

REGULAR SCHOOL BOARD MEETING  
January 23, 2023

The Board of Education of the Poteet Independent School District met in a Regular Board Meeting,  
January 23, 2023 at 7:00 p.m. at the Poteet High School Cafeteria.

Members Present: Yvette Navarro, President  
Margie Martinez, Secretary  
Jo Marie Cervantez  
Albert Garza  
Diego Puente  
Rocky Wilson

Members Absent: Ronnie Ambriz, Vice President

Others Present: Charles Camarillo, Superintendent  
Suzanne Jenschke, Recording Secretary  
Other Administrators  
Other Interested Citizens

The meeting was called to order by Yvette Navarro, President @ 7:00 p.m.

The pledge of allegiance and moment of silence were lead by Yvette Navarro, President.

School Board Recognition - -

Aggie Band Drumline performed  
Cards and gifts were given from each campus  
Shirts were given from Poteet Central Office  
Bags of Goodies from Strawberry Festival Association  
Diner prepared by Poteet High School Culinary Arts Dept.  
Cheerleaders presented fruit bowls to the Board

Aggie Recognition:

Volleyball Team  
Cross Country Team  
Football Team  
All State Band – Abraham Pena

Yvette Navarro, President stated we would take a short break to congratulate our students the time is 7:38 p.m.  
Yvette Navarro, President state we are back in open session the time is 7:45 p.m.

Audience with individuals or committees wishing to make reports or requests: Christian Casanova – Lunch Bible Study at High School

Superintendent's Report:

Retire – Laurie Stephens – {end of the year}  
Leave of Absence – Heidi Garcia, Korrissa Kendrick, Jose Rodriguez  
New Employees – Alyssa Aguirre, Sierra Lopez, Lacey Brady, Alma Saguero  
Resignation – Blanche DeHaro {due to long term illness}  
TASB Winter Governance Camp – March 1-4, 2023  
Atascosa County Livestock Results

Motion 8198-23 Motion was made by Jo Marie Cervantez, seconded by Diego Puente, that the board approve the minutes for December 19, 2022.

Yeas All  
Noes None

Motion 8199-23 Motion was made by Rocky Wilson, seconded by Margie Martinez, that the board approve the monthly financial information as presented.

Yeas All  
Noes None

Motion 8200-23      Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the budget amendment #5 for the 2022-2023 school year.

Yeas                  All  
Noes                  None

Motion 8201-23      Motion was made by Jo Marie Cervantez, seconded by Margie Martinez, that the board approve the interlocal agreement with TASB for the liability and casualty insurance effective March 2023.

Yeas                  All  
Noes                  None

Report regarding the Summer Food Service Program for Summer 2023 was given by Amanda Gonzales.

Motion 8202-23      Motion was made by Rocky Wilson, seconded by Margie Martinez, that the board approve a resolution to be attached to the minutes to award a one time stipend for employees (excluding temporary employees, substitutes, tutors, non renewals and resignations) for the 2022-2023 school year to be paid as follows:

1. If the employee has been employed with the district before September 1, 2022 they will get 100% in the amount of \$1000.00.
2. If the employee has been employed with the district before October 1, 2022 the employee will receive 75% of the stipend in the amount of \$750.00.
3. If the employee has been with the district before November 1, 2022 the employee will get 50% of the stipend in the amount of \$500.00.
4. Employees hired November 1, 2022 or later will not be eligible for the stipend.
5. Employees who have submitted a resignation prior to the date of the resolution shall not be eligible.
6. Any employee that has been recommended for non renewal during the 2022-2023 school year shall not be eligible for the incentive pay.

It is further resolved that the one-time retention incentive stipend will be awarded in December of 2022, and that any employee who is employed by the District after October 31, 2022 shall not be eligible for this stipend.

Be it resolved, that the Board of Trustees has determined that the additional expenditures authorized in this Resolution will serve a valid school district purpose, that sufficient controls will be put into place prior to the expenditure and that such benefits will be received by the District. The District will maintain all information and documentation regarding this matter, in order to permit the District to verify that this matter was carried out in accordance with the law and in full compliance with Article III of the Texas Constitution.

Yeas                  All  
Noes                  None

Motion 8203-23      Motion was made by Jo Marie Cervantez, seconded by Margie Martinez, that the board approve the purchase of a stage curtain for the high school from Texas Scenic Company, Inc. in the amount of \$25,793.00.

Yeas                  All  
Noes                  None

Motion 8204-23      Motion was made by Rocky Wilson, seconded by Margie Martinez, that the Board call for the Poteet ISD General Election to be held on May 6, 2023.

Yeas                  All  
Noes                  None

Information regarding joint polling place for May election with City of Poteet was presented.

Motion 8205-23      Motion was made by Jo Marie Cervantez, seconded by Margie Martinez, that the board appoint Shelia Merrell as election judge and Jessica Turnbull as alternate judge for the 2023 School General Trustee Election: Esther Ramos as Early Voting Clerk and Central Office Staff as Deputy Early Voting Clerks. The salary for the Judges and Clerks will be set at \$12.00 an hour.

Yeas                  All  
Noes                  None

Campus administrative reports were given by principals.

Yvette Navarro, President stated the board will convene into closed session under Texas Government Code 551.074 to consider the following:

Personnel: Appointment, employment, employment staffing, evaluation, reassignment, duties, discipline, dismissal of employees

Time is 8:22 p.m.

Yvette Navarro, President, stated we are back in open session. The time is 9:45 p.m.

“No final action decision or vote was taken while the board was in closed session.”

Yvette Navarro, President stated this meeting is adjourned. Time: 9:45 p.m.

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President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date