



Regular Meeting Minutes
Steilacoom High School · 54 Sentinel Drive · Steilacoom, WA
May 25, 2022

I. CALL TO ORDER

Chair Rohrer called the meeting to order at 7:00 pm.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Chair Rohrer instructed those in attendance to observe a moment of silence, remembering the lives lost in the school shooting at Robb Elementary School in Uvalde, Texas.

Chair Rohrer, Vice Chair McDonald, Director Hogan, Director Scott, and Director Tinsley all present.

Director Scott made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (5/0).

II. PRESENTATION

A. Steilacoom High School Jazz Band

Mr. Matthew Vegh, SHS band instructor, introduced the SHS Jazz Band, who performed a musical number. The SHS band and choir will perform their Farewell to Seniors concert next Thursday evening. Director Scott shared that after a season of remote board meetings, the band's performance was a highlight of the year for the board.

B. Highly Capable Students

Dr. Paul Harvey, Executive Director of Student Achievement, introduced Ms. Sylvia Yoho, the district's Highly Capable Program Coordinator. Ms. Yoho shared a presentation on the district's Highly Capable Program including referral and testing procedures, activities, the 2022 Fluor Engineering challenge Competition, and future plans for the 2022-23 school year.

C. Student Services Successes at SHS

Mr. Mike Miller, Steilacoom High School principal, introduced SHS Special Education Department Chair Dr. Trissa Carlton. Dr. Carlton shared a presentation regarding Student Services successes at SHS. She shared about inclusion, connectedness, opportunities, success stories, and continued commitments to inclusionary practices and universal design for learning, as well as professional development.

III. COMMENTS FROM THE AUDIENCE

- Mary Catherine Pilon, Pioneer Middle School teacher, shared about a Pioneer student's success story. She emphasized that ALL students come to school to learn. She shared her appreciation for the neural education programs our school district and board provide for our staff and students.

- Charlie Hilton, a freshman at Steilacoom High School, shared his dislike of community members referring to children as "problem children." He shared about his struggles through earlier years of his schooling, and how he overcame and succeeded, and is now finishing his 9th grade year at SHS on the honor roll. Charlie shared that not one staff member over the years gave up on him. He challenged educators to not count out any student, because every student can succeed with consistent support.
- Lee Hilton, parent of Charlie Hilton, shared how he has been a part of our community his entire life. He shared his frustration that some community members are wanting to turn a blind eye to to some students. He shared his own story of struggling through his school years, including dropping out of high school in another district, because of lack of neural education in schools at that time. He shared his current successes because of his ability to overcome his struggles. He shared one of the key things in his pathway to success started in school. His teachers always challenged him to keep going. He is proud of this town and our school district, because we pick up our neighbors when they fall, and build our families on that foundation. Mr. Hilton stated that quitting is not in our nature, and questioned why anyone would ever abandon any child.
- Danielle Ritter, Steilacoom resident, spoke on her desire for the board to create a stronger and more specific district cell phone/device policy. She shared that consistent policies across all classrooms are necessary for staff, parents, and students. She shared about the increase in bullying and pornography happening with students in our district, costing our children their privacy, safety, and innocence, and encouraged the board to modify the existing policy.

IV. RECESS TO PUBLIC HEARING

Chair Rohrer recessed to public hearing at 7:49 pm.

V. PUBLIC HEARING

A. Potential Sale of Surplus Property

Board Chair Loujanna Rohrer read the following statement: "In accordance with Washington state law, Steilacoom Historical School District No. 1 is holding this public hearing to discuss the potential sale of surplus property parcels located at XXX Chambers Street and 511 Chambers Street in the Town of Steilacoom, Pierce County, Washington. Resolution #895-05-25-22 is included in the Board packet."

Executive Director Shawn Lewis shared that this piece of land has previously been for sale. The board declared the property surplus in 2014. The bus barn property was recently also declared surplus, and last year the board gave staff permission to pursue a zoning change to facilitate a sale of the property. Shortly after the property was rezoned, the district received an offer on the property for \$1.6 million or the appraised value, whichever is higher. Due diligence period is the only contingency on the property, and it is a full cash sale.

B. Comments from the Audience

No comments.

VI. RETURN TO REGULAR MEETING

Chair Rohrer returned to the Regular Meeting at 7:54 pm.

VII. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda, Director McDonald seconded the motion, and the motion passed (5/0). The Consent Agenda included Financial Reports, April and May 2022 Accounts Payable including April 2022 Payroll, April 27 2022 Regular Board Meeting Minutes, May 11 2022 Study Session Minutes, Personnel Reports, Resolution 892-05-25-22 Inter-district Agreements, and Resolution 893-05-25-22 Granting Authority to WIAA.

VIII. OLD BUSINESS

A. Approval of 2022-23 School Year Fee Schedule

Chief of Finance and Operations Melissa Beard shared there have been no changes to the 2022-23 School Year Fee Schedule since it was presented in the May 11 Board Study Session. Director McDonald made a motion to approve the 2022-23 School Year Fee Schedule, Director Hogan seconded the motion, and the motion passed (5/0).

B. Approval of Policy 2140 Comprehensive School Counseling Program

Paul Harvey, Executive Director of Student Achievement, shared that no changes have been made to Policy 2140 since its first reading. Director Scott made a motion to approve Policy 2140 Comprehensive School Counseling Program, Director Tinsley seconded the motion, and the motion passed (5/0).

IX. NEW BUSINESS

A. Election of WIAA Representative

Director McDonald nominated Director Tinsley to serve as the WIAA Representative for the next year, Director Hogan seconded the motion. No other nominations. Director Tinsley elected to the WIAA representative position for one year (5/0).

B. First Reading of Policy 3211 Gender-Inclusive Schools

Gudrun Sullivan, Executive Director of Student Services, shared WSSDA required revisions to Policy 3211. Director Scott made a motion to move Policy 3211 Gender-Inclusive Schools to a second reading, Director McDonald seconded the motion, and the motion passed (5/0).

C. Approval of Resolution 894-05-25-22 Honoring the Parents and Families of Steilacoom Historical School District

Chair Rohrer read a statement concerning this resolution, and Director Scott then read Resolution 894-05-25-22 Honoring the Parents and Families of Steilacoom Historical School District. Director Scott made a motion to approve Resolution 894-05-25-22, Director Hogan seconded the motion, and the motion passed (5/0).

D. Approval of Resolution 895-05-25-22 Sale of Chambers Street Property

Director McDonald made a motion to approve Resolution 895-05-25-22 Purchase and Sale Agreement, Director Tinsley seconded the motion, and the motion passed (5/0).

X. BOARD COMMUNICATION

- Director McDonald shared the board as a whole received communication regarding cell phones and cyberbullying.
- Director Scott shared the board as a whole received communication from WSSDA Executive Director Tim Garchow regarding the Texas school shooting.

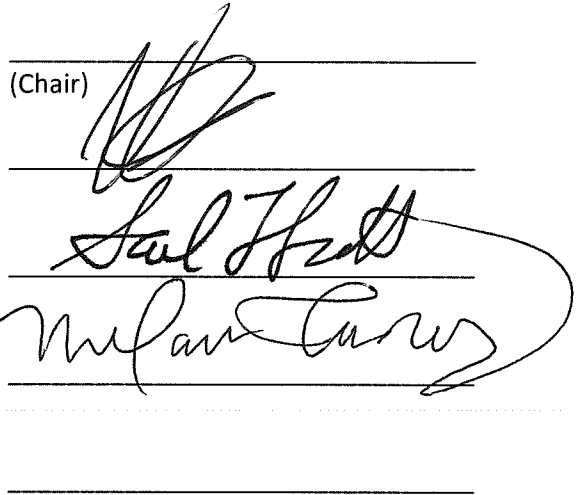
XI. ANNOUNCEMENTS

- Director Tinsley shared there are three coffee chats scheduled, with the first happening on June 1 from 9:30 - 11:00 am at Coffee Cabin in Steilacoom and 4:00 - 6:00 pm at Mince Mercantile in DuPont. These chats will encourage informal conversation between community members and two board members regarding any issues community members would like to discuss. Subsequent meeting dates are set for July 6 and 7. Dates and details will be posted on social media, and community members can also reach out to board directors for more information.
- Chair Rohrer thanked the DuPont Planning Commission for approving the petition to vacate the street in DuPont to allow for the sale of district-owned property. The proposal will now go to the DuPont City Council. Chair Rohrer also shared that tomorrow is Day of Champions at Steilacoom High School, and she thanked the dedicated SHSD staff and administrators for their continued efforts.

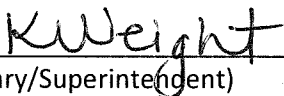
XII. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 8:07 pm, Director Hogan seconded the motion, and the motion passed (5/0).

(Chair)



The image shows three handwritten signatures on horizontal lines. The top signature is the most stylized and is labeled '(Chair)'. The middle signature is 'Saul Hertz'. The bottom signature is 'Mufan Casoy'. There is a large, sweeping flourish under the bottom signature that extends to the right.

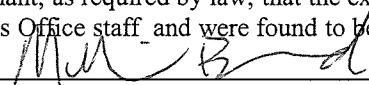

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 25, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



Dr. Melissa Beard, Chief of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

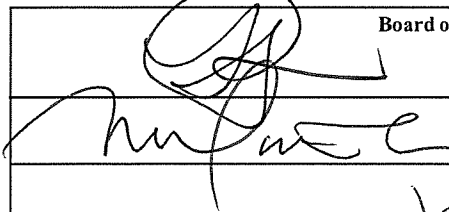
FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
GENERAL FUND:			
Payroll		to	\$ -
Payroll A/P	131512	to 131520	\$ 431,073.02
Payroll ACH Payments			\$ 549,876.63
Payroll Taxes			\$ 577,890.93
Direct Deposit			\$ 1,651,043.44
April 22, 2022	Accounts Payable	131521 to 131521	\$ 777,823.07
April 27, 2022	Accounts Payable	131522 to 131568	\$ 118,875.70
May 4, 2022	Accounts Payable	131569 to 131601	\$ 141,169.05
May 11, 2022	Accounts Payable	131602 to 131631	\$ 1,127,341.05
May 12, 2022	Accounts Payable	131632 to 131632	\$ 29.19
May 17, 2022	Accounts Payable	131633 to 131655	\$ 56,007.39
TOTAL GENERAL FUND:			\$ 4,247,751.84

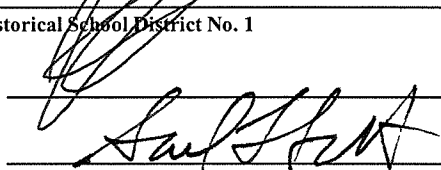
CAPITAL PROJECTS FUND:			
April 27, 2022	Accounts Payable	200468 to 200468	\$ 2,925.05
May 5, 2022	Accounts Payable	200469 to 200469	\$ 21,654.10
May 10, 2022	Accounts Payable	200470 to 200470	\$ 4,965.00
May 17, 2022	Accounts Payable	200471 to 200473	\$ 65,190.19
TOTAL CAPITAL PROJECTS FUND:			\$ 94,734.34

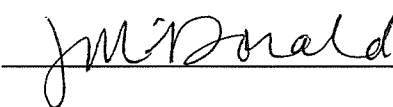
ASSOCIATED STUDENT BODY FUND:			
April 27, 2022	Accounts Payable	404986 to 404990	\$ 3,907.71
May 5, 2022	Accounts Payable	404991 to 404992	\$ 536.61
May 17, 2022	Accounts Payable	404993 to 405002	\$ 17,476.03
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 21,920.35

TRANSPORTATION VEHICLE FUND:			
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

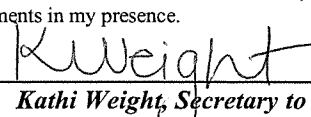
Board of Directors of Steilacoom Historical School District No. 1







I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



Kathi Weight, Secretary to the Board

Steilacoom Historical School District

Admin Personnel Report 5/25/2022			
Name	Position	Location	Effective Date
BEARD MELISSA	CHIEF OF FINANCE & OPERATIONS	DISTRICT OFFICE	7/1/2022
BEAUCHAINE SUSANNE	EXECUTIVE DIRECTOR FOR HUMAN RESOURCES	DISTRICT OFFICE	7/1/2022
CLAUSON ALEX	PRINCIPAL	SALTAR'S POINT	7/1/2022
DOUGLAS RYAN	PRINCIPAL	CHERRYDALE	7/1/2022
DUNCAN LORETTA	PRINCIPAL	CHLOE CLARK	7/1/2022
ELLISON TABITHA	DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2022
ERWIN RUTH	ASSISTANT PRINCIPAL	PIONEER	7/1/2022
FERNANDES JOANNE	PRINCIPAL	PIONEER	7/1/2022
FIRTH CHRISTINE	ASSISTANT PRINCIPAL	SALTAR'S POINT/CHERRYDALE	7/1/2022
GREER SUSAN	ASSISTANT PRINCIPAL	ANDERSON ISLAND/CHLOE CLARK	7/1/2022
HARVEY PAUL	EXECUTIVE DIRECTOR OF STUDENT ACHIEVEMENT	DISTRICT OFFICE	7/1/2022
LEWIS SHAWN	EXECUTIVE DIRECTOR OF COMMUNITY RELATIONS & PLANNING	DISTRICT OFFICE	7/1/2022
MILLER MICHAEL	PRINCIPAL	HIGH SCHOOL	7/1/2022
NYSTROM JOHN	ASSISTANT PRINCIPAL	PIONEER	7/1/2022
REDMAN KATHERINE	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2022
SNYDER MARY	DIRECTOR OF SOCIAL EMOTIONAL LEARNING	DISTRICT OFFICE	7/1/2022
SOETE JESSICA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2022
SULLIVAN GUDRUN	EXECUTIVE DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2022
VALLIERES LAURIE	DIRECTOR OF ELEMENTARY EDUCATION	DISTRICT OFFICE	7/1/2022

Steilacoom Historical School District

Certificated Personnel Report 5/25/2022

Name	Position	FTE	Location	Effective Date	Action	Comment
OLIVER NICOLETTE	TEACHER	1.00	SALTAR'S POINT	8/29/2022	NEW HIRE	
BYRNE TRISHA	TEACHER	1.00	CHLOE CLARK	8/29/2022	NEW HIRE	
CINQMARS MINDY	TEACHER	1.00	SALTAR'S POINT	8/29/2022	NEW HIRE	
SCHREIBER TRACY	TEACHER	1.00	CHLOE CLARK	8/29/2022	NEW HIRE	
HILL BRENNNA	SLP	1.00	DISTRICT OFFICE	8/28/2022	RESIGNATION	
GAFFEY SCOTT	TEACHER	1.00	SALTAR'S POINT	8/28/2022	LEAVE OF ABSENCE	Military Leave
ROTANTE AMY JO	COUNSELOR	1.00	CHLOE CLARK	8/28/2022	RESIGNATION	
MANLEY STEPHANIE	HEALTH SERVICES COORDINATOR	1.00	DISTRICT WIDE	8/28/2022	RESIGNATION	
DYER KATELIN	TEACHER	1.00	CHLOE CLARK	8/29/2022	NEW HIRE	
SPENCE JEIMILEE	TEACHER	1.00	CHERRYDALE	8/29/2022	NEW HIRE	
SHERVE PATRICIA	TEACHER	1.00	HIGH SCHOOL	8/29/2022	NEW HIRE	
BLACKMON SAMANTHA	SLP	0.80	DISTRICT OFFICE	8/29/2022	NEW HIRE	

Steilacoom Historical School District

Classified Personnel Report 5/25/2022

Name	Position	Hours	Location	Effective Date	Action	Comment
ROBERTS CHRISTEN	SLPA	6.50	DISTRICT WIDE	9/1/2022	NEW HIRE	
LEGG-SCHUYLER CASSANDRA	PARAPROFESSIONAL	6.50	PIONEER	5/26/2022	NEW HIRE	Student Specific
SHAMLEY HOLLY	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	Student Specific
LEE SOMMY	PARAPROFESSIONAL	6.50	SALTAR'S POINT	9/1/2022	NEW HIRE	Student Specific
HAMILTON CORRIE	PARAPROFESSIONAL	6.50	CHLOE CLARK	8/28/2022	RESIGNATION	
YBARRA ALEXIS	PARAPROFESSIONAL	6.50	CHLOE CLARK	8/28/2022	RESIGNATION	
ALWARD LORI	PARAPROFESSIONAL	6.50	HIGH SCHOOL	9/1/2022	NEW HIRE	
KEEGAN JILL	PARAPROFESSIONAL	6.50	HIGH SCHOOL	9/1/2022	NEW HIRE	
LANGSHAW MARILYN	LPN	7.00	CHERRYDALE	8/28/2022	RESIGNATION	