



Study Session of the Board of Directors

Steilacoom High School, 54 Sentinel Drive, Steilacoom, WA

Wednesday, May 11, 2022 06:00 PM

I. CALL TO ORDER

(Action)

- a. Pledge of Allegiance
- b. Roll Call
- c. Approval of Agenda

II. TOPIC FOR BOARD DISCUSSION

A. ASB Fees and Budget

(Discussion)

Presenter: Shawn Lewis

[SHSD 2022-2023 Student Fee Schedule.pdf \(p. 2\)](#)

B. Summer Projects

(Discussion)

Presenter: Shawn Lewis

[Summer Projects 2022.pdf \(p. 5\)](#)

III. ADJOURNMENT

(Action)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 5/11/2022

Strategic Focus Area

- Achieve
- Support
- Connect
- Plan

BACKGROUND INFORMATION

Associated Student Body (ASB) Fees and Budget

An ASB is formed to allow students to engage in cultural, athletic, social and recreational activities that are optional and extracurricular in nature. These activities often require fundraising and may include fees to be collected from students and non-students as a condition to their participation or attendance. If the board adopts fees as part of the district's ASB budget, the district must have procedures for waiving fees for students who are eligible to participate in the federal free or reduced price lunch program.

All fees must be approved by the ASB and incorporated into the district's ASB budget – and all fees collected must be deposited into the ASB program fund.

The presentation will review the proposed ASB fees for the 2022-23 school year and touch on the overall ASB budget approval process.

Staff will be prepared to answer questions about ASB funds and associated fees.

RECOMMENDED ACTION:

This presentation is informational only. No board action is needed.

Report prepared by: Shawn Lewis on behalf of Melissa Beard, Chief Financial Officer

Steilacoom Historical School District 2022-2023 Student Fee Schedule

DISTRICTWIDE

School Field Trips	Price varies	Lost or Damaged Equipment	Replacement or Repair Cost
NSF Check Fee	20.00	Lost or Damaged Library or Textbook	Replacement Cost
Online Payment Convenience Fees	No Charge	Chromebook fees	Next page

PIONEER MIDDLE SCHOOL

Yearbook-subject to vendor pricing	approx. 35.00	Planner	5.00
ASB Fees and Extracurricular Participation (Fee Waiver Eligible)			
ASB Card required for all ASB activities	15.00	Athletic Fee (except Football)	45.00
Builder's Club	0.00	Baseball Uniform - 1st Year	36.00
ASB Clubs	15.00	Athletic Fee Football	75.00
ASB Sponsored Field Trip	Price Varies	Athletic Fee Football, sibling	50.00
Choir Fee	15.00	Dance Team Uniform (vendor pricing)	Price Varies
Choir Uniform Rental	25.00		

STEILACOOM HIGH SCHOOL

Yearbook-subject to vendor pricing	approx. 70.00	Parking	50.00
Credit Enhancement or Retrieval	Price Varies	Transcript (certified only-each)	6.50
Athletic Event Prices (Free for SHSD Students with an ASB Card)			
Gate Ticket - Adults and Students w/o ASB Card	6.00	Gate Ticket - Seniors (62+)	2.00
Gate Ticket - Visiting Students w/ASB Card, Military w/ID	4.00	Family Pass	12.00
Gate Ticket - All K-5 Students	2.00	Steilly Pass*	Varies per season/sport

ASB Fees and Extracurricular Participation (Fee Waiver Eligible)

ASB Card required for all Clubs and Sports	25.00		
Club Fees/ASB Card also required			
Anime Club	10.00	FCCLA	20.00
Art	0.00	Frisbee	0.00
ASL Club	5.00	GSA	0.00
Band	25.00	HOSA	25.00
Band Uniform Rental	25.00	Key Club	15.00
Cheer	50.00	Leadership	15.00
Choir	25.00	Literature	5.00
Choir Uniform Rental	25.00	Math Team	5.00
Dance/Drill Team	0.00	National Honor Society first year	10.00
DECA	25.00	National Honor Society subsequent years	5.00
Digital Gaming	5.00	Spanish Honor Society	5.00
Drama Club	5.00	Student 2 Student	0.00
Dungeons and Dragons	0.00	Wet Plate Engineering	0.00
Environmental Stewardship	0.00	Yearbook	0.00

Athletic Fees/ ASB Card also required

Baseball/Fastpitch	75.00	Soccer	75.00
Basketball	75.00	Swimming	50.00
Bowling	50.00	Tennis	50.00
Cross Country	50.00	Track	75.00
Football	100.00	Volleyball	75.00
Golf	50.00	Wrestling	75.00

ASB Fee Waiver Eligibility

Available for any student who qualifies for free or reduced lunch through the National Lunch Program **AND** the family authorizes the district to use this information for fee waivers.

CHROMEBOOK FEES**Repairs or Theft (Police report required for theft)**

First Incident (unless intentional)	Lesser of \$25 or repair cost	Second Incident	Repair Cost or 250.00 to Replace
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Repair/Replacement Costs

Bezel (Screen frame)	54.00	Keyboard	50.00
Camera Lens	72.00	Key (Individual)	21.00
Case (Top or Bottom)	82.00	Power Cord	23.00
IMIE Device (Hotspot)	150.00	Protective Case	22.00
Touchpad	72.00	Screen - Non-touch	110.00
Hinge	25.00	Screen - Touch	150.00

Note: Repairs of Charging Ports and Headphone Jacks are not possible.

MEAL PRICES

Breakfast (K-5)	2.25	Breakfast (6-12)	2.75
Lunch (K-5)	3.50	Lunch (6-12)	3.75

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 5/11/2022

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BACKGROUND INFORMATION

Each summer, work is performed in every school to ensure that our staff is ready to welcome and serve another set of learners. Under the leadership of Shea Emery, our custodial and maintenance staff engage in tasks that improve our facilities, preserve our schools, save energy, and enhance the safety and security of our students, staff and schools.

The study session presentation is intended to provide the school board with a brief overview of the projects and activities that are planned for the summer of 2022. This work is paid for either through the general fund or capital projects fund – depending on the type of work – and it is all consistent with the budget approved by the Board last year.

Staff will be prepared to answer questions about the planned summer work.

RECOMMENDED ACTION:

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Report prepared by: Shawn Lewis on behalf of Melissa Beard, Chief Financial Officer

**Steilacoom Historical School District
Summer 2022 Projects
5/11/2022**

	Asset Preservation Activities	Energy Saving Projects	Facility Improvement Projects	Safety/Security
Anderson Island	Paint all buildings			
	Reroof Play shed			
	Replace select carpet and linoleum			
Chloe Clark		LED Retrofit entire building <i>(Long-term ROI/savings)</i>	Modernize Playground <i>(partially funded by PTA)</i>	
			Vegetation planting (front of building)	
Pioneer	Paint the building and CMU sealing		Reader board	
			Outdoor Freezer	
			Reconfigure Bobs Hollow Landscape	Repaint traffic entrance/exit and install crosswalk
Steilacoom High School			Replace failing stadium audio system	Add staff restrooms and install vape sensors/detectors in all student restrooms
Maintenance	Roof replacement on old facility due to storm damage (Partially funded through Insurance)		New Maintenance Facility	
510 Chambers building	Roof replacement due to storm damage (Partially funded through insurance)			

**Steilacoom Historical School District
Summer 2022 Projects
5/11/2022**

	Asset Preservation Activities	Energy Saving Projects	Facility Improvement Projects	Safety/Security
Districtwide	Carpet and Floor Cleaning/repairs where needed	HVAC/ Building Controls replacement/ integration		Elementary School Traffic Studies (early bond work)
	Storm Water Maintenance (clean basins, storm water drain baskets, retention ponds etc.)	HVAC Maintenance (Coil Cleaning, Vacuum, Super Heat and operations testing)		Tree removal
	Window cleaning	SHS Boiler and Chiller Maintenance (water testing and treatment, coil and tube cleaning).		Parking Lot Restriping (Saltars Point, 510 & 511)
	Cement cleaning and pressure washing			Camera monitoring systems
	Interior wall cleaning and touch-up painting, includes ceiling tile replacement			Fire System and suppression testing
	Roof cleaning and Gutter Maintenance			Fire extinguisher inspection/replacement
	Lawn and Garden care (fertilize, aerate, top dress, bark etc.)			WSP Vehicle Inspections
	Sewer and Grease Trap Maintenance/ Pumping			Playground/equipment Maintenance and install additional wood fiber

**Steilacoom Historical School District
Summer 2022 Projects
5/11/2022**

	Asset Preservation Activities	Energy Saving Projects	Facility Improvement Projects	Safety/Security
Districtwide				SHS, PIO, AIE Generator Maintenance (Oil/filter changes, switch board & operations testing.
				Lighting, emergency lighting/signage inspections. Test Battery backups, occupancy sensors, etc.
				Electrical and Burg system testing (switch panels, lugs, Pad batteries etc.)
				District General Safety Inspections and repairs including door and window hardware, AED Inspections/battery and pad replacements, intercom speaker operations, etc.
				Inspect furniture. Remove and surplus equipment as needed. Assemble and install new equipment as needed.