



Regular Meeting Minutes

Steilacoom High School · 54 Sentinel Drive · Steilacoom, WA

January 18, 2023

I. CALL TO ORDER

Vice Chair Rohrer called the meeting to order at 6:00 p.m.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Vice Chair Rohrer then asked the audience to take a moment of silence to honor the loss of life that the school district has recently experienced.

Director McDonald made a motion to excuse Director Scott, Director Tinsley seconded the motion, and the motion passed (4/0).

Directors Hogan, McDonald, Rohrer, and Tinsley all present.

Director McDonald made a motion to approve the agenda, Director Tinsley seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Cherrydale Community Recognition - Good Grace Farm/Karin Dudley

Cherrydale Principal Ryan Douglas recognized Karin Dudley of Good Grace Farm. Mr. Douglas thanked Ms. Dudley for her generously sharing time and her farm with the school community. Principal Douglas presented a Cherrydale Challenge Coin to Ms. Dudley sharing the message "Cherrydale Strong - You Belong." Ms. Dudley spoke about the purpose of her farm being to share joy and hope and to extend grace. She encouraged members of the community to reach out to her about how she and her farm could best serve their needs.

B. National Board Certified Teachers Recognition

Dr. Paul Harvey, Executive Director of Student Achievement shared a presentation on the National Board Certification process. Steilacoom Historical School District National Board Certified Teachers include Anderson Island Elementary teacher Cara Kamel, Chloe Clark Elementary teachers Kaitlyn Almeida, Karen Antonowicz, Brett Bradshaw, Rod Enos, Keane Hansen, Bonnie Landes, Adriana Posada, Shannon Schmitz, and Trisha Byrne; Cherrydale Primary teachers Lanae Olson and Deirdre Davis; Saltar's Point Elementary teacher Kristen Barton; Pioneer Middle School teachers Aimee Brown, Kylie Martin, Stephanie Mateus, Trina McJunkins, Scott Stugelmeyer, and Jenessa Sout; and Steilacoom High School teachers Renee Chase, Sarah Dorsch, Meggan Mattes, Kelsey Tretheway, and Marilyn Wynn.

The Board congratulated Kyle Martin on her recent certification, and Ms. Martin thanked the Board and school community for their support of the program. She commended Karen Antonowicz for her outstanding mentorship to teachers.

C. School Board Recognition

Dr. Weight acknowledged the all-volunteer SHSD Board of Directors and thanked them for their year-round dedicated service to the district's staff, students, and families. Dr. Weight also recognized the Board for receiving the WSSDA Board of Distinction honor again this year.

III. COMMENTS FROM THE AUDIENCE

No comments.

IV. REPORTS

A. IMC progress report (STI)

Paul Harvey shared a Since Time Immemorial (STI)/Social Studies Core Curriculum update with the Board. Dr. Harvey shared that four SHSD teachers attended STI training. In addition, subcommittees from each building are also reviewing curriculum and will bring a report to the district's Instructional Materials Committee (IMC). The district will bring the IMC recommendation on STI core curriculum to the Board at the March regular meeting. The district will also connect with the Nisqually, Puyallup, Steilacoom tribes as part of the process.

B. Legislative Update

Director Hogan shared legislative priorities for 2022 session. He shared specifically that the district is funded by state funds but also local levy and bond dollars. Director Hogan challenged people to speak out and encourage the legislature to fully fund our schools. Director Rohrer also shared about the Purple Star legislation, which will affect school districts who serve military families.

V. CONSENT AGENDA

Director McDonald made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included attached Financial Reports; December 2022 and January 2023 Accounts Payable including December 2022 Payroll; December 14, 2022 Regular Board Meeting Minutes; and Personnel Reports.

VI. NEW BUSINESS

A. Review and Approval of Board Operating Protocol

Director Tinsley made a motion to approve the 2023 Board Operating Protocol, Director Hogan seconded the motion, and the motion passed (4/0).

Superintendent Weight read the following statement from Chair Sam Scott in his absence. "I fully support the adoption of the board operating protocol. I was one of the original adopters when the initial board operating protocol was presented in the early 2000s. It provides the framework for insuring full and complete discussion of issues on their merits, providing each board member the opportunity to agree or disagree, and vote their conscience without fear of retribution or personal attack. The protocol also obligates each of us to support the decision of the board as a whole, whether we agreed with the decision or not."

B. First Reading of Policy 2411 High School Equivalency Certificate

Dr. Harvey shared updates to Policy 2411 High School Equivalency Certificate.

Director Hogan made a motion to approve Policy 2411 High School Equivalency Certificate, Director Hogan seconded the motion, and the motion passed (4/0).

C. Resolution 902-01-18-23 Interfund Loans

Shawn Lewis shared a budget presentation and Resolution 902-01-18-23. Questions and discussion followed.

Director McDonald made a motion to approved Resolution 902-01-18-23 Interfund Loans, Director Hogan seconded the motion, and the motion passed (4/0).

Dr. Weight read the following statement from Chair Scott. "I appreciate the short term need to provide these interfund loans to remedy a temporary cash flow issue. Going forward, given the current financial climate we have in this state, with high inflation, unforeseen drops in enrollment, increases in special education costs, and the efficiency of grants and federal funds to be processed, it appears we need to take a more holistic, big-picture view so individual actions within program elements can be more effectively tracked for their total impact on the budget. We should probably return to monthly financial/budget presentations so all of us, collectively, can see the full picture and impact on our current economic situation on at least a monthly basis."

VII. BOARD COMMUNICATION

Director Tinsley shared the Board as a whole received email communication from Beth Elliott with questions about the bond. Chair Scott responded to the email on behalf of the Board.

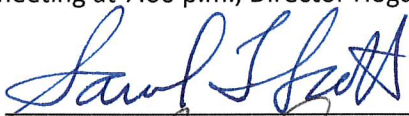
VIII. ANNOUNCEMENTS

Vice Chair Rohrer thanked all the staff members in attendance for being present and for their care for our district students.

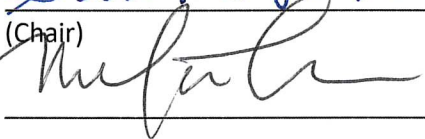
Director Tinsley reminded the audience of Reese Widman's upcoming memorial events. Dr. Weight shared the following details for Saturday, January 21: Rosary at 10:30 a.m. and funeral mass at 11:00 a.m. at St. John Bosco Catholic Church in Lakewood, followed by a Celebration of Life from 12:30 - 2:30 p.m. at the Health Education Center at Pierce College in Lakewood.


IX. ADJOURNMENT


Director Tinsley made a motion to adjourn the meeting at 7:06 p.m., Director Hogan seconded the motion, and the motion passed (4/0).

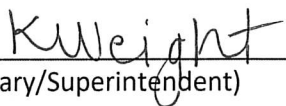


(Chair)









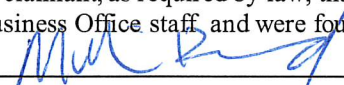
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: January 18, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Dr. Melissa Beard, Chief of Finance and Operations

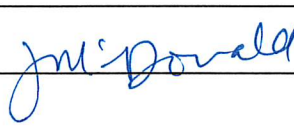
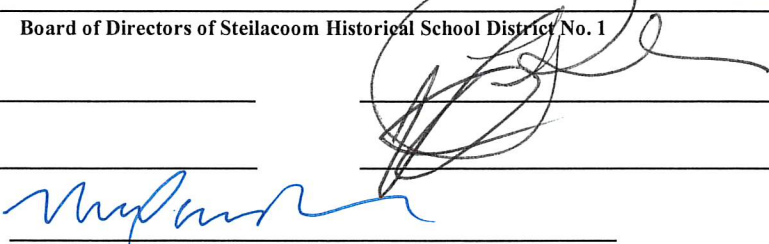
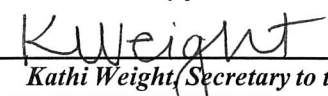
THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME			WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>						
December 14, 2022	Accounts Payable	132693	to			
	Payroll	800916	to	132731	\$	586,724.24
	Payroll A/P	132732	to	800918	\$	6,162.29
	Payrol ACH Payments		to	132742	\$	513,438.10
	Payroll Taxes				\$	611,005.21
	Direct Deposit				\$	640,296.16
December 20, 2022	Accounts Payable	132743	to	132751	\$	1,846,112.28
December 29, 2022	Accounts Payable	132752	to	132771	\$	32,151.31
January 5, 2023	Accounts Payable	132772	to	132794	\$	68,137.80
TOTAL GENERAL FUND:					\$	4,565,909.34

<u>CAPITAL PROJECTS FUND:</u>						
December 14, 2022	Accounts Payable	200534	to	200536	\$	14,239.63
December 29, 2022	Accounts Payable	200537	to	200538	\$	5,613.85
TOTAL CAPITAL PROJECTS FUND:					\$	19,853.48

<u>ASSOCIATED STUDENT BODY FUND:</u>						
December 14, 2022	Accounts Payable	405117	to	405123	\$	1,955.27
December 16, 2022	Accounts Payable	405124	to	405124	\$	8,200.97
December 29, 2022	Accounts Payable	405125	to	405128	\$	5,787.65
January 5, 2023	Accounts Payable	405129	to	405130	\$	1,048.02
January 12, 2023	Accounts Payable	405131	to	405138	\$	8,015.57
TOTAL ASSOCIATED STUDENT BODY FUND:					\$	25,007.48

<u>TRANSPORTATION VEHICLE FUND:</u>						
			to			
			to			
TOTAL TRANSPORTATION VEHICLE FUND:					\$	-

Board of Directors of Steilacoom Historical School District No. 1	
	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: right;"> Kathi Weight, Secretary to the Board</p>	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - JANUARY 18, 2023

Name	Position	Hours	Location	Effective Date	Action	Comment
RABY JOHNNA	PARAPROFESSIONAL (SPEECH)	7.00	STUDENT SERVICES	1/19/2023	NEW HIRE	
SARGENT RICK	PARAPROFESSIONAL	6.50	CHERRYDALE	1/27/2023	RESIGNATION	
TRULL AMBER	DEPARTMENT SPECIALIST	8.00	STUDENT SERVICES	2/1/2023	LEAVE OF ABSENCE	0.2 LOA FROM 2/1/2023 TO 8/31/2023
MURPHY SHEILA	DEPARTMENT SPECIALIST	8.00	MAINTENANCE	2/1/2023	LEAVE OF ABSENCE	0.2 LOA FROM 2/1/2023 TO 7/31/2023

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - JANUARY 18, 2023**

Name	Position	Location	Effective Date	Amount	Comment
BEAULIEU DEREK	TECH STUDENT ASSOCIATION CLUB ADVISOR	PIONEER	1/3/2023	\$ 700.00	
TIEDEMAN JAKOB	TECH STUDENT ASSOCIATION CLUB ADVISOR	PIONEER	1/3/2023	\$ 700.00	
MCJUNKINS TRINA	ASSISTANT GIRLS SOCCER COACH	PIONEER	1/3/2023	\$ 3,176.25	
HALLER KYLE	HEAD GIRLS SOCCER COACH	PIONEER	1/3/2023	\$ 4,235.00	
SHERVE PATRICIA	KEY CLUB ADVISOR	HIGH SCHOOL	1/3/2023	\$ 700.00	replacing previous advisor
RUFFIN ARMAND	ASSISTANT BOYS BASKETBALL COACH	PIONEER	1/3/2023	\$ 3,176.25	
BYRD NATE	ASSISTANT BOYS BASKETBALL COACH	PIONEER	1/3/2023	\$ 2,625.00	
CROSBY TAYLIR	ASSISTANT GIRLS SOCCER COACH	PIONEER	1/3/2023	\$ 2,625.00	