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## HOLTON-ARMS SCHOOL

### Is the Magnus Health system secure?

Maintaining the security and privacy of our student records, including health records, is of the utmost importance to Holton. Upon considering the move to online health record-keeping, we thoroughly investigated the privacy issue and have been satisfied by the scope and depth of Magnus Health's policies and procedures. [CLICK HERE](#) to review Privacy and Security Information provided by Magnus Health.

### Who at Holton has access to the information that is stored in the system?

The security of your child's personal information is important to us. We limit access to personal information about your child to Holton personnel who we believe reasonably need to come into contact with that information to provide for your child or to do their jobs. For example, our Athletic Trainer and School Nurse have access to all students' medical information. Additionally, a Database Administrator supports the system.

When there is health information that a teacher needs to know, such as a life threatening allergy, this information will be shared with the teacher.

### What do I do with forms once they are signed by my child's physician?

All forms are sent to Magnus Health by scanning and uploading the forms to Magnus Health. If you do not have a scanner, all forms can be sent to Magnus Health by fax. You must include a cover sheet from Magnus Health if you are mailing or faxing the form. Instructions for obtaining a cover sheet can be found on the Magnus Health website. [CLICK HERE](#).

**DO NOT send health forms to the school.**

### I can't log in, how can I get help?

Your username and password is: firstname.lastname and your unique password (same your Enrollment/Parent portal login). If you don't remember either, please try the "[Reset Your Password](#)" link from the login page. In some instances if your family has other accounts with Magnus Health, the system has generated a new username for your Holton account. If you are still having difficulty, contact Holton via email at [help@holton-arms.edu](mailto:help@holton-arms.edu).

### I already have a Magnus Health account at another school or camp, can I use that account for my Holton student?

No, unfortunately the Magnus Health software does not allow families to combine accounts.

### I am logged in, but am having trouble using the system.

Please contact Magnus Health if you have a problem when you are in the Magnus Health System. CLICK [HERE](#) to access their online help resources for parents.