

**Coventry Board of Education**  
Coventry, Connecticut

**Policy Committee Meeting**  
Unapproved Minutes of Wednesday, February 22, 2023  
Administration Building Conference Room

Committee Members Present:  
Emma Eaton, Committee Chair  
Eugene Marchand  
Courtney Rossignol

Also present:  
Jennifer Beausoleil, Ex-Officio/Board Chair  
Dr. David J. Petrone, Superintendent of Schools

**I. Call to Order**

E. Eaton called the meeting to order at 2:18 p.m.

**II. VOTE: Approve Minutes of November 15, 2022**

**MOTION: To approve the minutes of November 15, 2022**

**By: E. Marchand                      Seconded: C. Rossignol**

Discussion: J. Beausoleil asked that the minutes be adjusted to reflect she is not a Committee member but participates as the Ex-Officio.

**Result: Motion with noted change to minutes passes unanimously.**

**III. Discussion and VOTES: Revisit of Policies Previously Reviewed**

**III.A. NEW 5127.1 Improve Completion Rates of FAFSA**

Dr. Petrone said this was reviewed at the Board level and at that time member Christina Williams requested she be given time to provide suggested changes to the language. Dr. Petrone said the comments have not been received. The Committee reviewed the discussion at the Board meeting. E. Marchand said he has concerns when we word-smith the language provided by the attorneys, and usually disagrees with that course of action. E. Eaton and E. Marchand were in agreement to move the policy forward as is.

Dr. Petrone said, because this policy has been seen before by the Board, and no changes have been made, there does not have to be another first reading, but the Board can vote.

C. Rossignol said she did not have an issue with the policy, as it is a voluntary action for students.

**MOTION: To move policy 5127.1 Improve Completion Rates of FAFSA forward to the full Board for a vote**

**By: C. Rossignol                      Seconded: E. Marchand**

**Result: Motion passes unanimously**

### **III.B. 5141.21 Administration of Medications in Schools**

Dr. Petrone reviewed the recent changes from Shipman and Goodwin mostly related to Glucose Monitoring. He also reviewed the explanation of the definition "Administration of Medications" which has been provided by the attorneys.

It was noted that this policy will need to go for a first reading again to the Board, due to the recent changes.

**MOTION: To move policy 5141.21 Administration of Medications in Schools forward to the Board for review**

**By: E. Marchand**

**Seconded: C. Rossignol**

**Result: Motion passes unanimously**

### **III.C. 9111.2 Code of Conduct for Board Members**

C. Rossignol noted the first full paragraph on page one and asked if the first sentence could read, "All Board members must conduct themselves in a manner that promotes civility and respect." The Committee agreed.

C. Rossignol asked that the second sentence of the first full paragraph on page one be removed. The Committee discussed this suggestion. J. Beausoleil said this language is in place for a reason and is necessary as a reminder for Board members. E. Marchand and E. Eaton said they want to leave in the specific language as is. C. Rossignol said it opens up a door for a misunderstanding of possibly someone's bad mood at a meeting.

J. Beausoleil suggested the following: The sentence noted be removed; the last sentence of that first paragraph read, "Board members will maintain a civil, respectful environment for all Board members, teachers, students, administrators, staff, parents and other members of the school community." The Committee agreed. J. Beausoleil also suggested the first sentence of the second paragraph start with, "Board members shall communicate and act .." The Committee agreed. J. Beausoleil suggested that the following be added to the last sentence of the second paragraph after students, "...staff, and the community." The Committee agreed.

C. Rossignol next suggested, in the first bullet item under "*Disruptive Communications/Actions include, but are not limited to*", that the word "loud" be changed or eliminated. Instead, J. Beausoleil suggested that "temper" be changed to "anger" in that same bullet. The Committee agreed.

C. Rossignol asked that the bullets be changed to numbers under that subtitle. The Committee agreed.

It was noted that this policy will need to go for a first reading again to the Board, due to the recent changes.

The Committee asked that all items be placed on tomorrow's BOE agenda.

**MOTION: To forward policy 9111.2 Code of Conduct for Board Members to the full Board for review**

**By: C. Rossignol**

**Seconded: E. Marchand**

**Result: Motion passes unanimously**

**IV. Adjournment**

**MOTION: To adjourn the meeting at 2:53 p.m.**

**By: E. Marchand**

**Seconded: C. Rossignol**

**Result: Motion passes unanimously**

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Respectfully submitted:

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Kimberlee Arey Delorme  
Board Clerk

Approved: \_\_\_\_\_