



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Meeting teleconference locations:

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

March 2, 2023 – 4:30 P.M.

FCPS Business Office Boardroom

8928 B Sunland Blvd.

Sun Valley, CA 91352

and

via Zoom: <https://us02web.zoom.us/j/87479668758>

Meeting ID: 874 7966 8758

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- D. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the January 26, 2023 Regular Meeting of the Board of Directors will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

- 1. **Finance Committee:** *Sarah Ananta, Maria Patrón (FPC); Donald Ausherman, Kristine Khachian (SMBCCS); Jennifer Hines (FCLA); Dominica Chong (STEM)*
Budget, Facilities and Safety Council: *Martin Penner (FACS)*
- 2. **Instruction Committee:** *Brianna Ellis, Jackie Penner (FPC); Carmen Solis, Bunny Wolfer (SMBCCS); Yesenia Fuentes (FCLA); Elisa Vallejo (STEM)*
Curriculum and Assessment Council: *Christopher Torres (FACS)*
- 3. **Personnel Committee:** *Karen Knapp, Judy Lee (FPC); Marie Kirakossian, Megan Rol (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)*
Human Resource and Personnel Council: *Leanna Hendrix (FACS)*
- 4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); Evelia Manzo, Aaron Veals (SMBCCS); Brennan Mack (FCLA); Melissa Katchen (STEM)*
School-Community Relations Council: *Tony Peña (FACS)*

- a. School Site Council: *Paige Piper (FACS); (FPC); (SMBCCS); Lesmi Mendez (FCLA/STEM)*
- b. English Learner Advisory Committee: *(FACS); (FPC); (SMBCCS); (FCLA/STEM)*

C. Financial Business Manager's Report:

Erik Okazaki, Financial Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2022-2023 budgets for all sites.

D. Directors' Reports

- 1. Fenton Avenue Charter School (FACS) – *Ms. Monica Castañeda*
- 2. Santa Monica Boulevard Community Charter School (SMBCCS) – *Mr. Cary Rabinowitz*
- 3. Fenton Primary Center (FPC) – *Mr. Richard Parra*
- 4. Fenton STEM Academy (STEM) – *Mrs. Jennifer Miller*
- 5. Fenton Charter Leadership Academy (FCLA) – *Mrs. Jennifer Miller*

E. Chief Operating Officer's Report – Mr. Jason Gonzalez

F. Chief Executive Officer's Report – Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

A. Recommendation to approve revised conference attendance for the 2022-2023 school year

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to certify Second Interim Report

B. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

C. Recommendation to approve auditing firm for 2022-2023 and subsequent two years

- D. [Recommendation to approve one time Math Stipends to recognize and honor the efforts of selected teachers for the inaugural launch of Math Learning Walks](#)
- E. [Recommendation to approve the position of Director of Community Schools for the Fenton Charter Public Schools](#)
- F. [Recommendation to approve the position of Instructional Coach for the Fenton Charter Public Schools](#)
- G. [Recommendation to approve the position of Compliance Assistant for the Fenton Charter Public Schools](#)
- H. [Recommendation to approve the cancelation of American Express Card for the Fenton Charter Public Schools](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [Update on FCPS OPEB Trust](#)
- B. [Fenton Academies Fiscal Improvement Plan](#)
- C. [LCAP Update and instructional Report](#)
- D. [WASC Self Studies and Action Plans for the Fenton Charter Public Schools](#)

VI. [CLOSED SESSION](#)

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation, and Government Code 54956.9 - Conference with Legal Counsel - Anticipated Litigation.”

- A. **Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
- B. **Government Code 54956.9 - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

VII. [RETURN TO OPEN SESSION](#)

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.

VIII. [ANNOUNCEMENTS](#)

The next meeting of the FCPS Board of Directors is scheduled for Thursday, April 13, 2023 in the FCPS Business Office Boardroom, 8928 B Sunland Blvd., Sun Valley, CA 91352 and via Zoom meeting.

IX. FUTURE MEETINGS

April 13, 2023

May 18, 2023

June 15, 2023

X. ADJOURNMENT

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

January 26, 2023

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 26, 2023, at 4:30 p.m. via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:33 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Erin Studer, *Community Representative*
Carrie Wagner, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

N/A

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the December 1, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Walter Wallace

Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

- Ending fund balances remain strong as an organization.
- One-time funds have a significant impact on the financial outlook. All schools except SMBCCS would be in a negative position without one-time funds (noted in parentheses):
 - o FACS Operating Income
 - § Current forecast with 98.5% ADA - \$859,901
 - *Theoretical forecast with 99.5% ADA - \$945,861*
 - *Difference in operating income with higher ADA - \$85,960*
 - § **Without one-time funds – (\$332,820)**
 - *Net difference without one-time funds – (\$1,192,721)*
 - o FPC Operating Income
 - § Current forecast with 98.5% ADA - \$344,094
 - *Theoretical forecast with 99.5% ADA - \$429,264*
 - *Difference in operating income with higher ADA - \$85,170*
 - § **Without one-time funds – (\$929,381)**
 - *Net difference without one-time funds – (\$1,273,475)*
 - o SMBCCS
 - § Current forecast with 98.5% ADA - \$1,402,220
 - *Theoretical forecast with 99.5% ADA - \$1,511,857*
 - *Difference in operating income with higher ADA - \$109,637*
 - § **Without one-time funds - \$50,056**

- *Net difference without one-time funds – (\$1,352,164)*
- o STEM
 - § Current forecast with 98.5% ADA - \$102,067
 - *Theoretical forecast with 99.5% ADA - \$145,601*
 - *Difference in operating income with higher ADA - \$45,001*
 - § *Without one-time funds – (\$291,208)*
 - *Net difference without one-time funds – (\$391,808)*
- o FCLA
 - § Current forecast with 98.5% ADA – (\$103,262)
 - *Theoretical forecast with 99.5% ADA - \$147,632*
 - *Difference in operating income with higher ADA - \$45,565*
 - § *Without one-time funds – (\$261,899)*
 - *Net difference without one-time funds – (\$363,966)*
- Previous vs. current forecast: All sites, except FPC, experienced a positive change, and only STEM and FCLA have not reached the 4 months “cash on hand” as per Board-policy.
 - o FACS – Operating income increased by \$48K since previous update
Months Cash on Hand – increased from 6.0 to 7.2
 - o FPC – Operating income decreased by \$5K since previous update
Months Cash on Hand – decreased from 5.4 to 5.3
 - o SMBCCS – Operating income increased by \$186K since previous update
Months Cash on Hand – increased from 8.7 to 9.7
 - o STEM – Operating income decreased by \$1K since previous update
Months Cash on Hand – increased from 1.9 to 2.9
 - o FCLA – Operating income increased by \$1K since previous update
Months Cash on Hand – increased from 1.3 to 2.0
- Bond Covenants: The obligated group (FPC, STEM and FCLA) is expected to meet both bond covenants:
 - o Liquidity – Minimum requirement is 45 days of cash on hand
 - § Forecast for obligated group (including FPC) – 122 days
 - § STEM and FCLA only – 72 days
 - o Debt Service – Minimum requirement ratio of 1.10
 - § Forecast for obligated group (including FPC) – 2.07
 - § STEM and FCLA only – 1.00
- 2023-24 Governor’s January Proposal

- o 8.13% COLA
- o \$300M LCFF equity multiplier for qualifying schools (schools with at least 90% FREE meals percentage)
- o Decrease Arts, Music, Discretionary Block Grant to ~65% of entitlement
- o Prop 28: Arts and Music (additional funding)

§ Timeline:

- Begins 2023-24
- Ongoing and three years to spend each year's entitlement

§ Requirements:

- >500 students; spend 80%+ on staff
- Supplement, not supplant current efforts (adds new expense to budget!)

§ Reporting

- Required to complete expenditure plan and annual reports
- Board approval and posted to school website

D. Directors' Reports

Directors' reports were received by the Board as written and presented in the agenda. Formal presentations will continue at the March 2, 2023 board meeting.

E. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

Jed Wallace joined the meeting at 4:45 p.m. and Erin Studer joined the meeting at 5:10 p.m.

III. CONSENT AGENDA ITEMS

- A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21**
- B. Recommendation to receive and file 2021-2022 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**

- C. Recommendation to approve 2023-2024 Instructional Calendar**
- D. Recommendation to approve National Board Stipend for qualified certificated staff**
- E. Recommendation to approve CSDC CBO Program participation for COO Jason Gonzalez**
- F. Recommendation to ratify executive action taken on Cross County contract**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B., C., D., E., and F.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

- A. Recommendation to receive and file the June 30, 2022 consolidated audit for FCPS**

On **MOTION** of Carrie Wagner, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive and file the June 30, 2022 consolidated audit for FCPS (Item IV.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

- B. Recommendation to approve Request for Proposal (RFP) for independent auditor**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Request for Proposal (RFP) for an independent auditor (Item IV.B.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

- C. Recommendation to approve expenditures for items above spending authority of the Chief Executive Officer**

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.C.) was approved as presented. *Specific expenditures approved:*

Mathnasium - The Math Learning Center: Expanded Learning Opportunity for K-6 SMBCCS students

- Math learning opportunities to be offered through the Expanded Learning Opportunities Program for 18 students in grades K-6
- Begins on February 27, 2023 and ends on June 9, 2023
- Enrollment fee of \$1,782 due prior to administering diagnostic assessments
- Tuition of **\$38,905** for services

Precision Locksmith: Re-keying of FACS campus including all perimeter gates and school doors

- Estimate: **\$40,535.66**
- Includes 211 multi-lock cylinders (lever, panic bar)

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to ratify executive action on paid sick days for COVID-19 sick days and isolation

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to ratify executive action on paid sick days for COVID-19 sick days and isolation (Item IV.D.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Form 700 Filers

B. Update on OPEB Trust and FCPS Investment Account Presentation – John Coury, Cathay Wealth Management

C. Brown Act Training Presentation - Janelle Ruley, Young, Minney & Corr, LLP

D. Vaughn SpEd Student Placement at FACS

E. Fenton Academies Fiscal Improvement Plan – Update

F. LCAP Update and Instructional Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 2, 2023 at 4:30 p.m. via Zoom or in person in the Multipurpose Room of the Academies.

VII. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

January 12, 2023

A meeting of the Finance Committee was held on Thursday, January 12, 2023 at 7:19 AM in the Zoom at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chair

The FCLA Finance Committee meeting was called to order at 7:19 AM by FCLA Chair, Jennifer Hines

Roll Call: Nikole Mae De La Rosa, Secretary

Finance Committee Members Present: Jennifer Hines, Fong Chau, Nikole De La Rosa, Alexis Sheppard, Jennifer Pimentel, Cecilia Quijano

Non-committee Members: Dominica Chong, Bianca Bell-Reed, Christian Fuentes, Crisinda Ismail, Leticia Padilla Parra, Jennifer Miller

Members Excused: Jose Felix, Romelia Lagunas

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes from October 18, 2022: Jennifer Hines, Chairperson

Item #1 **Minutes from the October 18, 2022 meeting of the Finance Committee -**
Jennifer Hines, Chair (*Motion to Approve*)

On **MOTION** of Fong Chau, **SECONDED** by Nikole Mae De La Rosa, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jennifer Hines, FCLA Chairperson

Item #2 **Any person desiring to address the FCLA Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no old business.

New Business:

Item # 3 Budget Update (LCAP Goal 3) - Jennifer Miller, FCLA/STEM Director *(Informational Item)*

Mrs. Miller shared information presented from board members at the Board meeting that took place on December 1st, 2022. This was a Board Financial Update with preliminary numbers given monthly by EdTec. The reports are user-friendly and the preliminary numbers correspond to previous budget forecasts versus current budget forecasts. She emphasized the importance of the monthly meetings to review the projected budgeting and funding to allocate funds. Currently, FCLA has a predicted budget of a positive \$101,000 for the end-of-year. Both Fenton Charter Leadership Academy and Fenton STEM Academy are projected to end the year, June 30, 2023, at approximately \$100,000 positive. The services that are currently trending high are substitutes compared to last year's cost.

Mrs. Miller highly recommended finance committee members view the slides that will be presented at Board meetings to familiarize themselves with spreadsheets that relay critical information.

Item # 4 Enrollment Update (LCAP Goal 3) - Jennifer Miller, FCLA/STEM Director *(Informational Item)*

Mrs. Miller shared overall student enrollment by school and classroom. As per Infinite Campus, present student enrollment for FCLA is 316 and STEM is 10. The report also shows teachers and their class size distribution (e.g., Male and Female). FCLA has 16 teachers rostered and STEM 14 teachers rostered, respectively. Currently, as students enroll, attempts will be made to balance both FCLA and STEM student populations for budgeting to be equal and stable. Presently, current class sizes for FCLA are lower than STEM classrooms. Based on enrollment and reorganization for next year, the teacher and classroom composition will be addressed soon. Reorganization will address kindergarten and transitional kindergarten.

Item # 5 ADA Update (LCAP Goal 2, AMO 3) - Jennifer Miller, FCLA/STEM Director *(Informational Item)*

Mrs. Miller reported the updated ADA after 4 months, from August through November with December pending. The budget for both FCLA and STEM is based on a 98.5% cumulative ADA. FCLA monthly total ADA has been trending around the 98.5% cumulative projection with 98.64% (August), 99.47% (September), 98.72% (October), 98.41% (November), and December was pending. She explained in further detail how each teacher's monthly ADA affects the school-wide average. Some classrooms have been experiencing high ADA reports compared to other classrooms that are trending lower. Mrs. Pimentel sends monthly memo reports for each teacher's current ADA rate in comparison to the school-wide ADA. There are school wide incentives for both staff and students.

Item #6 School Accountability Report Card (SARC) (LCAP Goals 1-3) - Jennifer Miller, FCLA/STEM Director *(Informational Item)*

The School Accountability Report Card (SARC) found on the CDE website is accessible for all families to access. The information that is inputted is reviewed every January, approved by the Board members, and then published the following month. Specifically, the report will be brought to the January 26th, 2023 FCPS board meeting for approval. This is shared with the public. The information that can be found on the site include: school enrollment, academic progress, teacher retention, school attendance,

school safety plans, and other valuable information. The website to access the reports can be found on <https://www.sarconline.org/public/findASarc>.

Item #7 **Scholastic Book Fair Sales (LCAP Goal 3) - Cecilia Quijano, FCLA/STEM Assistant Director (*Informational Item*)**

The Fenton Academies hosted a Fall Scholastic Book Fair from October 24 - 28th, 2022. Mrs. Quijano expressed appreciation to Ms. Virginia Palma and Mrs. Amarjeet Gonzalez who ran the book fair along with the administration team. The team also sends appreciation to Ms. Sandra Rodas, a parent volunteer from Mrs. Weiss' 5th grade class, who continuously makes herself available to assist the annual Fall Book Fair. In addition to the last day of the Fall Scholastic Book Fair on Friday, October 28th, Fall Family Math night took place. Mrs. Quijano also gave a special thanks and acknowledgement to those that volunteered: Melissa Andrade, Kelli Thompson, Melissa Katchen, Alexis Sheppard, Kelley Christenson, and Elisa Vallejo.

The total amount collected from the book fair amounted to \$13, 249.58. This was double the amount from last year's book fair. The book fair sales entitle the schools to either 50% of the final total profit towards books and/or resource materials or the profit could be taken as 25% in cash. The schools are still waiting for the final profit total to share with the staff to decide if the Academies would continue to purchase Scholastic News or find other options.

Item #8 **World's Finest Chocolate Fundraiser (LCAP Goal 2, AMO 1) - Cecilia Quijano, FCLA/STEM Assistant Director (*Informational Item*)**

The World's Finest Chocolate Fundraiser ran from October 6th - 11th, 2022. Mrs. Quijano shared appreciation and gratitude to Mr. Tony Peña who continuously coordinates and helps the Fenton organization to run a successful fundraiser. Mrs. Quijano stated that the schools are still waiting for the company to give credit for the returned and unsold chocolate in order to provide the exact amount for both schools. Mr. Peña estimated both schools sold almost the same amount and will receive around \$4,500 in profit (which is approximately \$9,000 for the Academies). FCLA's top selling class was Mrs. Garcia's 3rd grade class. They will receive a McDonald's Happy Meal Party. The top selling student for FCLA, Isaiah Gonzalez from Mrs. Garcia's class, will receive a \$100 gift card.

The Spring Fundraiser is already scheduled for February 9 - 24, 2023. There will be more information to come.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Fong Chau, **SECONDED** by Nikole Mae De La Rosa, and **CARRIED**, the Finance Committee adjourned at 7:51 AM.

Minutes respectfully submitted by: Nikole Mae De La Rosa, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

February 22, 2023

Call to Order: Kristine Khachian and Donald Ausherman, Co-Chairs

Roll Call: Kristine Khachian and Donald Ausherman, Co-Chairs

Finance Committee Members Present: Kristine Khachian, Donald Ausherman, Holly Putnam, Emily Aaronson, Jordan Jones, Isabella Rodriguez, Richard Castro, Patience Reinicke, Cary Rabinowitz, Walter Gomez

Excused Members: Jennifer Nishimoto, Erick Lazo

Non-committee Members Present: Nicole Langlois, Beth Henschel

Members Absent: Aleeya Culhane

Additions/Corrections to the Agenda: Kristine Khachian and Donald Ausherman, Co-Chairs

An additional item was added to the agenda.

Approval of Minutes: Kristine Khachian and Donald Ausherman, Co-Chairs

Item #1 **Approval of Minutes from the January 18, 2023 meeting of the Finance Committee** - Kristine Khachian and Donald Ausherman, Co-Chairs (*Motion to Approve*)

On **MOTION** of Walter Gomez, **SECONDED** by Emily Aaronson, and **CARRIED**, the minutes of the Finance Committee Meeting on Wednesday, January 18, 2022 were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 Financial Update (LCAP Goal 3) - Cary Rabinowitz, Director (*Informational Item*)

This was an informational item presented by Mr. Rabinowitz. He shared an update from the most recent board meeting. Santa Monica's total revenue remains strong in comparison to pre-pandemic due to additional funding including emergency relief and ELO-P funding. Mr. Rabinowitz also discussed the potential of extra funding being used towards updating overhead projectors in all classrooms. SMBCCS is encouraged to take advantage of the extra funding received as it may not be available in the future.

Item #4 Facilities Update (LCAP Goal 3, AMO 5-6) - Cary Rabinowitz, Director (*Informational Item*)

The Facilities Update was an informational item presented by Mr. Rabinowitz. DeFoe cabinets were completed this past weekend and have been installed in all classrooms. He also mentioned that new stackable cube lockers will be installed for classified and supervision staff to be accessed from the yard. Mr. Rabinowitz also mentioned air filters being replaced in classrooms and that lock blocks will be added to classroom doors. He also revisited the installation of bulletproof facades to be put in the main office. Instead of a swinging door, a buzzer will be installed to let visitors in and out of the main office. Finally, he shared the spreadsheet of ongoing projects and facilities items to be completed throughout the year.

Item #5 Marketing/Enrollment Campaign Funding for SMBCCS (LCAP Goal 3) - Cary Rabinowitz, Director (*Informational Item*)

This was an informational item presented by Mr. Rabinowitz. Enrollment for the new school year will be opening in March 2023. Mr. Rabinowitz mentioned new marketing companies that will assist with enrollment. The first company mentioned called PIP will be creating mailers to promote general enrollment as well as ELO-P programs. Blueline Media is being contacted in hopes of contracting the billboards displayed right above the Santa Monica campus. Mr. Rabinowitz met with Strategies 360 yesterday along with Fenton's CEO, COO and school Directors to create a marketing campaign for all of the Fenton organization. This involved discussing data and determining the best strategies as an organization to increase enrollment. The company has been approved by the board and can serve as a wonderful support for our schools.

Item #6 Contract with Power Security Group - Cary Rabinowitz, Director (*Informational Item*)

This was an informational item presented by Mr. Rabinowitz. Santa Monica is contracting with a new security company, Power Security Group. Security services will be needed throughout the day and the weekend, specifically during dismissal times as there have been interactions between upper grade students, and middle school/high school students. SMBCCS is looking forward to starting with this new company.

Announcements:

There were no announcements.

Next Regular Meeting:

March 22, 2023

Adjournment:

On **MOTION** of Holly Putnam, **SECONDED** by Emily Aaronson, and **CARRIED**, the Finance Committee adjourned at 7:37 a.m.

Finance Committee minutes submitted by: Isabella Rodriguez

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

February 14, 2023

A meeting of the Instruction Committee was held on Tuesday, February 14, 2023 at 7:18 am in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Elisa Vallejo, Chairperson

The Instruction Committee Meeting was called to order at 7:18 am by Chairperson, Elisa Vallejo.

Roll Call: Krista Casanova, Secretary

Members Present: Elisa Vallejo, Krista Casanova, Alyssa Cutting, Lilia Padilla-Zuniga, Jennifer Miller, Elizabeth Marquez, Joanna Tepper

Members Excused: Virginia Palma, Alejandra Muñoz

Non-committee Members: Melissa Andrade, Mikki Raxlin, Yesenia Fuentes, Cecilia Quijano, Stephanie Garcia

Additions/Corrections to the Agenda: Elisa Vallejo, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from: Elisa Vallejo, Chairperson

Item #1 **Minutes from the December 15, 2023 meeting of the Instruction Committee**
(Motion to Approve)

On **MOTION** of Krista Casanova, **SECONDED** by Elizabeth Marquez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chairperson

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

Item #3 **Best Practices Bootcamp (LCAP Goal 1, AMO 1-4) - Yesenia, FCPS TOSA**
(Informational Item)

Yessenia Fuentes spoke to the committee about the “Best Practices Bootcamp” professional development day. Ms. Fuentes and Ms. Angie Ferri will be hosting all first and second-year teachers as well as new lead teachers in upper grades. During this professional development, teachers will be provided with routines, strategies, and how to best prepare students for the SBAC assessment and assessments in general. The day will include strategies for how to utilize PRESTO, Close reading strategies, CUBS, and other learning tools taught in our Fenton classrooms. The teachers will also be taught how to best prepare students with motivational strategies and social-emotional supports to help students stay calm and collected during the process. Ms. Ferri and Ms. Fuentes plan to present in an EDI format, so teachers are learning by doing. The academics will attend this professional development on March 3rd, 2023.

Item #4 **Jester & Pharley Read-a-thon (LCAP Goal 1, AMO 1-4) - Krista Casanova,**
STEM Focus Lead (*Informational Item*)

The academics are excited to host our annual Read-a-Thon led by The Jester and Pharley Phund! Each class will participate in a week-long Read-a-Thon, in honor of David Saltzman, the young man who wrote a book with a universal message of hope, laughter, and self-empowerment to be shared with children coping with cancer and other illnesses. At the end of our Read-a-Thon, students will attend an assembly to celebrate their hard work. Students who are the top readers in their classes will receive a free copy of the book “The Jester Has Lost his Jingle” as well as a certificate of completion. New teachers will be provided with a plush doll, the book “The Jester Has Lost his Jingle,” as well as resources for teaching lessons related to the book and its message. The Read-a-Thon will take place the week of February 27th and conclude on March 3rd. Our recognition assembly will be held on March 24th.

Item #5 **STEM Focus Update (LCAP Goal 1, AMO 1-4) - Krista Casanova, STEM**
Focus Lead (*Informational Item*)

Ms. Casanova spoke to the committee about the upcoming STEM activities in store for the rest of the school year. The most recent *Science and Engineering Indicators* report (2022) indicated that women represented about 34% of all STEM workers in 2019, and only 16% of people in STEM-related fields are African American or Hispanic. To address these inequities, Ms. Casanova plans to highlight a person of color who works in a STEM-related field each week for the remainder of the school year. These highlights will be shared with teachers as well as posted on our Class Dojo school feed. Students and teachers will also be challenged to learn about the functions of simple machines, and how combinations of these simple machines can reduce the amount of force needed to complete a task. Students will be challenged to use simple machines as well as build their own devices to accomplish a task. These efforts will be showcased at our Open House and STEM Expo held at a later date.

Item #6 **Preliminary Results of iReady Diagnostic Assessments (LCAP Goal 1, AMO**
1-4) - Jennifer Miller, Director (*Informational Item*)

Mrs. Miller shared the positive trends from our mid-year i-Ready diagnostic. Students are showing a high rate of growth from the beginning of the year diagnostic. In the subject of reading, the percentage of students scoring proficient showed an increase from 20% to 40%. In math, the percentage of students scoring proficient was 10% at the beginning of the year. Results from the mid-year diagnostic show an increase in students testing proficient to 29%. Mrs. Miller relayed that this is a time to celebrate and continue the work being done in classrooms, as it is clear that efforts being made are showing in the results of our diagnostic.

Item #7**PLC Minimum Day (February 17, 2023) (LCAP Goal 1, AMO 1-4) - Jennifer Miller, Director (*Informational Item*)**

Mrs. Miller spoke to the committee about our upcoming minimum day. The minimum day will be spent analyzing the mid-year results of the i-Ready diagnostic. The schools will meet to discuss schoolwide trends observed in the data and look at growth across the grade levels. That time will also be used to discuss areas that may need more attention while celebrating the success displayed in the data. Following the schoolwide meeting, grade levels will split into their respective teams to discuss the trends and successes in each grade level. Grade-level teams will be provided with a template to facilitate the discussion in order to thoroughly analyze their results. Once the team has discussed their results, the rest of the time can be spent on other grade-level business. On March 22nd, Mrs. Miller, the acceleration specialists, and the directors of the other Fenton schools will meet to compare the data of all Fenton Public Schools to the i-Ready diagnostic data across the state of California. Mrs. Miller will share the findings with staff at a later date.

Next Regular Meeting:

TBD

Announcements

Mrs. Miller informed the committee that Open House will be held later in the school year due to the playground construction. The playground renovation is projected to be completed in May, and Open House will be held when the project is complete. Prior to Open House, the academies are planning to hold a Spring Community Wellness Fair. This event will be held in our Annex Multipurpose room on March 24th from 2:00 pm to 6:00 pm and will feature booths representing local community partners, the local library, and other healthcare providers in the area. Teachers will also be invited to host booths of their choosing. March 24th will be a minimum day to allow participating teachers plenty of time to prepare, and ELOP funds may be used to compensate teachers for their time. Mrs. Miller reminded the committee of how important it is that our parents are involved in our school and our community, and inviting them to our campus is a wonderful way to showcase our beautiful school.

Adjournment:

On **MOTION** of Krista Casanova, **SECONDED** by Elizabeth Marquez and **CARRIED**, the Instruction Committee meeting adjourned at 7:52 a.m.

Minutes respectfully submitted by: Krista Casanova

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

February 14, 2023

A meeting of the Instruction Committee was held on Tuesday, February 14, 2023, at 7:18 am in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, Ca 91352

Call to Order: Yesenia Fuentes, Chairperson

The Instruction Committee Meeting was called to order at 7:18 am by Mrs. Fuentes

Roll Call: Stephanie Garcia, Secretary

Members Present: Yesenia Fuentes, Melissa Andrade, Stephanie Garcia, Mikki Raxlin, Jennifer Miller, Jennifer Pimentel

Members Excused: Susana Orozco, Alejandra Muñoz, Martha May

Non-committee Members: Elisa Vallejo, Krista Casanova, Alyssa Cutting, Lilia Padilla-Zuniga

Additions/Corrections to the Agenda: Yesenia Fuentes, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from December 15, 2022: Yesenia Fuentes, Chairperson

Item #1 **Minutes from the December 15, 2022 meeting of the Instruction Committee**
(Motion to Approve)

On **MOTION** of Mikki Raxlin, **SECONDED** by Stephanie Garcia, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Yesenia Fuentes, Chairperson

There were no presentations from the public.

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Best Practices Bootcamp (LCAP Goal 1, AMO 1-4) - Yesenia Fuentes, FCPS TOSA** *(Informational Item)*

Yesenia Fuentes and Angie Ferri will be offering a professional development day dedicated to SBAC test prep on February 23rd and March 3rd. Their presentation is titled “Best Practices Boot Camp”. FCLA teachers will need to attend the March 3rd PD as they will not be able to attend on February 23rd because of the LAUSD oversight visit. First-year teachers and second-year teachers will be attending as well as new teachers who have transitioned to upper grades. The PD will review best teaching practices for preparing for SBAC. Topics include going over test-taking strategies such as PRESTO, proper test administration, and social-emotional preparedness.

Item #4 **Jester & Pharley Read-a-thon (LCAP Goal 1, AMO 1-4) - Mikki Raxlin, FCLA Focus Lead** *(Informational Item)*

Mikki Raxlin presented information on the upcoming Jester and Pharley Read-a-thon. The Read-a-thon will run for one week from February 27th -March 3rd and will coincide with Read Across America Day. Mrs. Raxlin will provide teachers with activities for their students to complete throughout the week. There will not be a kick-off assembly this year, however, we will still have a recognition assembly on Friday, March 24th to recognize the achievements of participating students. Ms. Raxlin and Mrs. Casanova will be distributing Jester and Pharley materials (dolls, books, and lesson plans) to new teachers.

Item #5 **FCLA Focus Update (LCAP Goal 1, AMO 1-4) - Mikki Raxlin, FCLA Focus Lead** *(Informational Item)*

Mikki Raxlin updated the committee on upcoming events for our school’s leadership focus. According to Mrs. Raxlin, FCLA will continue with monthly leadership challenges. These monthly challenges have increased student engagement and promoted leadership characteristics at FCLA. At the beginning of the year, each grade level selected leaders they would like to study for the year. FCLA will continue to spotlight these leadership studies. Mrs. Raxlin will be following up with each grade level regarding any materials needed for spotlighting their elected leaders. In April, FCLA will be host to the Environmental Defenders. During the month of April, students will work on projects that raise environmental awareness.

Item #6 **Preliminary Results of i-Ready Diagnostic Assessments (LCAP Goal 1, AMO 1-4) - Jennifer Miller, Director** *(Informational Item)*

Mrs. Miller shared the preliminary results of the i-Ready middle-of-the-year diagnostic tests. The testing window closed last Friday, February 10th. Our middle of the year i-Ready data shows positive results. The resulting breakdown shows an increase from 25% to 41% growth on the reading diagnostic for on or above-grade-level performance. Students who were one or more grade levels below were reduced from 33% to 22%.

In math, the diagnostic results have shown a positive growth increase. Students have demonstrated an increase from 13% to 27% growth for on or above grade-level performance. Students classified as below more than one grade level were reduced from 36% to 21%. The results show more students testing at grade level and an increase in growth from students originally testing below more than one grade level. Mrs. Miller will share the data results in the upcoming minimum-day PD on Friday, February 17th. Teachers will also be given time to talk about their i-Ready data with their grade levels.

Item #7**PLC Minimum Day (February 17, 2023) (LCAP Goal 1, AMO 1-4) - Jennifer Miller, Director (*Informational Item*)**

The next minimum day for students will be Friday, February 17th. On this day the PLC PD will take place following dismissal at 1:00 PM in the Annex MPR. The administrative team will discuss school-wide data trends, highlighting and celebrating student growth. At 1:30 PM the session will break out for teams to meet and discuss grade-level specific i-Ready diagnostic results. A data chat template will be provided to each grade level to facilitate a PLC structured data chat.

Next Regular Meeting:

TBD

Announcements:

Mrs. Miller announced to the Instruction committee that Open House will most likely take place in late May/early June. This is due to the upcoming construction of the school play yard which will limit parent access to our campus. However, to continue parent outreach and involvement, our campus is planning a Spring Community Wellness Fair. The event has a tentative date of Friday, March 24th.

Adjournment:

On **MOTION** of Mikki Raxlin, **SECONDED** by Stephanie Garcia, and **CARRIED**, the Instruction Committee meeting adjourned at 7:52 am.

Minutes respectfully submitted by Stephanie Garcia

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

February 14, 2023

Call to Order: Brianna Ellis and Jacqueline Penner, Co-Chair

The Instruction Committee was called to order on Tuesday, February 14th at 7:17 am by Co-Chairs Brianna Ellis and Jacqueline Penner.

Roll Call: Michelle Shaghoian, Roll Call, Secretary

Present: Bri Ellis, Jacqueline Penner, Coco Salazar, Laura Holmes, Lisa Ibarra, Nitima Angus, Michelle Shaghoian, Angie Salceda, Richard Parra, Maria Cardenas, Gina Garcia, Sirui Thomassian, Wendy Kaufman, Krystal Rodriguez, Karen Knapp, Gloria Rangel

Excused: Maria Reyes

Additions/Corrections to the Agenda: Jacqueline Penner, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from December 6, 2022: Jacqueline Penner, Co-Chair

Item #1 Minutes from the December 6, 2022 meeting of the Instruction Committee -
Jacqueline Penner, Co-Chair (*Motion to Approve*)

On **MOTION** of Nitima Angus, **SECONDED** by Laura Holmes, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jacqueline Penner, Co-Chair

Item #2 Any person desiring to address the Instruction Committee on any proper matter

Old Business:

There was no Old Business.

New Business:

Item #3 Staff Reorganization (Goal 2, AMO 1) - Richard Parra, Director

Staff Reorganization is set to begin in March. However, the directors suggested the selection of lead teachers before moving forward with reorganization. Selection of lead teachers will occur before staff reorganization occurs. Mr. Parra reported that we are expecting the lead teacher selection process to begin in the first week of March. Exact dates will be shared as soon as Mr. Parra is notified.

Item #4 **ELPAC Update (Goal 1, AMO 2) - Sirui Thomassian, Assistant Director**

Mrs. Thomassian reported that ELPAC testing is going well overall, and thanked the staff for being flexible with the times students are being pulled, as ELPAC testing can be very time-consuming. It is taking well over 30-minutes per student and we have over 200 to test. A task force has been created to complete the testing before the deadline.

Item #5 **WASC Update (Goal 2, AMO 2) - Richard Parra, Director** *(Information Only)*

Mr. Parra thanked the leadership team and co-chairs for their involvement in the WASC self-study. We will continue to work together to complete the Action Plan for our WASC visit in March.

Item #6 **Acceleration Program (Goal 1, AMO 1) - Shelly Shagohian, Acceleration Specialist** *(Information Only)*

Mrs. Shaghoian added 44 students to her roster for acceleration groupings based on the concerns of 1st and 2nd grade teachers (students that are COST and are a potential retention risk), bringing her total to 79 students. Comprehensive Orton Gillingham assessments are occurring this week, and will be shared out with teachers to give them up-to-date information that will inform their in-class small group instruction. Moving forward, Mrs. Shaghoian mentioned that the next steps in the PLC process would be to start looking at “audaciously attainable” SMART goals now that we have most of our *i-Ready* data in.

Item #7 **District Oversight Visit (Goal 3, AMO 3) - Richard Parra, Director** *(Information Only)*

Mr. Parra completed a recent walkthrough of the facilities in preparation for our LAUSD Oversight visit. Mr. Parra also mentioned that the visitors will be visiting classrooms. While our visitors recommend seeing 4 or 5 classrooms total, there is a good chance we will visit more.

Item #8 **Earned Increase Walkthroughs (Goal 3, AMO 1) - Richard Parra, Director**

Mr. Parra re-assured staff members that all teachers who participated in the Earned Increase Walkthroughs will receive confirmation that we've completed the two walkthroughs this school year.

Item #9 **Professional Goal Setting Meetings (Goal 3, AMO 2) - Richard Parra, Director**
(Information Only)

Mr. Parra reminded staff members that Professional Goal Setting meetings were moved to the week of February 27th. Mr. Parra will send out sign-ups for staff members to meet. These goal setting meetings typically take place over the course of 3 days.

Item #10 **Shortened Day #15 PLC (Goal 3, AMO 2) - Richard Parra, Director**
(Information Only)

Mr. Parra wants grade levels to address Essential Standards, *i-Ready* data, and SMART goals during the PD Day on February 17th. It would be a good idea for staff to take the opportunity to talk about the data coming in and potentially look at how that information influences Acceleration.

Item #11 **Math Learning Walks (Goal 3, AMO 2)** - Richard Parra, Director (*Information Only*)

Mr. Parra stated that we are going to table the Math Learning Walks at our site this year, as we have had no volunteers from FPC to be observed. After WASC, we will discuss best practices with our new *i-Ready Classroom Mathematics* curriculum, and what we may need to do to supplement it. Mr. Parra reminded the staff that it takes about a year to see where the gaps are and to understand the scope and sequence of a new curriculum. According to the *i-Ready* data that came in for MOY, data has shown an increase overall in the math category, but there is always room for improvement.

Item #12 **2023-2024 191-Day Academic Calendar (Goal 2, AMO 1)** - Richard Parra, Director (*Information Only*)

The Academic Calendar from the 2023-2024 school year has been finalized and sent to families. We will now start to look at the PD calendar and systematically pace out our plans for what we will spend our time on. Lead Teachers reported that one positive aspect of PD days this year is that they have allotted time for teachers to collaborate and process new curriculum, acceleration, PLCS, and other supplemental resources we have taken on this year. Teachers gave feedback that PLC discussions (data chats) are time consuming and they would appreciate paced out time for data chats on minimum days.

Item #13 **Mid-Year Diagnostic Testing Update (Goal 1, AMO 4)** - Richard Parra, Director (*Information Only*)

We will be looking at Mid-Year diagnostic results during goal setting, but Mr. Parra is aware that teachers are already looking at this as a team. If there are specific concerns, Mr. Parra encourages teachers to reach out.

Item #14: **Read Across America Week** - Coco Salazar, Lead Teacher (*Information Only*)

Ms. Salazar announced the theme of Read Across America Week is, “Come one, come all, to the greatest reading week of all.” Ms. Salazar encourages teachers to be creative with the big-top theme and decorate their doors and hallways in this theme.

Announcements:

No additional announcements were made.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Krystal Rodriguez, **SECONDED** by Angie Salceda, and **CARRIED**, the Instruction Committee was adjourned at 7:58 a.m.

Notes respectfully submitted by Michelle Shaghoian.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Instruction Committee

February 15, 2023

Call to Order: Carmen Solis and Bunny Wolfer, Co-Chairs

The Instruction Committee meeting was called to order at 7:15am by Co-chair, Carmen Solis.

Roll Call: Jennifer Flynn and Zoe Weiss, Secretaries

Members present: Diana Ramos, Jennifer Flynn, Jocelyn Condo, Bunny Wolfer, Zoe Weiss, Ariana Gomez, Sandra Hernandez, Carmen Solis, Tidarart Lot, Jennifer Allen, Grisel Benn

Non-Members in Attendance: Christy Namkung, Jennifer Nishimoto, Walter Gomez, Beth Henschel

Members Excused: Amanda Hill

Additions/Corrections to the Agenda: Carmen Solis Co-Chair

The year on item #4 was changed from 2020-2021 to 2022-2023.

Addition to Agenda:

Item # 8 **Revised 2022-2023 COST Form (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Motion to Approve*)

Approval of Minutes: Carmen Solis, Co-Chair

Item #1 **Minutes from the January 11, 2023 meeting of the Instruction Committee** (*Motion to Approve*)

On **MOTION** of Grisel Ben, **SECONDED** by Ariana Gomez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Carmen Solis, Co-Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no old business.

New Business:

Item #3 **i-Ready Mid-Year Diagnostic Growth in Reading and Math (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Informational Item*)

Cary Rabinowitz reviewed the i-Ready Mid-Year Diagnostic scores for SMBCCS students. The Charter Schools Division is specifically focusing on reviewing internal data because of the gap in SBAC scores due to the pandemic. The Charter Schools Division will be looking for data showing students making one year of growth. At the end of the year, 50% of students at the school should achieve 100% of their expected yearly growth on the i-Ready diagnostic.

Item #4 **Review of 22-23 Schoolwide Data and i-Ready Projected Proficiency (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Informational Item*)

Year to year, scores are trending upwards at SMBCCS. Data trends imply more students will be on, mid, or above grade level in both math and reading by end of the year in comparison to last year. Our i-Ready projected proficiency in math is 33%, approximately a 5% increase from the 2021-2022 school year. In reading, the projected proficiency is 34%, up from 33% in the 2021-2022 school year.

Item #5 **SMBCCS Guiding Coalition Meeting - 2/8/23 (LCAP Goal 1) - Cary Rabinowitz, Director** (*Discussion Item*)

The Instruction Committee reviewed notes from SMBCCS's first Guiding Coalition Meeting. Instruction Committee members agreed with many of the sentiments expressed at the meeting. Many grade levels felt it was necessary to move away from using the i-Ready Standards Mastery as a Common Formative Assessment or finding adaptations that worked best for their student's needs. A potential need for vertical alignment on phonics assessments across grade levels was discussed.

Item #6 **Earned Increase Walkthroughs - February 13-17th (LCAP Goal 3, AMO 2) - Cary Rabinowitz, Director** (*Informational Item*)

Earned Increase Walkthroughs are happening this week. Administrators are completing the digital Walkthrough Checklist as they observe classrooms. Administrators are looking carefully at classroom environment expectations and "I can" statements. Administrators are also looking to ensure evidence of lesson planning visible in the classroom.

Item #7 **Winter and Spring STEAM Lesson Integrations in the Classroom (LCAP Goal 3, AMO 2-3) - Jennifer Nishimoto, Gabriela Arroyo, and Christy Namkung, STEAM Leads -** (*Informational Item*)

The STEAM Leads reviewed the calendar of STEAM activities. In February, grade levels will take part in a pasta tower engineering project. In March, grade levels will choose from a variety of Pi Day activities. In April, the school will participate in an Earth Day Contest. In May, each grade level will take on the challenge of building rockets. Make sure to upload pictures of STEAM projects to the Google Drive. An email was sent out with instructions on how to access the drive.

Item # 8 **Revised 2022-2023 COST Form (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Motion to Approve*)

The Instruction Committee reviewed the proposed updated COST form. This new form is digital and will be stored in the school's Google Drive. A section was added for administrators to make notes during

the COST meeting. Teachers suggested a few additions to the form. Once updated, the new COST form will be sent out to the staff.

On **MOTION** of Grisel Ben, **SECONDED** by Ariana Gomez, and **CARRIED**, the motion was approved.

Announcements:

None.

Next Regular Meeting:

March 15, 2023

Adjournment:

On **MOTION** of Jennifer Allen, **SECONDED** by Nicole Langlois, and **CARRIED**, the Instruction Committee was adjourned at 8:02am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

February 21, 2023

A meeting of the Curriculum and Assessment Council was held on February 21, 2023, at 7:21 a.m. in the Conference Room of Fenton Avenue Charter School.

Call to Order: Christopher Torres, Chairperson

Roll Call: Robin McNutt

Members Present: Patricia Aparicio, Myriam Arechiga, Barbara Ausherman, Monica Castañeda, Emily Gillmore, Hayley Martin, Robin McNutt, Paige Piper, Lorena Sanchez, Christopher Torres, Tiffany Walker, Rebecca Williamson

Members Absent: N/A

Non-Members Present: Leanna Hendrix

Members Excused: N/A

Additions/Corrections to the Agenda: Christopher Torres, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 17, 2023 meeting of the Curriculum and Assessment Council** (*Motion to Approve*)

On **MOTION** of Emily Gillmore, **SECONDED** by Barbara Ausherman, and **CARRIED**, the Minutes of the Curriculum and Assessment Council Meeting January 17th, 2022, were approved as submitted.

Presentations from the Public: Christopher Torres, Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

New Business:

Item #3 **Math Learning Walks (LCAP Goal 3, AMO 2) – Monica Castaneda, FACS Director** (*Informational Item*)

Ms. Castañeda shared that Math Learning Walks will take place from March 7th-9th. Learning Walks will take place during Psychomotor and grade levels will have the opportunity to see their respective team representatives teach an i-Ready math lesson. On March 7th, Barbara Ausherman and Rebecca Williamson volunteered their classrooms for walkthroughs for the 4th grade team. On March 8th, Christopher Torres and Tiffany Walker volunteered their time for the 3rd grade team. On March 9th,

Lorena Sanchez, Vanessa Ettleman, and Tiffany Fisher volunteered their lessons for observation by the 5th grade team. A half day meeting will be provided with Peter Murphy and Angie Ferri on February 27th to review the Learning Walks protocol, which is focused on the Try-Discuss-Connect routine from i-Ready.

Item #4 **GLOW Update- (LCAP Goal 1, AMO 1) – Monica Castaneda, FACS Director and Paige Piper, FACS Administrative Coordinator** (*Informational Item*)

Ms. Piper informed the council that GLOW has now transitioned to an RTI Intervention model. All upper grade teams have met in February to designate which teachers will work with domain-based homogeneous groupings. Ms. Waterbury has teamed with the 4th grade teachers and Mrs. McNutt to pilot the model, having begun on February 6th. 3rd and 5th grades will begin this model in March. Mrs. McNutt will also now be seeing students 5 days a week, as opposed to 4 days a week, and will also include 1st and 2nd grade classes in the Intervention Master Schedule.

Item #5 **Heggerty Professional Development (LCAP Goal 3, AMO 2) - Paige Piper,**
FACS Administrative Coordinator (*Informational Item*)

Ms. Piper shared that on the upcoming PD Day on Friday February 24th, a minimum day, there will be a virtual presentation on Zoom by Heggerty, reviewing their Bridge the Gap intervention program. Based on the SWOT analysis from December 2022, many teachers shared a particular desire for training and support in phonics instruction to support classroom instruction, especially for upper grade students.

Item #6 **SPED Presentation (LCAP Goal 1, AMO 1) - Paige Piper, FACS Administrative Coordinator** (*Informational Item*)

Ms. Piper informed the council that on March 1st, the Education Specialists will present during the staff meeting and share strategies for how to address needs and inclusivity in the General Education classroom setting. Their presentation will include three small group rotations, facilitated by Education Specialists, focused on experiential learning in the General Education classroom to engage learners with learning disabilities and provide appropriate accommodations.

Item #7 **Restorative Practices Professional Development (LCAP Goal 3, AMO 2) –**
Paige Piper, FACS Administrative Coordinator (*Informational Item*)

Ms. Piper shared that, prior to her departure, our former counselor Mrs. Flores applied for and was selected to receive a \$5,000 CLASS (Collectively Learning and Supporting Schools) grant from Children's Hospital LA. Utilizing these funds, Mrs. Flores purchased a Buddy Bench, which will be delivered later this spring. Picture books to accompany the Buddy Bench were also purchased and provided to primary teachers. With the remaining funds, FACS will take part in a Restorative Justice workshop on March 17th, in partnership with the California Conference for Equity and Justice (CCEJ). FACS Staff will engage in community building activities, while learning about the theories and practices that outline the CCEJ's implementation model.

Announcements:

There were no announcements.

Next Regular Meeting:

TBA

Adjournment:

By order of **GENERAL CONSENSUS**, the Curriculum and Assessment Council Meeting was adjourned at 7:39 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

January 31, 2023

A meeting of the Personnel Committee was held on January 31, 2023, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Karen Knapp, Co-Chair

The Personnel Committee Meeting was called to order at 7:15 a.m. by Co-Chair, Karen Knapp

Roll Call: Caitlin McMabell, Secretary

Members Present: Judy Lee, Karen Knapp, Nitima Angus, Jeanette Hernandez, Richard Parra, Sarah Lin, Sandra Valle, Wendy Kaufman, Nina Ferman, Caitlin McMabell, Shirley Saetang

Members Excused: Cristina Moran, Sirui Thomassian, Laura Vasquez, Jessi Tello

Additions/Corrections to the Agenda: Judy Lee, Co-Chair

The following two items were added to the agenda:

Item #8 **Update on WASC Self-Study Findings (LCAP Goals 1-3) - Richard Parra, FPC Director** (*Informational*)

Approval of Minutes from December 2, 2022: Karen Knapp, Co-Chair

Item #1 **Minutes from the December 2, 2022 meeting of the Personnel Committee** (*Motion to Approve*)

On **MOTION** of Richard Parra, **SECONDED** by Judy Lee, and **CARRIED**, the Minutes of the FPC Personnel Committee Meeting of December 2, 2022 were approved as submitted.

Presentations from the Public: Judy Lee, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 FPC Speech and Language Pathologist Update (LCAP Goal 3, AMO 1) - Richard Parra FPC Director (*Motion to Approve*)

A motion was made to approve the hiring of Breanne Beeman as our Speech and Language Pathologist. She will have a caseload of 60 students. Cross Country is contracted to assist with the transition until next week. Gladys Ramirez-Perez was hired by FCPS to work as an assistant (SLPA) to help with the caseload of the Fenton schools and will be at FPC on Tuesdays.

On **MOTION** of Sandra Valle, **SECONDED** by Nitima Angus, and **CARRIED**, the FPC Speech and Language Pathologist was approved.

Item #4 Earned Increased Walkthroughs - February 6-10 (LCAP Goal 3, AMO 1) - Richard Parra FPC Director (*Informational Item*)

Earned Increase walkthroughs are on the calendar for February 6-10. Administration will be walking through classrooms.

Item #5 Second Semester Formal Observations (LCAP Goal 3, AMO 1) - Richard Parra, FPC Director (*Informational Item*)

Information will be sent to current probationary teachers. Observations will be completed by the end of February.

Item #6 Middle of Year Goal Setting (LCAP Goal 3, AMO 2) - Richard Parra, FPC Director (*Informational Item*)

Goal setting is currently scheduled for the week of February 13th. This date will be pushed back to the end of February to allow time for MOY i-Ready data to be completed. Goal Setting will begin February 27th.

Item #7 2023-2024 Staff Reorganization - Letter of Intent (LCAP Goal 3, AMO 1) - Richard Parra, FPC Director (*Informational Item*)

The reorganization process has started. The letter of intent was sent out two weeks ago and is due Friday, February 3rd.

Item #8 Update on WASC Self-Study Findings (LCAP Goals 1-3) - Richard Parra, FPC Director (*Informational*)

The WASC self-study is almost complete. It will be reviewed by our leadership team before submission. Much of the analysis of the organizational process is done by the FCPS leadership and FCPS Board. The school's leadership and this committee helped with the school's staff procedures and evaluations. This final document will be shared with all staff at the next staff meeting, February 8th.

Announcements:

There were no announcements.

Next Regular Meeting:

February 28, 2023

Adjournment:

On **MOTION** of Nitima Angus, **SECONDED** by Sandra Valle, and **CARRIED**, the FPC Personnel Committee Meeting was adjourned at 7:28 a.m.

Minutes respectfully submitted by: Caitlin McMabell

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

February 14, 2023

A meeting of the Personnel Committee was held on Tuesday, February 14, 2023, at 7:15 a.m. in the auditorium of Santa Monica Blvd. Community Charter School.

Call to Order: Marie Kirakossian, Co-Chair

The Personnel Meeting was called to order at 7:18 a.m. by Co-Chair, Marie Kirakossian

Roll Call: Emily Harper, Secretary

Members Present: Marie Kirakossian, Emily Harper, Gabriela Arroyo, Angela Boyd, Shanjana Hossain, Amanda Dodson, Laura Gerow, Kevin Kasir, Sarah Zeleznick, Cary Rabinowitz, and Beth Henschel

Members Excused: Megan Rol

Members Absent: Fabiola Vega

Non-Committee Members: Nicole Langlois, Walter Gomez

Additions/Corrections to the Agenda: Marie Kirakossian, Co-Chair

There were no additions or corrections to the Agenda.

Approval of Minutes: Marie Kirakossian, Co-Chair

Item #1 **Approval of Minutes from the January 12, 2023 meeting of the Personnel Committee - Marie Kirakossian, Co-Chair** (*Motion to Approve*)

On **MOTION** of Sarah Zeleznick, **SECONDED** by Laura Gerow, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of January 12, 2023, were approved as submitted.

Presentations from the Public: Marie Kirakossian, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 2022-2023 Staff Reorganization (FCPS LCAP Goal 3) - Cary Rabinowitz, Director (*Informational Item*)

Staff Reorganization packet to be sent out on March 3rd. Generally, probationary teachers remain in the same grade for two years. At times, adjustments are made based on grade-level needs.

We want to be sure a Lead Teacher is at every grade level. For the last two years, there have been one or two grade levels without a Lead Teacher. This creates some additional work and impacts communication, and Professional Learning Communities. Lead teachers may be placed before staff reorganization or teachers being placed in grades. There is also a need to place Lead Teachers first over Focus Leads.

There is funding to support the continuation of keeping class sizes low. For example, some classes have 17 and 18 students. Before the pandemic, 24 students were the maximum number for K-2 grade and 3-6 grade could go up to 26 students. This could create some implications later when funding is no longer there.

Item #4 Probationary Teacher Formal Observations (FCPS LCAP Goal 3) - Cary Rabinowitz, Director (*Informational Item*)

Formal observations have started for probationary teachers. The window for observations will close by March 15th.

Item #5 Administrator Evaluations (FCPS LCAP Goal 3, AMO 6) - Cary Rabinowitz, Director (*Informational Item*)

Thank you everyone for participating in the Administrator Evaluations. This began last Friday, February 10th, and will close on February 17th. It is important that everyone participates and gives their feedback. The evaluations will be shared with the SMBCCS administrators on February 28th by the faculty representatives.

Item #6 Additional Provider of Speech Services from “Speech Improvement Center” (FCPS LCAP Goal 3, AMO) - Beth Henschel, Administrative Coordinator (*Informational Item*)

There is a growing number of students that need speech services. We have contracted with “Speech Improvement Center” to help support our students with IEPs requiring speech services. Celeste Wallace is the speech provider from “Speech Improvement Center” She is here on Wednesdays and Thursdays and some Fridays to help us complete our speech services for our students. We would also like to recognize Adriana Valencia for her support in helping Celeste get settled into her job. We are happy to have her here.

Item #7 Additional School Nurse at SMBCCS (FCPS LCAP Goal 3, AMO 6) - Beth Henschel, Administrative Coordinator (*Informational Item*)

We have asked “PRN Nursing Consultant” for an additional nurse to help us with the growing number of students requiring support with toileting needs. The nurse will also be available to help our nurse, Jerome, with daily nursing needs. We still need to get clarity on the schedule, but the nurse will be here full-time in March.

Item #8

SMBCCS Job Fair Attendance, Spring 2023 (FCPS LCAP Goal 3, AMO 1)
- Nicole Langlois, Administrative Coordinator (*Informational Item*)

Mrs. Langlois and Ms. Henschel plan to participate in two job fairs. CSU Dominguez Hills-Education Career Fair on March 15, 2023. The time is 12-5:30 pm for \$400. CSU Northridge-Education Expo Fair on April 12, 2023. The time is 10:30-4:00 pm for \$425.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on March 14, 2023.

Adjournment:

On **MOTION** of Sarah Zeleznick, **SECONDED** by Shanjana Hossain, and **CARRIED**, the Personnel Committee adjourned at 7:36 a.m.

Minutes respectfully submitted by: Angela Boyd

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

February 22, 2023

A meeting of the Human Resource and Personnel Council was held on Wednesday, February 22, 2023 at 7:18 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Leanna Hendrix, Chair

The Human Resource and Personnel Council meeting was called to order at 7:18 A.M. by Chair, Leanna Hendrix.

Roll Call: Feather Gentry, Co-Secretary

Personnel Committee Members Present: Lizette Adkisson, Feather Gentry, Katherine Sheppard, Leanna Hendrix, Elsie Orellana, Bernite Oandasan, Monet Hendricks, Jann Manorothkul, Karen Scharf, Monica Castañeda, and Piper Paige.

Excused Members: Lillian De La Torre, Barbara Aragón

Non-Committee Members: Juan Gomez

Additions/Corrections to the Agenda: Leanna Hendrix, Chair

Approval of Minutes from January 18, 2023: Leanna Hendrix, Chair

Item #1 **Minutes from the January 18, 2023 meeting of the Human Resource and Personnel Council** (*Motion to Approve*)

On **MOTION** of Lizette Adkisson, **SECONDED** by Jann Manorothkul, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Leanna Hendrix, Chair

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no old business.

New Business:

Item #3 Hiring of School Counselor (LCAP Goals 1-3), Monica Castañeda, Director
(Informational Item)

Due to the resignation of our school counselor, Anna Flores, a search was conducted for a new school counselor. The hiring committee was composed of Special Education team members, Leanna Hendrix, and the administration team. A new school counselor, Ivan Hernandez, has been selected with a tentative start date of February 27, 2023. Mr. Hernandez interned both at Fenton Primary Center and Santa Monica Blvd. Community Charter School, and he is also a Spanish speaker. His knowledge of the Fenton organization and language background will be an asset in serving our school community.

Item #4 Administrator Evaluations (LCAP Goals 1-3) - Monica Castañeda, Director
(Informational Item)

Ms. Castañeda informed the council that administrator evaluations have been shared and completed by faculty. Additionally, she thanked everyone for participating in this important process. As a result of additional discussions with faculty representatives across the organization, it was decided that an evaluation would be conducted for each member of the administrative team. A meeting with the administrators is scheduled for Monday, February 27, 2023 with the FACS faculty representative, Leanna Hendrix, and Dr. Riddick, to review the results of the evaluations with each member of the administrative team. Ms. Castaneda added that they look forward to hearing the shared feedback, as well as learning how they may continue to improve.

Item #5 Acceleration Program Evaluation (LCAP Goals 1-3) - Juan Gomez,
Administrative Coordinator (Informational Item)

Ms. Castañeda shared that based on discussions with organization faculty representatives, it was decided that all out-of-classroom programs would be evaluated this year. The evaluations will be conducted near the end of the year in May/June. The evaluations of the program are to ascertain what has worked well and what may need to be adjusted to improve the program moving forward.

Item #6 Staff Reorganization (LCAP Goal 3, AMO 1) - Monica Castañeda, Director
(Informational Item)

Ms. Castañeda informed the council that a meeting would be held at the business office later today, Wednesday, February 22, 2023, to finalize details regarding a possible change regarding nominations of lead teachers and voting prior to the beginning of reorganization. The reasoning for the possible shift is that it would allow sites to have lead teachers in place prior to making shifts and allow for professional development opportunities and preparations to begin sooner for the upcoming school year. Currently, reorganization packets are scheduled to go out on Friday, March 3, 2023. Ms. Castañeda shared that more information would be coming from Dr. Riddick shortly. Currently, Fenton Avenue Charter School will have three teachers retiring after many years of service: Mrs. McPherson, Mrs. Ausherman, and Mrs. Perkins. Additionally, the site is planning to add an additional first and second grade classroom for the upcoming year.

Item #7 Student Enrollment Update (LCAP Goal 3, AMO 1) - Monica Castañeda,
Director (Informational Item)

Ms. Castañeda shared that, as always, enrollment will determine the numbers for staffing for the coming school year. Currently, we have 29 teachers including our SDC class. She noted that while numbers are a little short of the original projection, fourth grade enrollment is up this year which is a new trend. Ms.

Castañeda is engaged in discussions with Dr. Riddick regarding class size for the upcoming year and the continued use of ESSR funding to impact this area. At this time, the number of enrollment packets received has been positive and numbers continue to move in the desired direction. Ms. Castañeda briefly reviewed the enrollment data for the current school year and projections for the upcoming year. The projection for the 23-24 school year, accounting for 22-24 students per grade level, is 670 with actuals at 664.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Elsie Orellana, **SECONDED** by Bernite Oandasan, and **CARRIED**, the meeting was adjourned at 7:44 A.M.

Respectfully submitted by: Feather Gentry

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Approved Minutes of the Parent Advocacy Committee

January 23, 2023

A meeting of the Parent Advocacy Committee was held on January 23, 2023, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Coco Salazar, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Coco Salazar, Lisa Morales, Diana Lucas, Jennifer Daugherty, Magaly Ponce, Richard Parra, Sirui Thomassian

Members Excused: Jessi Tello, Wendy Kaufman

Members Absent: Tony Peña, Paola Ramirez, Gloria Rangel

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

The following two items were added to the agenda:

Item #9 **Valentine's Day Free Dress (LCAP 2, AMO 1)** - Bridget Ruiz, Co-Chair
(*Motion to Approve*)

Item #10 **Education Through Music - Los Angeles (LCAP 2, AMO 2)** - Richard Parra,
FPC Director (*Informational*)

Approval of Minutes from December 1, 2022: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the December 1, 2022 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Richard Parra, **SECONDED** by Magaly Ponce, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of December 1, 2022, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 100th Day of School Celebration (LCAP 2, AMO 1) - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

FPC will celebrate the 100th Day of School on Tuesday, February 7, 2023. Students will have the choice of dressing up as if they were 100 years old, wearing a 100th day shirt, or making and wearing a shirt with 100 items. A flier will be shared and sent out to inform parents. Froot Loops have been ordered for all the classes to create their 100th day necklace.

On **MOTION** of Lisa Morales, **SECONDED** by Richard Parra, and **CARRIED**, the **100th Day of School Celebration** has been approved.

Item #4 World's Finest Chocolate Sale (LCAP 2, AMO 1) - Gurpreet Gill, FPC PAC Co-Chair (*Informational*)

The World's Finest Chocolate Sales will run from January 18 to Friday, February 3. Teachers were emailed the links to a Teacher Kickoff video and the World's Finest Chocolate Launch video for students. Student packets along with a classroom envelope have been placed in teachers' boxes. Teachers have been asked to send the student packets home after viewing the student video. An all call to send chocolate orders to the Main Office will be made each morning. As soon as the chocolate orders are filled, Mr. Peña will send them to the classrooms. Mr. Peña has requested that the chocolate not be distributed to students until dismissal.

Item #5 WASC (LCAP 1-3) - Richard Parra, FPC Director (*Informational*)

Mr. Parra has continued to review and update the WASC. The FPC Leadership Team will be meeting on January 24 to continue to review and work on the WASC. This committee has been the driving force of the school culture and support for students.

Item #6 CCSA Conference (LCAP 2, AMO 2) - Richard Parra, FPC Director (*Motion to Approve*)

Mr. Parra will be attending the California Charter School Conference in Sacramento from March 13 – 16. TK Lead Teachers, Sarah Ananta and Bridget Ruiz, will attend on the last day of the conference as they will be presenting on our TK program.

On **MOTION** of Bridget Ruiz, **SECONDED** by Sirui Thomassian, and **CARRIED**, attendance at the **CCSA Conference** has been approved.

Item #7 Enrollment (LCAP 2, AMO 1) - Richard Parra, FPC Director (*Informational*)

Enrollment has continued to increase in spite of losing several students. The enrollment is currently at 547.

FPC has also started recruiting and enrolling for the 2023-2024 school year. Efforts to promote enrollment include creating flyers, stickers, banners, etc. for marketing. These items will be provided during upcoming events in the community. The FPC front office has handed out over 50 applications in the first week and has received about ten completed applications. The school anticipates an enrollment of 552 for the 2023- 2024 school year with the following breakdown:

GRADE	TOTAL	Teachers	Ratio
TK	90	6	15:1
Kindergarten	147	7	21:1
First Grade	147	7	21:1
Second Grade	168	8	21:1
TOTAL	552	28	19.5:1

With the increase of TK classes, it was suggested that TK and Kindergarten be listed as two separate grades on the reorganization packet.

Item #8 Black History Month (LCAP 2, AMO 2) - Gurpreet Gill, Co-Chair
(Informational)

Black History Month will be observed from February 1, 2023 through March 1, 2023. A daily announcement will be made recognizing a famous African-American. Teachers are encouraged to teach about Black History Month in their classrooms. Mrs. Thomassian will also look into scheduling a presentation during Black History Month.

Item #9 Valentine’s Day Free Dress (LCAP 2, AMO 1) - Bridget Ruiz, Co-Chair *(Motion to Approve)*

Students will be invited to wear red, pink, or clothing with hearts on Tuesday, February 14 for Valentine’s Day. A flier will be shared with teachers and on School Story.

On **MOTION** of Gurpreet Gill, **SECONDED** by Diana Lucas, and **CARRIED**, Valentine’s Day Free Dress has been approved.

Item #10 Education Through Music - Los Angeles (LCAP 2, AMO 2) - Richard Parra,
 FPC Director *(Informational)*

As part of the grant with Education Through Music – Los Angeles, students are expected to perform twice a year with the support of the music teacher. For the first performance, all students participated in the Winter program. Grade levels will be asked to choose an event and date to perform for the second performance. Due to the limited capacity in the MPR, it is recommended that classes perform in groups of three or less.

Announcements:

Miss Ponce reported that in December she found an anonymous food chain donor to sponsor a family with \$2,000 worth of groceries and gift cards.

Next Regular Meeting:

TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:54 AM.

Minutes respectfully submitted by: Coco Salazar

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

February 15, 2023

A meeting of the Parent Advocacy Committee was held on Wednesday, February 15, 2023 at 7:17 AM.

Call to Order: Brennan Mack, Chair

Roll Call: Bridget Badro, Secretary

Parent Advocacy Committee Members Present: Bridget Badro, Kalea Wright, Adriana Baez, Jennifer Miller, Cecilia Quijano, Alejandra Munoz, Brennan Mack, Siranush Akopyan

Non-committee Members: Melissa Katchen, Deanna Weiss, Jennifer Pimentel, Sofia Carias

Members Excused: Raquel Contreras

Additions/Corrections to the Agenda: Brennan Mack, Chair

Approval of Minutes from December 13, 2022: Brennan Mack, Chair

Item #1 **Minutes from the December 13, 2022 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Bridget Badro **SECONDED** by Kalea Wright, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Student Council Valentine's Day Sale (LCAP 2, AMO 1)** - Melissa Katchen, School Counselor (*Informational Item*)

During the week of February 13 - February 17, the Student Council will be selling Candy Grams for \$0.50 each (includes a Valentine's card and a lollipop). It is a great way to spread kindness and raise money for ocean conservation. Teachers will be provided an envelope to collect money from students.

Teachers are asked to submit these envelopes at their recess to a collection box at the front office. Orders are fulfilled the same day if the envelope is turned in by 11:00 AM. If it is turned in after 11:00 AM, it will be fulfilled the following day.

Item #4 **Spring School Tours (LCAP 2, AMO 1)** - Jennifer Miller, Director
(Informational Item)

Springtime is a wonderful opportunity for student recruitment. Each month, the Fenton Academies offer tours to interested families. Tour dates can be found on the Google calendar. Two upcoming school tours offered will take place on Thursday, February 16 and Thursday, March 9. Two times will be offered: 10:00 – 10:40 AM and 1:00 – 2:00 PM. Teachers are welcome to be part of the tour and should reach out to the administration team if they are interested.

Item #5 **Spring Postcard Mailing (LCAP 2, AMO 1)** - Jennifer Miller, Director
(Informational Item)

Postcard Mailing is a great way to recruit students. A mailing list was generated based on potential areas to target. Some areas include Sun Valley, Burbank, Arleta, and North Hollywood. 27,000 households that have children between the ages of 4 and 12 will receive our postcard in the mail. This is the largest mailing recruitment the Academies have done. We hope to receive a positive outcome.

Item #6 **Enrollment for 2023-2024 (LCAP 2, AMO 1)** - Jennifer Miller, Director,
(Informational Item)

The Fenton Academies began enrolling students for the 2023-2024 school year on Monday, February 13. A TK implementation grant is used to enroll TK students. If students are 4 years old and turn 5 by March 31, they can be enrolled in TK. Classroom capacity will be close to 21 students. The number of students returning for the next school year is currently tentative. Based on that number, FLCA will need two classes per grade level, except for TK. There will be one TK class capped at 20 students. We expect these numbers to change when we receive more clarity on enrollment.

Item #7 **Spring Community Wellness Fair (LCAP 2, AMO 2)** - Alex Muñoz, Expanded
Learning Coordinator *(Informational Item)*

The Fenton Academies is excited to partner with the Southern California Medical Center for a Spring Community Wellness Fair on Friday, March 24th. The Medical Center will be providing a variety of services open to the local community, including immunizations, COVID vaccinations and boosters, as well as Medi-Cal and CalFresh Enrollment. We hope to partner with local community members, such as our local library, parks and recreation center, and community medical members, such as our local dentist. Additionally, teachers may choose to set up spring activity booths to engage with students. Teachers who wish to participate will be compensated at \$75/hour. Lastly, we plan to have some of our partner vendors set up fun, interactive experiences, such as a petting zoo, face-painting, Kona Ice, and more. This event will be open to the local public, with a goal of not only providing health services (physical, mental, academic, and emotional) to our local community members, but to also promote the Fenton Academies and increase our enrollment.

Item #8 **Expanded Learning Update (LCAP 2, AMO 1)** - Alex Muñoz, Expanded
Learning Coordinator *(Informational Item)*

The second session of Partner Programs will end on February 16. Current teacher clubs will continue until the week of March 6. We are currently in the process of planning for Session 3, the final session of the school year. It is scheduled to begin the week of March 20 and end on May 26. No clubs will be offered the week of Parent Conferences and Spring Break. We look forward to continuing to work with our partner programs: PAE, BEAR, Reptacular Animals, LASOM and Mad Science. Families and students have been surveyed to inquire regarding their interest in specific programs and due to high demands, additional cooking classes will be offered. If teachers are interested in participating in Session 3, they are encouraged to complete the survey, which is due on Friday, February 17. Additionally, Think Together will host a spring break program filled with exciting field trips and assemblies. If needed, teachers may be asked to chaperone a field trip. If accepted, they would be compensated at \$75/hour.

Item #9 **Spring Parent Teacher Conferences, (LCAP 2, AMO 2) - Cecilia Quijano,**
Assistant Director (*Informational Item*)

Spring Parent Teacher Conferences will be held on zoom from Monday, March 27 to Thursday March 30. A shortened day schedule will be followed during the week of Parent Conferences. TK - 2nd grade will be dismissed at 12:50 PM. 3rd– 6th grade will be dismissed at 1:10 PM. Friday, March 31 is dedicated to Professional Development for staff. Therefore, students will not have school. Conference materials will be distributed and placed in teachers' boxes by Wednesday, February 22. Lead teachers will go over the materials and details of the conferences will be presented during grade-level meetings.

Item #10 **SBAC Saturday Program (LCAP 1, AMO 1-4) - Alex Muñoz, Expanded**
Learning Coordinator (*Informational Item*)

The Fenton Academies is looking into hosting SBAC Saturdays. During the month of April, our SBAC testing teachers would be able to host small study groups on Saturday mornings (tentatively planning for 9:00 - 12:00 PM). Interested teachers have the opportunity to work closely with a small group of students to practice skills and strategies needed for SBAC. Class size will be no more than 15 students. In order to make this most beneficial, this opportunity could be invite-only and based on student's MOY i-Ready data and last year's CAASPP data to identify those students that only need a small boost to ensure a passing score on this year's SBAC. All participating teachers will be paid at the ELOP rate of \$75 per hour. More information will be shared with staff soon.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Bridget Badro **SECONDED** by Kalea Wright, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:58 AM.

Minutes respectfully submitted by: Bridget Badro, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

February 15, 2023

A meeting of the Parent Advocacy Committee was held on Wednesday, February 15, 2023 at 7:19 AM.

Call to Order: Melissa Katchen, Chair

Roll Call: Sofia Carias, Secretary

Parent Advocacy Committee Members Present: Melissa Katchen, Deanna Weiss, Cecilia Quijano, Jennifer Miller, Alexandra Munoz

Non-committee Members: Jennifer Pimentel, Brennan Mack, Bridget Badro, Kalea Wright, Adriana Baez, Siranush Akopyan

Members Excused: Kelli Thompson, Tony Pena

Additions/Corrections to the Agenda: Melissa Katchen, Chair

Approval of Minutes from December 13, 2022: Melissa Katchen, Chair

Item #1 **Minutes from the December 13, 2022 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Deanna Weiss, **SECONDED** by Melissa Katchen, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Katchen, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Student Council Valentine's Day Sale (LCAP 2, AMO 1) - Melissa Katchen, School Counselor** (*Informational Item*)

Through February 13-17, the Student Council will be selling Candy Grams for 50¢ each (includes a Valentine's card and a lollipop). The Student Council representatives thought this would be a great way

to spread kindness, and also raise funds for a cause dear to their hearts – ocean conservation. Each morning, teachers will find an envelope in their box. When collecting orders, please write the students' names, the amount of candy grams they'd like and the dollar amount received per student. Student Council asks that you kindly submit these envelopes at your recess to a collection box at the front office. There will be three boxes (TK-1; 2-3; and 4-6). Orders received by 11AM will receive candy grams the following morning. Any orders turned in after 11 AM will be fulfilled with the following day's orders. Feel free to have your students pass out their Candy Grams in whatever way is most convenient (during recess, after school, etc.).

Item #4 Spring School Tours (LCAP 2, AMO 1) - Jennifer Miller, Director
(Informational Item)

The Fenton Academies is hosting various school tours for interested families in the coming weeks. A small group tour was offered in November. Families were highly interested in our school, and this tour even resulted in a parent enrolling their children. Additional tours will be offered this month and through the spring. We hope to continue to increase school enrollment through these interactive and engaging opportunities. We are confident the campus and instruction will shine and impress as they always do!

Item #5 Spring Postcard Mailing (LCAP 2, AMO 1) - Jennifer Miller, Director
(Informational Item)

Beginning this month, the Academies will distribute a new and revised postcard to approximately 27,000 households with 4-12 year-olds across the areas of Sun Valley, Burbank, North Hollywood, Valley Village, Panorama City, and Arleta. The postcard will include a QR code which takes potential families to our solo site which hosts links to our school websites, social media sites, and an online enrollment form. We plan to pair this mailing with several social media posts for increased engagement. This is only the beginning of a heavy season of student recruitment! Staff members are asked to help in recruitment efforts as well, by participating in community events and sharing the postcard in their areas.

Item #6 Enrollment for 2023-2024 (LCAP 2, AMO 1) - Jennifer Miller, Director
(Informational Item)

Enrollment for the 2023/2024 school year started on Monday, February 13, 2023 for all grade levels. New this year, a Transitional Kindergarten grant allows enrollment of children that will turn 5 years old by the end of school year. That is different from previous years where the cut-off for TK was children who would turn 5 years old by early February. It is good practice to enroll students at this level, as they will feed the school for the continuing grades. The plan is to keep the student to teacher ratio close to 10:1 for TK. Student reorganization will also take place during the spring. Student numbers from each grade level will be used to plan for class sizes and number of classes for the next grade. Intent to return surveys will be sent home with 5th grade students, to gauge their interest in completing 6th grade at the academies.

Item #7 Spring Community Wellness Fair (LCAP 2, AMO 2) - Alex Muñoz, Expanded
Learning Coordinator (Informational Item)

The Fenton Academies is excited to partner with the Southern California Medical Center for a Spring Community Wellness Fair on Friday, March 24th. The Medical Center will be providing a variety of services open to the local community, including immunizations, COVID vaccinations and boosters, as well as Medi-Cal and CalFresh Enrollment. We hope to partner with local community members, such as our local library, parks and recreation center, and community medical members, such as our local

dentist. Additionally, teachers may choose to set up spring activity booths to further engage with students. Lastly, we plan to have some of our partner vendors set up fun, interactive experiences, such as a petting zoo, face-painting, and some food vendors, including a family-favorite, Kona Ice. This event will be open to the local public, with a goal of not only providing health services (physical, mental, academic, and emotional) to our local community members, but to also promote the Fenton Academies and increase our enrollment.

Item #8 **Expanded Learning Update (LCAP 2, AMO 1)** - Alex Muñoz, Expanded Learning Coordinator (*Informational Item*)

As always, there is a lot happening with our Expanded Learning program. Session 2 of our Partner Programs will end this week, and our Teacher Clubs will continue until the week of March 6th. We are currently in the process of planning for Session 3 of our Partner Programs and Teacher Clubs, which are all scheduled to start the week of March 20th through May 26th. (*No clubs during Parent Conference week or Spring Break*). We look forward to continuing to work with our partner programs: PAE, BEAR, Reptacular Animals, LASOM and Mad Science. Teachers have been emailed to inquire who is interested in participating in the third session. The interest survey closes this Friday, February 17th. Additionally, families and students are also being surveyed to inquire their interest in specific programs. Due to high demand, for the first time ever, we will have additional cooking classes. We are currently planning for Spring Break! As of right now, Think Together will host a spring break program. We plan for this time to be filled with fun field trips and assemblies, to provide a fun and enriching experience for students. Based on the final schedule, teachers may also be contacted to see if they would like to chaperone a field trip as well. All teachers would be compensated at \$75/hour, if interested.

Item #9 **Spring Parent Teacher Conferences (LCAP 2, AMO 2)** - Cecilia Quijano, Assistant Director (*Informational Item*)

Spring Parent Teacher Conferences will be held on Zoom from March 27-30 (Monday-Thursday). We will follow a Shortened Day Schedule during the week of conferences: TK-2nd will dismiss at 12:50pm and 3rd-6th will dismiss at 1:10pm. Professional Development is scheduled Friday, March 31st and students will not be on campus that day. Conference materials will be distributed and placed in teachers' boxes by Wednesday, February 22nd. Lead teachers will go over the materials and details of the conference will be presented during grade-level meetings.

Item #10 **SBAC Saturday Program (LCAP 1, AMO 1-4)** - Alex Muñoz, Expanded Learning Coordinator (*Informational Item*)

As we all know, preparing for SBAC is always a fun challenge, as there is so much to practice and review, but so little time. Therefore, Ms. Munoz proposes SBAC Saturdays! During the month of April, our SBAC testing teachers would be able to host small study groups on Saturday mornings (*tentatively planning for 9:00 - 12:00 pm*). During this time, interested teachers would have the opportunity to work with a small group of students to practice skills and strategies that cannot fit into the daily schedule. Each class would be no more than 15 students, to ensure more focused support. The more teachers that are interested in the grade level, the more students that can be supported. In order to make this most beneficial, this opportunity could be invite-only and based on student's MOY i-Ready data and last year's CAASPP data to identify those students that only need a small boost to ensure a passing score on this year's SBAC. Teachers were emailed to begin discussing this opportunity with grade level teams to see who would possibly be interested. Based on interest, a roster will be developed and families contacted. All participating teachers will be paid at the ELOP rate of \$75 per hour.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Sofia Carias, **SECONDED** by Deanna Weiss, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:58 AM.

Minutes respectfully submitted by: Sofia Carias, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

February 21, 2023

Call to Order: Evelia Manzo and Aaron Veals, Co-Chairs

A meeting of the Parent Advocacy Committee was held on February 21, 2023 at 7:17am in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Christian Hidalgo, Secretary

Members Present: David Levinson, Christian Hidalgo, Sandra Campos, Lisa DeFrancesco, Evelia Manzo, Aaron Veals, Alexis Ribakoff, Shae Ortega Padilla, Christy Namkung, Cary Rabinowitz, Walter Gomez

Absences: Johana Juarez

Additions/Corrections to the Agenda: Evelia Manzo and Aaron Veals, Co-Chairs

Item #10 was changed to Mr. Rabinowitz from Ms. Henschel.

Approval of Minutes: Evelia Manzo and Aaron Veals, Co-Chairs

Item #1 **Approval of Minutes from the January 17, 2023 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Sandra Campos, **SECONDED** by Walter Gomez, and **CARRIED**, the minutes from the January 17, 2023 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Evelia Manzo and Aaron Veals, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **School and Organization-wide Marketing Campaigns (LCAP Goal 3) - Cary Rabinowitz, Director** (*Informational Item*)

Mr. Rabinowitz gave an overview of the school organization as a whole looking to partner with a company called Strategies 360. The administrators and Dr. Riddick had an initial meeting and will have a follow-up meeting to continue marketing the organization and making sure our school's name is promoted in Los Angeles. Discussions were carried out on how to expand and look for other ways to market ourselves outside of the community. Mr. Rabinowitz also mentioned that we are exploring a partnership with Blue Line Media to potentially contract the billboards directly across from the school. Discussions about bench ads and other types of ads to market our school were discussed. The school will also be working with a company called PIP to send mailers to expand south, north, and east of our area in order to support enrollment for our school.

Item #4 **Enrollment Begins for the 2023-2024 School Year (LCAP Goal 3) - Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz provided information on enrollment for 2023-2024. Enrollment begins in March of 2023.

1. He explained the official state window for TK this school year was September 2nd to February 2nd. The window for TK for the following year is extended to April 2nd, which gives parents more possibilities for enrolling their children.
2. He also provided information on the opening of a Head Start preschool program at the school. Some discussion factors relating to the preschool program include the age of students (many will be the same age as our TK students), therefore our enrollment might be affected. Some positive factors include that our families will have the flexibility with their children to be placed in Head Start if they are not ready for TK. The school will also have an early start to building relationships with students' families that will feed onto SMBCCS.
3. If you have any families with questions regarding enrollment for preschool, direct them to administration.

Mr. Levinson asked if TK counts for our attendance and enrollment. Mr. Rabinowitz explained that no, it does not count until our students turn 5 years old. At 5 years old is when the school receives funding for them.

Teachers voiced their concerns regarding the space used by the preschool program, which may limit the space for other grades to use. Mr. Rabinowitz explained how the preschool would function and how they would stagger the schedules in order to use certain areas. This would not conflict with the times other grades would be using the kindergarten area.

Item #5 **2022-2023 6th Grade Lottery (LCAP Goal) -, Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz provided information on the upcoming lottery for 5th-grade students to enroll in SMBCCS for 6th grade. We are required to have a lottery due to our charter and because we only have three 6th-grade classrooms available. Students in SDC or students with younger siblings enrolled in SMBCCS are automatically enrolled if they choose to stay. Forms will be dispersed on March 6th and must be returned by March 17th. The lottery will take place on March 24th in the SMBCCS auditorium at 3:00 P.M.

Item #6 **Community Schools Programming (LCAP Goal 2, AMO 1) - Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz provided information on the California Community School Partnership Act 2020-2021, which allows funding to LEA's. Since each school is considered their own LEA, each of the Fenton schools is considered their own district and can apply for various grants separately.

Currently, a grant has already been approved by the board and submitted for potential funding for the Community School's Grant. The funding would be significant in that it can provide money to turn the school into a Community School where funding goes directly into building relationships with the community and finding different ways to provide programs for the community. There were also talks by the board in regards to creating an administrative position for someone to oversee these possible community school programs. At the moment the schools are optimistic we'll receive the grant.

Item #7 **ELOP Program Updates (LCAP Goal 2, AMO) - Cary Rabinowitz, Director** *(Informational Item)*

Mr. Rabinowitz presented Ms. Luna's update on students receiving a diagnostic assessment from the Mathnasium Tutoring Program to diagnose each child's level in mathematics. After Spring Break, the school is looking to extend this opportunity to more students. There is also planning for upcoming Saturday Educational Field Trips to Disneyland in May and Universal Studios in April.

Item #8 **Student Council Update, LCAP Goal 2, AMO 2, David Levinson, Teacher** *(Informational Item)*

Mr. Levinson provided information regarding all committees working towards coming events taking place in March. He also reported that the Student Council has been working well with the teachers and have transitioned well into this school year. Students are working diligently towards their end-of-year field trip.

Item #9 **Parent Center Update (LCAP Goal 2, AMO 1) - Johana Juarez, Parent Center Director** *(Informational Item)*

This item has been tabled for the next meeting.

Item #10 **SMBCCS Spring Show (LCAP Goal 2, AMO 1-2) - Beth Henschel, Director** *(Informational Item)*

Mr. Rabinowitz reported that the SMBCCS Spring Show is scheduled for Tuesday, March 21st and Wednesday, March 22nd. There are three shows per day. Grades participating in the show include K/TK, 1st grade, 2nd grade, 5th grade, Drill Team, and the Parent Center. Rehearsals are scheduled for the end of February to March 20th.

Announcements:

There were no announcements.

Next Regular Meeting:

March 21, 2023

Adjournment:

On **MOTION** of Lisa Defrancesco, **SECONDED** by Christy Namkung, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:48 a.m.

Minutes respectfully submitted by: Christian Hidalgo

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School-Community Relations Council

February 23, 2023

A meeting of the School-Community Relations Council was held on Thursday, February 23, 2023, at 7:15 a.m. at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

Call to Order: Tony Peña, Chair

The School-Community Relations Council Meeting was called to order at 7:15 a.m. by Chair, Tony Peña.

Roll Call: Tony Peña, Chair

Members Present: Tony Peña, Christina Melkonian, Emily Waterbury, Andrea Cuba, Evelyn Martinez, Saul Ulloa, Ileana Venegas, Monica Castañeda, Juan Gomez

Members Excused: Tiffany Fisher

Members Absent: None

Additions/Corrections to the Agenda: Tony Peña, Chair

Item #10 World's Finest Chocolate Fundraiser was added.

Mr. Gomez will present Item #7.

Approval of Minutes: Tony Peña, Chair

Item #1 **Minutes from the January 19, 2023 meeting of the School-Community Relations Council** (*Motion to Approve*)

On **MOTION** of Saul Ulloa, **SECONDED** by Emily Waterbury, and **CARRIED**, the Minutes from the School-Community Relations Council Meeting on January 19, 2023 were approved as submitted.

Presentations from the Public: Tony Peña, Chair

Item #2 **Any persons desiring to address the School - Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 i-Ready Mid-Year Diagnostic (LCAP Goal 1, AMO 5) - Monica Castañeda, Director *(Information Item)*

Ms. Castañeda shared that the midyear i-Ready diagnostic has been completed. FACS showed progress in both reading and mathematics. In reading, schoolwide 42% of students have met their typical growth goal. In mathematics, schoolwide, 25% students have met their typical growth goal. Although our math scores are lower across all grade levels, there are domains (measurement and data and geometry) that have not yet been covered due to pacing. Ms. Castaneda feels that our end of the diagnostic data will reflect instruction in these domains and therefore show significant improvement. During the LAUSD Oversight visit, Yolanda Jordan shared that the district will be looking to ensure the students meet 50% proficiency by the end of the year, which FACS is on track to achieve.

Item #4 Middle School Fair (LCAP Goal 2, AMO 1) - Monica Castañeda, Director *(Informational Item)*

Ms. Castañeda presented that the Middle School Fair recruitment event is scheduled for tonight (February 23, 2023) from 5-6pm. Local charter middle schools, including the PUC schools, will be attending in order to share their instructional programs with our 5th grade students and their families. Originally, the location was to be the outside pavilion. However, due to weather a secondary location will be identified. All families and community members are welcome to attend!

Item #5 Heggerty Professional Development (LCAP Goal 3, AMO 2) - Paige Piper, Administrative Coordinator *(Informational Item)*

Ms. Piper reported that on Friday, February 24, 2023, Fenton Avenue will follow a minimum day schedule in order for certificated staff to participate in a “Bridge the Gap” intervention training presented by Heggerty. The Heggerty curriculum is currently being used by our Acceleration Specialist and primary teachers. The need for this training was identified by staff responses to the December 2022 SWOT analysis. In the analysis, teachers identified a lack of knowledge in phonics instruction as a “weakness” currently impacting student instruction. In response, this virtual professional development will focus on concepts related to phonemic awareness and phonics instruction, especially for older learners. Teachers will be provided with necessary handouts and resources in advance of the training.

Item #6 WASC Self-Study (LCAP Goal 1, AMO 2) - Monica Castañeda, Director *(Informational Item)*

Monica Castañeda announced that the WASC Self-Study report is being finalized and will be sent to the WASC Chair and FCPS staff within the next week. Ms. Castañeda met virtually with the WASC chair earlier in the week. The WASC visit will take place Sunday, March 26th through Tuesday, March 28th. Although FPC and FACS will have the same WASC chairperson, FACS will have their own visiting team. The WASC team will be on campus for the duration of the visit. Teachers should anticipate having a classroom visit from at least one member of the WASC visiting committee. FACS looks forward to our upcoming visit and is eager to receive feedback from the visiting committee!

Item #7 Parent Teacher Conferences (LCAP Goal 2, AMO 1) - Juan Gomez, Administrative Coordinator *(Informational Item)*

Mr. Gomez shared that Parent Teacher Conferences will be held from March 20-24, 2023. We will follow a minimum day schedule and dismissal during conference week. Parents will have the option to attend conferences in person, via Zoom, or by phone. All parent teacher conference materials will be shared on Friday, February 24th.

Item #8 **Restorative Practices Professional Development (LCAP Goal 3, AMO 2) -**
Paige Piper, Administrative Coordinator (*Informational Item*)

Ms. Piper reported that prior to her departure, Mrs. Anna Flores applied for and received the CLASS (Collectively Learning and Supporting Schools) Grant from Children's Hospital Los Angeles in the amount of \$5,000 dollars. With these funds, Mrs. Flores arranged for a “Buddy Bench” to be ordered, along with corresponding picture books. The picture books have been delivered to primary classes, and the Buddy Bench is expected to arrive later this Spring. Additional teaching materials will be provided to all teachers to support educating students as to the proper and expected use of the “Buddy Bench.”

With the remaining funds, FACS will be partnering with the California Conference for Equity and Justice (CCEJ) for an Introduction to Restorative Practices workshop, which will be held on Friday, March 17th - a minimum day. This interactive training will introduce participants to the theories, values, and foundations that underline CCEJ’s Restorative Justice implementation model in schools and communities. Participants will experience community building activities and learn about how their own experience can be reflective of the work as a whole.

Item #9 **Open House (LCAP Goal 2, AMO 1) -** Monica Castañeda, Director
(*Informational Item*)

Monica Castañeda presented that Open House will be held on Thursday, March 30th. A flier is currently being prepared and will be distributed to families so that they can plan to come to the event. In addition to serving as an opportunity to share with our current families, Open House also provides prospective families with the ability to come tour the campus and meet our educators. We look forward to having Open House back on our campus this year!

Item #10 **World’s Finest Chocolate Fundraiser -** Tony Peña, Parent and Family Center
Director (*Informational Item*)

Mr. Peña shared that the World’s Finest Chocolate Fundraiser will be taking place March 3rd-17th. This Spring Fundraiser will have students selling the \$1 chocolate bars. Mr. Peña also informed the committee that this may be the final year of this chocolate fundraiser due to poor student participation and upcoming product changes. Mr. Peña will be working with the fundraising company to identify future fundraising opportunities for FCPS.

Next Regular Meeting:

The next meeting of the School-Community Relations Council will be determined at a later date.

Adjournment:

On **MOTION** of Emily Waterbury **SECONDED** by Evelyn Martinez, and **CARRIED**, the School-Community Relations Council adjourned at 7:44 AM.

Minutes respectfully submitted by: Paige Piper

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

February 23, 2023

A meeting of the Parent Advocacy Committee was held on February 23, 2023, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Coco Salazar, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Coco Salazar, Diana Lucas, Jennifer Daugherty, Magaly Ponce, Richard Parra, Sirui Thomassian

Members Excused: Jessi Tello, Wendy Kaufman, Lisa Morales, Tony Peña, Paola Ramirez, Gloria Rangel

Members Absent: none

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

The following item was changed from *Motion to Approve* to *Informational*.

Item #3 **March Parent Night Meeting (LCAP 2, AMO 1)** - Bridget Ruiz, FPC PAC Co-Chair

Approval of Minutes from January 23, 2023: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the January 23, 2023 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

Two corrections were made to the minutes.

On **MOTION** of Sirui Thomassian, **SECONDED** by Magaly Ponce, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of January 23, 2023, were approved with the corrections.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 March Parent Night Meeting (LCAP 2, AMO 1), -Bridget Ruiz, FPC PAC Co-Chair (Informational)

The Parent Night Meeting has been rescheduled from February 23 to March 9, 2023. The meeting will be held via Zoom. In order to motivate parents to attend the meeting, it was suggested that we have a book raffle. Other incentives were also discussed. Mr. Parra and the PAC Co-chairs will work on the agenda and the presentation for the meeting.

Item #4 Chocolate Sale Recap (LCAP 2, AMO 2) - Gurpreet Gill, FPC PAC Co-Chair (Informational)

The chocolate sales totaled \$10,773. After payment and prizes, FPC will receive a net profit of \$4,073.

Item #5 WASC Parent Group (LCAP 1 & 2) - Richard Parra, FPC Director (Informational)

Mr. Parra is currently working on forming a group of 6 parents for our WASC visit. The parent focus group will be an additional focus group as part of the WASC visit.

Item #6 PBIS Update (LCAP 2, AMO 2) - Sirui Thomassian, FPC Assistant Director (Informational)

The PBIS Sub-Committee met and discussed schoolwide data. Compared to previous years, referrals have declined. Referrals across grade levels are also fairly equal. The PBIS Sub-committee will provide refresher PDs for teachers and TAs. The sub-committee will be sharing PBISworld.com as a resource for PBIS. The committee is also working on a student PBIS assembly to review some school-wide expectations.

The PBIS Sub-committee will also be meeting to begin planning for next school year. There is discussion on planning assemblies around various topics revolving around respect, friendship, kindness, etc.

Item #7 Enrollment Committee (LCAP 2, AMO 1) - Richard Parra, FPC Director (Informational)

An enrollment committee will soon be formed. The committee will work on continuing to develop ways to increase our enrollment for next year. Since FPC will celebrate its 10th year, we are hoping to incorporate a caption within our advertisements announcing our 10th year anniversary. One suggestion is, "Have you heard the BUZZ, FPC is turning 10!" or "Buzzing into our 10th year of Academic Excellence!"

With our upcoming circus theme, the committee suggested planning a parent engagement/enrollment carnival using ELOP funds. A tentative date has been set for April 29th. This item will be further discussed once the enrollment committee is formed.

Item #8 **Read Across America (LCAP 2, AMO 2)** - Coco Salazar, Kindergarten Lead Teacher (*Motion to Approve*)

Read Across America Week will be celebrated from February 27 – March 3. The theme is, “Come One, Come All, To the Greatest Reading Week of All!”. The school will be transformed into a Big Top! The thematic days are as follows:

Monday, February 27, 2023 -	Reading is a Crazy Ride Come to school in a crazy outfit
Tuesday, February 28, 2023 -	Hats Off to Reading Wear a wacky or circus hat
Wednesday, March 1, 2023 -	We are Tutu in Love with Reading Wear a tutu or bow tie
Thursday, March 2, 2023 -	Our Reading Can’t Be Tamed Dress as a circus animal, wear animal print, and/or bring a stuffed animal
Friday, March 3, 2023 -	Let’s Read Under the Big Top Dress as your favorite circus performer: animals, acrobat, ringmaster, strong man, or circus clown

On **MOTION** of Bridget Ruiz, **SECONDED** by Jennifer Daugherty, and **CARRIED**, **Read Across America Week** has been approved.

Item #9 **Reading is Fundamental (LCAP 2, AMO 2)** - Coco Salazar, Kindergarten Lead Teacher (*Motion to Approve*)

The second book distribution of Reading is Fundamental books will be at the conclusion of Read Across America Week. All students will be able to self-select a free book on Friday, March 3, 2023. Any students who is absent will still be able to self-select a book once they return to school. Teachers will be reminded to also provide a literacy activity.

On **MOTION** of Diana Lucas, **SECONDED** by Sirui Thomassian, and **CARRIED**, the **Reading is Fundamental second book distribution** has been approved.

Item #10 **Open House (LCAP 2, AMO 1)** - Gurpreet Gill, FPC PAC Co-Chair (*Motion to Approve*)

FPC will have three Open House dates. TK and Kindergarten will have their Open House on Thursday, April 20, 2023. First grade’s Open House will be on Wednesday, May 3, 2023. Second grade’s Open House will be on Thursday, May 4, 2023. All Open House days will be shortened days.

On **MOTION** of Magaly Ponce, **SECONDED** by Gurpreet Gill, and **CARRIED**, the **Open House** dates have been approved.

Announcements:

There were no announcements.

Next Regular Meeting:

Thursday, March 9, 2023

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:56 AM.

Minutes respectfully submitted by: Coco Salazar

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School Site Council

January 19, 2023

A meeting of the School Site Council was held on Thursday, January 19, 2023 at 3:30 p.m. via Zoom.

Call to Order: Paige Piper, Chair

The School Site Council meeting was called to order at 3:31 p.m. by Chair, Paige Piper.

Roll Call: Paige Piper, Chair

Members Present: Monica Castañeda, Juan Gomez, Paige Piper, Tiffany Fisher, Amy Salazar, Angela Libel, Cindy Soto

Members Absent: Matthew Llamas Sr., Marina De Luna, Monica Osorio, Robin McNutt, Mercedes Cordoba-Meeks

Non-Members in Attendance: None

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Presentations from the Public: Paige Piper, Chair

There were no presentations from the public.

Item #1 **Minutes from the October 24, 2022 meeting of the School Site Council (SSC)**
- Paige Piper, Chair (*Motion to Approve*)

On **MOTION** of Tiffany Fisher, **SECONDED** by Monica Castañeda, and **CARRIED**, the minutes from the October 24, 2022 meeting are approved.

Presentations from the Public: Paige Piper, Chair

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no old business.

New Business:

Item #3 English Language Proficiency Assessments for California (LCAP Goal 1, AMO 2) - Juan Gomez, Administrative Coordinator (*Informational Item*)

Mr. Gomez shared that the summative English Language Proficiency Assessment for California (ELPAC) testing window will begin on February 1, 2023. All students identified as English Learners will be assessed in the domains of reading, writing, speaking, and listening. Students in grades 3-5 will be assessed individually for speaking, and in a group setting for the domains of reading, writing, and listening. Students in grade 2 will be assessed individually in the domains of speaking, listening, and reading, and in a group setting for writing. Students in Kindergarten and grade 1 will be assessed individually for all domains. Fenton Avenue will begin assessing speaking on February 1, 2023 and will begin assessing the other domains on February 15th. We look forward to sharing the results of the ELPAC at a future SSC meeting.

Item #4 Supporting English Learners (LCAP Goal 1, AMO 3) - Juan Gomez, Administrative Coordinator (*Informational Item*)

Mr. Gomez informed the council of some of the ways that Fenton Avenue Charter School is supporting English Learners. First, Fenton Avenue provides the Rosetta Stone Independent Learning program to students who are new to the country and have limited English proficiency. Students with this program are also permitted to bring their school-provided iPad home in order to provide additional time for students to use the Rosetta Stone program. Additionally, students who are new to the country are given the Basic Phonics Skills Test (BPST) to identify their areas of need, so that an individualized plan can be developed by teacher PLCs.

Item #5 Facilities Update (LCAP Goal 3, AMO 5-6) - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda presented that over the Winter Break, the facilities team completed several large projects at Fenton Avenue. All facilities improvements were completed using ESSER II funding. First, the Main Office was repainted and fitted with new baseboards. New furniture was also purchased and installed to create a clean and modern appearance. Next, the “Bear Garden” was fitted with turf to create a peaceful and inviting outdoor space on campus. Finally, several dead trees were removed and replaced. We are eager to share these updates with the community. Upgrades and repairs will continue to be made as needed.

Item #6 LAUSD 2023 Oversight Visit (LCAP Goal 1-3) - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda provided information regarding the upcoming yearly LAUSD Oversight Visit. She shared that each year, charter schools host the district to review student achievement data and school policies and procedures. This year, Fenton Avenue will be visited on February 8, 2023. As part of the visit, LAUSD representatives will be visiting classrooms, interviewing school leadership, and reviewing documents. We look forward to receiving the results of our annual visit.

Item #7 Mid-Year i-Ready Diagnostic Assessment (LCAP Goal 1, AMO 5) - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that the Mid-Year i-Ready Diagnostic Assessment window will begin on Monday, January 23, 2023 and conclude on February 3, 2023. This assessment is completed three times a year and is used to monitor student learning progress. The assessment is given in reading and mathematics. Results of the diagnostic will be discussed at teacher mid-year goal setting meetings, and shared at Spring parent conferences.

Item #8 **WASC Visit (LCAP Goal 1, AMO 2) - Monica Castañeda, Director**
(Informational Item)

Ms. Castañeda shared that the Western Association of Schools and Colleges (WASC) will be visiting Fenton Avenue the week of March 26, 2023. The WASC visiting committee will be reviewing the school's self-study report, which teachers and staff have been working on since the Fall. Elementary schools are not required to be WASC accredited, however Fenton Charter Public Schools believe that participation in the accreditation cycle helps to ensure that we remain a high quality learning institution.

Announcements:

There were no announcements.

Next Regular Meeting:

The next regular meeting of the School Site Council is to be determined.

Adjournment:

On **MOTION** of Tiffany Fisher, **SECONDED** by Angela Libel, and **CARRIED**, the School Site Council meeting adjourned at 3:57 p.m.

Minutes respectfully submitted by: Paige Piper

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy
Fenton Charter Leadership Academy

Unapproved Minutes of the School Site Council (SSC)

January 30, 2023

A meeting of the School Site Council was held on Monday, January 30, 2023 at 3:00 pm via Zoom.

Call to Order & Pledge: Jennifer Miller, Interim Chair

The School Site Council meeting was called to order at 3:06 pm by Interim Chair, Jennifer Miller.

Roll Call: Jennifer Miller, Interim Chair

Member Present: Jennifer Miller, Jennifer Pimentel, Cecilia Quijano, Alex Muñoz, Sindy Serrano, Amarjeet Gonzalez, Alexander Cantwell

Members Excused: Lesmi Mendez, Lindsey Western

Non-Members Present: Elisa Vallejo

Additions/Corrections to the Agenda: Jennifer Miller, Interim Chair

There were no additions or corrections to the agenda.

Presentations from the Public: Jennifer Miller, Interim Chair

Mrs. Spinola shared her appreciation for the wonderful Winter Show performance put on by our Ballet Club and Musical Club students.

Item #1 **Minutes from the December 5, 2022 meeting of the School Site Council (SSC)**
– Lesmi Mendez, Chair (*Motion to Approve*)

On **MOTION** of Jennifer Pimentel, **SECONDED** by Sindy Serrano, and **CARRIED**, the minutes from the December 5, 2022 meeting are approved.

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

Mr. Cantwell inquired about whether or not Critical Race Theory (CRT) is included in our curriculum. Mrs. Miller responded that the Fenton Academies implements state adopted curriculum: *Benchmark Education* for language arts, *Ready Math* for mathematics, *Twig Science* for science, and *Studies Weekly* for social studies. We haven't adopted anything specific in nature to CRT and it was clarified that CRT isn't in California's mandated curriculum, though there is ongoing legislation for possible future integration.

Mrs. Miller and Mrs. Vallejo shared that the Fenton Academies continue to teach empathy, awareness, and tolerance through state mandated curriculum.

Old Business:

There was no Old Business.

New Business:

Item #3 Student Progress Monitoring and Achievement (LCAP Goal 1, AMO 1-4) - Jennifer Miller, FCLA/STEM Director (*Informational Item*)

Mrs. Miller provided the committee with an update on how we monitor student progress and achievement at the Fenton Academies. The School Site Council has been previously informed about our performance on state assessments. At this time, the Fenton Academies utilizes i-Ready diagnostic assessments at the beginning of the year, middle of the year, and end of the year to monitor student progress and achievement, and prepare students for CAASPP State Testing. Mrs. Miller shared last year's i-Ready beginning of year scores, in comparison to this year's scores, and the state of California. The scores reflect that in the 21-22 school year, our students demonstrated significant growth from the beginning of year to the end of the year in both reading and math. On the CAASPP Assessment, Fenton STEM outperformed the State in both Reading (STEM: 49% proficiency State: 47% proficiency) and Math (STEM: 40% proficiency State: 33% proficiency).

Fenton Charter Leadership Academy was right on par with the State's scores in Reading (FCLA: 47% proficiency State: 47% proficiency) and Math (FCLA: 29% proficiency State: 33% proficiency). At the next School Site Council meeting, we plan to share our Middle of Year i-Ready diagnostic results, and feel confident that we will see tremendous gains as a result of implementation of the Acceleration Model. Math continues to be an area of growth at the Academies, and this is reflective of the overall trends throughout the state of California. Nonetheless, we continue to be proactive in our approach to our students' math needs. We have already adopted a new math curriculum, Ready Math, to help increase student achievement and understanding. We continue to monitor students' progress to ensure academic achievement for all.

Item #4 Accelerated Instruction Model (AIM) Update (LCAP Goal 1, AMO 1-4) - Elisa Vallejo, FCLA/STEM Acceleration Specialist (*Informational Item*)

Mrs. Vallejo informed the committee with an update on the Accelerated Instruction Model (AIM). The Fenton Academies were the first of the Fenton schools to pilot the Acceleration Model in January 2022. Based on the success of the program at our school site, all Fenton schools have since then adopted this model. There has been a long-standing history of intervention supports, where students would work on skills just at their level. However, this model has adverse effects, as it doesn't allow students to focus on grade level standards, and thus continues their academic gaps. In recent years, there has been a shift towards the more effective acceleration model. This model has students still work on skills that they need at their level, but also within the "at grade level" work that they need to know. This helps to not maintain the gap that they have, but rather to close the gap. Students in 1st – 6th grade participate in AIM time 3-4 times a week for 40 minutes per day. AIM time is not just for students who require additional support, but also for students who are on or above grade level. Our kindergarten students began their AIM time earlier this month, and are currently working on letter sound fluency and blending.

During the month of February, Mrs. Vallejo will be working on providing English language supports to prepare students for the Summative ELPAC assessment. Students are selected for AIM groups based on data results and teacher recommendation. Mrs. Vallejo shared that the results from i-Ready Standards Mastery Assessments have indicated that students' proficiency in grade level standards have increased

after participating in AIM time. Fewer students are scoring in the “beginning” range, and more students are moving towards the “progressing” and “proficient” range.

Item #5 **WASC Mid-Cycle Virtual Visit (March 17, 2023) (LCAP Goal 1, AMO 1-4) - Jennifer Miller, FCLA/STEM Director (*Informational Item*)**

Mrs. Miller presented the committee with information regarding our WASC Mid-Cycle Virtual Visit. WASC (Western Association of Schools and Colleges) is an organization that works nationwide to provide accreditation to elementary and secondary schools, adult schools, and supplementary education programs. Members of a WASC committee are often high-ranking educational experts, such as superintendents and principals, and thus receiving WASC accreditation is an indicator of a high-quality learning institution. The Self Study WASC accreditation is a 3-day process composed of a detailed report, classroom visits, and focus group interviews (teachers, students, parents, paraprofessionals). The Academies participated in self-study accreditation in February 2020, which granted us a 6-year accreditation. Our mid-year visit will take place on March 17, 2023, and is a much more consolidated version of the Initial visit, meant to ensure that our school is continuing to uphold our high standards. We will have two members visiting us virtually, and will have them participate in virtual classroom visits. Mrs. Miller has been corresponding with our WASC chair since July 2022, and she has already finished the mid-year progress report. Our School Site Council members were invited to participate in our Parent Focus Group, scheduled for Friday, March 17th from 8:30 – 9:15 am. Mrs. Miller shared the WASC Focus Group Interview Memo that has been shared with parents in the past. Our next SSC meeting will focus on preparing for our WASC visit.

Item #6 **Playground Renovation Project - Jennifer Miller, FCLA/STEM Director (*Informational Item*)**

Mrs. Miller provided the committee with information regarding our playground renovation project. The funding for this project is a result of a bond secured during the 19-20 school year for our Annex Construction project. Since the project came in under budget, the SFV Education Board of Directors (the entity created to develop and oversee Fenton facilities), approved the utilization of the remaining funds to renovate our playground. This project involves taking down the fencing, removing parking spots, and incorporating artificial turf to make our play area more expansive and immersed in natural elements. This project will take approximately four and a half months and is expected to be completed by April/May 2023. The project will be completed in phases, which will require closing off certain areas of the playground to students. Upon its completion, we expect to have a revised drop-off/dismissal line, which will allow for two lanes for vehicles, and as a result, an expedited process.

Item #7 **Summative ELPAC - Jennifer Pimentel, FCLA/STEM Assistant Director (*Informational Item*)**

Mrs. Pimentel shared information regarding the Summative ELPAC, which is scheduled for February 27th to March 10th. The Parent Guide, which was sent out to all parents of students who will be testing, was shared with the committee. An Initial ELPAC Assessment is administered to students whose parents indicated a language other than English spoken at home. Based on a student’s score on the Initial ELPAC assessment, they may qualify as an English Learner (EL). All students classified as an EL subsequently take the Summative ELPAC in the spring. Students continue to take this assessment yearly until they receive a perfect score, which indicates they are proficient in English, and no longer need to take the assessment. Teachers and parents have already been provided with tips on what they can do to prepare for the assessment.

Item #8**Expanded Learning Update (LCAP Goal 2) - Alex Muñoz, FCLA/STEM Expanded Learning Coordinator (*Informational Item*)**

Ms. Muñoz presented the committee with updates on our Expanded Learning Program, which is now in its second session of partner programs and teacher clubs. For the first time ever, we were able to collaborate with Think Together to host a Winter Special program. This FREE program was held on January 4th-6th, and January 9th. Students were able to participate in fun winter-themed activities, get physical exercise, and work on academic skills in a fun, welcoming environment - their school! We had approximately 40 students attend each day, and as a result, this also served to recruit new students to join Think Together. We are already making plans for a Spring Break special, as well! We have a few Expanded Learning field trips coming soon. Our Student Council students will be attending a Fulcrum Adventures trip on Sunday, February 5th. Students will have the opportunity to strengthen their leadership, teambuilding, and collaborative skills as they participate in a variety of ropes courses. Additionally, our 6th grade students will participate in a once in a lifetime adventure as they embark on a trip to Catalina Island Marine Institute from March 17th - March 19th. The last time we were able to set sail to CIMI was prior to the pandemic, so it is thrilling to see that our students will once again get to participate in what is always a memorable experience. Lastly, the month of January brings the start of our second session of teacher clubs. It is exciting to see the return of some club favorites, such as Ballet Club, Musical Club, and a variety of homework clubs, along with some new offerings such as, Yoga & Meditation, Multiplication Masters, and an almost daily 6th Grade Math Club. Our teachers do an excellent job of providing a wide range of engaging opportunities. Additionally, we will continue our partner programs through the middle of February. Students are currently enjoying classes such as Creative Sculpture, Cooking Academy (which is always a favorite), and Animal Encounters. As always, parent surveys will be sent out to begin plans for our final club session, which will begin in March.

Item #9**The Great Kindness Challenge - Cecilia Quijano, FCLA/STEM Assistant Director (*Informational Item*)**

Mrs. Quijano presented the committee with information regarding The Great Kindness Challenge, which took place the week of January 23-27. This started in 2012 with three schools in Carlsbad, CA to address bullying and to foster connection, inclusion, and compassion. Each day of Kindness Week, students took part in an act of kindness activity and fun dress up theme. Students received a stamp on their Kindness card for each spirit day and kindness challenge they completed (self-reported) and earned a prize. Our Student Council students even created a heartwarming [Kindness Boomerang](#) video to showcase how kindness is contagious!

Announcements:

LAUSD Oversight Reviews (STEM – 2/7, FCLA – 2/23, WASC – 3/17)

Next Regular Meeting:

The next regular meeting of the School Site Council is to be held on Monday, March 6, 2023 at 3:00 pm.

Adjournment:

On **MOTION** of Sindy Serrano, **SECONDED** by Alex Cantwell, and **CARRIED**, the School Site Council meeting adjourned at 4:19 p.m.

Minutes respectfully submitted by: Alex Muñoz

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

February 2, 2023

Call to Order: Danielle Arce, Chair

Mr. Rabinowitz led the meeting as Chair in the absence of Danielle Arce (Parent Chair).

A meeting of the School Site Council was held on February 2, 2023 at 3:33 p.m. via Zoom at Santa Monica Boulevard Community Charter School.

Roll Call: Cary Rabinowitz, Secretary

Members Present: Karla Lara, Jazmin Luna, Denise Molina, Cary Rabinowitz, Johana Juarez
Sandra Campos

Members Absent: Jamesha Myles, Shelena Baker, Danielle Arce, Berta Naranjo

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Danielle Arce, Chair

Mr. Rabinowitz led the approval of minutes in the absence of Danielle Arce (Parent Chair).

On **MOTION** of Jazmin Luna, **SECONDED** by Sandra Campos, and **CARRIED**, the minutes from the January 13, 2023 meeting of the School Site Council were approved.

Presentations from the Public:

Item #1 Any persons desiring to address the Instruction Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 Review of Mid-Year Verified Data (i-Ready) (LCAP Goal 1, AMO 1-3) - Cary Rabinowitz, SMBCCS Director (*Discussion Item*)

Mr. Rabinowitz reviewed i-Ready scores for students at the school.

ELA scores are projected to be 1% point higher on the Summative Assessment this year in Reading, and approximately 6 points higher in Math. 52% of students have met 60% or more of their typical growth in reading by the mid-year assessment. 58% of students have met at least 60% of their annual growth in mathematics by the mid-year assessment.

Item #3 **Review and Discussion of Expanded Learning Opportunities - Program (LCAP Goal 2, AMO 1-2) - Jazmin Luna, SMBCCS ELOP Coordinator**
(Discussion Item)

Ms. Luna shared information about upcoming Spring Break ELOP field trips. They include trips to the Aquarium of the Pacific, USS Midway Museum, Medieval Time, and the San Diego Zoo.

Two assemblies are currently being scheduled for March and June.

ELOP Teacher Participation and Teacher Clubs currently in session include:

Staff members:

Kasir, Arroyo, Nishimoto, Ausherman, Wolfer, Harper, Levinson, Manzo, Hill, Gerow, Namkung, Flynn, Reinicke, Campos

Clubs:

Muscles & Exercise, Cursive for Beginners, Thinking Strategically, Indi the Robot, Robotics Team, Dream A World, Foundational Skills, Artists Around the World, Art Club, Knitting Club, Crafting Club, Drill Team

Outside Vendor Session 3 is February 6 - April 13. Classes will include:

Jazz Band, Bucket Drumming, Piano Class, Creative Sculpture, Chess, Science of Sports, Anime, Cartooning, & Comic Book Creation, Dance, Jewelry Making, Cooking Academy

Tutoring services will also be starting soon with Mathnasium and Sylvan Learning. 18 students for Math and 12 for Reading in 1st-6th grade.

Item #4 **Review of LCAP Goal 2: Increase Meaningful and Purposeful Student, Teacher, and Parent Engagement - Cary Rabinowitz, SMBCCS Director**
(Discussion Item)

Mr. Rabinowitz reviewed Local Control Accountability Plan, Goal 2, including action steps in the LCAP plan. Mr. Rabinowitz discussed several of the many ways the school engages stakeholders at the school through the use of surveying, distributing needs assessments, and holding parent events and workshops like our monthly Parent Forums.

Announcements:

There were no announcements.

Next Regular Meeting:

March 9, 2023

Adjournment:

On **MOTION** of Jazmin Luna, **SECONDED** by Karla Lara, and **CARRIED**, the School Site Council adjourned at 4:00 p.m.

Minutes respectfully submitted by: Cary Rabinowitz

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the English Learner Advisory Council

January 24, 2023

Call to Order: Juan Gomez, Chair

A meeting of the English Learner Advisory Council was held on January 24, 2023 at 7:17 a.m. via Zoom at Fenton Avenue Charter School.

Roll Call: Lorena Sanchez, Secretary

Members Present: Monica Castañeda, Juan Gomez, Lorena Sanchez, Anna Flores, Cindy Soto

Members Absent: None

Additions/Corrections to the Agenda: Juan Gomez, Chair

Approval of Minutes: Juan Gomez, Chair

On **MOTION** of Monica Castañeda, **SECONDED** by Cindy Soto, and **CARRIED**, the minutes from the December 13, 2022 meeting of the English Learner Advisory Council were approved.

Presentations from the Public: Juan Gomez, Chair

Item #1 Any persons desiring to address the English Learner Advisory Council on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 Summative ELPAC Administration (LCAP Goal 1, AMO3) - Juan Gomez, FACS Administrative Coordinator (*Informational Item*)

Mr. Gomez reviewed the Summative ELPAC Assessment. The window for the administration of the Summative ELPAC opens February 1, 2023, through May 31, 2023. Fenton Avenue Charter School will administer the ELPAC to our EL students beginning February 15, 2023, due to LAUSD Oversight on February 8, 2023. We reviewed how the ELPAC provides data in supporting instruction. Mr. Gomez will present to the staff at our upcoming staff meeting, which includes an overview of ELPAC and the final schedule for testing.

**Item #3 English Learner Supports (LCAP Goal 3, AMO 3) - Juan Gomez, FACS
Administrative Coordinator (*Informational Item*)**

Mr. Gomez reviewed the Charter Petition and its embedded supports for English Learners, items such as Rosetta Stone, our TK-2nd Curriculum, the Mid-Year Diagnostic Assessments, Interventions, and our integrated ELD program embedded in Benchmark. Mr. Gomez also discussed the process of identifying EL students and the steps toward initial fluency or reclassification.

**Item #4 Mid-Year Diagnostic (LCAP Goal 1, AMO 5) - Monica Castañeda, FACS
Director (*Information Item*)**

Ms. Castañeda reviewed mid-year testing dates for the i-Ready Diagnostic Test. The i-Ready Diagnostic Window opened on January 23rd and will remain open until February 10th. The i-Ready Diagnostic assessment data will be used to drive instruction in classrooms. They will be reviewed with individual teachers in the middle of year goal-setting meetings to set goals and targets for their students and discuss strategies to meet the specific needs of their students.

**Item #5 LAUSD Oversight Visit (LCAP Goal 1, AMO2) - Monica Castañeda, FACS
Director (*Informational Item*)**

Ms. Castañeda reviewed the LAUSD Oversight Visit. Our annual LAUSD visit will be on February 8th. Yolanda Jordan will be visiting our campus as well as our classrooms. Teachers are expected to show grade level rigor and projects with standards posted in their classrooms in anticipation of being visited. Our administrators are completing the oversight binders. The binders will be submitted to the oversight team on February 1st and reviewed on February 8th.

**Item #6 WASC Self-Study (LCAP Goal 3, AMO 3) - Monica Castañeda, FACS Director
(*Informational Item*)**

Ms. Castañeda informed the committee of the WASC visit scheduled for March 28th through March 30th. This visiting committee will review the school's self-study and provide feedback regarding areas of the strengths and areas of improvement intended to refine the schoolwide action plan. Focus groups and the administration have been refining the self-study and action plan in preparation for the upcoming visit.

Announcements:

There were no announcements.

Next Regular Meeting: TBD

Adjournment:

On **MOTION** of Mrs. Flores, **SECONDED** by Ms. Castaneda, and **CARRIED**, the meeting was adjourned at 7:30 a.m.

Minutes respectfully submitted by Lorena Sanchez, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the English Learner Advisory Council Meeting

February 2, 2023

Call to Order: Jennifer Flynn, Chair

A meeting of the English Learner Advisory Council was held on February 2, 2023 at 3:00 p.m. via Zoom at Santa Monica Boulevard Community Charter School.

Roll Call: Diana Ou, Secretary

Roll call was conducted by Cary Rabinowitz in the absence of Diana Ou.

Members Present: Cary Rabinowitz, Jennifer Flynn, Walter Gomez, Anayesi Reyes

Members Absent: Diana Ou, Mayda Santos

Additions/Corrections to the Agenda: Item #3 will be tabled today.

Approval of Minutes: Jennifer Flynn, Chair

On **MOTION** of Walter Gomez, **SECONDED** by Cary Rabinowitz, and **CARRIED**, the minutes from the January 13, 2023 meeting of the English Learner Advisory Council were approved.

Presentations from the Public: Jennifer Flynn, Chair

Item #1 Any persons desiring to address the English Learner Advisory Council on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 Review of Mid-Year English Learner Verified Data (LCAP Goal 1, AMO 3-4)
- Cary Rabinowitz, SMBCCS Director (*Informational Item*)

Mr. Rabinowitz reviewed trending i-Ready scores for English learner students at the school. English learner scores are projected to be 3.5% points higher on the Summative Assessment this year in mathematics, and approximately 4 points lower in ELA. 36% of EL students have met their annual growth in reading by the mid-year assessment. 26% of EL students have met their annual growth in mathematics by the mid-year assessment.

Item #3 **Review of Programs to Support EL Population (LCAP Goal 1, AMO 3-4) -**
Cary Rabinowitz, SMBCCS Director (*Informational Item*)

This item was tabled until the next meeting.

Announcements:

There were no announcements.

Next Regular Meeting:

March 9, 2023

Adjournment:

On **MOTION** of Cary Rabinowitz, **SECONDED** by Walter Gomez, and **CARRIED**, the English Learner Advisory Council adjourned at 3:25 p.m.

Minutes respectfully submitted by: Cary Rabinowitz

II. C.

Financial Business Manager's Report
(See presentation slides)

II.D.

Directors' Reports

FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR'S REPORT

March 2, 2023

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.21%

Cumulative ADA – 98.23%

Date	TK	K	1st	2nd	3rd	4th	5th	Total
2/24/23	18	41	24	24	164	182	186	639

Fenton Avenue continues to maintain its enrollment average between 630 and 640 students. In preparation for the 2023-2024 school year, a survey will be sent to current FACS families to determine whether they intend to return next year. Marketing and recruitment efforts are underway for the 2022-2023 school year. FACS is currently working with PIP to design and print mailers targeting Lake View Terrace and surrounding areas. Twenty-eight enrollment packets have been received as of mid-January, and many more have been handed out to prospective families.

LAUSD Annual Performance-Based Oversight Visit

On Wednesday, February 8th, FACS was joined by Yolanda Jordan and her LAUSD Charter School Division team to conduct the yearly oversight visit. Dr. Riddick, Jason Gonzalez, Judy Werner, Paige Piper, Juan Gomez, and Lillian De La Torre participated in the interview process, providing their insight and support. It was indeed a collaborative effort to highlight all the amazing things taking place at FACS.

Mrs. Jordan was highly impressed with the student's progress over the last year and a half. The team shared how completing iReady Personalized Instruction and meeting the 45-minute requirement with a passing rate of 75% has positively impacted students' growth. Yolanda and her team were especially impressed with the growth of the special education student group since the beginning of the year. The district's growth benchmark is 50% by the end of the year. This student group has already reached 55% growth in Reading and 34% growth in Math. The visiting team noted that the staff's dedication and hard work were especially evident in relation to this student group's achievements.

Classroom visits were made to Ms. Martinez, Ms. Hendrix, Ms. Waterbury, Ms. Oandasan, and Ms. Fisher's classes. Before the classroom visits, Yolanda asked what three "look-fors" we would like her to focus on. Technology, cooperative learning structures, and GLOW small group instruction were chosen. Many conversations recognized the uniformity and consistency across grade levels regarding these three focus items. They were highly impressed with the preparation, collaboration, and planning that took place to get us to this point. The continuity across the grade levels was evident.

One of the themes that Yolanda and her team continued highlighting was intentionality. The instruction that was being delivered in each of these classrooms was purposeful and intentional. It was evident that teachers use the i-Ready data along with the Data Chats as a tool to guide their instruction to meet the needs of our students. FACS looks forward to sharing the final report once received in a few months.

Western Association of Schools and Colleges (WASC)

Fenton Avenue Charter School will be participating in the WASC Accreditation process from March 26th through March 29th. The staff has been diligently working to prepare the self-study in preparation for the visit. The process has been a collaborative effort among the staff at FACS. Throughout the completion of the self-study, the staff identified areas of strength and growth across the five focus areas: **Organization, Curriculum, Learning and Teaching, Assessment, and School Culture**. Through the process, the staff identified three areas of improvement to include in the Action Plan. The following are the three identified goals:

1. ***Improve English learner outcomes by improving the instruction and the implementation of an effective, research-based English development program.***
2. ***Implement a social and emotional curriculum/school-wide program to support all students.***
3. ***Improve parent education by providing more engagement opportunities that are guided to improve academic achievement.***

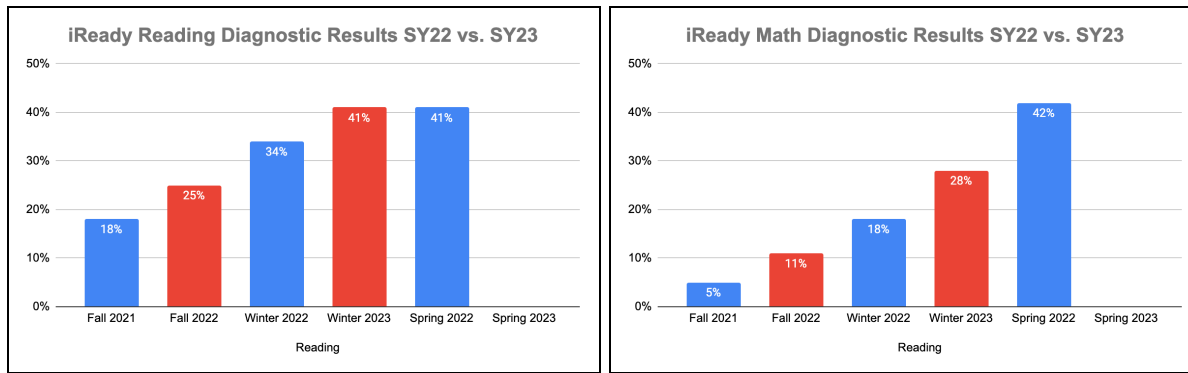
FACS looks forward to sharing the outcome of the visit at the next board meeting.

CURRICULUM AND INSTRUCTION

Middle of Year Professional Goal Setting Meetings and iReady Diagnostic Assessment Results

Fenton Avenue teachers participated in the Middle of Year (MOY) Professional Goal Setting Meetings that included an in-depth review and discussion of iReady data. During the meetings, teachers were asked to share best practices that led to their student's overall growth. Furthermore, teachers identified individualized goals for their class and students to be met by the end of the school year.

Overall, Fenton Avenue shows growth in both Reading and Math. Below are graphs that compare the overall growth from the beginning, middle, and end of the school year from the 2021-2022 and the 2022-2023 school years.



The comprehensive data for Reading shows significant growth. Students performing at “*early on*” or “*mid or above grade level*” steadily increased throughout both years. In the 2021-2022 school year, students at the levels mentioned above grew from **18%** to **34%** from the beginning to the middle of the year and **41%** by the end of the school year. The growth saw this school year is on the same track as last. If the growth continues to increase over the next few months, the percentage of students at “*early on*” or “*mid or above grade level*” will continue to rise.

The comprehensive data for Math shows steady growth. Students performing at “*early on*” or “*mid or above grade level*” showed an overall increase throughout both school years. In the 2021-2022 school year, students at the levels mentioned above grew from **15%** to **18%** from the beginning to the middle of the year and **42%** by the end of the school year. Although the percentage of students performing at these levels is low at the start of the school year, the gains made by the end of the year were significant in the 2021-2022 school year and are projected to meet the same result by the end of this school year.

Heggerty Professional Development

On Friday, February 24, 2023, Fenton Avenue followed a minimum day schedule for certificated staff to participate in a “Bridge the Gap” Intervention training presented by Heggerty. Our Acceleration Specialist and primary teachers are currently using the Heggerty curriculum. Staff responses to the December 2022 SWOT analysis identified the need for this training. In the analysis, teachers identified a lack of knowledge in phonics instruction as a “weakness” currently impacting student instruction. In response, this virtual professional development will focus on concepts related to phonemic awareness and phonics instruction, especially for older learners. Teachers will be provided with the necessary handouts and resources before the training.

Restorative Practices Professional Development & FACS Buddy Bench

Before her departure, Mrs. Anna Flores applied for and received the CLASS (Collectively Learning and Supporting Schools) Grant from Children’s Hospital Los Angeles of 5,000 dollars. With these funds, Mrs. Flores arranged for a “Buddy Bench” to be ordered, along with corresponding picture books. The picture books have been delivered to primary classes, and the Buddy Bench is expected to arrive later this Spring. Additional teaching materials will be provided to all teachers to support educating students on the proper and expected use of the “Buddy Bench.” With the remaining funds, FACS will partner with the California Conference for Equity and Justice (CCEJ) for an Introduction to Restorative Practices workshop, which will be held on Friday, March 17th -- a minimum day. This interactive training will introduce participants to the theories, values, and foundations underlying CCEJ’s

Restorative Practice implementation model in schools and communities. Participants will experience community-building activities and learn how their own experience can reflect the work as a whole.

Math Learning Walks

Math Learning Walks at FACS will take place from March 7th-9th. The walks will take place during the grade-level teachers' scheduled psychomotor. Each grade level will be able to see their respective team representatives teach an i-Ready math lesson. Thank you to the following teachers who have courageously volunteered for this task: Christopher Torres (3rd), Tiffany Walker (3rd), Barbara Ausherman (4th), Rebecca Williamson (4th), Lorena Sanchez (5th), Vanessa Ettleman (5th), and Tiffany Fisher (5th). A half-day meeting will be provided with iReady, Angie Ferri, and the TOSAS on February 27th to review the Learning Walks protocol, which is focused on the Try-Discuss-Connect routine from i-Ready and provide support and guidance for all of the teacher volunteers.

HUMAN RESOURCE AND PERSONNEL

Staff Reorganization

Fenton Avenue staff will participate in the FCPS Reorganization process beginning March 3rd. There is anticipated movement with the departure of three veteran teachers: Mrs. Barbara Ausherman, Mrs. Cheryl Perkins, and Mrs. Maryann McPherson. The school is losing three incredible educators who have impacted the many students who had the opportunity to have one of these ladies as their teacher. FACS will also add an additional classroom to 1st and 2nd grade, requiring two more teachers in the primary grade level. Details regarding the reorganization process will be shared at the March 1st staff meeting.

SCHOOL-COMMUNITY RELATIONS

FACS Open House

Fenton Avenue is excited to invite families to once again visit our campus for Open House in person. This event hasn't occurred in person since the onset of the pandemic. Fenton Avenue's Open House will take place on Thursday, March 30th, from 5:30pm - 6:30pm. The evening will consist of families visiting their child's classroom to see the wonderful happenings, especially the amount of learning that has taken place thus far. FACS is also inviting local vendors and food trucks to participate in the evening, making for a fun and exciting event for our families and the community.

Fenton School Garden

Miss Cuba, one of the Environmental Studies Leads, applied for a school garden through LA County Public Works School Garden Program. Last month, FACS was chosen to receive a school garden! The county aims for each school to have a vibrant herb and vegetable garden, which becomes a teaching environment for students to learn about growing their own organic food, composting, and sustainability. The program includes a hands-on worm composting demonstration, where students and teachers learn how to assemble the worm compost bin, install the bedding, and feed and care for the worms. They learn the benefits of worm composting and using worm "tea" as a potent fertilizer and natural insect repellent. The garden is scheduled to be installed on March 21st behind rooms 25 and 25. The school is excited about this opportunity as we continue strengthening the environmental studies focus.

Upcoming Events:

3/3	Reorganization Packet Sent Out
3/11	2 nd Reporting Period Ends
3/23	Grades Due to Lead Teachers
3/20-24	Parent/Teacher Conferences
3/26-29	WASC Visit
3/30	FACS Open House
3/31	PD Day #6
4/3-7	Spring Break

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

March 2, 2023

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT AND ATTENDANCE

Cumulative Average Daily Attendance (ADA) – 98.79%

Monthly Average Daily Attendance (ADA) – September - 98.70%; October – 99.10%; November – 98.78; December – 98.64; January – 98.41; February – 99.12

Date	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
Feb. 2023	55	96	86	121	122	109	111	79	779

INSTRUCTION

WASC MID-CYCLE VISIT RESCHEDULED

Santa Monica is participating in a Mid Cycle Review this year as part of the school's six-year accreditation received in Summer 2020. The school's mid cycle report and action plan has been completed and submitted to WASC. In the last week, the school received a communication from WASC's Senior Director, Nancy Brownwell, letting us know that our Visiting Committee Chair has decided to step down and that she would be taking her place. Our visit scheduled for March 16th is currently being rescheduled. Our new date will be shared once confirmed.

[Santa Monica's Mid-Cycle Review School Progress Report](#)

[2023-2026 WASC Mid-Cycle Report Action Plan](#)

Expanded Learning Opportunities Program (ELOP) Updates

Representatives from Mathnasium visited Santa Monica to conduct initial Diagnostic Assessments for students participating in the new tutoring program. The school will also have students receiving tutoring through the Sylvan Learning Center. Diagnostics are being scheduled for students at the Center itself. Ms. Luna is looking to extend these opportunities to additional students after Spring Break.

Santa Monica is also planning two Saturday Educational Field Trips to Universal Studios in April and four to Disneyland in May through June. More information to come.

English Learner Proficiency Assessment for CA (ELPAC) Summative Assessment

Teachers have begun administering the ELPAC assessment to Santa Monica’s population of English learner students. Per the 2022 CA School Dashboard, 57% of students at SMBCCS identify as English Learner. Students are being tested whole group in Reading, Writing and Listening while Speaking occurs in one to one settings. Substitute teachers are scheduled to allow classroom teachers to test their own students in separate settings.

SMBCCS Guiding Coalition Meeting, February 8th

Santa Monica held a Guiding Coalition Meeting on February 8th. The coalition reviewed the school’s Instructional Areas of Focus:

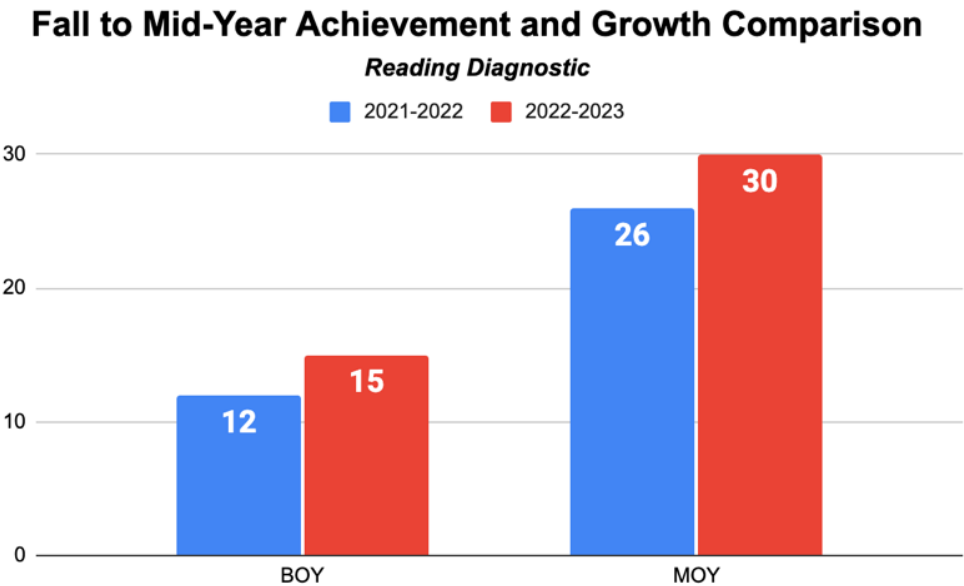
- Reviewing & Dissecting Unit Assessments
- Identifying Essential Standard Representation in Each ELA Unit
- Unpacking Essential Standards
- Create Learning Targets and develop “I Can” Statements

The coalition had a comprehensive discussion around the efforts of grade levels in identifying essential standards across units and how flexibility can be given to pacing to ensure the focus remains on what is essential. The group also agreed on mapping out the standards within Benchmark Unit Assessments to understand how the curriculum emphasizes standards throughout its 10 units.

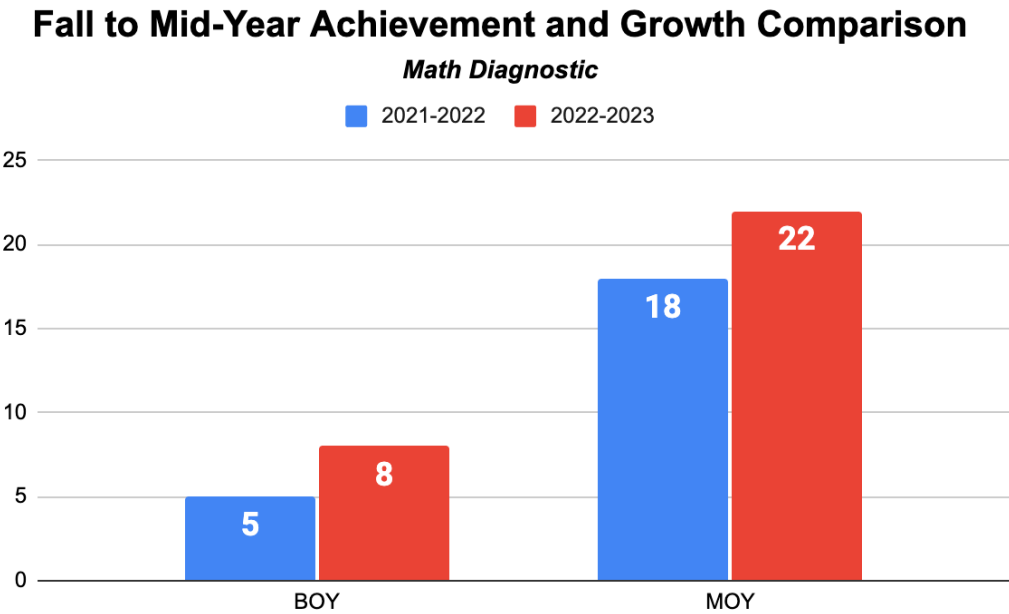
Common formative assessments (CFA) were also discussed at the meeting. Grade levels were given flexibility in administering the CFA they felt best supported their teaching and their students’ learning.

i-Ready Mid-Year Diagnostic Assessment Data in Reading and Mathematics

Students completed the Mid-Year i-Ready Diagnostic Assessment in both Reading and Math between January 23rd and February 10th. Reading results below show students outperformed last year’s Mid-Year Assessment. In 2021-2022, Beginning of Year to Middle of Year results show 14% growth among students at, mid, or above grade level in Reading. In 2022-2023, Beginning of Year to Middle of Year results show students extending that growth to 15%.



Math results below show students outperformed last year’s mid-year assessment by 4%. In 2021-2022, Beginning of Year to Middle of Year results show 13% growth among students at, mid, or above grade level in Math. In 2022-2023, Beginning of Year to Middle of Year results show students extending that growth to 14%.



Professional Development

Santa Monica staff attended various trainings in January:

- ❖ Minimum Day Professional Development, STEAM Activities, *February 3*
Presenters: Christy Namkung, Gabriela Arroyo, Jennifer Nishimoto

Santa Monica STEAM Focus Leads, Christy Namkung, Gaby Arroyo, and Jennifer Nishimoto presented the school’s calendar for remaining STEAM activities. They presented available TWIG resources, had teachers/grade levels identify which projects they would prepare in coming months, and distributed STEAM-themed books to grade levels.

- February – Diavolo Assembly, Architecture in Motion; Book Integration – Iggy Peck Architect
- March – Pi Day Activities
- April – Schoolwide Earth Day Contests, Essay Contest, Drawing Contest, Poem Contest
- May – Rocket and Catapult Lesson Plans; Awards for Engineering; Book Integration – Rosie Revere Engineer

- ❖ Professional Learning Community (PLC) Minimum Day, *February 10*

Our PLC Minimum Day was largely a planning opportunity for teachers. In response to discussions at our recent Guiding Coalition Meeting, grade levels were given a tool to assist them mapping out Essential Standards within Benchmark Advance. Teachers reviewed Unit Assessments 1-10 to identify how Benchmark emphasizes Essential Standards throughout the curriculum.

PERSONNEL

Mid-Year Professional Goal Setting

Certificated staff are currently participating in Mid-Year Professional Goal Setting Meetings with Mr. Rabinowitz. These meetings focus on mid-year i-Ready data, a review of classroom attendance and independent study completion, certificated staff placement on the evaluation cycle, and a goal setting portion focused on Charlotte Danielson's Domain of Effective teaching.

Earned Increase Walkthroughs

Our second implementation of walkthroughs took place the week of February 13th. Earned Increase Walkthroughs focus on *Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibilities*. Certificated staff members were visited by two administrators during this week. A digital walkthrough form was again used to inventory observations and efficiently provide teachers with feedback.

COMMUNITY RELATIONS

Student of the Month

SMBCCS was thrilled to congratulate Student of the Month from each class during the month of February. Due to inclement weather, the assembly was held virtually. Thank you to all teachers for submitting student names promptly and for communicating with families. Thank you to Ms. Henschel and Mr. Levinson for their support in preparing our Student Council presenters.

Coffee with the Principal

Our latest Coffee with the Principal meeting was held on Tuesday, February 7th. Parents were provided information on our Summative ELPAC Administration, the Mid-Year i-Ready Administration, State Test scores and projections, our LAUSD Oversight Visit, our WASC Mid-Cycle Visit, they were given an update on our upcoming collaboration with Head Start to bring preschool back to Santa Monica, and our tutoring opportunity was shared with Mathnasium and Sylvan Learning Center. Our next Coffee with the Principal meeting is scheduled for March 7th. It will mainly focus on our 6th Grade Lottery.

Parent Forum – ELPAC Summative Assessment, February 16th

Thank you to Jennifer Flynn and Bunny Wolfer (ELD Focus Leads) for providing parents information on the ELPAC Summative Assessment during this month's Parent Forum. Mrs. Flynn and Mrs. Wolfer gave an in-depth review of the assessment with special attention given to test results and their implications on how parents can support their EL students at home.

PIP Advertising Mailers

Santa Monica will again partner with PIP to distribute thousands of mailers to homes through the Hollywood area. Mailers will focus on general enrollment, give clear guidance on TK Enrollment, and disseminate information on Santa Monica Expanded Learning Opportunities.

Pali Institute 6th Grade Overnight ELOP Field Trip

6th grade teachers and families participated in an informational meeting in preparation for their overnight trip to the Pali Institute scheduled for April 17-19. Pali Institute is an innovative outdoor program offering educational experiences near California's gorgeous Lake Arrowhead and San Bernardino mountains.

Upcoming Events:

- 3/3 TK Lead Teacher Planning Day
ELOP Assembly: Antarctica Penguins Expedition, K-3rd (2:45pm)
- 3/6 6th Grade Lottery Forms Dispersed
- 3/7 Coffee with the Director (8:30) - Focus: 6th Grade Lottery
FCPS Budget Meeting (2:00)
- 3/9 English Learner Advisory Council (3:00)
School Site Council Meeting (3:30)
- 3/10 **COST Meeting Window Closes**
ELOP Assembly: Music Center- Got Rhythm, 1st-6th (2:45pm)

FENTON PRIMARY CENTER (FPC)
DIRECTOR'S REPORT

March 2, 2023

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

March 2023 Enrollment Report (TK-2):

Transitional Kindergarten	Kindergarten	1st Grade	2nd Grade	Total	Monthly ADA	Cumulative ADA
<i>84</i>	<i>135</i>	<i>162</i>	<i>171</i>	<i>552</i>	<i>99.9%</i>	<i>99.5%</i>

Last Board Meeting Report in January (TK-2):

Transitional Kindergarten	Kindergarten	1st Grade	2nd Grade	Total	Monthly ADA	Cumulative ADA
<i>83</i>	<i>134</i>	<i>161</i>	<i>169</i>	<i>547</i>	<i>99.6%</i>	<i>99.4%</i>

Attendance, Enrollment, and Recruitment

Recruitment and Enrollment 2023-2024: FPC began recruiting and enrolling for the 2023-2024 school year last month. Though enrollment has been slow, total of 17 students have enrolled for next school year. The school has created an enrollment and recruitment committee to help with our annual events such as visiting preschools, annual Easter event, and placing school flyers in various local businesses in the community.

ADA and Independent Study Report: A special thanks to all FPC teachers for making an amazing effort in maintaining the school's ADA above 99%. FPC had 26 of 28 teachers with 100% ADA in the latest reporting period. A collaborative approach in communicating with parents is critical, but most of the work of Independent Studies is done by the teachers. Great job FPC teachers!

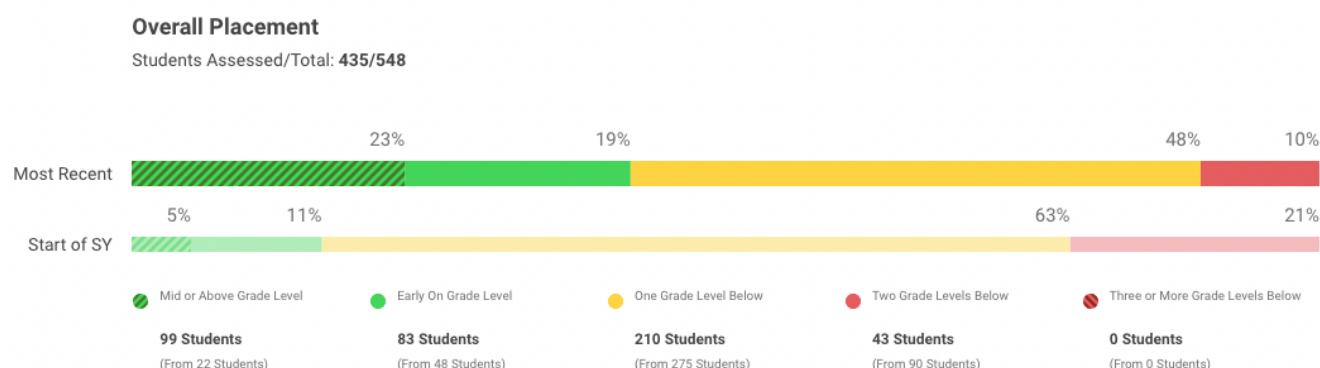
Instruction

Western Association of Schools and Colleges (WASC): With the WASC Self-Study visiting committee coming to FPC on March 27-29, 2023, FPC completed its Self-Study Report for review. FPC will also ask the FCPS board to approve the Self-Study Report for final submission before the visit. FPC received a six-year accreditation through WASC during the 2015-2016 school year, with a mid-term review during the 2018-2019 school year. Below are some highlights from the current FPC WASC Self-Study:

- The pandemic has impacted student outcomes, but FPC is truly closing the learning gap rather quickly.
- The FPC action plan will include; improve reading instruction with the use of the *Science of Reading* research, professional development for staff, and a parent engagement plan.
- The school has an excellent collaborative and effective decision-making model in place.
- The clean and orderly school environment and maintenance of the facility supports the school's focus on learning by eliminating unnecessary distractions to the learning process.
- The parent communication is very positive with over 95% of parents using ClassDojo for daily communication.

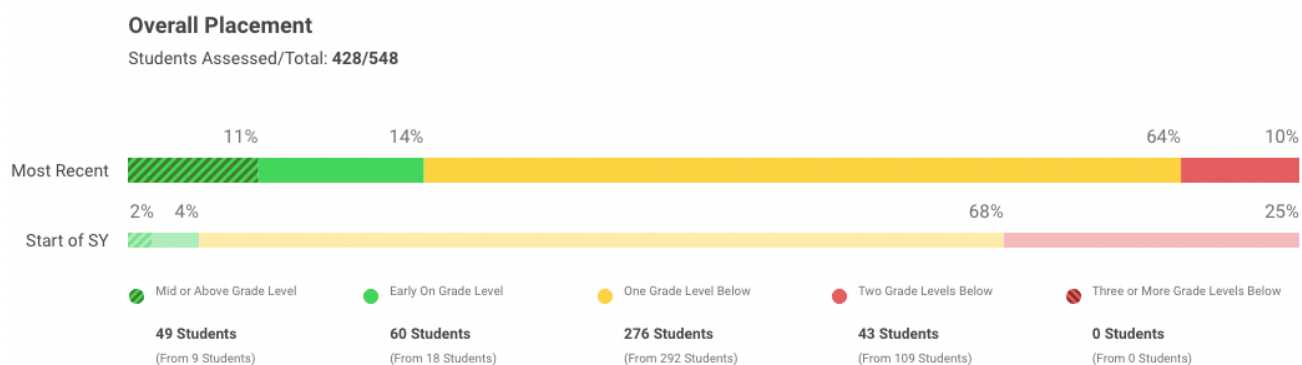
i-Ready Winter Middle of the Year Assessments Completed: In February, FPC completed its i-Ready middle-of-year diagnostic assessments. The assessments were given in the areas of reading and mathematics. An impressive 99% of students completed the Reading and math assessments.

The i-Ready Reading Results for FPC comparing beginning of year to middle of year:



Overall, the school increased from 16% of students on grade level to 42% in Reading and reduced the number of students one-year below grade level from 21% to 10%.

The i-Ready Mathematics Results for FPC comparing beginning of year to middle of year:



Overall, the school increased from 6% of students on grade level to 25% in Mathematics and reduced the number of students one-year below grade level from 25% to 10%.

With AB 1505 and the focus on academic growth, FPC has shown the following growth in Reading:

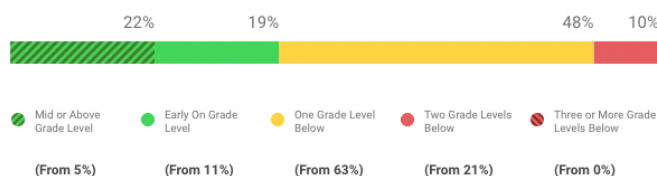
Progress to Annual Typical Growth (Median)



The median percent progress towards Typical Growth for this school is 61%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

[Learn More About Growth](#)

Current Placement Distribution



[The Mapping Between 5-Level and 3-Level Placements](#)

Overall, the school has achieved 61% progress towards typical growth in reading which is well above the norm of 50%.

FPC has shown the following growth in Math:

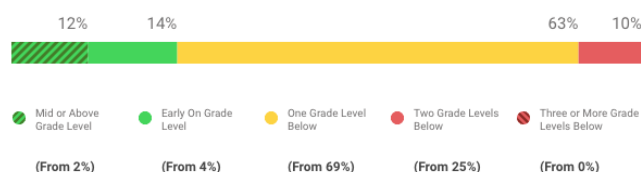
Progress to Annual Typical Growth (Median)



The median percent progress towards Typical Growth for this school is 62%. Typical Growth is the average annual growth for a student at their grade and baseline placement level.

[Learn More About Growth](#)

Current Placement Distribution



[The Mapping Between 5-Level and 3-Level Placements](#)

Overall, the school has achieved 62% progress towards typical growth in math which is well above the norm of 50% for middle of the year.

100th Day of School: FPC celebrated its 100th day of school on Tuesday, February 7th. The school provided a variety of hands-on interactive math activities for students that included the use of manipulatives to assist in counting to 100, grouping tens to make 100, calendar activities, and much more. With FPC servicing primary age students, this school-wide event makes math come alive and brings relevance to student learning. It was an exciting day for all FPC students and staff.



Personnel and Compliance

Earned Increase Walkthroughs: The week of February 16th, the FPC administrative team completed the second and final “Earned Increase Walkthroughs” as described by our “Earned Increase Criteria” for

all teachers. It was a successful process. The most beneficial part of the walkthroughs was that it allows FPC administrators to see a bigger and clearer picture of the progress and effectiveness of planning and preparation by teachers at each grade level. All teachers benefited from reviewing protocols and responsibilities prior to the walkthroughs at their respective grade levels.

LAUSD Charter Division Oversight Visit: FPC completed its annual LAUSD oversight visit on Tuesday February 21, 2023. Yolanda Jordan from LAUSD Charter Division visited to review the required documentation. The virtual binders created consisted of hundreds of documents uploaded in the following areas:

Binder 1: Governance Documentation

Binder 2: Student Achievement and Educational Performance Documentation

Binder 3: Organizational Management, Programs, and Operations Documentation

Binder 3A: Documentation of Compliance with Clearance, Credentialing, ESSA

Qualifications, Mandated Reporter Training requirements and Bloodborne Pathogen Training

Mrs. Jordan visited FPC classrooms and led discussions regarding instructional practices. Mrs. Jordan was impressed with the engagement and instructional practices in each classroom visited. There were different styles of teaching, but many similarities in the quality and focus of the lessons. The administrative team was impressed to see how well students navigate and learn from the educational programs made available to them and how well they know i-Ready. Examples of what was seen during the walkthroughs are; whole group instruction with examples of Think-Pair-Share, students randomly selected to participate, small group instruction using Kagan strategies, and Explicit Direct Instruction (EDI). Overall, the visit was very successful. Most importantly, there was a high level of engagement in each classroom. The students showed a level of maturity and independence that amazed the team. The following teachers were visited and represented FPC very well; Mrs. Ibarra, Mrs. Holmes, Miss Saetang, Miss Hernandez, Ms. Salazar, Mrs. Lee, Mrs. Penner, and Mrs. Angus.

Parent Advocacy and Community Outreach

TK Parent Workshop: On February 2nd, FPC TK teachers presented a workshop for the TK parents. The workshop provided parents a glimpse of the skills their children have learned and skills they are currently developing. It was a very well-organized event with over 50% of the TK parents at FPC participating. Thank you to the TK teachers, Ms. Morales, Miss Valle, Mrs. Ananta, Mrs. Ruiz, and Mrs. Lucas for organizing this well attended event. They did a great job and the parents were engaged.



Whiteman Airport: On January 26th, FPC hosted a community event that was organized by the office of Supervisor Lindsey P. Horvath. The event included a discussion and presentation of a special

Community Advisory Committee (CAC) that was composed of community members in response to the concerns regarding Whiteman Airport. The committee used FPC's multipurpose room for their final in-person CAC [meeting](#). This meeting was intended to attract community members and hear the concerns from residents of the east Pacoima neighborhood. Councilwoman Monica Rodriguez and various prominent community members were in attendance. This special committee will be making their final recommendation to the City Council on whether to have the airport remain open or to shut it down and use the land for another purpose.



Instagram: Fenton Primary Center has reached 1,178 followers on its Instagram account (@fentonprimarycenter). The school shares all of its events and updates with the community via Instagram. It has become a great tool for the school and information resource for parents.

Communication Focus Leads: FPC's Communication Focus Leads, Krystal Rodriguez and Jennifer Daugherty, have been working with student leadership this year. They meet with students twice a week after school. They have been helping with various school activities, such as recycling, and they also assisted at the Pacoima Parade by handing out enrollment flyers to the community. Now they are producing school update videos for the school. This is the first video produced by the team. They are doing an amazing job. Congratulations!

[FPC Leadership February Video.mp4](#)

Upcoming Events:

- 2/28 FPC Black History Month Assemblies with Laser Light Show
- 3/6 Certificated Staff Middle of Year Goal Setting
- 3/11 CCSA Conference thru 3/14
- 3/14 GATE Testing begins at FPC
- 3/23 Parent Conferences Begin thru 3/30 (Shortened Days)
- 3/24 Lifetouch Spring Pictures (Free Dress for students)
- 3/27 WASC Self-Study and Accreditation Visit
- 3/31 Staff Development Day #6
- 4/3 Spring Break (No School all week)
- 4/13 FCPS Board Meeting

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

March 2, 2023

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
03/02/2023	23	23	40	47	46	70	42	24	315	99.17%	99.12%

Enrollment and Average Daily Attendance (ADA) – (Fiscal Improvement Plan Goal 2)

Fenton STEM Academy enrolled **3 new students and dropped 0 students** since the last board report. The school continues to maintain an Average Daily Attendance rate above 99%.

100% ADA Incentives have continued to yield positive outcomes. Students and staff are recognized and celebrated for achieving such phenomenal goals through Spirit Day Assemblies, 100s ADA Student Club Events, and approximately 30% of all staff earning 100% monthly [Teacher ADA Prize Menu](#).

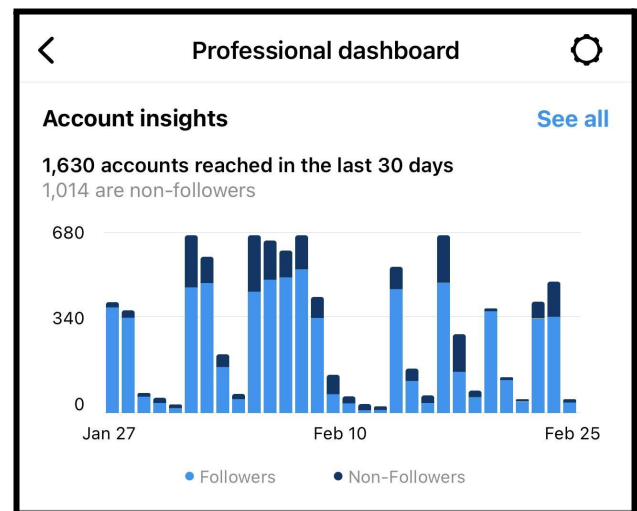
Enrolling for the 2023-2024 School Year: The Fenton Academies began enrolling students for the 2023-2024 school year on Monday, February 13, 2023. The office continues to distribute and receive enrollment packets daily. Preliminary numbers estimate an increase in enrollment for both FCLA and STEM. The greatest interest continues to be for Transitional Kindergarten, specifically students on the younger side (birth dates January – June 2024).

Throughout February, the Fenton Academies Social Media Student Club (led by Kate Marrelli) promoted enrollment through ongoing posts. Below is an example of a recent post and its digital impact. All Instagram and Facebook posts are a collaboration between student council members and Fenton educators. Social media analytics demonstrate the posts reach a significant amount of member accounts with a large portion of those not following Fenton Academies. This information is critical because increased engagement will often lead to increased enrollment of new families.

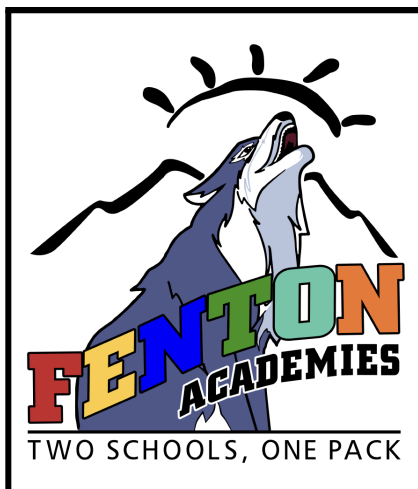


Spring Mailing to 27,000 households: During February 2023, the Academies distributed a new and revised postcard to approximately **27,000** households with 4–12-year-olds across the areas of Sun Valley, Burbank, North Hollywood, Valley Village, Panorama City, and Arleta. The postcard includes a QR code which takes potential families to our solo site which hosts our school websites, social media sites, and an online enrollment form. This mailing was paired with several social media posts for increased engagement.

Click to view: [FCLA/STEM Spring Mailer](#)



New School Mascot & Motto: In January 2020, the students of FCLA and STEM participated in a schoolwide contest and voted to identify our shared mascot and motto. The winning concept was from a third grade student, Olivia Moran. Olivia envisioned our school mascot to be a wolf due to their pack mentality. She shared that Wolves are complex, highly intelligent animals who are caring, playful, and above all devoted to family. Only a select few other species exhibit these traits so clearly. Just like elephants, gorillas and dolphins, wolves educate their young, take care of their injured and live in family groups.



Student Council then brainstormed around the perfect motto, and landed on **"Two Schools, One Pack"** as a way to articulate our two different school identities, but commitment to one another. The design was a shared effort with contributions from Brandi Pease (our music instructor at the time), Karla Contreras, and Jason Gonzalez and final design working alongside an outside vendor. The new school mascot and motto will be posted throughout our schools and a reminder of our core values. (We will continue to use the official FCPS logo on all formal documentation and this new school logo internally).

FCPS logo on all formal documentation and this new school logo internally).

Spring School Tours

Spring time is a wonderful opportunity for student recruitment. Each month, the Fenton Academies will offer tours to interested families. Tour dates can be found on the Google calendar. Tour dates are scheduled every other week with flexibility to add additional dates based on need. February tours have been highly successful with all families enrolling after touring the campus.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: Fenton STEM Academy received excellent feedback informally from the LAUSD Charter Schools Division (CSD) on our annual oversight visit, February 7, 2023. The LAUSD review team was highly impressed with the significant

academic growth of our students. They also complimented us on our strong STEM integrated program, Accelerated Instruction Model (AIM), Professional Learning Community (PLC), effective classroom management, and positive school culture.

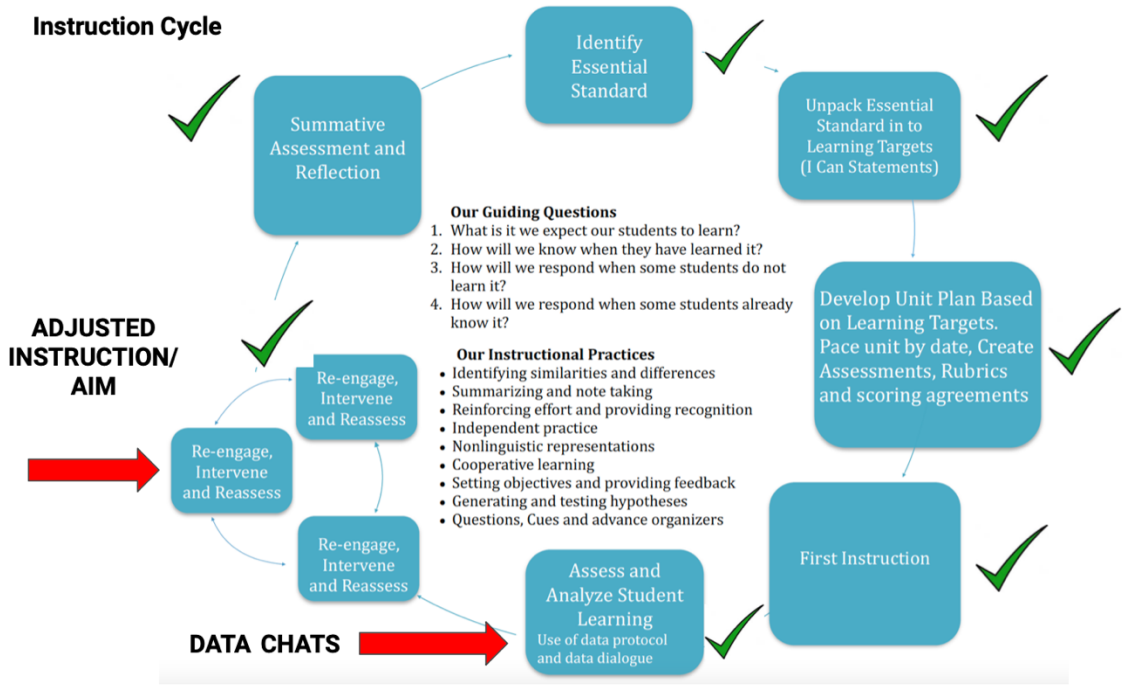
They were impressed with how established our campus and operation looks and feels. Thank you to the students and staff who work hard every day to do their very best. We look forward to sharing our official results when received.

Instruction

Professional Learning Community (PLC) Implementation:

The Instruction Cycle with critical questions and instructional practices continues to guide the work of the Fenton Academies.

The Instruction Cycle with Critical Questions and Instructional Practices



On Friday, February 17, 2023, the Fenton Academies participated in a PLC professional development day centered on data analysis of the latest iReady Diagnostic Assessment. The school leadership reviewed iReady Middle of Year Student Success Schoolwide Trends & Patterns and then provided grade level teams an hour to review their data amongst themselves with iReady resources. It was a highly productive and insightful day as middle of year data reveals areas to reinforce and refine.

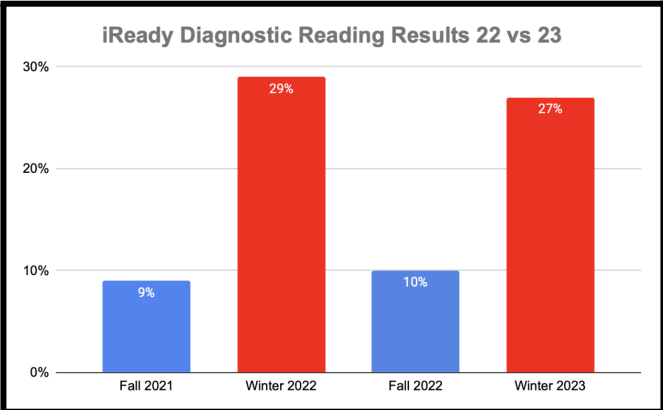
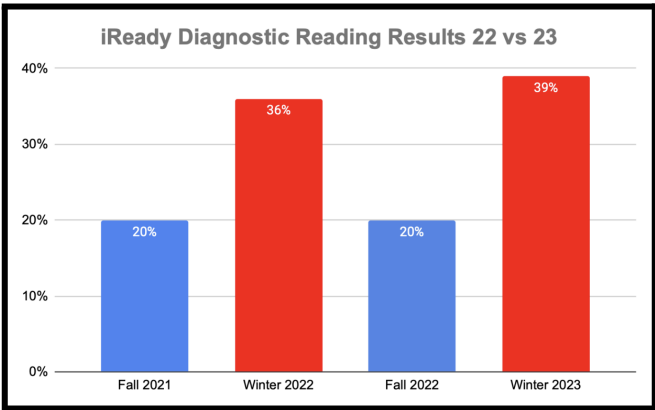
Click to view: [PLC Professional Development \(Feb. 17, 2023\)](#)

Results of the 2022-2023 iReady Middle of Year Diagnostic Assessments: During February 2022, K-6 students participated in iReady Diagnostic Assessments for both Reading and Mathematics at Fenton STEM Academy. Students in Kindergarten – 6th grade were tested across multiple domains in an effort to identify student growth and determine individualized goals.

For Reading, Fenton STEM Academy students grew from **20% to 39%** for those on or above grade level. This **19%** growth rate is higher than last year's **16%** growth rate. Students are demonstrating impressive growth with positive outcomes.

For Mathematics, Fenton STEM Academy students grew from **10% to 27%** for those on or above grade level. This **17%** growth rate is slightly lower than last year's **20%** growth rate. Continued focus on mathematics will aim to focus on increasing mathematics skills.

Physical Fitness Testing (PFT): Students enrolled in 5th grade will participate in the state mandated Physical Fitness Test. This test encompasses 5 components: Aerobic Capacity, Abdominal Strength, Upper Body Strength, Trunk Extensor, and Flexibility. Psychomotor Aides were trained on how to administer the FITNESSGRAM at the beginning of the year and although the 5th grade students will be tested on their skills, all students starting in kindergarten have been developed in each area yearlong. Testing will take place March 13-24, 2023. Although the CDE has not asked for formal reporting this



school year, Fenton STEM Academy will keep internal records of student performance and share results with students and families. Thank you to Jennifer Pimentel and Alex Muñoz for their work training staff and scheduling this assessment.

STEM Integrated Focus: The STEM Focus Lead Teacher, Ms. Casanova has planned multiple STEM activities in store for the rest of the school year. The most recent *Science and Engineering Indicators* report (2022) indicated that women represented about 34% of all STEM workers in 2019, and only 16% of people in STEM-related fields are African American or Hispanic. To address these inequities, Ms. Casanova plans to highlight a person of color who works in a STEM-related field each week for the remainder of the school year. These highlights will be shared with teachers as well as posted on our Class Dojo school feed. Students and teachers will also be challenged to learn about the functions of simple machines, and how combinations of these simple machines can reduce the amount of force needed to complete a task. Students will be challenged to use simple machines as well as build their own devices to accomplish

Develop a Dynamic Community Engagement Plan– (Fiscal Improvement Plan Goal 1)

Spring Community Wellness Fair: The Fenton Academies is excited to partner with the Southern California Medical Center for a Spring Community Wellness Fair on Friday, March 24th. The Medical Center will be providing a variety of services open to the local community, including immunizations, COVID vaccinations and boosters, as well as Medi-Cal and CalFresh Enrollment. We hope to partner with local community members, such as our local library, parks and recreation center, and community medical members, such as our local dentist. Additionally, teachers may choose to set up spring activity

booths to engage with students. Teachers who wish to participate will be compensated at \$75/hour. Lastly, we plan to have some of our partner vendors set up fun, interactive experiences, such as a petting zoo, face-painting, Kona Ice, and more. This event will be open to the local public, with a goal of not only providing health services (physical, mental, academic, and emotional) to our local community members, but to also promote the Fenton Academies and increase our enrollment.

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FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

March 2, 2023

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
03/02/2023	19	37	40	41	40	47	52	47	323	98.57%	98.67%

Enrollment and Average Daily Attendance (ADA) – (Fiscal Improvement Plan Goal 2)

Fenton Charter Leadership Academy enrolled **5 new students and dropped 0 students** since the last board report. The school continues to maintain an Average Daily Attendance rate above 98.5%.

100% ADA Incentives have continued to yield positive outcomes. Students and staff are recognized and celebrated for achieving such phenomenal goals through Spirit Day Assemblies, 100s ADA Student Club Events, and approximately 30% of all staff earning 100% monthly [Teacher ADA Prize Menu](#).

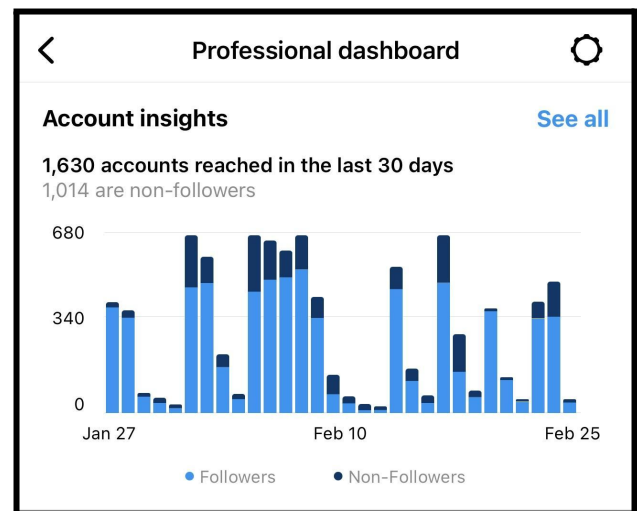
Enrolling for the 2023-2024 School Year: The Fenton Academies began enrolling students for the 2023-2024 school year on Monday, February 13, 2023. The office continues to distribute and receive enrollment packets daily. Preliminary numbers estimate an increase in enrollment for both FCLA and STEM. The greatest interest continues to be for Transitional Kindergarten, specifically students on the younger side (birth dates January – June 2024).

Throughout February, the Fenton Academies Social Media Student Club (led by Kate Marrelli) promoted enrollment through ongoing posts. Below is an example of a recent post and its digital impact. All Instagram and Facebook posts are a collaboration between student council members and Fenton educators. Social media analytics demonstrate the posts reach a significant amount of member accounts with a large portion of those not following Fenton Academies. This information is critical because increased engagement will often lead to increased enrollment of new families.

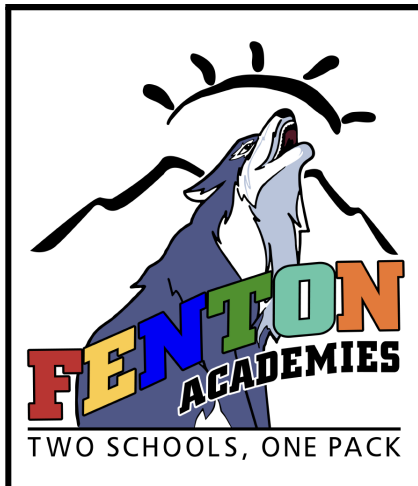


Spring Mailing to 27,000 households: During February 2023, the Academies distributed a new and revised postcard to approximately **27,000** households with 4–12-year-olds across the areas of Sun Valley, Burbank, North Hollywood, Valley Village, Panorama City, and Arleta. The postcard includes a QR code which takes potential families to our solo site which hosts our school websites, social media sites, and an online enrollment form. This mailing was paired with several social media posts for increased engagement.

Click to view: [FCLA/STEM Spring Mailer](#)



New School Mascot & Motto: In January 2020, the students of FCLA and STEM participated in a schoolwide contest and voted to identify our shared mascot and motto. The winning concept was from a third grade student, Olivia Moran. Olivia envisioned our school mascot to be a wolf due to their pack



mentality. She shared that Wolves are complex, highly intelligent animals who are caring, playful, and above all devoted to family. Only a select few other species exhibit these traits so clearly. Just like elephants, gorillas and dolphins, wolves educate their young, take care of their injured and live in family groups.

Student Council then brainstormed around the perfect motto, and landed on **"Two Schools, One Pack"** as a way to articulate our two different school identities, but commitment to one another. The design was a shared effort with contributions from Brandi Pease (our music instructor at the time), Karla Contreras, and Jason Gonzalez and final design working alongside an outside vendor. The new school mascot and motto will be posted throughout our schools and a reminder of our core values. (We will continue to use the official

FCPS logo on all formal documentation and this new school logo internally).

Spring School Tours

Spring time is a wonderful opportunity for student recruitment. Each month, the Fenton Academies will offer tours to interested families. Tour dates can be found on the Google calendar. Tour dates are scheduled every other week with flexibility to add additional dates based on need. February tours have been highly successful with all families enrolling after touring the campus.

Compliance

LAUSD Charter Schools Division Oversight Review Visit: Fenton Charter Leadership Academy received excellent feedback informally from the LAUSD Charter Schools Division (CSD) on our annual oversight visit, February 23, 2023. The LAUSD review team was highly impressed with the

significant academic growth of our students. They also complimented us on our strong SEL/Leadership integrated program, Accelerated Instruction Model (AIM), Professional Learning Community (PLC), effective classroom management, and positive school culture.

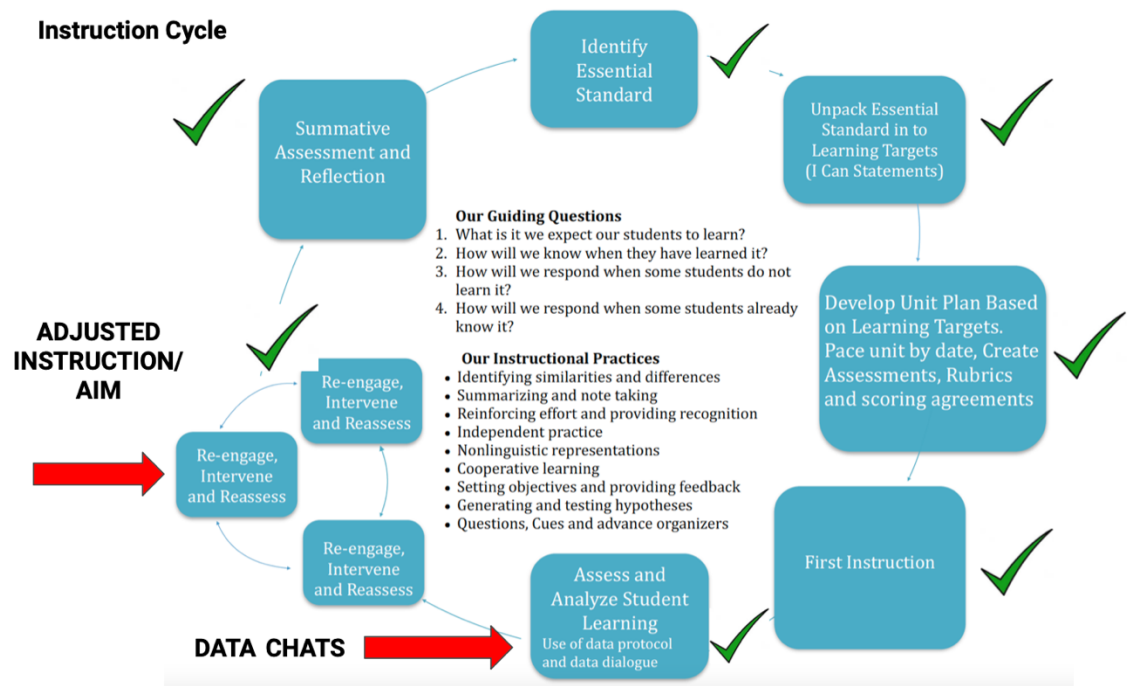
They were impressed with how established our campus and operation looks and feels. Thank you to the students and staff who work hard every day to do their very best. We look forward to sharing our official results when received.

Instruction

Professional Learning Community (PLC) Implementation:

The Instruction Cycle with critical questions and instructional practices continues to guide the work of the Fenton Academies.

The Instruction Cycle with Critical Questions and Instructional Practices



On Friday, February 17, 2023, the Fenton Academies participated in a PLC professional development day centered on data analysis of the latest iReady Diagnostic Assessment. The school leadership reviewed iReady Middle of Year Student Success Schoolwide Trends & Patterns and then provided grade level teams an hour to review their data amongst themselves with iReady resources. It was a highly productive and insightful day as middle of year data reveals areas to reinforce and refine.

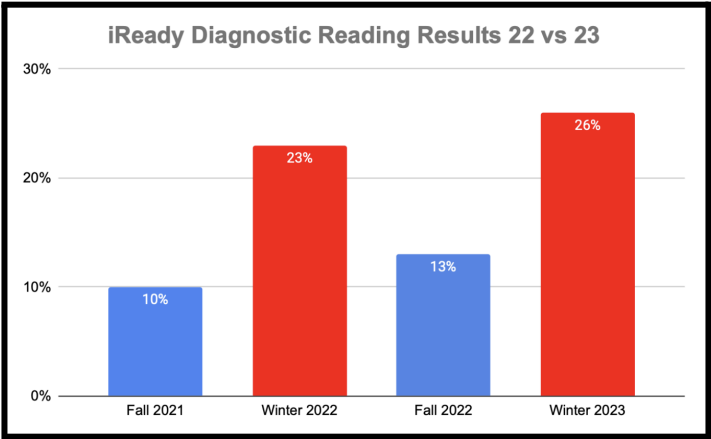
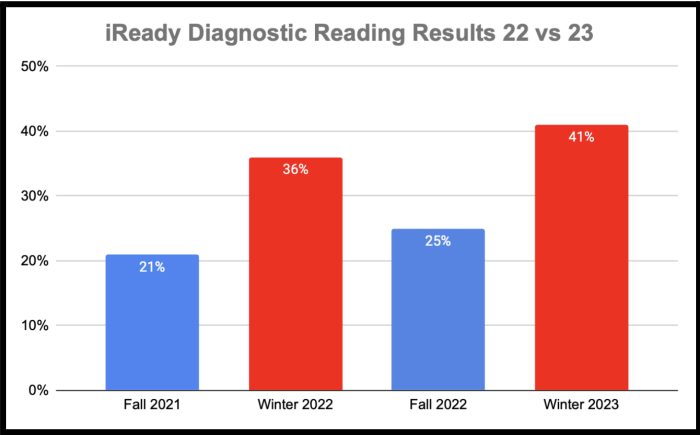
Click to view: [PLC Professional Development \(Feb. 17, 2023\)](#)

Results of the 2022-2023 iReady Middle of Year Diagnostic Assessments: During February 2022, K-6 students participated in iReady Diagnostic Assessments for both Reading and Mathematics at Fenton STEM Academy. Students in Kindergarten – 6th grade were tested across multiple domains in an effort to identify student growth and determine individualized goals.

For Reading, Fenton Charter Leadership Academy students grew from **25% to 41%** for those on or above grade level. This **16%** growth rate is slightly higher than last year’s **15%** growth rate. Students are demonstrating impressive growth with positive outcomes.

For Mathematics, Fenton Charter Leadership Academy students grew from **13% to 26%** for those on or above grade level. This **13%** growth rate is similar to last year’s **13%** growth rate. Continued focus on mathematics will aim to focus on increasing mathematics skills.

Physical Fitness Testing (PFT): Students enrolled in 5th grade will participate in the state mandated Physical Fitness Test. This test encompasses 5 components: Aerobic Capacity, Abdominal Strength, Upper Body Strength, Trunk Extensor, and Flexibility. Psychomotor Aides were trained on how to administer the FITNESSGRAM at the beginning of the year and although the 5th grade students will be tested on their skills, all students starting in kindergarten have been developed in each area yearlong. Testing will take place March 13-24, 2023. Although the CDE has not asked for formal reporting this



school year, Fenton Charter Leadership Academy will keep internal records of student performance and share results with students and families. Thank you to Jennifer Pimentel and Alex Muñoz for their work training staff and scheduling this assessment.

SEL/Leadership Integrated Focus: The FCLA Focus Lead Teacher, Mrs. Raxin has planned multiple SEL/Leadership activities in store for the rest of the school year. FCLA will continue with monthly leadership challenges. These monthly challenges have increased student engagement and promoted leadership characteristics at FCLA. At the beginning of the year, each grade level selected leaders they would like to study for the year. FCLA will continue to spotlight these leadership studies. Mrs. Raxlin will be following up with each grade level regarding any materials needed for spotlighting their elected leaders. In April, FCLA will be host to the Environmental Defenders. During the month of April, students will work on projects that raise environmental awareness.

Develop a Dynamic Community Engagement Plan– (Fiscal Improvement Plan Goal 1)

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II. E.

Chief Operating Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS)

CHIEF OPERATING OFFICER'S REPORT

March 3, 2023

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [State](#), [Instruction](#), [Personnel](#), [Facilities](#), [Compliance](#)

State ([Back to Top](#))

State Revenues Shy of Governor's January Estimates

From School Services of California

Posted February 22, 2023

In its latest monthly revenue bulletin, the Department of Finance (DOF) reports that state revenues for the 2022-23 fiscal year are currently \$3.3 billion below Governor Gavin Newsom's estimates from just a month ago when he released his 2023-24 State Budget proposal. The DOF explains that poor revenue performance is due to unexpected shortfalls in cash collections for the last two months, with January 2023 revenues coming in \$2 billion below estimates and December 2022 cash receipts \$1.3 billion below projections. Both corporation tax (CT) and personal income tax (PIT) revenues for January fell below the Governor's Budget estimates, while sales and use tax revenues performed modestly better than expected last month. Weaknesses in PIT and CT collections resulted from the confluence of tax policies affecting anticipated payments paid by businesses that could then be used by individual filers as personal tax credits and the timing of Internal Revenue Service filing deadlines.

2022-23 State Tax Collections

In billions

	January 2023		2022-23 Year-to-Date	
	Forecast	Actual	Forecast	Actual
Personal Income Tax	\$15.4	\$13.5	\$65.3	\$61.8
Corporation Tax	\$2.8	\$2.2	\$16.9	\$17.1
Sales and Use Tax	\$1.5	\$1.8	\$18.9	\$18.8

The DOF indicates that the Governor's Budget accounts for delayed tax payments from the extension of filing deadlines in 41 of the state's 58 counties that were impacted by winter storms. They also note, however, that "shortfalls in [PIT] withholding and [CT] estimated payments...indicate genuine weakness relative to [the Governor's] forecast."

Proposition 98 Minimum Guarantee and Reserve

This acknowledgment lends credence to the Legislative Analyst's Office projection that there is an 80% chance that revenues for fiscal year 2022-23 would be approximately \$5 billion lower than the

Governor’s January estimates by the time the Legislature adopts the 2023-24 State Budget. The fiscal year-to-date shortfall would result in an approximate \$1.3 billion reduction in the Proposition 98 minimum guarantee while a \$5 billion shortfall would further reduce K-14 funding by another \$700 million. The prospect of further reductions to the Proposition 98 minimum guarantee raises questions about the ability of state lawmakers to use the Proposition 98 reserve to maintain current education investments and pay for additional costs associated with a cost-of-living adjustment. Currently, the reserve balance is estimated to be \$8.5 billion. Deposits into and withdrawals from the Proposition 98 reserve is governed by a set of constitutional formulas. When the Proposition 98 minimum guarantee is lower than the prior year level, adjusted for inflation and attendance, the State Constitution requires the state to withdraw from the reserve to bring the minimum guarantee up to the adjusted prior year level. Under the Governor’s Budget estimates, while the minimum guarantee for both 2022-23 and 2023-24 are lower than the 2022 Enacted Budget projections, K-14 funding in 2023-24 (\$108.8 billion) is still expected to be higher than the revised 2022-23 level (\$106.9 billion). This means that the constitutional condition for a reserve withdrawal is not met. If, however, the Governor declares a budget emergency, the Legislature is authorized to make a discretionary withdrawal from the Proposition 98 reserve and allocate those resources for any educational priority. The Governor has not signaled his willingness to declare a budget emergency, and it may be too soon to tell if his January estimates will uphold given tax collection uncertainties from the extended tax filing deadlines.

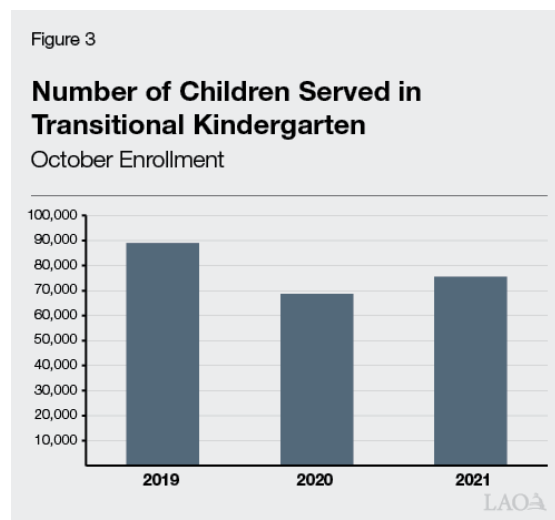
Proposition 28—Proceed With Caution

Finally, fluctuations in state revenues and their effect on the 2022-23 minimum guarantee will also impact Proposition 28 (The Arts and Music in Schools—Funding Guarantee and Accountability Act) funding. Recall that Proposition 28 requires the state to provide a General Fund allocation equal to 1% of the prior year’s Proposition 98 minimum guarantee. The Governor estimated the state’s Proposition 28 obligation to be \$941 million in 2023-24. If the 2022-23 minimum guarantee is reduced because of less-than-expected state revenues, we can expect to see a reduction in the Proposition 28 allotment.

Excerpts from “LAO Brief: Transitional Kindergarten and State Preschool Proposals”

*From Legislative Analyst’s Office
Posted February 14, 2023*

TK Enrollment Declined During the Pandemic. As Figure 3 shows, in October 2019, 89,000 students were enrolled in TK. The following year, 69,000 children were enrolled (a 23 percent decline). By October 2021, 75,000 students were enrolled in TK. While this enrollment reflects a 10 percent increase from the previous year, it is 13,000 students short of pre-pandemic enrollment.



Governor's [Transitional Kindergarten] Proposal

Increases Funding by \$690 Million to Implement TK Expansion. The Governor's budget includes \$690 million in additional LCFF funding to account for the approximately 46,000 additional children estimated will be enrolled in TK in 2023-24. These costs are associated with an additional two months of eligibility specified in the multiyear plan. (In 2023-24, a child must have their fifth birthday by April 2 instead of February 2 to be eligible.)

Delays Planned Facilities Augmentation. The Governor's budget delays \$550 million one-time non-Proposition 98 General Fund for facilities from 2023-24 to 2024-25. Funds could be used for TK, full-day kindergarten or State Preschool facilities.

Maintains Staffing Ratios at 1 Adult for Every 12 Students. The budget also includes an increase of \$165 million to reflect higher costs of maintaining an average of 1 adult for every 12 students in TK classrooms. These costs are associated with maintaining these ratios for a growing number of TK students and providing a COLA. Notably, the Governor's budget does not include funding to require that TK classrooms, on average, have one adult for every ten students.

Creates Additional Requirements for TK Staff. The Governor's budget proposes additional requirements for adults assigned to TK classrooms. In practice, these would be additional requirements for instructional aides. Starting in the 2028-29 school year, adults assigned to TK classrooms must either (1) be a credentialed teacher, (2) be working towards a teaching credential through any program that requires a clinical practicum experience, (3) hold a child development permit or be a candidate for supervised practicum experience for a child development permit, or (4) participate in certain specialized programs such as regional occupational programs with supervision. (A child development permit is required for teachers in a State Preschool program.)

Instruction [\(Back to Top\)](#)

Possible ADA Incentive

Fenton Charter Public Schools is exploring options to incentivize Average Daily Attendance (ADA) percentages over 99.5%. Although these discussions are still in their infancy, the intent is to recognize teachers that exceed the 99.5% ADA target. Teachers who achieve high ADA percentages are in constant communication with parents and create independent study packets at times on very short notice. We recognize and value the hard work and efforts of all of our teachers. Maintaining a high ADA percentage while juggling the daily responsibilities of the classroom is a herculean task.

Personnel [\(Back to Top\)](#)

COVID-19 Paid Sick Leave Policy Expiration

Throughout the pandemic, Fenton Charter Public Schools has aligned its policies with local and state regulations to comply with the law and to reduce the transmission of COVID-19 among students, staff, and surrounding communities. The recent actions taken by local and state government agencies confirms a cautious and concerted effort to safely transition to the policies and procedures that were established before the pandemic.

On December 31, 2022, California's COVID-19 Supplemental Paid Sick Leave (SPSL) came to an end. The 2022 COVID-19 Supplemental Paid Sick Leave provided for two separate banks of leave, each of up to 40 hours. The first bank of COVID-19 Supplemental Paid Sick Leave, up to 40 hours, was available to covered employees unable to work in order to 1) care for themselves due to quarantine, isolation, or symptoms of COVID-19 2) care for a family member quarantine isolation, or symptoms of

COVID-19 3) care for themselves due to vaccine-related side effects. The second bank of COVID-19 Supplemental Paid Sick Leave, up to 40 hours, was available only if an employee or a family member for whom they are providing care tested positive for COVID-19. Additionally, California Occupational Safety and Health (Cal/OSHA) adopted new [COVID-19 Prevention Non-Emergency Regulations](#) on February 3, 2023 which eliminated the employer mandate to provide COVID-19 exclusion pay to employees as stipulated in the [Emergency Temporary Standard \(ETS\)](#). Similarly COVID-19 State of Emergency declarations for California and for the City of Los Angeles have ended on February 28, 2023 and February 1, 2023 respectively.

Effective March 3, 2023, Fenton Charter Public Schools employees will use paid sick leave (for part-time or temporary employees), accrued sick leave, or vacation time (regular and probationary full-time employees) for illnesses. The policy (ratified on January 26, 2023) that granted paid time off up to 10 days for quarantine or isolation due to the COVID-19 global pandemic, will expire on March 2, 2023 and will not be extended. Please see the Fenton Employee Handbook for more information on sick leave. The CEO and COO will continue to closely monitor COVID-19 trends and cases, and will propose recommendations to the Fenton board of directors as needed.

Facilities ([Back to Top](#))

FCLA-STEM Playground Expansion

Although the ramp permits (structural calculations) have been approved, another component of the ramp design is currently under plan check review by the Los Angeles Department of Building and Safety (LADBS). LADBS currently views the removal of the existing ramp as a reduction of ADA access, despite the fact that the proposed design includes two ramps, which provide a greater amount of ADA access. Both Blackwell and PCSD are confident that the process will clarify the accurate intentions and specifications of the proposed plan. The plan check process is estimated to last another week. To avoid any complications from new alterations and revisions that may arise from the plan check process, the project will remain on hold until the plan check has been cleared. This delay will push back the start date of the first phase into the month of March (initially slated for February 6), and effectively delay the start of the second phase.

The existing fencing around the parent drop off/pick up will be reused, however new fencing will be required. The netting installed along the top of the fence is in poor condition and will need to be replaced. Both proposed planters positioned along the east and west ends of the deck along the front will be raised. Additionally, the existing surface area around the apparatus will be redone. Due to the delays in the permits process, the project remains on hold with both the budget and contingency remaining unchanged at \$921,003 and \$80,000 respectively.

Compliance

Statement of Interest - Form 700 Document

A statement of Economic Interest (Form 700) is a state form on which state and local government officials publicly disclose their personal assets and income that may be materially affected by their official acts. Agency employees, including some public officials who are designated in a conflict of interest code, are required to disclose certain financial interests according to the disclosure categories assigned to that position in their agency's conflict of interest code. Certain public officials, including public officials who manage public investments, are required to disclose all financial interest. These officials make full economic disclosure in accordance with state law rather than their agency's conflict of interest code.

Members of Charter Schools are public officials and must file form 700. Originally, Fenton required all staff that actively participated in the schools' governance and leadership structure to complete a Form 700. This requirement extended to board members, officers, directors, assistant directors, administrative coordinators, managers, and faculty representatives. In recent years, the Los Angeles County Board of Supervisors has allowed the submission of form 700 documents via their portal ("e-filers" only) and through DocuSign, along with a list of Fenton positions and their respective conflict of interest and disclosure codes. Moving forward, only positions specified in the agency's conflict of interest codes will be required to submit a Form 700. This change notwithstanding, the importance of all leadership and governance roles held by staff members should not be understated. Each leadership role bears a high degree of responsibility, and the decisions made by the committees as part of the governance structure can impact the entire organization.

Last month, The Los Angeles County Board of Supervisors online portal sent an automated email request to all e-filers to complete the Form 700. All other required personnel will receive an email from Docusign to complete the form on Friday, March 3, 2023. Form 700 documents must be completed and returned by March 24, 2023.

II.F.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

March 2, 2023

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

[Enrollment](#); [ADA Rates](#); [Budget Review](#);
[Instructional Updates](#); [Summer School](#); [Expanded Learning](#);
[Health Care](#); [Community Schools Grant](#); [Charter Renewals](#);
[Continuing Disclosure Quarterly Report \(FY23 Q2\)](#)

Enrollment ([Back to Top](#))

We are pleased to share enrollment has stabilized across the Fenton schools. We will continue to monitor the enrollment of students across the Fenton schools closely throughout the year. Please see the [Director's Reports](#) for specific details on enrollment trends.

	September (2022)	October (2022)	December (2022)	January (2023)	March (2023)
FACS	634	633	633	637	639
FPC	525	534	535	547	552
SMBCCS	763	780	774	777	779
STEM	300	308	306	312	315
FCLA	308	311	314	318	323

ADA Rates ([Back to Top](#))

All Fenton schools have currently met the ADA target of 98.5%. The following are the cumulative ADA Rates for the School Year.

	September (2022)	October (2022)	December (2022)	January (2023)	March (2023)
FACS	98.49%	98.63%	98.48%	98%	98.21%
FPC	99.20%	99.24%	99.34%	99.6%	99.9%
SMBCCS	98.70%	99.10%	98.78%	98.64%	99.12%
STEM	98.68%	99.48%	99.17%	99.16%	99.17%
FCLA	98.17%	98.87%	98.82%	98.54%	98.57%

Budget Review ([Back to Top](#))

The following is an update on the operating income for the Fenton schools.

	September (2022)	October (2022)	December (2022)	January (2023)	March (2023)
FACS	\$841,690	\$854,996	\$811,991	\$859,901	\$831,184
FPC	\$5,384	\$255,239	\$349,429	\$344,094	\$328,277
SMBCCS	\$1,126,179	\$1,320,699	\$1,215,708	\$1,402,220	\$1,367,399
STEM	\$4,726	\$137,537	\$102,383	\$100,600	\$100,302
FCLA	\$5,444	\$104,983	\$101,172	\$102,067	\$89,750

Please see the [Financial Business Manager's Report](#) for additional information. An item we will need to follow is the unexpected rise in costs associated with contractors. We will need to breakdown this expense as all schools have seen a dramatic increase in either contracted substitutes or in contracted special education services.

Summer School Program ([Back to Top](#))

Fenton is currently scheduled to operate Summer School from June 20, 2023 to July 7, 2023. Summer School is currently planned to begin the week after school ends. Interested teachers will not have a week of planning, but will be able to receive funding for planning in the same manner as the ELO-P Before/After School rate. Certificated staff will be able to earn one (1) hour of planning time at \$75 per hour for every four (4) hours of before/after school sessions worked during the week (4:1 ratio). We will likely have a Summer School principal role similar to the 2021-2022 school year. Please see the [Summer School Reflections](#) memo for additional insights into summer school.

Expanded Learning ([Back to Top](#))

The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. "Expanded learning" means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

The following is an update on the [budget for ELO-P](#) across the schools. Next year, schools will receive an audit finding if the ELO-P is not implemented and if funds are not spent.

ELO-P	FACS	FPC	SMB	STEM	FCLA	Total
ELO-P Revenue	1,838,633	1,953,654	2,772,123	976,976	948,613	8,489,999
ELO-P Expenses	(548,897)	(775,628)	(761,396)	(287,654)	(476,318)	(2,849,893)
Total Remaining	1,289,736	1,178,026	2,010,727	689,322	472,295	5,640,106
Total % Remaining	70%	60%	73%	71%	50%	66%

The proposed legislation contains dozens of other changes. Most are technical in nature, but some more substantive ones of interest to charter schools include the following:

- Clarifies penalties for not offering Expanded Learning under the state's new Expanded Learning Opportunities Program (ELOP).
- It would clarify the interaction of penalties for (1) failing to serve eligible students and (2) penalties for failing to operate the program for all the required hours or days.

The law would call for pro-rata penalties based on the proportion of eligible students not served. Any additional penalties for failing to operate the program for the required number of hours or days would be assessed after the first type of penalty is assessed (if any) and would reduce funding by 0.0049 time the number of days a charter school failed to meet the daily/hourly offering requirement.

Health Care ([Back to Top](#))

On January 27, 2023, Fenton attended a School Employee Benefits Pre-Renewal meeting with Gallagher. Attending on behalf of Fenton was the CEO, COO, Executive Advisor, and Board Chairman. This was a meeting prior to the annual Open Enrollment meeting open to all employees that typically takes place the first week of May. An area we are exploring is to potentially expand health care services for employees is the implementation of a Health Reimbursement Arrangement (HRA). HRAs are employer-funded plans that allow more health coverage choices for employees while decreasing employer costs. We will present additional information if this becomes a viable option.

California Community Schools Partnership Program (CCSPP) ([Back to Top](#))

All five (5) of the Fenton schools submitted a grant for the CCSPP in December. Community schools often include four evidence-informed programmatic features, which are aligned and integrated into high-quality, rigorous teaching and learning practices and environments:

- Integrated support services;
- Family and community engagement;
- Collaborative leadership and practices for educators and administrators; and
- Extended learning time and opportunities.

As each Fenton school is a separate LEA, each of the five Fenton schools, as an individual LEA, can receive \$200,000 for planning. Following the Planning Grants, the CCSPP Implementation Grants are for new community schools, or for the expansion or continuation of existing community schools. The grant awards are up to \$500,000 annually.

The Fenton schools will likely use these funds toward one (1) Director of Community Schools that will work with Site Directors, Expanded Learning Coordinators, and Parent Center Directors to engage in community asset mapping and gap analysis. The Director of Community Schools will work with site advisory committees/councils and all stakeholders. Funding is available for professional development and identifying resources to integrate current programs such as Expanded Learning Programs and Mental Health Programs to serve our community.

On February 27, 2023, all five (5) of the Fenton schools were notified via email that they are scheduled for approval of the CCSPP Planning Grants at the State Board of Education meeting on March 9, 2023. Please see the attached [link](#) along with the [attached list](#) of LEAs recommended for approval.

Charter Renewals ([Back to Top](#))

Pursuant to [Education Code Section 47607.4](#), all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, shall have their term extended by two years. Given this extension, three (3) of the Fenton Schools are up for the renewal of their petitions.

Fenton Avenue Charter School
Fenton Primary Center
Santa Monica Boulevard Community Charter School

Fenton is working with Janelle Ruley of Young, Minney & Corr to ensure our charter petitions are in compliance and ready for submission in July. As of January 23, 2023, LAUSD has not released guidelines for the submission of charter renewals.

Continuing Disclosure Quarterly Report (FY23 Q2) ([Back to Top](#))

The [Continuing Disclosure Quarterly Report](#) is a required report to satisfy conditions of the California School Finance Authority Charter School Revenue Bonds. Pursuant to the Continuing Disclosure section of the Official Statement and Continuing Disclosure Agreement/Certificate for the Affected Issuance(s), the Quarterly Report is provided for distribution to the MSRB's EMMA document repository.

There are two key aspects that the S&P and bond investors are trying to ascertain, enrollment and cash reserves. Enrollment is key to ensuring the long term success of our schools. The quarterly report always includes a table showing the enrollment of each grade level along with the enrollment of the prior year for comparison. The questionnaire ends with many questions pertaining to the finances of only the obligated 3 schools as there are covenants they are required to meet. The quarterly report always includes questions regarding those covenants (debt ratio and cash reserves percentage). If either of these two areas becomes questionable (enrollment and cash reserve), our S&P rating will go down. If we do well in all areas, including achievement, our S&P rating could increase. Student achievement data is always a part of the S&P questionnaire.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the revised conference attendance for the 2022-2023 school year

BACKGROUND

Professional conferences are important events to ensure the Fenton Charter Public Schools remain current on best practices related to instruction, finances, operations, human resources and parent advocacy. In general, employees will be reimbursed for any actual expenses incurred up to the limit of the prevailing Federal Per Diem rate, while on school-related travel and per the terms of Fenton's Expense Reimbursement Policy. These expenses must be submitted on a Travel Reimbursement Request Form and require approval by the Director. If the Director is requesting reimbursement, the Chief Executive Officer or Chief Operating Officer or designee must approve the form.

The following conferences were approved by the Board on September 15, 2022.

PLC Conference (Sacramento, CA, July 13-15, 2022)

Resources - PLC Conference - Sacramento, CA

Presentation - Building Commitment Presentation - Learning By Doing

Attendees (14)

FACS: Monica Castañeda, Paige Piper, Juan Gomez, Robin McNutt

FPC: Sirui Thomassian, Michelle Shahogian

SMBCCS: Beth Henschel, Sandy Hernandez, Carmen Solis

FCLA/STEM: Jennifer Miller, Elisa Vallejo

FCPS: David Riddick, Angie Castellana Ferri, Judy Werner

Administrator Leadership Training with Jeff Bills (Long Beach, CA, July 26-27, 2022)

Resources - Leadership Disposition Training (Jeff Bills) ([Direct Link](#)) [Leadership Disposition](#)

Presentation - Leadership Retreat

(Administrators, CEO, COO)

Accelerate to Educate (San Francisco, CA, October 24-25, 2022)

Resources - [Acceleration Conference - Online File - Sacramento](#)

Presentation - (TBD)

Attendees (11)

FACS: Robin McNutt, Monica Castañeda

FPC: Michelle Shahogian, Sirui Thomassian

SMBCCS: Sandy Hernandez, Carmen Solis

FCLA/STEM: Elisa Vallejo, Jennifer Pimentel

FCPS: Angie Castellana Ferri, Yesenia Fuentes, Kelley Christenson

Director Leadership Training with Jeff Bills (FCPS Business Office, November 1, 2022)
(Administrators, CEO, COO)

Resources - [Director Meeting - \(Jeff Bills\)](#)

Presentation - (TBD)

PLC Conference (Long Beach, CA, November 2-4, 2022)

Resources - [PLC Conference](#)

Presentation - (TBD)

Attendees (25)

FACS: Christopher Torres, Lorena Sanchez

FPC: Richard Parra, Nitima Angus, Maria Cardenas, Sarah Ananta

SMBCCS: Jocelyn Condo, Zoe Weiss, Amanda Hill, Evelia Manzo, Angela Boyd, Nicole Langlois, Ariana Gomez, Grisel Benn, Diana Ramos

FCLA/STEM: Kate Hetu, Joanna Tepper, Jennifer Pimentel, Martha May,

Veronica McCaughin, Lilia Padilla-Zuniga, Elizabeth Marquez

FCPS: David Riddick, Yesenia Fuentes, Kelley Christenson

Yes We Can! Improve Special Education Outcomes (Salt Lake City, UT, November 7-8, 2022)

Resources - [Presentation](#) (Padlet) ([Google Slide](#))

Presentation - (TBD)

Attendees (10)

FACS: Myriam Arechiga, Paige Piper

FPC: Maria Cardenas, Wendy Kaufman

SMBCCS: Jennifer Allen, Angela Boyd, Beth Henschel

FCLA/STEM: Melissa Andrade, Cecilia Quijano

FCPS: Judy Werner

Charter Schools Development Center (CSDC) Conference (Long Beach, CA, Nov. 13-15, 2022)
(Site Directors, CEO, COO)

Resources - [CSDC Conference Resources](#)

Presentation - ([Presentation](#))

California IT in Education (CITE) Conference (Long Beach, CA, November 29 -December 2, 2022)
(IT Manager, IT Specialists)

Resources - (TBD)

Presentation - (TBD)

Response to Intervention at Work Institute (Pasadena, CA, December 6th - 8th)

Resources - (TBD)

Presentation - (TBD)

FACS Attendees (11)

Leanna Hendrix (1st), Feather Gentry (2nd), Evelyn Martinez (3rd), Christina Melkonian (4th), Andrea Cuba (4th), Lorena Sanchez (5th), Tiffany Fisher (5th), Emily Waterbury (SDC), Myriam Arechiga (Ed. Specialist), Monica Castañeda (Admin), Juan Gomez (admin),

Administrator Leadership Training with Jeff Bills (FCPS Business Office, January 5, 2023)

(Administrators, CEO, COO)

Resources - (TBD)

Presentation - (TBD)

California Charter Schools Association (CCSA) Conference (Sacramento, CA, March 13 - 16, 2023)

Resources - (TBD)

FCPS Presenting at CCSA Conference (*Transitional Kindergarten: The Hidden Jewel*)

Presenters

FCPS: David Riddick

FPC: Richard Parra, Bridget Ruiz (TK), Sarah Ananta (TK)

Attendees (David Riddick (CEO), Jason Gonzalez (COO), Richard Parra (Director), Bridget Ruiz (TK), Sarah Ananta (TK))

ANALYSIS

The following are additional conferences and professional development opportunities that have not yet been approved by the Board. The following are conferences that have been requested by staff and are recommended by the Chief Executive Officer to facilitate the implementation of best practices related to instruction, finances, operations, human resources and parent advocacy.

CalABA Western Regional Conference on Behavior Analysis (Long Beach, CA, March 10-11, 2023)

Resources - (TBD)

Presentation - (TBD)

Attendees (6)

FACS: Jocelyn Ramirez (RBT)

FPC: Max Young (RBT)

SMBCCS: Jose Hernandez (RBT)

FCLA/STEM: Maria Castillo (RBT)

FCPS: Judy Werner (SPED Coordinator), Noemi Ramirez (Supervising RBT)

Learning Disabilities Association of America Conference (Las Vegas, NV, February 21-22, 2023)

Resources - (TBD)

Presentation - (TBD)

FPC Attendees (11)

FPC: Max Young (RBT), Gloria Rangel (School Psychologist), Maria Cardenas (Ed. Specialist), Gina Garcia (Ed. Specialist), Wendy Kaufman (Assistant Director)

The Chief Executive Officer may invite other individuals (FCPS staff) to attend the above conferences and be reimbursed by Fenton as the appropriate need arises. Reimbursement is per the terms of Fenton's Expense Reimbursement Policy.

RECOMMENDATION

It is recommended that the Board of Directors approve conference attendance for selected FCPS staff during the 2022-2023 school year.

Attachments: [*Memo - Conference Attendance and Guidelines*](#)

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to certify Second Interim Financial Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year, the district's ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report was filed with the Los Angeles County Office of Education (LACOE) in December 2021. The Second Interim Financial Report is due to LACOE by March 17, 2023 and was submitted to the authorizing district, LAUSD, on February 14th. County superintendents are to report the certification of all districts in their respective counties to the Superintendent of Public Instruction and the State Controller within 75 days after the close of the reporting period.

ANALYSIS

The Second Interim Report for the five Fenton schools is presented here for the Board's review. All five schools are in good financial standing.

RECOMMENDATION

It is recommended that the Board of Directors certify the Second Interim Financial Reports for the five Fenton schools as received.

Copies of the Second Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for March 2023* (Item II.C. - Financial Business Manager's Report).

Attachment: [*Second Interim Reports for each of the Fenton schools*](#)



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$40,000. All expenditures over \$40,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

Strategies 360: \$45,000 (FCPS)

Gina Plate, Senior Vice President of California Education for Strategies 360 (S360), has submitted a proposal on behalf of (S360) to assist the Fenton Charter Public Schools with community asset mapping and gap analysis consistent with the four proven practices of the California Community Schools Partnership Program. Services from S360 include the following at a rate of \$11,250 per month. The focus of these efforts will be to inform our community on services available to our families in the Expanded Learning Opportunities Program and community services available to the Fenton community at large.

Communications/Digital Media and Web Discovery: The development of the communications audit including social media/website analytics, and recommendations for each major communications tool.

Communications Definition and Development: The creation of a full communications plan & materials development identified in the plan.

Communications Delivery: Based on the final plan and agreed activity scope could include ongoing content creation, press engagement, social media management for primary SM channels.

Creative Discovery: Review of all existing brand standards, logo files, messaging and guidelines, current communication to staff, students and families, and communities. Interviews with key stakeholders.

Digital Marketing Services: Media Costs, Reporting, Creative Development

Graphic Design: If design support is needed on specific collateral or materials, we are happy to provide it while we complete the discovery process

Prior to joining S360, Gina Plate served as the Vice President of Regulatory Affairs and Special Education at the California Charter Schools Association (CCSA). She served as the primary liaison for all special education issues for more than a decade with CCSA. Gina was appointed by Governor Jerry Brown to the Advisory Commission on Special Education (ACSE) and held the position of Chair from 2011-2019. As Chair of the Commission, Gina had the unique opportunity to bring together expertise from both traditional school districts and charter schools statewide. Gina Plate and S360 are also working with the Charter Operated Programs (Option 3) to enhance the social media plan for the COP.

Power Security Group: \$46,592 (SMBCCS)

Security expenses for Santa Monica Boulevard Community Charter School (SMBCCS) were budgeted at \$120,000 for the 2022-2023 school year. The contract with Power Security Group will increase the annual security cost at SMBCCS to about \$139,776 for a night and day guard. As this contract begins in February, the amount for the remainder of the year is expected to be \$46,592.

Think Together: \$40,111 (FACS and SMBCCS)

Think Together will provide non-instructional day services for up to 80 students at Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School for four hours per day over four Saturday program days. Think Together will assign six Program Leaders to deliver the services at a supervision ratio of not more than one staff member to 20 students (1:20) and a supervision ratio of not more than one staff member to 10 Transitional Kinder/Kinder students (1:10), incorporating two “floaters” to help maintain ratios. Each site will be supervised by a Site Coordinator. Think Together will pay for all curricular materials, field trip experiences, consumable supplies and personal protective equipment required to deliver the services. Think Together will apply a 15% administrative fee.

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for Strategies 360 in the amount of \$45,000 and Power Security Group in the amount of \$46,592.

Attached: [Strategies 360 MOU and Presentation; Power Security Group Contract](#)



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve auditing firm for 2022-2023 and subsequent two years

BACKGROUND

Our contract with Christy White, Inc. expired on June 30, 2022. This firm has audited the Fenton Charter Public Schools for the past three (3) years. On January 27, 2023, the Fenton Charter Public Schools posted a Request for Proposals for Audit Services from licensed certified public accountant firms to audit our financial statements for fiscal year June 30, 2023, with the option of auditing our financial statements for the subsequent two fiscal years.

ANALYSIS

Three bids were received. After a close review of each auditing firm's proposal, the firm of Christy White, Inc. was selected for recommendation to the board. The proposed total maximum price for the next three years for the FCPS consolidated audit is displayed below:

Service Provided:	June 30, 2023	June 30, 2024	June 30, 2025
Audit of Financial Statements of FCPS (FACS, FPC, SMBCCS, FCLA and STEM)	\$23,410	\$24,720	\$26,110
Audit of Financial Statements of SFV Education	\$10,100	\$10,610	\$11,150
Tax Return Preparation of FCPS Foundation	\$1,100	\$1,100	\$1,100
TOTAL	\$34,610	\$36,430	\$38,360

RECOMMENDATION

It is recommended that the Board of Directors approve the proposal submitted by Christy White, Inc.

Attached: [Audit proposal of Christy White, Inc.](#)



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve one time Math Stipends to recognize and honor the efforts of selected teachers for the inaugural launch of Math Learning Walks

BACKGROUND

The origin of Learning Walks have their roots in the FCPS Earned Increase Criteria approved by the Fenton Board of Directors on [September 4, 2014](#). A component of the Earned Increase Criteria is to have classroom observation teams consisting of 5 staff members (two administrators, faculty representatives, teacher and grade level lead teacher) participate to measure teacher effectiveness. Currently, administrators are the only staff members participating in the Earned Increase Walkthroughs.

At the Ad Hoc Instruction Committee Meeting on [April 27, 2019](#), Instructional Coaches presented the model of Learning Walks for the 2019-2020 with the goal of giving every teacher the opportunity to see other teachers in their grade level and across grade levels teach. [Learning Walks](#) took place during the 2019-2020 school year at every Fenton School. The focus of Learning Walks is to discover new insights into best practices to increase student learning and engagement. After the Learning Walks take place, discussion begins with exploring questions, wonderings, and surprises from the time spent in classrooms. Teachers reflect and share examples observed of positive, cohesive, purposeful, and engaging classroom instruction. Participants reflect on how students are equipped with challenging learning. Educators share and discuss powerful takeaways and insights on various ways their colleagues engage students.

ANALYSIS

The Fenton Charter Public Schools are experiencing an increase in student achievement as reported by i-Ready Winter scores in English Language Arts (ELA) and in Mathematics. Fenton is experiencing higher growth in both ELA and in Math as compared to last year. While we are seeing an increase in ELA and Math, ELA scores are significantly higher than the increase we are seeing in Math. This is in alignment with the amount of professional development and initiatives we have placed in ELA.

On December 1, 2022, Instructional Coach, Angie Castellana Ferri, and Teachers on Special Assignment (Yesenia Fuentes and Kelley Christenson) presented the idea of conducting Learning Walks in Mathematics during the second semester. The focus of the Math Learning was to have a group of educators observe their peers during a Try, Discuss, Connect (TDC) routine using the i-Ready Classroom Mathematics curriculum.

Fenton Directors reached out to staff to ask for volunteers to participate in the Learning Walks during the months of December and January. On [February 9, 2023](#), a meeting was held to discuss the topic of Math Learning Walks. Teachers across the Fenton schools were asked which model of Learning Walks they wanted to pursue, given that teachers were not participating in Earned Increased Walkthroughs or Learning Walks consistently across the Fenton schools.

Teachers were provided with the following options:

1. Implement Learning Walks as Previously Discussed on December 1, 2022
2. Modify the Version of Learning Walks
3. Hold Off on Learning Walks Until Next Year

As the majority of our professional development this year has been focused on ELA, it is critical to build momentum and engagement around the topic of math exploration. On [February 13, 2023](#), a meeting was held for those that were enthusiastic, credible, and committed to the TDC components in i-Ready Math and willing to have their peers observe them teach.

The following individuals volunteered to participate in the Math Learning Walks. The following individuals have demonstrated student growth in mathematics, have the approval of their Director and received a vote of confidence to participate by their peers. Pending Board approval, the following individuals will receive a one-time stipend in the amount of \$1,500 for their planning and participation in the Math Learning Walks.

SMBCCS	FACS	FCLA/STEM
Bunny Wolfer	Lorena Sanchez	Adriana Baez
Christy Namkung	Vanessa Ettleman	Christian Fuentes
Ariana Gomez	Tiffany Fisher	Lindsey Western
Isabella Rodriguez	Becky Williamson	Jennifer Hines
Shanjana Hossain	Barbara Ausherman	Elizabeth Marquez
Shae Ortega-Padilla	Tiffany Walker	Joanna Tepper
	Christopher Torres	

Retirement Funds Related to Payroll (LACOE Directive)

CalSTRS Employees: The one-time payment is related to additional certificated duties and is subject for CalSTRS Classic employees only. The stipend is not subject for CalSTRS PEPRAs because the earnings are not paid as worked/earned.

- For **CalSTRS Classic Employees**, use REG to enter the time based payment in HRS. Use the annual salary from an employee's prime job as the retirement reporting rate (STRS Members before (1/1/2013);
- For **CalSTRS PEPRA Employees**, you can use BNN to enter the lump-sum payment in HRS (STRS Members on or after 1/1/2013);
- Recent **CalSTRS Classic Retirees**: In addition to using the code above, use an accrual period for this payment prior to their retirement date.

CalPERS Employees: Additional duties do not match the definition of special compensation pay nor base pay. Pay using earning code BNN which will not deduct PERS contributions

RECOMMENDATION

It is recommended that the Board of Directors approve one time Math Stipends to recognize and honor the efforts of selected teachers for the inaugural launch of Math Learning Walks.



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the position of Director of Community Schools for the Fenton Charter Public Schools

BACKGROUND

On December 1, 2022, the Fenton Board of Directors approved submission of an application for the the 2022-2023 California Community Schools Partnership Program: Planning Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy. *We anticipate we will be notified if our submission was granted on March 1, 2023.*

The California Community Schools Partnership Program (CCSPP) supports schools' efforts to partner with community agencies and local governments to align community resources to improve student outcomes. These partnerships provide an integrated focus on academics, health and social services, youth and community development, and community engagement.

Community school strategies can be an effective approach to mitigate the academic and social impacts of emergencies that affect local communities, improve school responsiveness to student and family needs, and to organize school and community resources to address barriers to learning. Community schools often include four evidence-informed programmatic features, which are aligned and integrated into high-quality, rigorous teaching and learning practices and environments:

- Integrated support services;
- Family and community engagement;
- Collaborative leadership and practices for educators and administrators; and
- Extended learning time and opportunities.

In 2021, the California legislature passed the California Community Schools Partnership Act ([California Education Code 8900-8902](#)). In 2022, the legislature expanded the program by adding funds and extending the program to 2031.

California Community Schools Framework

Beyond the four programmatic features, the State Board of Education approved the [California Community Schools Framework](#) (DOCX) at their January 2022 meeting. The Framework drives both the design for and implementation strategies of the CCSPP.

There are three separate funding opportunities for the CCSPP.

Planning Grants

The CCSPP Planning Grants are for local educational agencies (LEAs) with no existing community schools. The grant awards are up to \$200,000 and can be used for up to two-years. There are two rounds for Planning Grants.

[2022-23 CCSPP Funding Profile for Planning Grants](#)

Implementation Grants

The CCSPP Implementation Grants are for new community schools, or for the expansion or continuation of existing community schools. The grant awards are up to \$500,000 annually. There are multiple rounds for Implementation Grants.

[2021-22 CCSPP Funding Profile for Implementation Grants](#)

Extension Grants

The CCSPP Extension Grants are for CCSPP Implementation grantees to extend CCSPP funding for an additional two years. The grant awards are up to \$100,000 annually, beginning in the 2025–26 fiscal year. The California Department of Education will publish the CCSPP Extension Grant Request for Applications at a later date.

All five (5) of the Fenton schools are eligible for the CSPP grant. These grants are awarded up to \$200,000 each for up to two years planning for Community Schools. As each Fenton school is a separate LEA, each of the five Fenton schools, as an individual LEA, can apply in a separate application and receive \$200,000 for planning. In reviewing the application, the Four Cornerstone Commitments and Four Proven Practices are in alignment with Fenton's approach to serve our community. Our goal is to receive the Planning Grant for the 2023-2024 school year and apply for the CCSPP Implementation Grant to receive up to \$500,000 annually for each one of the Fenton schools for the 2024-2025 school year. The successful implementation and launch of the Community Schools program will help us enhance our services to the community.

On February 27, 2023, all five (5) of the Fenton schools were notified via email that they are scheduled for approval of the CCSPP Planning Grants at the State Board of Education meeting on March 9, 2023. Please see the attached [link](#) along with the [attached list](#) of LEAs recommended for approval.

ANALYSIS

The position of Director of Community Schools will help us ensure a consistent and coherent plan is implemented to meet the dynamic needs of the communities we serve. The Director of Community Schools will be responsible for leading and launching the Fenton Charter Public Schools Community Schools program in alignment with the Four Pillars of Community School work: 1) Integrated Student Supports; 2) Expanded Learning Time and Opportunities; 3) Family and Community Engagement; and 4) Collaborative Leadership and Practices.

The Director of Community Schools will ensure Fenton implements the Four Cornerstone Commitments: 1) Assets-driven and Strength-based Practice, 2) Racially Just and Restorative School

Climates, 3) Powerful, Culturally Proficient and Relevant Instruction; 4) Shared Decision Making and Participatory Practices.

The Director of Community Schools will also ensure Fenton implements the Four Proven Practices identified by the state of California: 1) Community Asset Mapping and Gap Analysis; 2) Oversee a Site Based Community School Coordinator; 3) Site-Based and LEA-Based Advisory Councils; 4) Integrating and Aligning with other relevant Programs.

In collaboration with site Directors, the Director of Community Schools will oversee the Expanded Learning Coordinator/Community School Coordinator and Parent Center Director to engage in community asset mapping and gap analysis. Partner with community agencies and local governments to align community resources to improve student outcomes.

Timeline

- *Thursday, March 2, 2023 - Board Approval of Position
- *Friday, March 2, 2023 - Director of Community Schools Job Description Posted
- *Monday, March 13, 2023 - Director of Community Schools Application Due
- *Friday, March 17, 2023 - FCPS Interviews for Director of Community Schools
- *Friday, March 17, 2023 - Announcement of Director of Community Schools Selection

Additional Information

[Director of Community Schools Job Description](#)

Daily Hours: 8 hours

Calendar: 249 Days

Salary Range: \$140,000 - \$155,000

RECOMMENDATION

It is recommended that the Board of Directors approve the position of Director of Community Schools for the Fenton Charter Public Schools.

Attachment: **[Director of Community Schools - Details of Job Description](#)**



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve the position of Instructional Coach for the Fenton Charter Public Schools

BACKGROUND

On December 7, 2017, the Fenton Board of Directors approved the position of Instructional Coach for the Fenton Charter Public Schools. Qualifications and experience required for this position include the following:

1. At least ten years of elementary teaching experience in multiple grade levels;
2. Experience at various FCPS sites (*preferred*);
3. Successful experience in a variety of leadership roles at FCPS (e.g., council/committee co-chair; Lead Teacher; Faculty Representative, etc.).

On January 25, 2018, two (2) highly qualified teachers were approved by the Board of Directors to be Instructional Coaches for the 2018-2019 school year. Due to the COVID-19 global pandemic and switch to remote learning for the 2020-2021 school year, the Board of Directors assigned one (1) Instructional Coach to assist with the implementation of synchronous and asynchronous instruction. Our Instructional Coach, **Angie Castellana Ferri**, was instrumental in finding research based practices to accelerate student learning. The U.S. Department of Education identified accelerating learning as an approach to address lost instructional time during the COVID-19 pandemic ([ED COVID-19 Handbook by the U.S. Department of Education](#)¹). FCPS Instructional Coach, **Angie Castellana Ferri**, provided staff with an introduction to Accelerate Learning For All on June 25, 2020 ([Presentation](#)) ([Video Recording](#)).

Hybrid Instruction

The Fenton Charter Public Schools returned to in-person instruction through a Hybrid Instructional Model on March 5, 2021 at Fenton Avenue Charter School with students in Barbara Aushman's 5th

¹ [ED COVID-19 Handbook by the U.S. Department of Education](#) Retrieved on August 15, 2022 from <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>

Grade Class ([Video](#)). All Fenton schools reopened for in-person instruction through the courageous service of teachers that volunteered to pilot Fenton's Hybrid Instructional program on March 12, 2021. These teachers were recognized and honored by the Board of Directors with a differentiated stipend at the [April 15, 2021](#) board meeting. The Board of Directors received a detailed [Sequence of Events](#) for the Reopening of the Fenton Schools on a [Hybrid Schedule](#). Roughly 50% of our students participated in our in-person instructional model "Roomers" while the other half participated in online instruction "Zoomers".

Return to Full In-Person Instruction (2021-2022 School Year)

The Fenton Charter Public Schools returned to full in-person instruction at the beginning of the 2021-2022 school year. Assembly Bill (AB) 130 created significant changes to the operation of independent study (IS) programs. These rules not only replaced the COVID-19 flexibilities related to schools that offered distance learning, AB also implemented significant changes to legal requirements for a traditional independent study program. With the uncertainty of how many students would actually return to school for in-person instruction, Fenton delineated the types of students that would receive independent study into three tiers.

Tier 1: Students with less than 15 days missing from in-seat instruction.

Tier 2: Students that will have 15-30 days missing in-seat instruction.

Tier 3: Students that will have 30 days or more missing in-seat instruction.

During the 2020-21 school year, Fenton teachers taught synchronous instruction to students in-seat and at home. The clear guidance from the state for the 2021-2022 school year was to have students attend a classroom based school return to school and receive in-seat instruction. AB 130 clearly prioritized in-seat instruction. The classroom teacher was responsible for the completion of the independent study for Tier 1 and Tier 2 students and the completion of the "[Engagement Tracker](#)".

Distance Learning

On [July 22, 2021](#), the Board of Directors approved a contract with Edgenuity to serve up to 20% of our students remotely through an Independent Study. The 2020-21 school year ended with half of our students electing to return for in-person instruction. In the beginning of the 2021-22 school year, it was unknown how many students would choose to return to in-person instruction. In August 2021, Fenton had about 85 students enrolled with Edgenuity.

On [September 16, 2021](#), the Board of Directors approved the assignment of **Yesenia Fuentes** and **Kelley Christenson** to serve as Distance Learning Lead Teachers for the Fenton Charter Public Schools. This enabled classroom teachers to focus on students that were in their classroom while the Distance Learning Lead Teachers worked with students on Edgenuity. Fenton lost 167 students across the Fenton schools at the beginning of the year compared to the 2020-2021 school year. In September, our enrollment for students requesting an online option stabilized at about 66 students from a high of approximately 85 students. FCPS had an urgent need for two highly qualified and experienced teachers to serve as "Distance Learning Lead Teachers" to address the dynamic needs of our families enrolled in our remote learning platform.

On [May 19, 2022](#), the Chief Executive Officer (CEO) shared in the CEO Report that the future of distance learning was unknown and the ability of Fenton to offer remote learning would be decided over the summer pending anticipated spikes in COVID-19 cases. On May 27, 2022, the CEO shared with Fenton staff via email that the desire for distance learning appeared to be waning and Fenton would focus on in-person instruction for the 2022-2023 school year. At the time, Fenton had 27 students enrolled online. With the state and LAUSD extending the deadline for student COVID-19 vaccinations,

it was anticipated that the demand for distance learning would be low. Public health numbers were relatively low compared to the Winter, but we were on the cusp of a potential summer surge. Following historical trends, it was highly possible that we would see elevated COVID-19 numbers through the summer.

Teacher On Special Assignment (TOSA)

We ended the 2021-2022 school with a decision not to renew our contract with Edgenuity. Yesenia Fuentes and Kelley Christenson would continue to serve as Distance Learning Leads if the need and demand was there. However, they were available and willing to support students and staff as Teachers On Special Assignment (TOSA) in support of our acceleration instructional model and/or new teacher support. On [August 18, 2022](#), Yesenia Fuentes and Kelley Christenson, were assigned to serve as Teachers on Special Assignment and approved by the Board of Directors.

ANALYSIS

The position of Teacher on Special Assignment for the 2022-2023 school year was intended to ensure we provide a seamless transition for parents requesting a remote option to return to in-person instruction. This position will not be available for the 2023-2024 school year. In the interest of maximizing our resources and instructional support, returning to the model of two (2) instructional coaches appears to be in the best interest of staff and students for the 2023-2024 school year. Having an additional Instructional Coach to serve alongside Angie Castellana Ferri will help the Fenton Charter Public Schools achieve our mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Timeline

- *Thursday, March 2, 2023 - Board Approval of Position
- *Friday, March 2, 2023 - Instructional Coach Job Description Posted
- *Monday, March 13, 2023 - Instructional Coach Application Due
- *Friday, March 17, 2023 - FCPS Interviews for Instructional Coach
- *Friday, March 17, 2023 - Announcement of Instructional Coach Selection

Additional Information

[Instructional Coach Job Description](#)

[Instructional Coach Application](#)

Daily Hours: 8 hours

Calendar: 191 Days

Salary Range: \$88,500 - \$110,000

RECOMMENDATION

It is recommended that the Board of Directors approve the position of Instructional Coach for the Fenton Charter Public Schools.

Attachment: [Instructional Coach - Details of Job Description](#)



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

**SUBJECT: Recommendation to approve the position of Compliance Assistant for the
Fenton Charter Public Schools**

BACKGROUND

At the end of the 2021-2022, the FCPS Business Office had two senior managers retire (Business Data Manager, Ruben Ramirez, and FCPS Payroll/HR Manager, Sandra Reyes). On March 3, 2022, the Board of Directors approved the assignment of Marcela Guerrero and William Lander to fill the vacancies of the FCPS Payroll/HR Manager and Business Data Manager respectively.

On June 23, 2022, the Board of Directors approved the assignment of Antonio Garay to serve in the role of Payroll Specialist vacated by Marcela Guerrero. The role of Business Data Specialist vacated by William Lander was not filled.

ANALYSIS

The position of Compliance Assistant will ensure the successful completion of a variety of tasks including Expanded Learning, Community Schools Program, payroll, tracking expenses, and compliance with Fenton policies and procedures. The Compliance Assistant will be funded significantly by the Expanded Learning Opportunities Program as the majority of tasks anticipated will be completed for the successful implementation of this program.

Applicants interested in the Compliance Assistant position will need to take and pass an attention to detail assessment with a minimum passing score of 80%. Bilingual (English/Spanish) skills are preferred. Passage of the basic translation proficiency assessment with a minimum score of 70% to demonstrate bilingual skills is preferred.

The following are the **Major Job Responsibilities:**

1. Assists with sorting, coding and matching of invoices and receipts.
2. Assists with the creation of final payments and payroll tasks.

3. Translates home/school communication from the Business Office.
4. Responds to phone or emails daily to provide or request information.
5. Acts as the liaison with vendors and school staff as needed.
6. Regularly tabulates data and compiles necessary reports.
7. Continuously works to improve payment process, tracking and documentation.
8. Assists with the completion of the main agenda for all meetings of the FCPS Board of Directors, working in conjunction with the Chief Executive Officer and Chief Operating Officer.
9. Maintains calendar and schedule of Chief Executive Officer and Chief Operating Officer to ensure all reports and business documents are completed, approved, signed and submitted in a timely manner.
10. Assists with the communication of school information through mail, website, and social media platforms.
11. Prepares, produces, duplicates and disseminates information in a variety of formats.
12. Organizes responsibilities to determine priorities and meet established deadlines and setting priorities.
13. Establishes, modifies, and maintains a wide variety of procedures, programs, records, and filing systems within the area of responsibility.
14. Performs a variety of simultaneous administrative secretarial/clerical support work with speed and accuracy.
15. Operates a variety of office equipment including, but not limited to computer, copy machine, fax machine, and other peripheral equipment.
16. Utilizes a variety of accounting, work processing, graphic presentation, and database software applications and programs.
17. Supports the overall function of the office.
18. Performs other related duties as assigned.

Timeline

- *Thursday, March 2, 2023 - FCPS Board Approval of Job Description and Application Procedures
- *Thursday, March 2, 2023 - Compliance Assistant Job Description Posted
- *Friday, March 3, 2023 - Interested Staff May Request Accuracy Test to be Considered for Interview
- *Monday, March 13, 2023 - Due Date for Completion of Accuracy Test
- *Thursday, May 18, 2023 - Board Approval of Candidate for Position

Additional Information

[Compliance Assistant Job Description](#)

[Compliance Assistant Application](#)

Daily Hours: 8 hours

Calendar: 249 Days

Salary Range: \$54,250 - \$70,900

RECOMMENDATION

It is recommended that the Board of Directors approve the position of Compliance Assistant for the Fenton Charter Public Schools.

Attachment: **[Compliance Assistant - Details of Job Description](#)**



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Recommendation to approve the cancelation of American Express Card for the Fenton Charter Public Schools

BACKGROUND

The Fenton Charter Public Schools have an American Express credit card ending in x4000. This card is not currently being used by the Fenton schools. The account does have annual renewal fees associated with the card.

ANALYSIS

It is in the best of the Fenton Charter Public Schools to close this account as it is not being used but does have annual renewal fees.

RECOMMENDATION

It is recommended that the Board of Directors approve the cancelation of American Express Card for the Fenton Charter Public Schools.

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: Joe Lucente
Chairman of the FCPS Board of Directors

Jason Gonzalez
Chief Operating Officer

SUBJECT: Update on FCPS OPEB Trust and FCPS Investment Account

BACKGROUND

FCPS OPEB Trust:

The *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* (“FCPS OPEB Trust”) was formally established on September 17, 2015. Irene Sumida was named as the “Grantor,” and along with Joe Lucente, an “Initial Co-Trustee”. The trust was established “...solely for the benefit of one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools, a California nonprofit public benefit corporation...” As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds.

- Funds may be used to pay for the health benefits of qualified retirees
- Funds may be used to pay for actuarial services related to the trust²
- Funds may be used for expenses for legal services and audits related to the trust

² An actuarial valuation report of other post-employment healthcare benefits (OPEB) offered by the Fenton Charter Public Schools is conducted annually as required by the accounting requirements of the *Financial Accounting Standards Board* (FASB) *Accounting Standards Codification No. 715* (ASC 715), specifically FASB ASC 715-60 and FASB ASC 715-20 (formerly known as SFAS 106, Employer’s Accounting for Postretirement Benefits Other Than Pensions and SFAS 158, Employer’s Accounting for Defined Benefit Pension and Other Postretirement Plans, respectively). The purpose of the annual valuation report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The annual valuation report is presented to the FCPS Board of Directors for discussion and review, and updates on OPEB Trust activity are included at all regular board meetings.

The FCPS OPEB Trust account was opened at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

FCPS Investment Account:

On March 24, 2011, the Board of Directors of Fenton Primary Center (“FPC”) amended the FPC Articles of Incorporation to rename the nonprofit public benefit corporation [501(c)(3)] the *Fenton Charter Public Schools* (“FCPS”). With the name change and subsequent “Agreement of Merger” between Fenton Avenue Charter School and the Fenton Charter Public Schools, the renamed entity became a charter management organization (CMO), adding flexibility and new possibilities for growth and expansion to what was originally a single, year-round, multi-track conversion charter school. Santa Monica Boulevard Community Charter School was divested to the organization by LAUSD in May 2012, and Fenton STEM Academy and Fenton Charter Leadership Academy (originally Fenton Academy for Social and Emotional Learning) were opened by FCPS in August 2015.

With the flexibility 501(c)(3) status allows and the growth of the organization to five schools, the Board of Directors approved the opening of an investment account for the Fenton Charter Public Schools at the October 19, 2017 regular board meeting³. \$1.5 million was approved as the initial investment, and an additional \$4.5M (\$1,000,000 from FACS; \$500,000 from FPC; and \$3,000,000 from SMBCCS) was approved for investment at the January 27, 2022 board meeting.

ANALYSIS

The President of the Trust, Walter Wallace, and Secretary of the Trust, Joe Lucente, will provide an update on the OPEB Trust, and FCPS Chief Operating Officer, Jason Gonzalez, will share an update on the FCPS Investment Account.

As scheduled and determined by the most recent FCPS actuarial report, funds were deposited in the OPEB checking account held at East West Bank on January 3, 2023 and were transferred to the investment account at Cathay Wealth Management on February 6, 2023. Officers of the trust and the financial advisor will determine how best to proceed with investments in 2023. Here are the totals deposited from each school:

Location	Amount
Fenton Avenue Charter School	\$98,267
Fenton Primary Center	\$56,664
Santa Monica Boulevard Community Charter School	\$74,315
Fenton STEM Academy	\$26,901
Fenton Charter Leadership Academy	\$23,050
Fenton Charter Public Schools	\$39,437
<i>TOTAL</i>	<i>\$318,634</i>

³ Activities of the FCPS Investment Account are reported to the FCPS Board of Directors at all regular board meetings to ensure active discussion, review and oversight, and are included within the annual independent consolidated audit of the Fenton Charter Public Schools.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [*OPEB Trust Investment Account - Updated Performance*](#)



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Fenton Academies Fiscal Improvement Plan – Update

BACKGROUND

On August 17, 2015, Fenton STEM Academy (STEM) and Fenton Charter Leadership Academy (FCLA) opened in the east San Fernando Valley to serve students in grades kindergarten through fifth grades. Both schools opened with an enrollment under 200 students. The initial goal was to obtain a capacity of 408 students at each site. In 2019, the charters for both schools were amended and approved by the Los Angeles Unified School District to serve students in grades TK-6th grade. The schools had their highest enrollment during the 2021-2022 school year.

Unfortunately, the schools have experienced a decline in enrollment over the past two (2) years. The enrollment decline from the peak enrollment is roughly -11%. By comparison, the enrollment decline among the neighboring schools has been about -18%.

	2015- 2016	2016- 2017	2017- 2018	2018- 2019	2019- 2020	2020- 2021	2021- 2022	2022- 2023
Fenton STEM Academy	145	260	301	314	316	343	341	315
Fenton Charter Leadership Academy	169	232	288	326	328	355	323	323
Vinedale Elementary (K-8) (1.3 miles)	183	155	154	174 <i>*Added 6th Grade</i>	204 <i>*Added 7th Grade</i>	216 <i>*Added 8th Grade</i>	205	

Glenwood Elementary (K-5) (1.4 miles)	409	371	329	307	257	225	206	
Stonehurst Elementary (K-5) (1.7 miles)	301	288	284	294	309	294	255	

ANALYSIS

The Academies have established the following five (5) goals to increase enrollment and ensure the Fenton Academies are fiscally solvent.

- Goal 1: Develop a Dynamic Community Engagement Plan
- Goal 2: Maintain Average Daily Attendance (ADA) of 98.5%
- Goal 3: Closely Monitor Spending to Achieve Four Months of Cash On Hand
- Goal 4: Follow FCPS Staffing Norms
- Goal 5: Develop a Contingency Plan to Ensure Fiscal Solvency of the Fenton Academies

Goal 1: Develop a Dynamic Community Engagement Plan

The following are action items taken by the Fenton Academies to engage the community.

- Sun Valley Parks & Recreation Sports Day - October 8, 2022
- Fall Family Math Night - October 28, 2022
- Thanksgiving Event - November TBD
- Fall Preschool Tour - November 14-18, 2022
- Winter Holiday Show - December 13-15, 2022
- Winter Preschool Tour - January 30 - Feb 3, 2023
- Farmer's Market - Spring TBD
- Tour for Life - Spring TBD
- Earth Day Event - Spring TBD
- Parks & Rec Egg Hunt - Spring TBD
- Spring Preschool Tour - Spring TBD
- STEM Expo - Spring TBD
- Leadership Summit - Spring TBD
- Open House - Spring TBD
- [Online Reviews - Fenton Academies](#)
 - [Greatschool.org \(STEM\)](#)
 - [Greatschools.org \(FCLA\)](#)
- Ongoing Social Media Posts
- Ongoing School Tours
- ELO-P Classes, Field Trips, and Assemblies
- Recognition of 100% ADA

Goal 2: Maintain Average Daily Attendance (ADA) of 98.5%

The Fenton Academies have intensified efforts to ensure ADA rates meet 98.5%.

ADA % Rates by Month

STEM					FCLA				
Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23	Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23
98.68	99.48	99.36	99.16	99.17%	98.17	98.87	99.06	98.54	98.57

Goal 3: Closely Monitor Spending

The Fenton Academies will closely monitor spending with the goal of reaching four months of cash on hand.

Bond Covenants

Liquidity (45 Minimum)					Debt Service (1.10 Minimum)				
Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23	Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23
41	68	56	72	52	.94	1.03	1.00	1.00	1.02

Operating Income by Month

STEM					FCLA				
Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23	Sept. '22	Oct. '22	Dec. '22	Jan. '23	Mar. '23
\$4,726	\$137,537	\$102,383	\$100,600	\$100,302	\$5,444	\$104,983	\$101,172	\$102,067	\$89,750

Goal 4: Follow FCPS Staffing Norms

The following are the FCPS Staffing Norms approved by the Board of Directors on March 4, 2021.

T.A.s:

- *One per every three classrooms*
- *T.A.s only work with students; no supervision*

Office Staff:

- *Maximum of one per every 200 students. (Office staff includes Office Manager, Office Assistant, Compliance Assistant, and Nurse's Aide.)*
- *If the school's ending fund balance is above \$200,000 additional "office staff" such as additional Office Assistants, Compliance Assistants, Nurse's Aide, and Supply Room Clerks may be hired.*

Custodial Staff:

- *Maximum of four (4) full-time per site or 3 full-time plus 2 part-time.*

Security:

- When schools return to “normal”, 1.5 per site with no contracted services.

Administration:

- Consider changing the norm to 1 administrator for every 225 students. Schools have until August 2022 when the new norm may be implemented by Board action.

Special Education Guidelines:

- Consistent use of data to determine placements.
- Consistent use of data and research to determine programs necessary at any given Fenton site.
- Well-developed and communicated specific procedures and protocols to determine assignment of Adult Assistants (AAs), the number of hours an AA is assigned, and regular review of the necessity of the assignment.
- More in-depth and regular review of adherence to protocols at each site, including monthly review and evaluation of Special Education spending.

		STEM		FCLA	
		308		312	
		Board Norms	22-23 Current	Board Norms	22-23 Current
Administrator	1300	1.30	1.5	1.39	1.5
Teachers (24:1)	1100	12	14	13	16
Other Certificated (Specialists)	1148; 1200		4		4
Office Staff	2401	1.5	2	1.5	2
Supervision Aide	2202		2.63		4
Custodians	2201	2	2.5	2	2.5
Security	2201	0.75	0.5	0.75	0.5
TAs	2100	4	6	4	5
SPED TAs	2100		0		0
Adult Assistant	2100		8		6

Goal 5: Develop a Contingency Plan to Ensure Fiscal Solvency of the Fenton Academies

The following are considerations the Fenton Academies are exploring as a contingency plan to ensure the fiscal solvency of the Fenton Academies.

School Shuttle Service

Shuttle service would allow the school to reach additional families in Sun Valley who may not have access to transportation.

Expand Grade Levels Served

The schools can expand grade levels served to meet community needs and increase enrollment. Nearby schools provide TK-8th grade. This may be a potential model.

Building Lease

The Annex facility could be leased to a partnering school or school agency for a rental fee.

The Fenton Academies will continue to implement practices and strategies to serve their community.

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

The 2022-2023 Local Control and Accountability Plans for the Fenton Schools were approved by the Board on June 23, 2022. The following is a comparison of i-Ready Beginning of Year (BOY) data from the 2021-2022 school year and the current school year (2022-2023). Across the Fenton schools, we are seeing students score slightly higher on the BOY i-Ready Diagnostic Assessments compared to last year. State scores are posted as well for a frame of reference. State assessment data showed a slight increase of 1% in Reading and 1% in Mathematica in reporting students that began the year “One Grade Level and Above”.

Reading: Comparison between i-Ready “On Grade Level and Above” and CAASPP Scores

FACS		FPC		SMBCCS		STEM		FCLA		State	
21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23
BOY		BOY		BOY		BOY		BOY		BOY	
18	24	12	16	12	14	20	20	20	24	28	29
MOY		MOY		MOY		MOY		MOY		MOY	
34	41	26	42	39		36	-	36	-	39	-
EOY		EOY		EOY		EOY		EOY		EOY	
41	-	38	-	38	-	47	-	50	-	48	-
				33*							
CAASPP		CAASPP		CAASPP		CAASPP		CAASPP		CAASPP	
42	-	-	-	33	-	49	-	47	-	47	-

* EOY iReady score of 33 for SMBCCS is exclusive to students in grades 3-6 to show alignment with CAASPP scores.

We will continue to monitor the growth of our students throughout the year during the Middle of Year (MOY) Assessments and End of Year (EOY) Assessments. We notice a strong correlation between the EOY Assessment and the California Assessment of Student Performance (CAASPP) ELA Proficiency score. In Math, students typically score 8-11% higher on the EOY i-Ready Assessments compared to Math CAASPP exams.

Mathematics: Comparison between i-Ready “On Grade Level and Above” and CAASPP Scores

FACS		FPC		SMBCCS		STEM		FCLA		State	
21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23	21-22	22-23
BOY		BOY		BOY		BOY		BOY		BOY	
5	11	5	6	5	8	9	10	10	13	17	18
MOY		MOY		MOY		MOY		MOY		MOY	
18	-	18	-	22	-	29	-	23	-	30	-
EOY		EOY		EOY		EOY		EOY		EOY	
42	-	37	-	37	-	48	-	40	-	43	-
				34*							
CAASPP		CAASPP		CAASPP		CAASPP		CAASPP		CAASPP	
32	-		-	27	-	40	-	29	-	33	-

* EOY iReady score of 34 for SMBCCS is exclusive to students in grades 3-6 to show alignment with CAASPP scores.

We will continue to monitor the i-Ready data to gauge the success of our students throughout the year. Please see the [LCAP Benchmark Data](#) for updated Dashboard performance.

RECOMMENDATION

This is an information item only and no action is required.



FENTON CHARTER PUBLIC SCHOOLS

March 2, 2023

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: WASC Self Studies and Action Plans for the Fenton Charter Public Schools

BACKGROUND

The ACS (Accrediting Commission for Schools) WASC (Western Association of Schools and Colleges) accreditation is a process schools use to monitor student learning and set school improvement goals. ACS WASC accreditation is an ongoing cycle of quality. Schools assess their program and the impact on student learning with respect to the ACS WASC criteria and other accreditation factors.

Every six years, accredited schools conduct a self-study and host a self-study visit. The self-study process culminates in the refinement of a school-wide action plan. Throughout the accreditation cycle, schools are expected to address the school-wide action plan and demonstrate evidence of acceptable student achievement and school improvement. Appropriate reports and reviews throughout the six-year cycle of accreditation support this process.

ANALYSIS

The following are the WASC Self-Study reports for Fenton Avenue Charter School and Fenton Primary Center. In addition, the Mid-Cycle Progress Reports are included for Fenton STEM Academy, Fenton Charter Leadership Academy, and Santa Monica Boulevard Community Charter School.

RECOMMENDATION

This is an information item only and no action is required.

Attachments: [FACS Self Study and Action Plan; FPC Self Study and Action Plan; SMBCCS Self Study and Action Plan; STEM Self Study and Action Plan; FCLA Self Study and Action Plan](#)

VI. CLOSED SESSION

Chair Lucente announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment, and Government Code Section 54956.9 – Conference with Legal Counsel – Anticipated Litigation.”

VII. RETURN TO OPEN SESSION

Chair Lucente will announce any action taken in Closed Session.