

#### **Regular Meeting Agenda**

#### Steilacoom High School, 54 Sentinel Drive, Steilacoom, WA

STUDY SESSION: The School Board normally convenes at 6:30 pm just prior to the start of the formal Board meeting to discuss the Board agenda.

No decision making is undertaken. These study sessions are open to the public.

Wednesday, March 23, 2022 07:00 PM

#### I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

#### **II. PRESENTATION**

A. Recognition of Education Support Professionals Presenter: Susanne Beauchaine	(Presentation)
Education Support Professionals Week Proclamation.pdf (p. 4)	
B. JROTC Presentation - Sentinels on the Sound: Building Better Citizens Along the Puget Sound	(Presentation)
Presenter: Jessica Soete/Lt Col Victor McGee	
JROTC School Board Presentation.pdf (p. 5)	
C. Recognition of Levy Committee Presenter: Shawn Lewis	(Presentation)

#### III. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

(Information)

(Action)

#### **IV. REPORTS**

A. CTE Advisory Committee Report Presenter: Jen McDonald	(Information)
B. SHS CTE Pathways/Courses Report Presenter: Jessica Soete SHS CTE Pathways.pdf (p. 21)	(Information)
C. SHS Sports Recap Report Presenter: Katie Redman/Blair Suek SHS Winter Athletics Presentation.pdf (p. 36)	(Information)
D. Asset Preservation Program Report Presenter: Melissa Beard Asset Preservation Program.pdf (p. 44)	(Information)
E. Legislative Report Presenter: Victor Hogan	(Information)

#### V. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of Financial Reports.PDF (p. 70)

Approval of February and March 2022 Accounts Payable and February 2022 Payroll.PDF (p. 80)

Approval of February 23 2022 Regular Meeting Minutes.pdf (p. 81)

Approval of March 9 2022 Study Session Minutes.pdf (p. 84)

Approval of Certificated Personnel Report.pdf (p. 86)

Approval of Classified Personnel Report.pdf (p. 87)

Approval of Co-Curricular Personnel Report.pdf (p. 88)

Approval of Resolution 889-03-23-22 Authorization to Employ Certificated Personnel for 2022-2023 School Year.pdf (p. 89)

#### **VI. NEW BUSINESS**

#### A. Approval of Resolution 890-03-23-22 Month of the Military Child

(Action)

(Action)

Presenter: Shawn Lewis

Resolution 890-03-23-22 Month of the Military Child.pdf (p. 95)

B. Approval of Interlocal Agreement with City of DuPont - Impact Fees Presenter: Shawn Lewis	(Action)
City of DuPont Impact Fees Interlocal Agreement.pdf (p. 98)	
C. Approval of Policy 4200 Parent Access and Safe and Orderly Learning Environment Presenter: Shawn Lewis Approval of Policy 4200 Parent Access and Safe and Orderly Learning Enviror	(Action)
VII. BOARD COMMUNICATION	(Information)
VIII. ANNOUNCEMENTS	(Information)
IX. ADJOURNMENT	(Action)



#### Proclamation

*WHEREAS*, education support professionals are involved in nearly every aspect of education – maintaining buildings and grounds; preparing and serving meals; keeping school facilities clean and orderly; assisting in the classroom; providing over 60 percent of all instructional hours to special education, English Language Learners, and opportunity gap students; performing and conducting research activities; providing information technology and media services, administrative support functions, and safe transportation; creating a secure and healthy environment; and many other specialized services; and

*WHEREAS*, more than 62,000 education support professionals work with, and help students in, Washington's universities, colleges, and public schools are the backbone of our public education system, and deserve recognition and thanks for the outstanding work they do for this state and their communities; and

*WHEREAS*, education support professionals are instrumental in fulfilling the state's responsibility to educate all students, and by supporting the learning environment, they serve as crucial partners with teachers, parents, administrators, and school boards;

*NOW THEREFORE*, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 14-18, 2022, as

#### **Education Support Professionals Week**

in Washington, and I encourage all people in our state to join me in this special observance.

Signed this 18<sup>th</sup> day of February, 2022

Governor Jay Inslee

## **SENTINELS ON THE SOUND: BUILDING BETTER CITIZENS ALONG THE PUGET SOUND**

## PRESENTED BY: C/CPL VILLACRUSIS, C/SFC POTTS, & C/CPT HUDAK

Packet page 5 of 109

## WHAT IS OUR MISSION HERE AT SHS?



## What We Do

The mission of the Steilacoom High School JROTC program is to prepare cadets to be better citizens and leaders of the future.

- Provide cadets opportunities to:
  - Serve
  - Lead
  - Learn
  - Grow
- Educate cadets in accordance with the "3 Pillars"



## The 3 Pillars

### The Sentinel Battalion's Education Structure is centered around 3 core pillars/principles:

- <u>Leadership</u>
  - Teach cadets how to effectively lead & train others both inside and outside of classroom
- <u>Service</u>
  - Promote cadet service to school & community
- <u>Success</u>
  - Provide cadets with essential skills & knowledge that they can use within both academic settings & everyday life

## Our Goals

### By the end of each semester we aim for cadets to demonstrate growth in the following areas:

- Leadership potential
  - Can every single cadet excel in a leadership position?
- Character
  - Do they consistently do right by themselves & others?
- Long-term plans
  - Do they have goals, and do they know how to get there?



## HOW ARE WE ACCOMPLISHING OUR MISSION?



## **Daily Operations**

- Every cadet has a chance to **lead** everyday
- Squad Leaders practice **accountability** with their cadets
- Cadets practice **communication** when it comes to course work and upcoming events
- Cadet Creed
- Daily lessons teach cadets how to learn effectively

ARMY JROTC CADET CREED AM AN ARMY JUNIOR ROT<u>C CADET.</u> I WIEL ALWAYS CONDUCT MYSELF TO BRING CREDIT TO MY FAMILY, COUNTRY, SCHOOL, AND THE CORPS OF CADETS. I IM LOYAL AND PATRIOTIC. I AM THE FUTURE OF THE UNITED STATES OF I DO NOT LIE, CHEAT, OR STEAL AND WILL ALWAYS BE ACCOUNTABLE FOR MY ACTIONS AND DEEDS. WILL ALWAYS PRACTICE GOOD CITIZENSHIP AND PATRIOTISM. WILL WORK HARD TO IMPROVE MY MIND AND STRENGTHEN MY BODY.

I WILL SEEH THE MANTEL OF LEADERSHIP AND STAND PREPARED TO UPHOLD The constitution and the American way of life.

- MAY GOD GRANT ME THE STRENGTH TO ALWAYS LIVE BY THIS CREED



Packet page 11 of 109

## Weekly Timeline

#### **Routine Week**

- **Color Guard and Drill Team Practice** Tuesdays and Wednesdays after-school
- Drill and Ceremony Tuesdays during class
- **Staff Meeting** Wednesdays during advisory
- **Uniforms** Wednesdays
- **PT (Physical Training)** Fridays during class

We also often have events that we hold or collaborate with other organizations with!



### What does this all mean?

Every day we work towards accomplishing our mission Our operations teach cadets how to **Lead, Serve, & Succeed** 



# HOW IS OUR PROGRAM BENEFICIAL TO OUR STUDENTS AND COMMUNITY?



### **Benefits for Students**

- Self-Confidence
- Discipline
- Physical fitness
- Sense of belonging



 Many institutions nationwide view multi-year participation in JROTC indicative of high character & responsibility

## **Benefits for School**

- Role Models
  - Cadets serve as role models to fellow students
- Community Leaders
  - Many of our cadets will go on to serve as leaders of
    - the future within our community
- School-related events
  - Volunteer opportunities, color guards, and other battalion events
- Community outreach
  - Cadet attendance at events reflect school positively



## **Benefits for Community**

- Outreach
  - Battalion events reflect Steilacoom & DuPont communities positively
- Service
  - Giving back to our community through volunteerism
- Opportunity
  - We provide the students of our community a means
    - to develop into better citizens







## **QUESTIONS FOR THE BATTALION?**

## **THANK YOU FOR YOUR TIME!**





# Steilacoom **Historical School** District





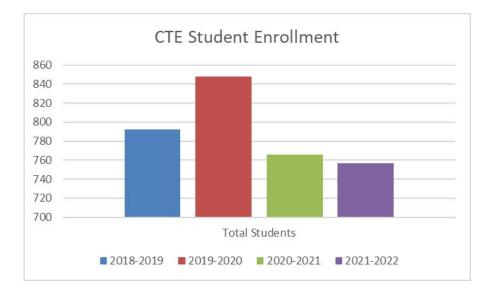
## SHS CTE Program Areas

- Skilled & Technical Sciences \*\*
- Family & Consumer Sciences \*\*
- Business & Marketing
- Health Sciences
- Science Technology Engineering Math (STEM)
- Agricultural Education

**\*\*** Largest Student Participation

## SHS CTE Enrollment Data





## Skilled & Technical Sciences



Derek Beaulieu, Tina Hayden, Lt. Col. Victor McGee, Janelle Mock, Gabe VanWyhe, Jaci VanWyhe

CTS0

Art Club -Advisor: Mock, JROTC-Advisor: Lt. Col. McGee, Wet Plate Club Advisors: Jones & G. VanWyhe, TSA -MS

### <u>Course Titles</u>

- AP Art
- Art Foundations 1, 2
- Army JROTC
- Ceramics
- Graphic Design 1, 2
- Journalism

- Photo 1, 2, 3
- Intro to Video Production
- Film Survey
- Video Production \*MS Pioneer
- Yearbook
- Digital Photography 1, 2, 3







## Family & Consumer Sciences



Samantha Henderson, CJ Lanier, Meggan Mattes, Nate Renner, Keri Shultz-Brace CTSO

Family, Career, & Community Leaders of America (FCCLA) Advisors: Shultz-Brace & Mattes, SkillsUSA (ASL) Advisor: Lanier

### Course Titles

- Street Smarts
- Family Health
- Human Development
- Careers in Education
- Introduction to Psychology
- AP Psychology
- Independent Living

- Foods and Cooking Foundations
- Baking
- International Foods
- Advanced Foods
- Textiles and Apparel
- Interior Design
- American Sign Language 1, 2, 3



## Business & Marketing

Tina Hayden, Marilyn Wynn CTSO: DECA Advisor: Hayden

### Course Titles

- Marketing 1, 2, 3
- Journalism
- Communication in the Workplace
- Financial Math



Packet page 28 of 10s

## Health Sciences

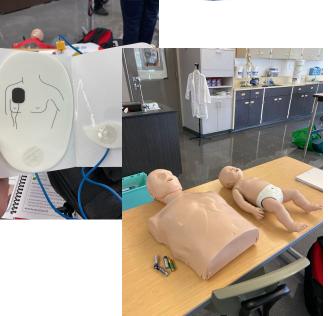
### Patricia Sortore & Ryan Knutsen CTSO: Health Occupations Students of America (HOSA) Advisor: Sortore

#### Course Titles

- Human Body Systems \*PLTW
- Health Occupations
- Principles of Biomedical Engineering \*PLTW
- Medical Interventions \*PLTW

\*PLTW: Project Lead The Way courses





## Science Technology Engineering Math (STEM)

Derek Beaulieu, James Jarnigan, Carl Jones, Jake Tiedeman Technology Student Association (TSA) Advisor: Tiedman

### Course Titles

- AP Computer Science Principles
- Civil Engineering & Architecture \*PLTW
- Computers (Pio MS)
- Computer Science
- Introduction to Engineering and Design \*PLTW
- Principles of Engineering \*PLTW

\*PLTW: Project Lead the Way Course Curriculum





Packet page 30 of 109

## Agriculture Education

Elizabeth Jellison, Kent Johnson, Miguel Stutz CTSO: Environmental Stewards Club (FFA) Advisor: Stutz



### Course Titles

- Oceanography and Marine Science
- Pacific Northwest Plants and Wildlife
- AP Environmental Science



## Pierce County Skills Center



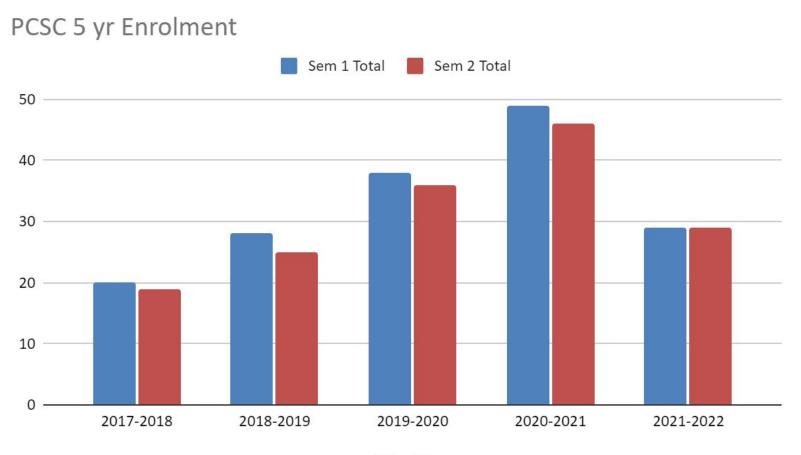
Application open to 11th & 12th graders

3 credits earned (Trimesters), Dual Credit Articulations w/ Bates Technical College, Clover Park Technical College, Pierce College, Tacoma Community College,

### Program Offerings

- Aerospace Composites
- Aerospace Machining & Fabrication
- Automotive Technology
- Construction Trades
- Cosmetology \*CPTC
- Criminal Justice
- Culinary Arts

- Fire Science & Emergency Services
- IT & Cybersecurity
- Medical Careers
- Pre-Pharmacy Technology
- Pre-Physical Therapy & Sports Med
- Pre-Veterinary Technology
- Video Game Development & Design



School Year

## IRC: Industry Recognized Credentials

- WA Food Handlers \*SHS & PCSC
- ServSafe
- CPR/1st Aid \*SHS & PCSC
- Pre-Apprenticeship \*PCSC
- OSHA 10 \*PCSC
- Fork Lift \*PCSC
- Incident Command Systems \*PCSC
- Wildland Fire \*PCSC
- Bloodborne Pathogens \*PCSC
- Automotive Service Excellence (up to 10) \*PCSC
- FEMA ICS 100, 200, 700

- A+ \*PCSC
- Network + \*PCSC
- Security + \*PCSC
- PC Pro \*PCSC
- MCSE \*PCSC
- Nursing Assistant Certification \*PCSC
- WA St. HIV/AIDS Training \*PCSC
- Pharmacy Assistant \*PCSC
- Unity \*PCSC
- ALL other SHS courses lead to a potential IRC Packet page 34 of 109

## Program Growth

- 2022 Summer School: We are Back as a PCSC Satellite Campus
  - Exploring past and new offerings
- 2022-2023 sy: Goal to increase enrollment in Army JROTC Program
  - Currently on track to add an additional section 2022-2023
  - Increasing extra curricular offerings
- Exploring DoDEA grant opportunities through JROTC & Language Offerings



## **STEILACOOM HIGH SCHOOL**

### ATHLETICS UPDATE WINTER 2021-2022

# TAC athletes of the year and Signing days

Fall TAC athletes of the year: Dani Faamausili (volleyball) and Alex Ruppe (Girls swim and dive) both won their second and third TAC Athlete of year awards, representing their sport as one of the best in the county to participate!

Signing days: We have hosted signing days for Cole Miller (CWU Football), Sam Stowers (WOU Football), Davonte Hughes (MMU Football), Naiatea Kaleopa (SPSCC Volleyball) and Paul Henderson (Illinois Institute of Technology)



Cheer

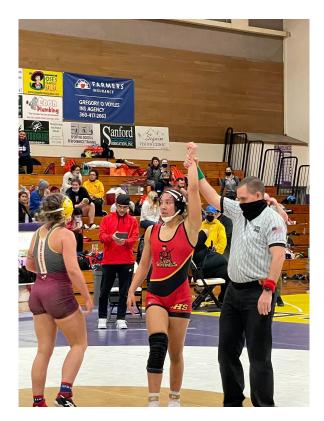
Our cheer team accomplished a rare feat this season, as both teams (Varsity and JV) qualified to compete in the state tournament!

Our highest state finish this season was a third place finish in the Gameday category

# Wrestling

Our wrestling team found many successes in 2021-2022, including two district champions in Elliot Carlsson and Kylynn Wright!

Elliot Carlsson won state in his weight class, Kylynn Wright got second, Vincent Parry got third and Xzavier Jackson got seventh!



# **Girls' Basketball**

Finished 5th in the SPSL

Competed in the district tournament

All league: Bella Brady, Abby Montgomery, Amaialyne Cepeda



# **Boys' Basketball**

Finished 7th in the SPSL

Competed in the district tournament

All league: Jaydus Green, Tyshawn Cordon



# **Boys' Swim and Dive**

- Undefeated league champions
- Placed second at the district meet
- Placed 5th at State
- All league: John Ruppe, Marcos Rivera, Cooper Wyant, Connor Towle, Connor McPhail, Maxwell Lamb, Aidan Koshinsky, Nate Englund, Carlo Zavala, Aaron Burlingame



# **Girls' Bowling**

Finished as SPSL league champions!

Finished third at the district tournament!

Finished sixth at the state tournament!

All league:

Janelle Ford, Alyssa Tucker, Jenna Melo, D'Mia Bates, Jermya Knowles,

Coach of the year, Tom Bradbury



# STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2022

# **Strategic Focus Area**

- □ Achieve
- □ Support
- □ Connect
- 🛛 Plan

# **BACKGROUND INFORMATION**

OSPI implemented the Asset Preservation Program (APP) in 1992 to ensure performance accountability; promote student health and safety by maintaining and operation building systems to their design capacity; maintain an encouraging learning environment; and extend building life, thus minimizing future capital needs.

In order to remain eligible for future state assistance in capital projects, districts must have an APP. The three components of an APP are:

- 1. A commitment from the school board of directors to implement best practices of school building maintenance through the adoption of an APP. *For SHSD, it is Resolution* 746.12.15.10 passed in 2010.
- 2. The implementation of an Asset Preservation System or maintenance plan that is proactive, predictive or preventative for maintaining a facility over its 30-year expected life cycle. *Our Maintenance manager maintains this plan.*
- 3. An annual Building Condition Assessment and a report detailing the results of that assessment to the school board of directors and OSPI. *This is attached for your review and is completed by our Maintenance manager. In 2023, we are required to hire a certified assessor to assess the condition of each building.*

This requirement only applies to buildings completed after 1993 (Saltar's Point and Pioneer Middle School) but the report includes all schools as this information is used to determine the three-year maintenance schedule.

### **RECOMMENDED ACTION:**

For your information only. No action required.



94.32

### Anderson Island Elementary School - Multipurpose Building

Building Details	
PROFILE TYPE	Administrative
NUMBER OF FLOORS	1
CHARACTERISTICS	Leased From Others, Occupied
COMMENTS	Land is leased from Anderson Island Park district Survey star rating comment: Building is in need of signicficant improvements both internal and external.

#### **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1981	Area 1	2,741	2,741	2,741	9/1/1981	12/9/1981
	Building Totals	2,741	2,741	2,741	_	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010	·	100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
Superstructure	Floor Construction	B1010		100.00% Excellent
	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		100.00% Excellent
	Exterior Louvers and Vents	B2070		100.00% Excellent
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		100.00% Excellent
Interior Construction	Interior Partitions	C1010		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		100.00% Excellent
Interior Finishes	Wall Finishes	C2010		100.00% Excellent
	Interior Fabrications	C2020		100.00% Excellent
	Flooring	C2030		90.00% Good
	Deficiencies:	Broken or Loose Tiles	;	
	Ceiling Finishes	C2050		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good
	Heating Systems	D3020		100.00% Excellent
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	5 D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		100.00% Excellent
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Detection and Alarm	D7050		100.00% Excellent

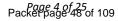
SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
Furnishings	Fixed Furnishings	E2010		100.00% Excellent
	Movable Furnishings	E2050		90.00% Good



# Steilacoom Hist.

78.91

Anderson Island Elementary School - Playshed



<b>Building Details</b>	
PROFILE TYPE	Covered Play
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied

# **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTR	UCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1981	Playshed	2,400		2,400	1,200		
-	Building Totals	2,400		2,400	1,200	_	
Building Components							
SUB-ASSEMBLY	COMPONEN	r	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING		
Foundations	Standard For	undation	A1010		90.00% Good		
Slabs on Grade	Standard Sla	bs on Grade	A4010		90.00% Good		
Superstructure	Roof Constru	iction	B1020		62.00% Fair		
Exterior Vertical Enclosur	res Exterior Wal	ls	B2010		90.00% Good		
Exterior Horizontal Enclo	sures Roofing		B3010	Medium	62.00% Fair		
	Roof Appurt	enances	B3020		62.00% Fair		
	Overhead Ex	terior Enclosures	B3080		90.00% Good		
Interior Finishes	Wall Finishes	5	C2010		90.00% Good		
	Ceiling Finish	ies	C2050		90.00% Good		
Electrical	Lighting		D5040		90.00% Good		
Equipment	Entertainme Equipment	nt and Recreational	E1070		90.00% Good		



84.93

# **Cherrydale Primary School - Main Building**

Building Details	
PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied
COMMENTS	Addition in 1966 and modernization in 1999

# **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1961	Areas 1-6	31,526	31,526	31,526	9/1/1961	12/1/1961
1999	Areas 7-10	5,889	5,889	5,889	9/1/1999	11/22/1999
1999	Area 11	1,068	1,068	1,068	9/1/1999	11/22/1999
	Building Totals	38,483	38,483	38,483	—	

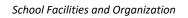
#### **Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010	100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010	90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010	90.00% Good
Superstructure	Roof Construction	B1020	90.00% Good
	Deficiencies:	Other	
	Causes:	Moisture Intrusion	
	Comments:	Deficiency: Some soffits showing old water damage from leaking downspouts.	
Exterior Vertical Enclosures	Exterior Walls	B2010	90.00% Good

Generated: Feb 16, 2022

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY	CONDITION RATING
Exterior Vertical Enclosures	Exterior Windows	B2020	100.00% Excellent
	Exterior Doors and Grilles	B2050	100.00% Excellent
	Exterior Louvers and Vents	B2070	90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010	90.00% Good
	Roof Appurtenances	B3020	90.00% Good
	Horizontal Openings	B3060	90.00% Good
	Overhead Exterior Enclosures	B3080	90.00% Good
Interior Construction	Interior Partitions	C1010	90.00% Good
	Interior Windows	C1020	100.00% Excellent
	Interior Doors	C1030	100.00% Excellent
	Interior Grilles and Gates	C1040	100.00% Excellent
	Raised Floor Construction	C1060	100.00% Excellent
	Suspended Ceiling Construction	C1070	100.00% Excellent
Interior Finishes	Wall Finishes	C2010	90.00% Good
	Interior Fabrications	C2020	100.00% Excellent
	Flooring	C2030	90.00% Good
	Ceiling Finishes	C2050	100.00% Excellent
Plumbing	Domestic Water Distribution	D2010	62.00% Fair
	Deficiencies:	Mineral Build Up in Pipes, Water Leaking	
	Causes:	Excessive Wear	
	Comments:	Deficiency: Faucets replacement parts are obsolete. Additional: Sinks and counters are damaged in many rooms from drinking fountains.	
	Sanitary Drainage	D2020	62.00% Fair
	Deficiencies:	Slow Draining	
	Causes:	Defective Pipes	
	Building Support Plumbing Systems	D2030	62.00% Fair
	Deficiencies:	Other	
	Causes:	Other	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Plumbing	Comments:	Deficiency: Sewer line from building to street clogs easily and needs replacement. Dates from 1960		
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		62.00% Fair
	Cooling Systems	D3030		62.00% Fair
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		100.00% Excellent
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		100.00% Excellent
	Distributed Communications and Monitoring	D6060		90.00% Good
	Comments:	Additional: No inter multipurpose room	com speakers in	
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



Page 9 of 25 Packet page 53 of 109



90.00

# Cherrydale Primary School - Playshed

Building	Details
-	

PROFILE TYPE	Covered Play
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied

# **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1961	Area 1	3,600	3,600	1,800	9/1/1961	12/1/1961
	Building Totals	3,600	3,600	1,800	_	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Electrical	Lighting	D5040		90.00% Good



88.20

# **Chloe Clark Elementary School - Main Building**

<b>Building Detai</b>	115
PROFILE TYPE	

PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied

# **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2001	Areas 1-13	25,176	25,176	25,176	9/1/2000	12/1/2000
2006	Areas 14-30	29,688	29,688	29,688	9/1/2006	12/1/2006
2006	Area 31	1,935	1,935	968	9/1/2006	12/1/2006
2007	Areas 32-33	2,534	2,534	2,534	9/1/2006	12/1/2006
	Building Totals	59,333	59,333	58,366	_	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		100.00% Excellent

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Roofing	B3010		62.00% Fair
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		62.00% Fair
	Deficiencies:	Stains, Discoloration		
	Causes:	Deterioration		
	Comments:	Carpet Replacement scheduled	should be	
	Ceiling Finishes	C2050		100.00% Excellent
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	5 D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		100.00% Excellent

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		62.00% Fair
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



# Steilacoom Hist.

94.04

**Pioneer Middle School - Main Building** 

#### **Building Details**

PROFILE TYPE	Classroom Building - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	5/25/2011
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

#### This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2021-2022	10	94.04	District	Not Reported
2020-2021	9	93.64	District	Not Reported
2019-2020	8	94.27	District	2/26/2020
2018-2019	7	94.13	District	3/27/2019
2017-2018	6	97.99	Consultant	3/28/2018
2016-2017	5	97.99	Consultant	3/22/2017

The next certified BCA is due:

2023

#### **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTR	UCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2008	Main Building	103,128	1	03,128	103,128	9/1/2008	5/25/2011
-	Building Totals	103,128	1	03,128	103,128	-	
Building Components							
SUB-ASSEMBLY	COMPONENT	r	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING		
Foundations	Standard Fou	undation	A1010		90.00% Good		
Subgrade Enclosures	Walls for Sub	ograde Enclosures	A2010		100.00% Excellent		
Water and Gas Mitigatio	n Building Subo	drainage	A6010		100.00% Excellent		
Superstructure	Floor Constru	uction	B1010		90.00% Good		
	Roof Constru	iction	B1020		90.00% Good		

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Stairs	B1080		100.00% Excellent
Exterior Vertical Enclosures	Exterior Walls	B2010		62.00% Fair
	Deficiencies:	Cracking, Peeling, Fla	aking, Efflorescence ar	nd Staining
	Causes:	Moisture Penetratio	n, Other	
	Comments:	Deficiency: Building to peel, masonry has Both due to weather	s minor staining.	
	Exterior Windows	B2020		90.00% Good
	Deficiencies:	Other		
	Causes:	Caulking/Weather St	tripping, Other	
	Comments:	Deficiency: Water in side of the building of flashing.		
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		100.00% Excellent
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		100.00% Excellent
	Flooring	C2030		90.00% Good
	Stair Finishes	C2040		100.00% Excellent
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		100.00% Excellent
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		100.00% Excellent

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Plumbing	Building Support Plumbing Systems	D2030		100.00% Excellent
HVAC	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	Facility HVAC Distribution Systems	5 D3050		90.00% Good
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Facility Power Generation	D5010		100.00% Excellent
	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		100.00% Excellent
Communications	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030		100.00% Excellent
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		62.00% Fair
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



### Steilacoom Hist.

92.41

### Saltars Point Elementary School - Main Building

#### **Building Details**

PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	3/22/2000
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District

#### This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2021-2022	22	92.41	District	Not Reported
2020-2021	21	86.22	District	Not Reported
2019-2020	20	86.19	District	2/26/2020
2018-2019	19	86.19	District	3/27/2019
2017-2018	18	93.47	Consultant	3/28/2018
2016-2017	17	93.47	Consultant	3/22/2017

The next certified BCA is due:

2023

#### **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1999	Areas 1-8, 10-23	37,233	37,233	37,233	9/1/1999	3/22/2000
1999	Area 9	12,290	12,290	12,290	9/1/1999	3/22/2000
1999	Area 24	3,612	3,612	1,806	9/1/1999	3/22/2000
	Building Totals	53,135	53,135	51,329	_	

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY		CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		100.00% Excellent
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		100.00% Excellent
	Suspended Ceiling Construction	C1070		90.00% Good
nterior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good
	Heating Systems	D3020		100.00% Excellent
	Cooling Systems	D3030		100.00% Excellent
	Facility HVAC Distribution System	s D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY	CONDITION RATING
Electrical	Electrical Services and Distribution	D5020	90.00% Good
	General Purpose Electrical Power	D5030	90.00% Good
	Lighting	D5040	90.00% Good
Communications	Data Communications	D6010	100.00% Excellent
	Voice Communications	D6020	100.00% Excellent
	Audio-Video Communications	D6030	90.00% Good
	Distributed Communications and Monitoring	D6060	90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010	100.00% Excellent
	Electronic Surveillance	D7030	100.00% Excellent
	Comments:	Systems have been upgraded	
	Detection and Alarm	D7050	90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010	62.00% Fair
	Comments:	Additional: Programing needed to prevent unneeded shutdowns. Backup power need to preserve programming during power outages.	
Equipment	Commercial Equipment	E1030	100.00% Excellent
	Causes:	Age Deterioration	
	Institutional Equipment	E1040	90.00% Good
	Entertainment and Recreational Equipment	E1070	90.00% Good
	Other Equipment	E1090	90.00% Good
Furnishings	Fixed Furnishings	E2010	90.00% Good
	Movable Furnishings	E2050	90.00% Good



80.84

### Steilacoom High School - Greenhouse

Building	<b>Details</b>
-	

PROFILE TYPE	Greenhouse
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied

# Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2005	Greenhouse	960	960	960	9/1/2006	12/6/2006
	Building Totals	960	960	960	_	

#### **Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		62.00% Fair
	Exterior Windows	B2020		62.00% Fair
	Exterior Doors and Grilles	B2050		30.00% Poor
	Deficiencies:	Deficient Hardware, Paint or Delaminatio	Operating Parts, Not AI	DA Compliant, Peeling
	Causes:	Other		
	Comments:	Deficiency: Non ADA door knob missing.	A hardware. One	
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
		-		

Generated: Feb 16, 2022

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Horizontal Openings	B3060		90.00% Good
Plumbing	Domestic Water Distribution	D2010		30.00% Poor
	Deficiencies:	Discolored Fixtures,	Lack of Water Flow, Pr	essure Loss, Water Leaking
	Causes:	Defective Back Flow	v Device, Defective Valv	es
	Comments:	In process of makin	g repairs	
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Facility Fuel Systems	D3010		90.00% Good
	Heating Systems	D3020		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
Equipment	Institutional Equipment	E1040		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



85.82

# Steilacoom High School - Main Building

<u>Building Details</u>
-------------------------

PROFILE TYPE	High School - Multi-Story
NUMBER OF FLOORS	1
CHARACTERISTICS	Occupied

# **Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1981	Areas A-E	55,402	55,402	55,402	9/1/1981	12/2/1981
1981	Areas L-M	23,297	23,297	23,297	9/1/1981	12/2/1981
1981	Areas R-T	19,370	19,370	19,370	9/1/1981	12/2/1981
1999	Area U	3,689	3,689	3,689	9/7/1999	
2007	Areas F-K	13,566	13,566	13,566	9/4/2007	7/1/2007
2007	Areas N-Q	8,981	8,981	8,981	9/4/2007	7/1/2007
2007	Area V	8,109	8,109	8,109	9/4/2007	7/1/2007
	Building Totals	132,414	132,414	132,414	_	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
	Pits and Bases	A4040		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY	CONDITION RATING
Superstructure	Roof Construction	B1020	90.00% Good
	Deficiencies:	Other	
	Causes:	Other	
	Comments:	Deficiency: Roof design load limited.	
	Stairs	B1080	90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010	62.00% Fair
	Deficiencies:	Cracking, Peeling, Flaking, Other	
	Causes:	Other	
	Comments:	Misc. Repair required.	
	Exterior Windows	B2020	62.00% Fair
	Deficiencies:	Other	
	Causes:	Caulking/Weather Stripping, U-Value	
	Comments:	Window replacements required over time	
	Exterior Doors and Grilles	B2050	62.00% Fair
	Deficiencies:	Deficient Hardware/Operating Parts	
	Causes:	Frame/Molding Condition	
	Comments:	Gym Foyer locker room and entry/exit doors worn and damaged from abuse	
	Exterior Louvers and Vents	B2070	90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010	62.00% Fair
	Roof Appurtenances	B3020	90.00% Good
	Horizontal Openings	B3060	90.00% Good
	Overhead Exterior Enclosures	B3080	90.00% Good
Interior Construction	Interior Partitions	C1010	100.00% Excellent
	Interior Windows	C1020	100.00% Excellent
	Interior Doors	C1030	90.00% Good
	Deficiencies:	Not ADA Compliant	
	Causes:	Other	
	Comments:	Deficiency: Non ADA hardware on some support spaces: 3 interior doors into storage areas.	
	Interior Grilles and Gates	C1040	100.00% Excellent

SUB-ASSEMBLY	COMPONENT	COMPONENT MAINTENANCE CODE PRIORITY	CONDITION RATING
Interior Construction	Suspended Ceiling Construction	C1070	100.00% Excellent
nterior Finishes	Wall Finishes	C2010	90.00% Good
	Interior Fabrications	C2020	90.00% Good
	Flooring	C2030	90.00% Good
	Stair Finishes	C2040	90.00% Good
	Ceiling Finishes	C2050	90.00% Good
Conveying	Vertical Conveying Systems	D1010	90.00% Good
Plumbing	Domestic Water Distribution	D2010	90.00% Good
	Sanitary Drainage	D2020	90.00% Good
	Building Support Plumbing Systems	D2030	90.00% Good
	General Service Compressed-Air	D2050	100.00% Excellent
HVAC	Facility Fuel Systems	D3010	90.00% Good
	Heating Systems	D3020	90.00% Good
	Cooling Systems	D3030	100.00% Excellent
	Deficiencies:	Insufficient Cooling	
	Causes:	Equipment Obsolescence	
	Comments:	Chiller replacement scheduled 4/2019::UPDATE: Replacement Completed	
	Facility HVAC Distribution System	s D3050	90.00% Good
	Ventilation	D3060	90.00% Good
Fire Protection	Fire Suppression	D4010	90.00% Good
	Fire Protection Specialties	D4030	100.00% Excellent
Electrical	Facility Power Generation	D5010	90.00% Good
	Deficiencies:	Other	
	Causes:	Other	
	Comments:	Electrical panels at capasity building wide. District main server needs to be hooked up to generator.	
	Electrical Services and Distribution	D5020	90.00% Good
	Deficiencies:	Other	

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	Causes:	Equipment Obsoles	cence	
	Comments:	Equipment replace	plan to be created.	
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		62.00% Fair
	Deficiencies:	Other, Uneven or Lo	ow light Levels	
	Causes:	Other		
	Comments:	Deficiency: Outdate	d.	
Communications	Data Communications	D6010		62.00% Fair
	Deficiencies:	Other		
	Causes:	Other		
	Comments:	Server room needs to be backed up with generator		
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		62.00% Fair
Equipment	Vehicle and Pedestrian Equipment	t E1010		90.00% Good
	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good
	-			

# Steilacoom Historical School District No. 1 Financial Report - February 28, 2022 Budget/Year-End Projection/YTD Actual

The following information is a summary of the financial position as of February 28, 2022 for the district's five operating funds. It provides the School Board fiscal information to evaluate the fiscal stability and operations of the district. The information is unaudited but supported by the attached monthly budget status reports.

# General Fund Budget/YTD Actual:

	Annual		
	Budget	YTD Actual	
<b>Revenues &amp; Other Financing Sources</b>	47,399,394	23,431,948	49.44%
Expenditures & Other Financing Uses	48,571,407	26,096,260	53.73%
Excess Revenues/Other Financing Sources			
Over (under) Expend & Other Financing Uses	(1,172,013)	(2,664,312)	
Transfer to	Capital Projects	(700,000)	
Net Change in Unassigne	ed Fund Balance	(3,364,312)	
Fund Balances	9/1/2021	2/28/2022	Variance
Unassigned Fund Balance	1,137,865	407,062	-730,803
Unassigned Minimum Fund Balance	2,770,000	2,770,000	0
Fund Balance	3,907,865	3,177,062	-730,803
Capital Projects Fund:			
Fund Balance - Impact Fees \$855,545.54 - Turf Fig	eld Replacement	\$500,000	
Beginning Fund Balance	·	5,452,744	
GF Transfer to Capital Projects	0		
Revenues	773,241		
Expenses	837,031		
	007,001	(40 500)	

Ending Fund Balance 2/28/2022

5,388,955

(63,789)

	9/1/2021	2/28/2022	
	Beginning	Ending Fund	
	Balance	Balance	Variance
Debt Service Fund*:	5,517,203	1,611,243	(3,905,960)
ASB Fund:	336,896	349,091	12,195
Transportation Fund:	128,506	128,550	44

\*12/1/2021 Principal and Interest - \$7,913,225; 6/1/2022 Interest payment - \$ 392,250

#### STEILACOOM SCHOOL DISTRICT #1 2021-2022 Budget Status Report

03/14/22

#### 10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the \_\_\_\_\_STEILACOOM SCHOOL DISTRICT #1 \_\_\_\_\_School District for the Month of \_\_\_\_\_February , 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	6,370,728	.00	2,714,035.24		3,656,692.76	42.60
2000 LOCAL SUPPORT NONTAX	187,400	804.11	47,528.17		139,871.83	25.36
3000 STATE, GENERAL PURPOSE	27,213,528	2,533,816.50	13,692,687.43		13,520,840.57	50.32
4000 STATE, SPECIAL PURPOSE	6,800,004	618,758.42	3,308,519.28		3,491,484.72	48.65
5000 FEDERAL, GENERAL PURPOSE	282,000	.00	171,437.00		110,563.00	60.79
6000 FEDERAL, SPECIAL PURPOSE	6,545,734	374,039.57	3,497,741.02		3,047,992.98	53.44
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	- 0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	47,399,394	3,527,418.60	23,431,948.14		23,967,445.86	49.44
B. EXPENDITURES						
00 Regular Instruction	26,797,965	2,078,044.97	13,221,674.76	12,078,771.06	1,497,519.18	94.41
10 Federal Stimulus	1,610,754	83,805.72	1,454,263.66	779,148.32	622,657.98-	138.66
20 Special Ed Instruction	5,898,981	610,603.61	3,148,448.53	3,255,658.69	505,126.22-	108.56
30 Voc. Ed Instruction	2,258,408	161,518.95	1,095,697.06	859,235.79	303,475.15	86.56
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	962,500	169,060.46	761,825.57	1,038,320.19	837,645.76-	187.03
70 Other Instructional Pgms	502,101	13,917.89	229,921.24	86,426.99	185,752.77	63.00
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	10,540,698	1,067,510.41	6,184,429.51	5,804,878.72	1,448,610.23-	113.74
Total EXPENDITURES	48,571,407	4,184,462.01	26,096,260.33	23,902,439.76	1,427,293.09-	102.94
C. OTHER FIN. USES TRANS. OUT (GL 536)	700,000	.00	700,000.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	1,872,013-	657,043.41-	3,364,312.19-		1,492,299.19-	79.72
F. TOTAL BEGINNING FUND BALANCE	5,779,878		5,841,374.30			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	xxxxxxxx		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> (E+F + OR - G)	3,907,865		2,477,062.11			

I. ENDING FUND BALANCE ACCOUNTS:		
G/L 810 Restricted For Other Items	0	.00
G/L 815 Restric Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	700,000-	700,000.00-
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,837,865	407,062.11
G/L 891 Unassigned Min Fnd Bal Policy	2,770,000	2,770,000.00
TOTAL	3,907,865	2,477,062.11

#### 20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the \_\_\_\_\_\_SCHOOL DISTRICT #1\_\_\_\_\_ School District for the Month of \_\_\_\_\_\_February , 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	170,000	.00	73,241.24		96,758.76	43.08
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	350,000	.00	.00		350,000.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	8,700,000	.00	700,000.00		8,000,000.00	8.05
Total REVENUES/OTHER FIN. SOURCES	9,220,000	.00	773,241.24		8,446,758.76	8.39
B. EXPENDITURES						
10 Sites	7,440,000	1,748.90	1,748.90	173.14	7,438,077.96	0.03
20 Buildings	2,300,000	5,355.00	812,091.68	2,134,465.66	646,557.34-	128.11
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	300,000	.00	.00	0.00	300,000.00	0.00
50 Sales & Lease Expenditure	0	3,601.00	23,189.94	11,440.00	34,629.94-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	10,040,000	10,704.90	837,030.52	2,146,078.80	7,056,890.68	29.71
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	820,000-	10,704.90-	63,789.28-		756,210.72	92.22-
F. TOTAL BEGINNING FUND BALANCE	4,424,836		5,452,744.31			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> (E+F + OR - G)	3,604,836		5,388,955.03			

Page:1 12:58 PM

I. ENDING FUND BALANCE ACCOUNTS:		
G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	421,602.25-
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	835,395	850,190.54
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	500,000	500,000.00
G/L 889 Assigned to Fund Purposes	2,269,441	4,460,366.74
G/L 890 Unassigned Fund Balance	0	.00
TOTAL	3,604,836	5,388,955.03

#### STEILACOOM SCHOOL DISTRICT #1 2021-2022 Budget Status Report

#### 30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

#### For the \_\_\_\_\_STEILACOOM SCHOOL DISTRICT #1 \_\_\_\_\_School District for the Month of \_\_\_\_\_February , 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	8,819,174	.00	4,006,316.64		4,812,857.36	45.43
2000 Local Support Nontax	2,000	.00	948.19		1,051.81	47.41
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	8,821,174	.00	4,007,264.83		4,813,909.17	45.43
B. EXPENDITURES						
Matured Bond Expenditures	7,385,000	.00	7,385,000.00	0.00	.00	100.00
Interest On Bonds	920,475	.00	528,225.00	0.00	392,250.00	57.39
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,500	.00	.00	0.00	2,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	8,307,975	.00	7,913,225.00	0.00	394,750.00	95.25
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF <u>REVENUES/OTHER FIN.SOURCES</u> OVER(UNDER) <u>EXPENDITURES</u> (A-B-C-D)	513,199	.00	3,905,960.17-		4,419,159.17-	861.10-
F. TOTAL BEGINNING FUND BALANCE	5,921,592		5,517,203.45			
G. <u>G/L_898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	*****		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> (E+F + OR - G)	6,434,791		1,611,243.28			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	6,434,791		1,611,243.28			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	6,434,791		1,611,243.28			

#### 40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the \_\_\_\_\_\_STEILACOOM\_SCHOOL\_DISTRICT #1 \_\_\_\_\_School District for the Month of \_\_\_\_\_\_February, 2022

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	203,800	4,266.00	66,953.60		136,846.40	32.85
2000 Athletics	150,709	213.00	11,776.01		138,932.99	7.81
3000 Classes	68,935	647.00	5,370.83		63,564.17	7.79
4000 Clubs	521,040	3,333.99	37,224.85		483,815.15	7.14
6000 Private Moneys	24,300	142.98	1,412.04		22,887.96	5.81
Total REVENUES	968,784	8,602.97	122,737.33		846,046.67	12.67
B. EXPENDITURES						
1000 General Student Body	230,800	1,319.36	17,986.73	3,000.00	209,813.27	9.09
2000 Athletics	222,270	5,676.36	38,697.39	22,936.22	160,636.39	27.73
3000 Classes	84,929	278.91	4,468.14	0.00	80,460.86	5.26
4000 Clubs	641,674	9,082.97	48,937.20	25,174.76	567,562.04	11.55
6000 Private Moneys	33,887	236.46	452.47	0.00	33,434.53	1.34
Total EXPENDITURES	1,213,560	16,594.06	110,541.93	51,110.98	1,051,907.09	13.32
C. EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	244,776-	7,991.09-	12,195.40		256,971.40	104.98-
D. TOTAL BEGINNING FUND BALANCE	366,565		336,895.92			
E. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	xxxxxxxx		.00			
F. <u>TOTAL ENDING FUND BALANCE</u> C+D + OR - E)	121,789		349,091.32			
G. ENDING FUND BALANCE ACCOUNTS:	_					
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	121,789		349,091.32			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	121,789		349,091.32			

#### 90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	.00	44.18		455.82	8.84
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	6,500	.00	.00		6,500.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	7,000	.00	44.18		6,955.82	0.63
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	7,000	.00	44.18		6,955.82	0.63
D. EXPENDITURES						
Type 30 Equipment	10,000	.00	.00	0.00	10,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	10,000	.00	.00	0.00	10,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES						
OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	3,000-	.00	44.18		3,044.18	101.47-
H. TOTAL BEGINNING FUND BALANCE	128,506		128,506.03			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	*****		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	125,506		128,550.21			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	125,506		128,550.21			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	125,506		128,550.21			

.

# **Steilacoom Historical School District**

# Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 23, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Busingss Office staff and were found to be correct.

## Dr. Melissa Beard, Chief of Finance and Operations

1

K

0

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	ME WARRANTS (INCLUSIVE)					AMOUNT
<b>GENERAL FUND:</b>						
	Payroll	800909	to	800909	\$	4.59
	Payroll A/P	131211	to	131219	\$	431,083.19
	Payrol ACH Payments				\$	556,534.85
	Payroll Taxes				\$	578,852.78
	Direct Deposit				\$	1,669,835.71
February 23, 2022	Accounts Payable	131220	to	131241	\$ \$	33,699.51
February 28, 2022	Accounts Payable	131242	to	131242	\$	63,658.74
March 1, 2022	Accounts Payable	131243	to	131261	\$	56,487.34
March 2, 2022	Accounts Payable	131262	to	131262	\$	571.20
March 8, 2022	Accounts Payable	131263	to	131295	\$	819,326.42
March 15, 2022	Accounts Payable	131296	to	131334	\$	338,296.96
,		ΤΟΤΑ	L GEN	ERAL FUND:	\$	4,548,351.29
CAPITAL PROJECTS	FUND:					
February 24, 2022	Accounts Payable	200455	to	200456	\$	6,636.40
March 15, 2022	Accounts Payable	200457	to	200457	<u>\$</u> \$	13,978.70
,	5					
	ТО	TAL CAPITA	L PRO	<b>JECTS FUND:</b>	\$	20,615.10
ASSOCIATED STUDE	NT BODY FUND:	an a				
February 23, 2022	Accounts Payable	404957	to	404960	\$	1,252.90
February 28, 2022	Accounts Payable	404961	to	404961	\$	12,483.74
March 3, 2022	Accounts Payable	404965	to	404965	\$ \$ \$	117.82
March 10, 2022	Accounts Payable	404966	to	404970	\$	7,454.75
		OCIATED STU	DENT	<b>BODY FUND:</b>		21,309.21
<b>FRANSPORTATION</b> W	EHICLE FUND:	n ka landa ji kang di kang kang kang kang kang kang kang kang				
			to			
			to			
	TOTAL TRA	NSPORTATI	ON VEI	HICLE FUND:	\$	-
	<b>Board of Directors of Steilaco</b>	om Historical Sch	ool Distri	ct No. 1		
		×				
	vorn, depose and say: That I am the Secretar e signatories are personally known to me an				District I	No. 1, Pierce County,
washington, and that the abov	e signatories are personary known to me a	na nave signed tiles	e statemer	its in my presence.		
						ry to the Board



## Regular Meeting Minutes Pioneer Middle School · 1750 Bob's Hollow Lane · DuPont, WA February 23, 2022

#### **STUDY SESSION:**

• Agenda Review

#### **REGULAR MEETING:**

#### I. CALL TO ORDER

Chair Rohrer called the meeting to order at 7:00 pm. Executive Director Susanne Beauchaine led the Pledge of Allegiance. Director Scott made a motion to approve the agenda, Director McDonald seconded the motion, and the motion passed (5/0).

#### II. PRESENTATION - Pioneer Middle School Choir

Pioneer Middle School Principal JoAnne Fernandes introduced Pioneer Choir Director Katie Elshire, who led the Pioneer Middle School Advanced Choir in two musical numbers.

#### III. COMMENTS FROM THE AUDIENCE

Carol Pace, Steilacoom, advocated for the school district to leave masking up to parents. She also spoke regarding "pronouns and LGBTQ stuff." Ms. Pace commented that students are uncomfortable with this topic and it is unacceptable for all children to be made to feel uncomfortable in order to accommodate a very few. She also addressed CRT and shared that she is against it and is on the lookout for CRT curriculum to come home with students she knows.

Donna Cotel, Lakwood, spoke regarding her granddaughter who attends kindergarten at Cherrydale, and the way she has been treated by her peers because of the color of her skin. Ms. Cotel shared that Black History Month education is important, but it must be age appropriate, and school staff must ensure children are aware what is right and wrong. School staff must address cultural competencies and ensure children are safe, free from harassment and bullying.

Katrin Hill, DuPont, spoke regarding behavior concerns at Chloe Clark and Saltar's Point (shared to her by other parents who have students at Saltar's Point). Ms. Hill spoke about "behavior kids" (students who don't act appropriately and are affecting other students by interrupting classroom learning). Ms. Hill shared that "behavior kids" should receive education in EBD classrooms, and that all students should not be allowed to be in the classroom at all times. She also commented that COVID is not the only reason for these behavior issues. Ms. Hill also addressed cell phones/watches in classrooms, and stated that students should respect administration and are getting away with too much, and there must be consequences for their unacceptable behavior.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

Page 1 of 3

#### IV. RECESS TO PUBLIC HEARING

Chair Rohrer recessed to public hearing at 7:25 pm.

#### V. PUBLIC HEARING

#### A. Budget Extension for the Debt Service Fund Presentation

Dr. Melissa Beard, Chief of Finance and Operations, shared the Steilacoom Historical School District Debt Service Fund Budget Extension presentation.

# B. Comments from the Audience No comments.

#### VI. RETURN TO REGULAR MEETING

Chair Rohrer returned to the Regular Board Meeting at 7:29 pm.

#### VII. REPORTS - Legislative Update

Director Hogan reported on activity in the Washington State Legislative Session, including one key item that includes a 5.5% teacher pay raise. Director Hogan shared that this is an important item, and encouraged audience members to reach out to their elected officials to share their views.

#### VIII. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda, Director Scott seconded the motion, and the motion passed (5/0). The Consent Agenda included attached financial reports; January and February 2022 Accounts Payable including January 2022 Payroll; Minutes from January 26, 2022 Regular Board Meeting and February 9, 2022 Special Meeting/Study Session; Personnel Reports; Approval of Instructional Materials Committee Membership; and Approval of IT Surplus.

#### IX. OLD BUSINESS

#### A. Resolution 888-02-23-21 Budget Extension

Director Scott made a motion to approve Resolution 888-02-23-21 Budget Extension, Director McDonald seconded the motion, and the motion passed (5/0).

#### B. Federal Funding Update

Dr. Melissa Beard, Chief of Finance and Operations, presented a federal funding update to the board. Chair Rohrer shared her appreciation for the report and for the transparency of the district.

#### X. BOARD COMMUNICATION

Director Hogan shared about Pioneer Middle School basketball's success, commending them for their level of discipline and ability to stay composed.

Chair Rohrer shared that some Board members received communication regarding COVID and unmasking.

#### XI. ANNOUNCEMENTS

Chair Scott shared that the Steilacoom High School Boys' Swim & Dive team placed 5th at the State Championships. He commended Coach Kasey for creating and maintaining such an amazing program.

Chair Rohrer thanked the community for voting to pass the district's levy, allowing us to continue to provide the best education for our students. She also shared that she and Dr. McDonald were able to attending WSSDA's leadership program. She thanked Chloe Clark students for creating Valentine's Day cards for our first responders. Finally, Chair Rohrer shared her excitement that our students are succeeding and exceling in athletics, music, and more.

#### XII. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 7:39 pm, Director McDonald seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)



## Study Session of the Board of Directors Meeting Minutes Steilacoom High School • 54 Sentinel Drive • Steilacoom, WA Wednesday, March 9, 2022

#### I. CALL TO ORDER

Chair Rohrer called the meeting to order at 6:00 pm. Executive Director Susanne Beauchaine led the Pledge of Allegiance. Director Scott made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (5/0).

#### II. TOPIC FOR BOARD DISCUSSION

#### A. Bond Planning

Dr. Melissa Beard, Chief of Finance and Operations, updated the Board on bond refunding. Shawn Lewis, Director of Community Relations and Planning, shared a bond planning presentation, including input from the community through a recent ThoughtExchange. Overall, the two most identified themes from the community were a new elementary school and high school stadium/gym/fields. The highest ranked item was a new elementary school/new learning spaces for all. Director Lewis shared about bond timeline, project planning, and public works contracts. Questions and discussion followed.

#### B. Policy Review - 6000 Series

The Board reviewed 6000 Series policies, focusing on Policies 6030 Financial Reports, 6920 Construction Design, 6970 Naming Schools and Facilities, and 6022 Minimum Fund Balance. Discussion involved the Board's role in deciding the percentage they would like to see as the minimum fund balance, as well as financial reports provided to the board. Policies concerning construction design and the naming schools and facilities were also discussed.

#### C. Board Operating Protocol

The Board reviewed its Board Operating Protocol at the request of Director Scott. Director Scott referenced paragraph 5 of the protocol regarding sharing information and data with all team members, and the legalities of conducting board business. He also addressed board members sharing their personal opinions, making clear distinction it is their personal opinion and not the position of the board. Policy 1220 was also mentioned by Director Scott. Chair Rohrer suggested a single board email address for community members to easily contact the entire board.

#### III. ADJOURNMENT

Director Scott made a motion to adjourn the Study Session at 7:10 pm, Director McDonald seconded the motion, and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

#### Steilacoom Historical School District No. 1 Certificated Personnel Report

Personnel Report 3/	/23/2022					
Name	Position	FTE	Location	Effective Date	Action	Comment
SENKO ANDREW	TEACHER	1.00	CHERRYDALE	8/29/2022	LEAVE OF ABSENCE	For 2022-23 School Year
DOMIER-BONNIN ABBY	COUNSELOR	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
ALLEN LAUREN K	COUNSELOR	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
LAWRENCE ELIZABETH	TEACHER	1.00	CHERRYDALE	8/28/2022	RESIGNATION	
LANIER CJ	TEACHER	1.00	HIGH SCHOOL	8/28/2022	RESIGNATION	
GOREL-TRUJILLO GAUDE	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
WILLIAMS ASHLEY	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
KAMEL CARA	TEACHER	1.00	ANDERSON ISLAND	8/29/2022	NEW HIRE	
WEBSTER LINDSAY	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
NUSSBAUM TED	TEACHER	0.20	ANDERSON ISLAND	8/29/2022	NEW HIRE	

#### Steilacoom Historical School District No. 1 Classified Personnel Report

Personnel Report 3/23	/2022						
Name	Position	Hours	Location	Effective Date	Action	Comment	
DENTON DARLENE	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/24/2022	NEW HIRE	Temporary for 2021-22 School Year	
UPDEGRAFF ALISSA	PARAPROFESSIONAL	6.50	PIONEER	3/24/2022	NEW HIRE		
HUND JEFF	PARAPROFESSIONAL	8.00	HIGH SCHOOL	3/2/2022	RESIGNATION		
LEARY JANET	PARAPROFESSIONAL	6.50	HIGH SCHOOL	3/24/2022	NEW HIRE	Student Specific/ Temp for 2021-22 Sc	hool year
COOPER PRISCILDA	PARAPROFESSIONAL	4.25	CHLOE CLARK	3/14/2022	RESIGNATION		
STUART LYNDSEY	PARAPROFESSIONAL	6.50	CHLOE CLARK	3/24/2022	NEW HIRE	Temporary for 2021-22 School Year	

#### Steilacoom Historical School District No. 1 Co-Curricular Personnel Report

Personnel Report 3/23/					
Name	Position	Location	Effective Date	Amount	Comment
STUGELMEYER SCOTT	ASSISTANT TRACK COACH	PIONEER	3/28/2022	\$3,176.25	
GUILLEN BRITTNEY	ASSISTANT VOLLEYBALL COACH	PIONEER	3/28/2022	\$2,625.00	

## Steilacoom Historical School District No. 1 511 Chambers Street Steilacoom, WA 98388

## **Resolution No. 889-03-23-22**

## Authorization to Employ Certificated Personnel For 2022-2023 School Year

**WHEREAS**, the Board of Directors of Steilacoom Historical School District No. 1 has a statutory obligation to employ certificated personnel by written contract; and

**WHEREAS**, it is essential to the success of the District's educational program that personnel vacancies for the ensuing school year be identified in advance so that well-qualified replacements may be located and employed; and

## NOW, THEREFORE, BE IT RESOLVED:

The individual employment contracts shall be issued forthwith to those certificated personnel determined by the Superintendent to be entitled to an offer of employment for the 2022-2023 school year.

**APPROVED** this 23<sup>rd</sup> day of March, 2022, in regular session, by the Steilacoom Historical School District No. 1 Board of Directors.

## **BOARD OF DIRECTORS**

Chair		
Director	 	 

ATTESTED TO BY:

Secretary, Board of Directors

Resolution 889-3-23-22	
NAME	FTE
ALBERT ROYCE F	1.0
ALMEIDA KAITLYN	1.0
ANDERSON ERIN	1.0
ANDERSON-GONZALEZ BARBIE L	1.0
ANTONOWICZ KAREN	1.0
ASATO DANIELLE	1.0
BALDO EARTHA	1.0
BARTLETT TYLER JASON	1.0
BARTON KRISTEN JEANNETTE	1.0
BATHURST ERIN	1.0
BEAULIEU DEREK M	1.0
BERENTSON LISA	1.0
BLANCHARD STANLEY	1.0
BRADBURY THOMAS	1.0
BRADSHAW BRETT EDWARD	1.0
BRINKHAUS ANGELA	1.0
BROBERG RACHEL	1.0
BROWN AIMEE NALEE	1.0
BROWN KRISTI MARIE	1.0
BROWN-JOLLY MYRANDA	1.0
BRUGMAN CHRISTOPHER	1.0
BUCKHOLZ SARAH	1.0
BURKES RODERICK	1.0
BYRD MEGAN	1.0
BYRD NATHAN	1.0
CARGILL REBEKAH	1.0
CARIASO VENUS	1.0
CARLTON TRISSA	1.0
CARR REID	1.0
CASTIGNAGIE BRITTANY	1.0
CASTRO NUNO	1.0
CHASE RENEE	1.0
CHRISTENSEN LEANN L	1.0
COPE BRIANNA	1.0
CUNNINGHAM ABBY	1.0
CUSHMAN HELEN LOUISE	1.0
DAVIS DEIRDRE	1.0
DESALVO BUFFIE	1.0
DIAZ JACQUELINE	1.0
DILL MICAH	1.0
DORSCH SARAH	1.0
DUFFY DAWN	1.0
EASTMAN KATHLEEN A	1.0
ECK KASEY	1.0
ELSHIRE KATHERINE	1.0

ENGQUIST SHEREE KAY	1.0
ENGSTROM HANNAH C	1.0
ENOS ROD	1.0
EVANS BETTINA B	1.0
FANNIN COLEMAN F	1.0
FLEMMING SARA	1.0
FLETCHER ASHLEE	1.0
FLETCHER MCKENNA	1.0
FOHRMAN JAMES	1.0
FORD JEREMIAH	1.0
FREEBY QUINN	1.0
FROEHLE STEFANIE	1.0
GAFFEY KAYLA	1.0
GAFFEY SCOTT	1.0
GARRETT ERIC J	1.0
GIDLEY AMANDA JOANN	1.0
GILLIAM JASON M	1.0
GLASS TAYLOR	1.0
GOLLE JONATHAN	1.0
GRAY BROOKE	1.0
GRENDON RYAN	1.0
GRIFFIN KATELYN	1.0
GUILLEN BRITTNEY	1.0
HALL DIANE	1.0
HALLER KYLE	1.0
HANSEN KEANE	1.0
HAYDEN CHRISTINA MARIE	1.0
HEINLEN MICHAEL	1.0
HENDEL TRACY	1.0
HENDERSON SAMANTHA	1.0
HERIG JILL	1.0
HEYING WENDY S	1.0
HILL BRENNA	1.0
ISLER DENISE	1.0
JARNAGIN JAMES	1.0
JELLISON ELISABETH	1.0
JENNE ALEECE	1.0
JOHANSEN KATHERYN ANN	1.0
JOHNSON KENT	1.0
JOHNSON RAYNAI	1.0
JOHNSTON BREANNE	1.0
JONES CARL	1.0
JONES JOHN	1.0
JOSLIN KHALSA	1.0
KADEL PATRICIA	1.0
KAY HOLLY	1.0
KEEFER CHARM GENETTE	1.0

KHALSA ADI	1.0
KING BRIDGET	0.6
KIRBY BIANCA I	1.0
KIRBY BRIAN TODD	1.0
KNUTSEN RYAN	1.0
LANDES BONNIE	1.0
LECOMPTE KAREN E	1.0
LEE SANDY	1.0
LEVCOVICH NANCY GRANT	1.0
LUNDGREN WENDY	1.0
LYONS JILL R	1.0
MADSEN K C	1.0
MANLEY STEPHANIE	1.0
MARLOW AMY	1.0
MARSDEN MARY	1.0
MARTIN KYLIE	1.0
MARTIN MICHAEL	1.0
MATEUS STEPHANIE	1.0
MAZZUCA KINDRA	1.0
MCATEE SHELLEY (CROSSEN)	1.0
MCDONALD JODY	1.0
MCGEE VICTOR	1.0
MCGLOTHERN HOLLIS MIDORI	1.0
MCJUNKINS TRINA	1.0
MCNAMARA LISA	1.0
MERCIER LAURA	1.0
MERRITT GENSEN	1.0
MERRITT LINDA NAOMI	1.0
MILLER CAMERON	1.0
MILLER CRAIG A	1.0
MILLER KAMI	0.8
MILLER ZACH	1.0
MILTON ANDREW K	1.0
MOCK JANELLE	1.0
MORITZ SHELLEY	1.0
MUNSEY SHAWN	1.0
NICHOLS SUE ELLEN	1.0
NIERMAN TISHANGELA ARTELL	1.0
NIXON JULIE MARIE	1.0
NORRIS LAURIE ANNE	1.0
OLSON LANAE DIANN	1.0
PALACIOS LINDA	1.0
PARR KAREN LOUISE	1.0
PEDDY KAREN	1.0
PERCEFULL SAMANTHA	1.0
PICKETT TAYLOR	1.0
PILON MARY CATHERINE	1.0

POSADA ADRIANA	1.0
PRICE ANDREA	1.0
PRUITT BRITTANY	1.0
RADTKE KELLY	1.0
RAE MELODY	1.0
RASCHKE RAGAN LEIGH	1.0
REGER JENNIFER	1.0
RENNER NATHAN	1.0
RIDGE CHRISTINE M	1.0
RIPP KAREN MARIE	1.0
RONTOS TANYA	1.0
ROTANTE AMY JO	1.0
SANNE CAROLINE	1.0
SAYRE HAYLEY	1.0
SCHMITZ SHANNON	1.0
SCHULTZ-BRACE KERI LYNN	1.0
SEEFELDT JAMES	0.6
SHEARER ALLISON	1.0
SLATER LISA MARIE	1.0
SLATER MICHAEL	1.0
SLATER RYAN ANTHONY	1.0
SORTORE PATRICIA R	1.0
STEWART CATHRYN MICHELLE	1.0
STOUT JENESSA	1.0
STUGELMEYER SCOTT	1.0
STUTZ MIGUEL	1.0
SUEK BLAIR	1.0
SULLIVAN CAMILLE	1.0
TATE KIMBERLY	0.5
TATE MICHELLE	1.0
TAYLOR COURTNEY	1.0
THOMAS ALISSA	1.0
TIEDEMAN JAKE	1.0
TRETHEWAY KELSEY	1.0
URIARTE LAVONNE R	1.0
VACCARO HIEDIE	1.0
VEGH MATTHEW	1.0
WIDMAN COURTNEY	1.0
WILLIAMS LORIANN	1.0
WILMOVSKY JILL	1.0
WOOD SEAN	1.0
WYNN MARILYN LAVERNE	1.0
YEARWOOD KRISTA	1.0
YOHO SYLVIA KATARZYNA	1.0
YOON LYDIA	1.0
YORK MELEESA	1.0
YUCKERT HEATHER R	1.0

ZAJAC-MATTES MEGGAN	1.0
ZAUNER LAYNE	1.0
ZENNER WHITNEY	1.0

## STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: March 23, 2022

## Strategic Focus Area

- $\boxtimes$  Achieve
- ⊠ Support
- ⊠ Connect
- Plan

## **BACKGROUND INFORMATION**

Throughout April, in recognition of the Month of the Military Child, we honor our military-connected and civilian families who, together, ensure all our children thrive.

The Steilacoom Historical School District, in conjunction with community partners, are planning an exciting month of celebrations designed to bring all our military and civilian families together for fun-filled activities and resource sharing. Families will have access to both virtual and in-person events in April including a virtual field trips, community organization activities, creative art experiences, and a return of SteilyCon.

The accompanying resolution honors and recognizes our military children and families, encourages all school staff and community members to support and participate in activities to recognize and support our military-connected youth, and declares April to be the Month of the Military Child in the Steilacoom Historical School District.

## **RECOMMENDED ACTION:**

It is Superintendent's recommendation that the School Board adopt Resolution No 890-03-23-22.

Report prepared by: Shawn Lewis, Director of Community Relations and Planning

## Steilacoom Historical School District No. 1 511 Chambers Street Steilacoom, WA 98388

## **Resolution No. 890-03-23-22**

## Month of the Military Child

**WHEREAS**, 34% of Steilacoom Historical School District students have a parent on active duty in the military and nearly 42% of Steilacoom Historical School District families are considered military-connected to active duty, reserve or national guard forces; and

**WHEREAS**, the Steilacoom Historical School District actively works to provide support to children of service members as they transition between schools to address their distinct and unique needs and prepare them to graduate as well-rounded citizens ready for college and career; and

**WHEREAS**, the Steilacoom Historical School District acknowledges that military families face unique challenges due to deployment, reintegration, service in combat zones, and frequent relocations based on duty assignments; and

**WHEREAS**, the Steilacoom Historical School District recognizes the academic, physical, social, and emotional well-being of children in military families is essential to their success and has a direct impact on the resiliency of military families serving our country and affirms their commitment to providing the resources and programs to support military connected students in these areas, and

**WHEREAS**, by ensuring military children are safe and supported in our school and communities, our women and men in uniform can focus on the challenges and missions they face in the line of duty; and

**WHEREAS**, the military youth of today and tomorrow promise to be among the most active and involved populations in our nation's history and our efforts and support can improve the lives of military youth and help pave the way for future generations;

**NOW THEREFORE, BE IT RESOLVED** that the Steilacoom Historical School District Board of Directors officially supports and honors our military youth and the family members who care for them; and

**BE IT FURTHER RESOLVED** that the Steilacoom Historical School District Board of Directors encourages all school staff and community members to initiate support and participate in activities throughout the year designed to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and

**BE IT FURTHER RESOLVED** that the Steilacoom Historical School District Board of Directors declares April 2022 to be the Month of the Military Child.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on March 23, 2022.

## **BOARD OF DIRECTORS**

Chair Director Director Director Director

ATTESTED TO BY:

Secretary, Board of Directors

Page 2 of 2

# STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: <u>March 23, 2022</u>

## Interlocal Agreement For the Collection, Distribution, and Expenditure of School Impact Fees

#### Strategic Focus Area

- □ Achieve
- ⊠ Support
- ⊠ Connect
- 🛛 Plan

## **BACKGROUND INFORMATION**

On March 8, 2022, the City of DuPont City Council adopted Ordinance No. 22-1103 authorizing the collection of school impact fees from new residential developments on behalf of the SHSD.

The attached interlocal agreement was adopted by the City Council that night, which establishes the City and the School District's respective roles and responsibilities for implementing the ordinance. Approval of this interlocal agreement is the final step in the process to begin the collection of school impact fees within the City – in accordance with the school district's Six Year Capital Facilities Plan.

## **RECOMMENDED ACTION:**

Authorize the Superintendent to execute the attached interlocal agreement between the City of DuPont and the Steilacoom Historical School District.

## Report prepared by:

Shawn Lewis, Planning and Community Relations

## INTERLOCAL AGREEMENT FOR THE COLLECTION, DISTRIBUTION, AND EXPENDITURE OF SCHOOL IMPACT FEES

THIS AGREEMENT is entered into this 24 day of March, 2022, by and between the City of DuPont (the "City") and the Steilacoom Historical School District No. 1 (the "District").

WHEREAS, the Washington State Legislature passed the Growth Management Act, RCW 36.70A et seq. and RCW 82.02 et seq. (the "Act"), which authorizes the collection of impact fees on development activity to provide public school facilities to serve new development; and

WHEREAS, the Act requires that impact fees may be collected for public facilities which are addressed by a capital improvement plan and/or a capital facilities element of a comprehensive plan; and

WHEREAS, the City has adopted Ordinance No. 22-1103 for the purposes of implementing the Act; and

WHEREAS, the District has prepared a capital facilities plan in compliance with the Act and the plan has been adopted by reference in the City's Comprehensive Plan; and

WHEREAS, upon adoption of Ordinance No. 22-1103, the City will collect impact fees upon certain new residential developments on behalf of the District; and

WHEREAS, the City and the District enter into this Agreement pursuant to and in accordance with the State Interlocal Cooperation Act, Chapter 39.34 RCW, for the purposes of administrating and distributing the authorized impact fees; and

WHEREAS, the City and the District have constructively worked together to collect impact fees to improve public education in the District and the City of DuPont and look forward to implementing this Agreement in order to clarify the roles and responsibilities of both parties to provide for an efficient and effective school impact fee collection process;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES HEREIN, IT IS AGREED THAT:

## I. GENERAL AGREEMENT

The City and the District agree to comply with the terms of this Agreement which govern the collection, distribution, and expenditure of school impact fees.

## II. RESPONSIBILITIES OF THE DISTRICT

The District, by and through its employees, agents, and representatives, agrees to:

- A. Annually submit to the City a six-year capital facilities plan or an update of a previously adopted plan which meets the requirements of the Act and Ordinance No. 22-1103 as now or hereafter amended.
- B. Establish a District Impact Fee Account as required by RCW 82.02.070 in which impact fee revenues and interest revenues will be recorded.
- C. Expend impact fee revenues provided to the District under this Agreement, and all interest proceeds on such revenues, solely for expenditures as authorized by Ordinance No. 22-1103 as now or hereafter amended related to facilities identified in the District's Capital Facilities Plan.
- D. Prepare an annual report in accordance with the requirements of RCW 82.02.070 and Ordinance No. 22-1103 as now or hereafter amended showing the amount of all monies collected, earned, or received, and the system improvements that were financed in whole or in part by impact fees and the amount of funds expended. The District's annual report shall be sent to the City on or before August 1 each year for the preceding calendar year.
- E. Notify property owners of refunds under RCW 82.02.080 and refund impact fees and interest earned on impact fees disbursed to the District whenever required to do so by applicable law, including but not limited to: (1) when the proposed development activity does not proceed and no impact to the District has resulted, unless the District determines that it has expended or encumbered the fees in good faith prior to the application for a refund; (2) when the impact fees or interest earned on impact fees are not expended or encumbered within the time limits established by law; or (3) when the school impact fee program is terminated.
- F. Maintain all accounts and records necessary to ensure proper accounting for all impact fee funds and compliance with this Agreement, the Act, and Ordinance No. 22-1103 as now or hereafter amended.
- G. Comply with the State Environmental Policy Act, Chapter 43.21C RCW.
- H. Review all covenants and declarations of restriction for form, as these documents are required to maintain exemptions from payment of impact fees and provide the City with written decisions regarding the same subject to approval by the City.
- I. Review any request for an administrative adjustment of fees and, in consultation with the City, identify any adjusted fee amount and provide the City with written decisions regarding the same subject to approval by the City.

J. Review any request for an in-kind contribution and provide the City with documentation and a written decision regarding any associated credit against school impact fees otherwise due, subject to approval by the City.

## III. RESPONSIBILITIES OF THE CITY OF DUPONT

The City of DuPont, by and through its employees, agents, and representatives, agrees to:

- A. Timely review and take action on the District's updated Capital Facilities Plan and revised impact fee schedule for the District.
- B. Amend, update and maintain its Comprehensive Plan and development regulations and Ordinance 22-1103 as now or hereafter amended at all times in order to permit the District to continue collecting school impact fees.
- C. Determine, pursuant to Ordinance 22-1103 as now or hereafter amended, whether or not residential development activity in the City is exempt from the payment of school impact fees.
- D. Deposit all impact fees collected on behalf of the District into a separate account and transmit such monies, and any interest earned thereon, to the District within forty-five (45) days of actual receipt of the funds. The City shall make every reasonable effort to transfer these monies to the District within thirty (30) days of actual receipt of the funds. As used in this Section, "actual receipt" means that date upon which any check or other negotiable instrument is actually paid and the funds are credited to the City's account without further recourse.
- E. Prepare an annual report, as required by RCW 82.02.070(1), utilizing and relying upon the report prepared by the District under II(D) above. The City's report will contain information on the source and amount of all monies collected, earned, or received, and the system improvements that were financed in whole or in part by impact fees, but the City shall only be responsible for independently preparing that portion of the report which details the source and amount of monies collected by the City and the amount distributed to the District, and all other portions of the report shall simply incorporate the information provided by the District and provide the District with a copy of the report no later than October 31 each year.

## IV. GENERAL TERMS

- A. This Agreement shall be effective when executed by both parties and shall remain in effect until terminated in writing by both parties.
- B. It is recognized that amendments to this Agreement may become necessary, and such amendments shall become effective only when the parties have executed a written addendum to this Agreement.

C. The parties acknowledge that the City is vested with the authority to impose and collect school impact fees. The parties agree that, except as otherwise specifically provided for herein, the City shall in no event be responsible for the payment of any funds to the District, except for impact fees collected for the District. The parties also acknowledge that the City is entitled to collect an administrative fee sufficient to reimburse its costs related to the administration of the school impact fee program. This fee shall be in addition to the actual impact fee collected per dwelling unit.

## V. AUDIT

- A. The District's records and documents with respect to all matters covered by this Agreement shall be subject to inspection, review, or audit by the City or appropriate state agency.
- B. The District agrees to cooperate with any monitoring or evaluation activities conducted by the City that pertain to the subject of this Agreement. The District agrees to allow the City, or appropriate state agencies and/or any of their employees, agents, or representatives to have full access to and the right to examine during normal business hours, all of the District's records with respect to all matters covered by this Agreement; provided, that access to and examination of legally privileged documents or documents that are exempt from disclosure under the Public Records Act shall be given only where the same is necessary to complete the state audit required for the City or to defend appeals or challenges to this Agreement or Ordinance 22-1103 as now or hereafter amended. The City and/or any of its employees, agents, or representatives shall be permitted to audit, examine, and make excerpts or transcripts from such records and to make audits of all invoices, materials, payrolls, and record of matters covered by this Agreement. The District shall retain these records and make them available for review or audit by the City for a period not less than six (6) years, and for longer periods when necessary for audit purposes of legal matters. The City will give at least fifteen (15) days advance notice to the District of fiscal audits to be conducted.
- C. The results and records of said audit shall be maintained for a period not less than six (6) years, and for longer periods when necessary for audit purposes of legal matters, and disclosed in accordance with Chapter 42.17 RCW.

## VI. HOLD HARMLESS

A. The District shall, at its cost and expense, protect, defend, indemnify, and hold harmless the City, its officers, employees, and agents, from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the acts or omissions of the District, its officers, employees, or agents, relating in any way to the City of DuPont school impact fee program. By way of example, and not of limitation, of the foregoing, the District shall protect, defend, indemnify, and hold harmless the City, its officers, employees, and agents, from any and all costs, claims,

judgments, or awards of damages arising out of or in any way resulting from the District's (by its officers, employees, agents, or representatives) negligent acts or omissions; intentional acts or omissions; any liability arising from an audit of the District's impact fee account; any liability arising from a defect in the calculated school impact fee or the cost bases used for the school impact fee; or failure for any reason to comply with the terms of this Agreement, the terms of the Act, or the terms of the City of DuPont Ordinance No. 22-1103 as now or hereafter amended, all as may be amended from time to time.

- B. The District further agrees that the District shall, at its own cost and expense, protect, defend, indemnify, and hold harmless the City, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the District's failure to refund impact fees, including but not limited to, a determination that impact fees from the development activity that was not completed are not refundable because the funds were expended or encumbered by the District whether or not the District's determination was made in good faith; provided, however, that if the District offers to defend, the District shall not be liable for any of the City's attorney's fees or costs incurred after such offer to defend is made.
- C. The District's duties to the City under this section shall not be diminished or extinguished by the prior termination of this Agreement pursuant to Section VII.
- D. Except as provided in paragraphs A, B, and C above, the City shall, at its own cost and expense, protect, defend, indemnify and hold harmless the District, its officers, employees, or agents, from any and all costs, claims, judgments or awards of damages, arising out of or in any way resulting from the negligent, reckless, willful or intentional acts or omissions of the City, its officers, employees or agents, relating to the City's implementation of the school impact fee program, performance of the duties set forth in Paragraph III of this Agreement, or the terms of Ordinance No. 22-1103, all as may be amended from time to time; provided however, that if the City offers to defend, the City shall not be liable for any of the District's attorney's fees or litigation costs incurred after such offer to defend is made, and provided further that the District shall promptly refund any fees as required by a final court order including payment of any pre- or postjudgment interest. It is the intent of this Section (VID) that any liability created by the City's performance of its duties identified under this Section be satisfied first out of any impact fees attributable to the activity (if such deduction is allowed by law) of which the liability arises that have been collected by the City on behalf of the District for the particular development activity at issue, and only in the event that such impact fees collected for the particular development activity are insufficient (or cannot be legally collected), shall the City be liable to satisfy the liability.
- E. The City's duties to the District under this section shall not be diminished or extinguished by the prior termination of this Agreement pursuant to Section VII.

F. Notwithstanding the requirements of this section, neither party to this Agreement shall have any duty to defend the other in any administrative appeal filed pursuant to Ordinance No. 22-1103, as now or hereafter amended.

## VII. TERMINATION

- A. The obligation to collect impact fees under this Agreement may be terminated without cause by the City, in whole or in part, at any time. All other obligations under this Agreement shall remain in effect until both of the following conditions have been satisfied: (1) the City or the District provides written notice that this Agreement is being terminated; and (2) neither the City nor the District retains unexpended or unencumbered impact fees or interest earned thereon. The obligations under Section VI of this Agreement shall be continuing and shall not be diminished or extinguished by the termination of this Agreement. In addition, in the event that the District breaches any term or condition of this Agreement, the City may suspend the transfer of any funds under this Agreement until said breach is cured.
- B. The District shall ensure that upon termination of this Agreement, any remaining unexpended or unencumbered funds are refunded pursuant to RCW 82.02.080.
- C. Nothing herein shall limit, waive, or extinguish any right or remedy provided by this Agreement or law that either party may have in the event that the obligations, terms, and conditions set forth in this Agreement are breached by the other party.

## VIII. SEVERABILITY

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition or application. To this end the terms and conditions of this Agreement are declared severable.

## IX. RIGHTS TO OTHER PARTIES

It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and conveys no right to any other party.

## X. GOVERNING LAW AND FILING

This Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington. This Agreement shall be filed with the Secretary of the District's Board of Directors and the City of DuPont.

## XI. ADMINISTRATION

Any notices required by this Agreement shall be provided in writing to the parties identified as follows:

A. The City's representative shall be \_\_\_\_\_:

Address:

Phone:

B. The District's representative shall be the District's Superintendent:

Address:	Steilacoom Historical School District No. 1
	511 Chambers Street
	Steilacoom, WA 98388

Phone: (253) 983-2200

## XII. ENTIRE AGREEMENT/WAIVER OF DEFAULT

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Both parties recognize that time is of the essence in the performance of the provisions of this Agreement. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of the Agreement shall not be deemed to be waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the City, which shall be attached to the original Agreement.

## THE CITY OF DUPONT, WASHINGTON

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

Mayor	Dr. Kathi Weight Superintendent
Date of Approval by City Council:	Date of Approval by Board of Directors:
APPROVED AS TO FORM:	APPROVED AS TO FORM:
City Attorney	Denise L. Stiffarm Legal Counsel

# STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

## Board Meeting Date: March 23, 2022

### Policy 4200 – Parent Access and Safe and Orderly Learning Environment

#### Strategic Focus Area

- □ Achieve
- ⊠ Support
- ⊠ Connect
- 🗆 Plan

#### **BACKGROUND INFORMATION**

WSSDA has revised, re-named, and re-categorized Model Policy 4200–Parent Access and Safe and Orderly Learning Environment. This is now an Essential Policy.

The revisions incorporate specific language from RCW 28A.605.020 that assures parents access to their child's classroom and school-sponsored activities for purposes of observing class procedure, teaching material, and class conduct. The revisions also stipulate that such observation must not disrupt the classroom or learning activity.

The update includes express statutory language, both to assure parents and comply with statute.

#### **RECOMMENDED ACTION:**

It is the recommendation of the Superintendent to move Policy 4200 to a second reading.

### Report prepared by:

Shawn Lewis, Director of Community Relations and Planning

## PARENT ACCESS AND SAFE AND ORDERLY LEARNING ENVIRONMENT

## **Contacts With Staff**

The learning environment and the staff's time for students will be free from interruption. Except in emergencies, staff will not be unreasonably interrupted in their work. Brief messages will be recorded so as to permit the staff member to return the call when free.

Certificated staff will be available for consultation with students and community members onehalf hour before school starts to one-half hour after school ends. Students and community members are urged to make appointments with staff to assure an uninterrupted conference.

No one will solicit funds or conduct private business with staff on school time and premises.

#### Visitors

The board welcomes and encourages visits to school by parents/guardians, community members, and interested educators. <u>Parents are assured access to their child's classroom as well as school sponsored activities for purposes of observing class procedure, teaching material, and class conduct. However, such observation must not disrupt the classroom or learning activity. The superintendent or designee will establish guidelines governing school visits to insure orderly operation of the educational process and the safety of students and staff.</u>

## **Disruption Of School Operations**

Legal References:

The superintendent or staff member in charge will direct a person to leave immediately if any person is:

- A. Under the influence of controlled substances, including marijuana (cannabis) or alcohol; or
- B. Is disrupting or obstructing any school program, activity, or meeting: or
- C. Threatens to do so or is committing, threatening to imminently commit; or
- D. Inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district.

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

Cross References:3510- Associated Student Bodies3124- Removal-Release of Student During School Hours

<u>RCW 28A.605.020</u> - Parents' access to classroom or school sponsored activities — Limitation <u>RCW 28A.635.020</u> - Wil<u>l</u>fully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty

<u>RCW 28A.635.030</u> - Disturbing school, school activities, or meetings — Penalty

<u>RCW 28A.635.090</u> - Interfering by force or violence — Penalty <u>RCW 28A.635.100</u> - Intimidating any administrator, teacher,

classified employee, or student by threat of force or violence unlawful — Penalty

<u>20 U.S.C. 7908</u> - No Child Left Behind Act, Military Recruiter Provision

Management Resources:

2013 - February Issue 2018 – February Issue 2022 – March Issue

Adoption Date: 2.27.08 Steilacoom Historical School District No. 1 Revised: 4.22.09; 1.27.16; 2.21.18; <u>3.23.22</u>

Page 2 of 2