

Inter-District Transfer Guidelines

Timelines:

- March 1, 2023 – Phase 1 of registration opens.
- June 2, 2023 – Deadline for Phase 1 transfer requests.
- June 5, 2023 – Lottery drawing for inter-district transfers. Begin notifying families of acceptance status. Remaining applicants put on waitlist and moved to Phase 2.
- August 1, 2023 – Phase 2 transfer requests accepted. - ***Registration deadline for student athletes (per OSAA) To Be Determined***
- August 25, 2023 – Deadline for Phase 2 transfer requests. Available spots filled with waitlist. Lottery drawing if needed. Begin notifying families of acceptance status.
- September 5, 2023 – Phase 3/Mid-Year transfer requests accepted.

Nonresident Student Definition:

A nonresident student is any student whose parent(s)/legal guardian(s) reside outside Pleasant Hill School District attendance boundaries. **As per state law, students may not use addresses of family, friends, businesses or daycare to gain access into a school.** Residing temporarily within district boundaries does not establish residency.

Determination/Notification:

Per Oregon law 339.133(5)(a), all nonresident transfers must obtain consent from the resident district before enrolling in a nonresident district. Resident districts are required to provide a written reason for denying a student's release to a nonresident district.

Once a determination has been made, the student's family will receive written notification of the approval or denial.

Special Notes:

- Students approved through any nonresident transfer are required to attend as full-time students.
- A transfer may be revoked should the student's attendance fall below 90% and/or should the student's behavior fail to meet standards.
- The parent/guardian must provide transportation for approved transfer students to and from school, regardless of documented disability.
- **Students may not register for school or sign up for/practice with athletic teams or other activity groups in the requested school until the transfer is approved and eligibility is determined.** Families will be sent written notification of their student's transfer application results after the lottery drawing dates (listed above).
- **Families knowingly providing false information to access a school shall be immediately withdrawn and may be charged tuition.**