

**Minutes of
Special Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, February 21, 2023**

1. 4:03 pm. Call to Order and Pledge of Allegiance

2. Roll Call – Establish Quorum Board: S. Abercrombie, O. Alexander (arrived late), RG Fagin, L. Hawkins, J. Silcox
Absent: A. Blanco, Z. Hoffert
Staff: R. Pecot, B. Etcheverry, S. Smith
Facilitator: Terilyn Finders

3. Workshop 3.1 Board Governance Workshop

Board introductions were made. Trustee Abercrombie introduced Ms. Terilyn Finders who facilitated the meeting. The Board reviewed the 2022 Board Governance Handbook and went over each section, adding suggestions and/or deletions. Changes made are reflected in yellow highlight in the 2023 Board Governance Handbook draft.

Some of the key points discussed included:

- The role of the board can be misunderstood by the public. The Board's role is to set direction for the district as prescribed by law.
- You can request a topic to be added during the board meeting, or you can email the request to the superintendent or board president. You should not editorialize in your emails; you want to have that discussion in public.
- Only the board as a whole has authority, no individual board member has authority.
- Be prepared prior to the board meeting, read your agendas in advance. If you have questions on the packet, get those questions to the superintendent in advance so the staff is fully prepared to provide information.
- You are always a board member. Even when you know someone well, direction from a board trustee can be intimidating to others. People hear direction through questions. You may not realize you are giving direction with a simple comment.
- The law stipulates that it is the board president's responsibility to run an efficient meeting.
- We must be consistent with public comments.
- Our bylaws allow to limit speakers to 20 minutes for one topic. During public comment you can respectively ask they do not repeat the same statements or ask for a show of hands for those that agree or support their comment.

- If there is a question on a consent item, there is no need to pull the item unless there is intent to vote differently. If you are voting with group and have a clarifying question, you can ask the question and continue.
- If you ask for information from staff and it is voluminous, a best practice is for the staff member to inform the superintendent so they may be able to reach out to inform them that the request is burdensome and allow for the request to be adjusted.
- Utilize the board committees. They are intended to study information. If a fellow trustee or the public has a question or concern, advise them of the next upcoming so they can send their question or concern to the Superintendent to be shared for committee discussion.
- Closed session is confidential, and it is confidential for the rest of your life.
- All Trustees should be aware of and review the Uniform Complaint Policy.
- Visiting schools is highly encouraged.
- When visiting school sites, follow all safety and security protocols. Try to avoid evaluative comments.
- You can abstain if there is a conflict of interest or if you have not received all of the information. Otherwise, you have the obligation to vote.
- Speak together respectfully and communicate even if we do not agree. Be open minded.

Superintendent Evaluation Timeline:

- A narrative should be provided by each board member to submit to the Board President by March 28th.
- Board President will consolidate the narratives into an efficient document. This will be placed on closed session for discussion at the April 25 meeting.
- The evaluation will be provided to Superintendent Pecot during closed session at the May 23 meeting.
- The Board will reaffirm priorities and goals at the June 27 Board Meeting.

A short break was taken at 5:45.
The meeting reconvened at 5:56

4. Adjourn

6:47 p.m.

Clerk

Date