



TOWN OF GREENWICH

**Old Greenwich School Building Committee
 Tuesday, February 21, 2023
 7:00 am
 Old Greenwich School and via Zoom**

Meeting Notes

Committee Roster

Name	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown		A
Cristina Dawson	P	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)	P	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)	P	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	P	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Guests		
Leslie Moriarty (Vice Chair, BET Budget Committee)	Zoom	
7:33 am		

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:04am
2.00	Housekeeping	<ul style="list-style-type: none"> None to discuss
3.00	Approve minutes from February 14 meeting	<ul style="list-style-type: none"> Motion to approve by Leander Krueger, second Cristina Dawson, Vote 8-0-0
4.00	Update from Project Team <ol style="list-style-type: none"> Discuss and possible vote on project schedule 	<ul style="list-style-type: none"> Post budget schedule on Thursday, February 23 Motion to approve project schedule made by Leander Krueger, second by Cristina Dawson, Vote 8-0-0
5.00	Update from Consultant Selection Subcommittee <ol style="list-style-type: none"> Update on project team contracts Discuss and vote on RFP for Construction Manager at Risk 	<ul style="list-style-type: none"> It was reported that the contracts for the Owner's Rep, and Architect were sent to the attorney with comments, waiting for the fee schedule to send to the attorney. Hope to get comments from attorney this week. RFP to be sent to GPS Purchasing Department, interviews possible the week of 4/14, walk through 3/21 and bid opening 3/23. Motion to approve RFP for Construction Manager at Risk by Leander Krueger, second Cristina Dawson, Vote 8-0-0
6.00	Updates from Finance and Public Relations Subcommittees <ol style="list-style-type: none"> Discuss and vote on materials for BOE and BET Budget Committee Discuss and vote on Q&A responses to BET Budget Committee Discuss and vote on OGSBC community update Discuss other near term PR initiatives 	<ul style="list-style-type: none"> The OGS project will be on the BOE agenda Thursday, February 23, where the three options on funding will be explained along with the impact of cost escalation and contingency percentage. Motion to approve materials by Leigh Erin Izzo, second Cristina Dawson, Vote 8-0-0 Q&A to the BET will be sent to GPS Admin by end of the week. Incremental input to get from project team on flood plain prior to submission. Motion to approve OGSBC submission by Leander Krueger, second Cristina Dawson, Vote 8-0-0. The committee discussed the pros and cons of a long or short version of the community letter to be sent to parents and various community organizations. Motion to approve both versions by Stephen Selbst, second Leander Krueger, vote 8-0-0 PR subcommittee will meet on Friday, February 24 to discuss the letter and other PR options
7.00	Adjourn	<ul style="list-style-type: none"> 8:03am motion to adjourn by Leander Krueger, second Cristina Dawson