

Central Middle School Building Committee
Sub-Committee on Communications

Thursday, February 23, 2023
APPROVED MINUTES

Sub-committee members present:

Clare Kilgallen*, Dennis Yeskey, Greg Piccininno*, Laura Kostin* (arrived late), Lauren Rabin, Tony Turner*

(* – CMSBC voting member)

Others present:

Stephanie Cowie (FSAC4PWD Liaison), Chris Cykley (CSG) and Jonathan Supranowitz (GPS)

1. Call the meeting to order

- a. Lauren Rabin called the meeting to order at 3:37PM.

2. Approve minutes from Feb 9

- a. A Motion was made by Tony Turner and seconded by Dennis Yeskey to approve the minutes. The minutes were approved 3-0.

3. Finalize schedule and invitations/notices for March 8 Community Engagement Meeting

- a. The sub-committee drafted an invite notice to provide to Jonathan Supranowitz for Dr. Jones' Friday email communication and submission to the local media.
- b. Clare Kilgallen to obtain visuals to add to the notice from SLAM.

4. Finalize notices to the public on upcoming traffic study dates

- a. The sub-committee does not have dates yet from SLAM but will provide to Jonathan Supranowitz along with a write-up for distribution. Mr. Supranowitz will also ensure the team answering calls at Havemeyer are also informed for any potential callers.

5. Determine best practice (or tool) for sharing pre-construction documents within the committee and members of the public

- a. After lengthy discussion on the purpose (committee only versus public) and options (GPS google drive and TOG Microsoft OneDrive), Laura Kostin took the action to pursue the use of a GPS option with BOE IT.

6. Update on Havemeyer Communication Plan

- a. GPS is ready and willing to send communications across all channels when we have something of substance to say (e.g., photos, blueprints).

7. Incorporate feedback provided by full CMSBC to the CMS Project Fact Sheet for Feb 2023

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- a. The sub-committee reviewed and made additional edits to the "[CMS Campus Project Fact Sheet – Feb 2023](#)", based on suggestions from Nisha Arora and Chris Cykley and Laura Erickson.
- b. Chris Cykley and Laura Kostin to speak to Blaize Levitan (GPS COO) as to why the \$2,265,000 for field work is listed on the CMS CIP Sheet for 2026-2027.
- c. A Motion was made by Clare Kilgallen and seconded by Laura Kostin to approve the revised draft for submission to the full CMSBC. The motion was approved 4-0.

8. Adjourn

- a. A Motion was made by Clare Kilgallen and seconded by Stephanie Cowie to adjourn. The meeting adjourned without objection at 5:30PM

Prepared by Lauren Rabin