106 000 615	¢	12 505 644	Φ	12 505 644	¢	140 020 107	96.00/
00	Regular Instruction	\$	186,098,615	\$	13,595,644	\$	13,595,644	Ф	148,038,107	86.9%
10	Federal Special Purpose (ESSER)		44,193,088		1,029,837		1,029,837		14,579,923	35.3%
20	Special Education		52,457,395		4,025,981		4,025,981		48,365,024	99.9%
30	Vocational Education		9,140,452		619,400		619,400		7,298,888	86.6%
40	Skills Center		7,815,941		360,275		360,275		4,392,789	60.8%
50&60	Compensatory Education		39,129,026		2,886,995		2,886,995		28,018,157	79.0%
70	Other Instructional Programs		3,602,043		86,719		86,719		991,745	29.9%
80	Community Services		2,595,797		227,715		227,715		2,368,996	100.0%
90	Support Services	_	72,913,800	_	4,029,113	_	4,029,113	_	45,520,775	68.0%
	TOTAL EXPENDITURES		417,946,157	\$	26,861,679	\$	26,861,679	\$	299,574,404	78.1%
Other U	Jses - Transfers to other funds	\$	-	\$	-	\$	-			
Revenu	ues Over (Under) Expenditures		-	\$	(3,710,775)	\$	(3,710,775)			
BEGIN	NING FUND BALANCE	\$	42,043,636			\$	42,311,907			•
ENDIN	G FUND BALANCE ACCOUNTS									
	1 Restricted for Carryover of Restricted Rev	\$	2,100,000			\$	2,077,598			
	5 Restricted for Skills Center	φ				φ	3,309,347			
			400,000							
	Restricted for Food Service		500,000				2,013,515			
	Restricted for Debt Service		225 000				470.007			
	Nonspendable Fund Balance-Inventory		325,000				179,887			
	Restricted for Uninsured Risks		400,000				500,000			
	Committed to Other Purposes		-				4 404 000			
	3 Assigned to Other Purposes		- 04 707 004				1,431,906			
	Unassigned Fund Balance	_	31,767,301			_	29,088,880			
IOIAL	ENDING FUND BALANCE	<u>\$</u>	35,492,301			<u>\$</u>	38,601,132			

# Highline School District No. 401 Balance Sheet As of September 30, 2022 General Fund

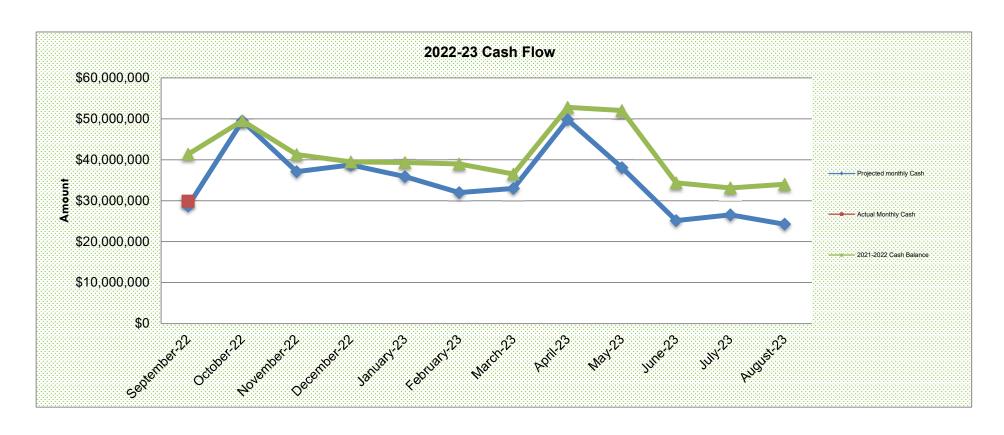
		\$ 38,601,132
Unassigned Fund Balance	\$ 29,088,880	 
Assigned to Other Purposes	\$ 1,431,906	
Nonspendable Fund Balance	\$ 179,887	
Restricted Fund Balance	\$ 7,900,459	
		\$ 31,722,027
Taxes and Other Deferred Revenues	\$ 23,152,692	
Payroll and Benefits Liabilities	\$ 5,633,898	
Accounts Payable	\$ 2,935,437	
		\$ 70,323,159
Cash with Trustee (SUI)	\$ -	
Prepaid Expenses	\$ 3,583,708	
Inventory	\$ 116,717	
Taxes Receivable	\$ 23,126,418	
Accounts Receivable	\$ 13,637,499	
Warrants Outstanding	\$ (5,917,178)	
Cash on Deposit with County	\$ 35,717,680	
Cash on Hand	\$ 58,315	

Highline School District No. 401

General Fund

2022-23 Cash Flow

As of September 30, 2022



# Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of September 30, 2022 Year To Date

Major Reve	enue		2020-21 Budget	Y	2020-21 ear to Date	% of budget received YTD**	2021-22 Budget	Y	2021-22 'ear to Date	% of budget received YTD**		022-23 Budget	Y	2022-23 ear to Date	% of budget received YTD**
1000	Local Taxes	\$	47,819,383	\$	1,914,723	4.00%	\$ 48,821,591	\$	1,914,723	3.92%	\$ 5	2,106,561	\$	1,511,447	2.90%
2000	Local Support		4,328,366		496,018	11.46%	5,409,442		496,018	9.17%		8,274,950		609,958	7.37%
3000	State Apportionment	1	180,034,003		16,165,772	8.98%	179,640,791		16,165,772	9.00%	18	5,598,980		16,704,398	9.00%
4000	State Grants		65,689,675		5,121,472	7.80%	67,098,746		5,121,472	7.63%	6	9,462,409		3,948,024	5.68%
5000	Federal Grants - General Purpose		-		-	0.00%	-		-	0.00%		-		-	0.00%
6000	Federal Grants - Special Purpose		22,953,097		(1,462,256)	-6.37%	58,336,673		(1,462,256)	-2.51%	8	80,173,899		(694,791)	-0.87%
7000	Other School Districts		600,000		-	0.00%	990,000		-	0.00%		950,000		-	0.00%
8000	Other Entities		5,045,349		1,994,495	39.53%	1,963,421		1,994,495	101.58%		2,535,965		1,071,869	42.27%
9000	Other Financial Resources		-		-	0.00%	16,232,963		-	0.00%	1	2,292,058		-	0.00%
		\$ 3	326,469,873	\$	24,230,224	7.42%	\$ 378,493,627	\$	24,230,224	6.40%	\$ 41	1,394,822	\$	23,150,904	5.63%

\*\*1 month = 8.33%

of budget

# Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of September 30, 2022 Year To Date

Expen	diture by State Object	2020-21 Budget	Y	2020-21 ear to Date	buc	of dget ended 'D**	2021-22 Budget	Y	2021-22 'ear to Date	% bud expe	get nded	2022-23 Budget	Y	2022-23 ear to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 141,873,203	\$	11,309,208		7.97%	\$ 151,941,151	\$	11,638,657	7	.66%	\$ 169,686,434	\$	12,547,835	7.39%
3	Salaries - Classified Employees	56,665,932		4,191,406		7.40%	66,989,026		4,462,339	6	.66%	70,754,425		5,126,766	7.25%
4	Employee Benefits and PY Taxes	83,619,384		6,301,081		7.54%	85,644,462		5,999,241	7	.00%	89,428,686		6,433,919	7.19%
5	Supplies, Inst. Resources	29,020,532		197,725		0.68%	35,461,810		795,360	2	.24%	27,094,170		402,238	1.48%
7	Purchase Services	34,066,401		859,800		2.52%	41,789,728		2,414,980	5	.78%	59,928,411		2,347,045	3.92%
8	Travel	103,870		255		0.25%	265,786		178	C	.07%	169,031		3,876	2.29%
9	Capital Outlay	 455,499		5,263		1.16%	119,003		-	C	.00%	885,000		-	0.00%
		\$ 345,804,822	\$	22,864,738		6.61%	\$ 382,210,966	\$	25,310,756	6	.62%	\$ 417,946,157	\$	26,861,679	6.43%

<sup>\*\*1</sup> month = 8.33% of budget

### Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended September 30, 2022

REVENUES		2022-23 <u>Budget</u>		Actual For Month	Actual <u>For Year</u>	<u>En</u>	<u>cumbrance</u>	Percent of Budget	Remaining <u>Budget</u>
1000 Loca	l Taxes	\$ 7,849,444	\$	487,752	\$ 487,752			6.2%	\$ 7,361,692
2000 Loca	l Nontax	-		80,688	80,688			0.0%	(80,688)
	e, General Purpose	-		-	-			0.0%	-
	e, Special Purpose	1,200,000		-	-			0.0%	1,200,000
	ral, General Purpose	-		-	-			0.0%	-
	ral, Special Purpose	4,000,000		-	-			0.0%	4,000,000
	enues From Other Districts	-		-	-			0.0%	-
	r Agencies & Associations	- 						0.0%	
9000 Othe	r Financing Sources	 2,800,000		27,450	27,450			1.0%	2,772,550
тот	AL REVENUES	 15,849,444	\$	595,890	\$ 595,890			3.8%	\$ 15,253,554
EXPENDITU	RES								
10 Sites		\$ 1,448,000	\$	-	\$ -	\$	2,400	0.2%	1,445,600
20 Build	ings	16,694,900		93,124	93,124		9,618,645	58.2%	6,983,131
30 Equip	oment	988,100		-	-		-	0.0%	988,100
40 Energ	gy	150,000		-	-		-	0.0%	150,000
	s & Lease Expenditures	-		-	-		-	0.0%	-
60 Bond	I Issuance Expenditures	-		-	-		-	0.0%	-
90 Debt	Expenditures	 -		-	-		-	0.0%	<u>-</u>
тот	AL EXPENDITURES	\$ 19,281,000	\$	93,124	\$ 93,124	\$	9,621,045	50.4%	\$ 9,566,831
Other Uses -	Transfers to Other Funds	\$ 12,292,058	\$	-	\$ -				
Revenues Ov	ver (Under) Expenditures	\$ (15,723,614)	\$	502,766	\$ 502,766	•			
BEGINNING	FUND BALANCE	\$ 47,000,000			\$ 59,090,534				
ENDING FUN	ID BALANCE ACCOUNTS								
GL 861 Resti	ricted from Bond Proceeds	\$ -			\$ -				
GL 862 Resti	ricted from Levy Proceeds	\$ -			\$ 11,633,224				
GL 863 Resti	ricted for State Proceeds	\$ -			\$ -				
GL 864 Resti	ricted from Federal Proceeds	\$ -			\$ -				
	ricted from Other Proceeds	\$ -			\$ 2,737,550				
GL 889 Assig	gned to Fund Purposes	\$ 31,276,386			\$ 45,222,525				
GL 890 Unas	ssigned	\$ -			\$ -				
TOTAL ENDI	NG FUND BALANCE	\$ 31,276,386	:		\$ 59,593,300	:			

# Highline School District No. 401 Balance Sheet As of September 30, 2022 Capital Projects Fund

Cash on Deposit with County	\$ 72,527,421	
Warrants Outstanding	\$ (43,370)	
Impaired Investments	\$ 79,423	
Taxes Receivable	\$ 7,441,915	
		\$ 80,005,390
Accounts Payable	\$ 9,958	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 442,192	
Sales Tax Payable	\$ -	
Due To Other Funds	\$ 12,514,322	
Deferred Revenue Taxes Receivable	\$ 7,441,915	
		\$ 20,412,090
Restricted From Bond Proceeds	\$ -	
Restricted From Levy Proceeds	\$ 11,633,224	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 2,737,550	
Assigned Fund Purposes	\$ 45,222,525	
Unreserved	\$ -	
	,	\$ 59,593,300

# Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended September 30, 2022

REVE	<u>NUES</u>	2022-23 <u>Budget</u>	Actual For Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$ 43,432,863	\$ 1,289,285	\$ 1,289,285		3.0%	\$ 42,143,578
2000	Local Nontax	-	8,411	8,411		0.0%	(8,411)
3000	State, General Purpose	-	-	-		0.0%	-
5000	Federal, General Purpose	-	-	-		0.0%	-
9000	Other Financing Sources	-	43,478,221	43,478,221		0.0%	(43,478,221)
	TOTAL REVENUES	\$ 43,432,863	\$ 44,775,917	\$ 44,775,917		103.1%	\$ (1,343,054)
EXPE	NDITURES						
	Matured Bond Expenditures	\$ 24,575,694	\$ _	\$ -		0.0%	\$ 24,575,694
	Interest on Bonds	15,914,306	_	-		0.0%	15,914,306
	Bond Transfer Fees	510,000	313,825	313,825		61.5%	196,175
	TOTAL EXPENDITURES	\$ 41,000,000	\$ 313,825	\$ 313,825		0.8%	\$ 40,686,175
5998	Other Financing Sources/Uses		\$ (43,753,154)	\$ (43,753,154)			
Reven	ues Over (Under) Expenditures	\$ 2,432,863	\$ 708,938	\$ 708,938	<u>-</u>		
BEGIN	INING FUND BALANCE	\$ 7,914,326		\$ 8,695,831			
ENDIN	IG FUND BALANCE ACCOUNTS						
GL 830	Restricted for Debt Service	\$ 10,347,189		\$ 9,404,769			
GL 890	Unassigned Fund Balance	\$ -		\$ -	-		
TOTAL	LENDING FUND BALANCE	\$ 10,347,189		\$ 9,404,769	_		

### Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended September 30, 2022

REVE	<u>NUES</u>		2022-23 <u>Budget</u>	<u>F</u>	Actual or Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	375,390	\$	83,642	\$ 83,642		22.3%	\$ 291,748
200	Athletics		106,550		31,395	31,395		29.5%	75,155
300	Classes		41,400		-	-		0.0%	41,400
400	Clubs		171,771		5,668	5,668		3.3%	166,103
600	Private Monies		17,950		2,090	2,090		11.6%	15,860
	TOTAL REVENUES	\$	713,061	\$	122,795	\$ 122,795		17.2%	\$ 590,266
EXPE	<u>NDITURES</u>								
100	General Student Body	\$	382,785	\$	49,493	\$ 49,493	\$ 120,715	44.5%	\$ 212,577
200	Athletics		222,500		7,293	7,293	40,861	21.6%	174,347
300	Classes		53,328		2,891	2,891	(1,527)	2.6%	51,964
400	Clubs		201,503		120	120	3,352	1.7%	198,031
600	Private Monies		25,492		500	500	2,493	11.7%	22,499
	TOTAL EXPENDITURES	_\$_	885,608	\$	60,296	\$ 60,296	\$ 165,894	25.5%	\$ 659,418
Rever	nues Over (Under) Expenditures	_\$_	(172,547)	\$	62,500	\$ 62,500			
BEGI	NNING FUND BALANCE	\$	910,000			\$ 1,062,298			
<u>ENDII</u>	NG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	737,453			\$ 1,124,798			
GL 84	Non-Spendable Fund Balance	\$	-			\$ -			
GL 89	0 Unreserved Fund Balance	\$	-			\$ -			
TOTA	L ENDING FUND BALANCE	\$	737,453			\$ 1,124,798			

### Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended September 30, 2022

<u>REVENUES</u>	2022-23 <u>Budget</u>	Actual <u>For Month</u>		Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$ -	\$ -	\$	-		0.0%	\$ -
2300 Investment Earnings	-	352		352		0.0%	(352)
2800 Insurance Recovery	-	-		-		0.0%	-
4499 Transp. Reimbursement, Depreciation	694,615	-		-		0.0%	694,615
8000 Revenues From Other Agencies	 -	-		-		0.0%	
TOTAL REVENUES	\$ 694,615	\$ 352	\$	352		0.1%	\$ 694,263
EXPENDITURES  33 Transportation Equipment Purchases  34 Transportation Equipment Major Repair	\$ 1,155,698 -	\$ - -	\$		\$ -	0.0% 0.0%	\$ 1,155,698 -
TOTAL EXPENDITURES	\$ 1,155,698	\$ -	\$	-	\$ -	0.0%	\$ 1,155,698
Revenues Over (Under) Expenditures	\$ (461,083)	\$ 352	\$	352			
BEGINNING FUND BALANCE	\$ 1,487,787		\$	1,042,525			
ENDING FUND BALANCE ACCOUNTS GL 819 Assigned to Fund Purposes GL 890 Unreserved	\$ 1,026,704		\$ \$	1,042,877 -			
TOTAL ENDING FUND BALANCE	\$ 1,026,704		\$	1,042,877			

### Highline School District No. 401 Investment Earnings 2022-23

MONTH	GENER	AL FUND	APITAL ECTS FUND	SERVICE FUND	ASB FUND	ORTATION LE FUND
September	\$	27,802	\$ 72,823	\$ 8,411	\$ 1,122	\$ 352
October						
November						
December						
January						
February						
March						
April						
May						
June						
July						
August						



### September 2022 Board Financial Report

Final Audit Report 2023-02-2<sup>-7</sup>

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By: Andrew Burgess (andrew.burgess@highlineschools.org)

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