



**GOVERNING COUNCIL**

Regular Meeting of the SAMS Academy Governing Council on Friday, February 17, 2023

via Zoom.us & In person at 6441 Ventana Road NW

**BOARD MEMBERS PRESENT**

Larry Kennedy, Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux,  
Brandy Bond

**BOARD MEMBERS ABSENT**

Mike Romo

**ALSO IN ATTENDANCE**

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, Sean Fry and Kelly Callahan

**PUBLIC**

Jody Meyer

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

**I. Call to Order**

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy February 17, 2023 at 2:04 p.m. on Zoom.us and in person.

**A. Roll Call**

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy.

**B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**C. Review/Approval of Minutes from January 20, 2023 Regular Meeting\***

Larry Kennedy asked for a motion to approve the minutes from the January 20, 2023 Regular Meeting. Farrah Nickerson made a motion to approve the minutes from the January 20, 2023 Regular Meeting. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**II. Public Comment**

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

**III. Ongoing Business Matters**

**A. Aviation Program Update**

Dr. Lauren Chavez presented Julian Lovato completed his check ride with another 1 or 2 students following in March. Two more students passed their FAA Private Pilot Knowledge Exam and two others have scheduled to take their tests. All of the students so far have passed the exam on their first try. 9 students in total have taken the exam this school year.

The aircraft is running great and will be due for the 100 hr in about 20 more hours. Still working on getting the Redbird SIM fully operational. The pictures work but the motion is not operational. Working with Redbird to get this resolved. The picture will be working for Open House to give people opportunity to check out the SIM during the event.

EAA/Young Eagle events have been very successful this year. The last event, 12 SAMS students were able to fly in the plane.

Update on CAP, they will have a table at the Open House event this afternoon. Vice Commander coming to the Open House.

Another student is scheduled to do an ATC Internship on 2/27/2023.

Farrah Nickerson asked if any students have received their drone license this school year. Dr. Chavez stated that no new this school year YET.

#### **B. Facility Update**

Amanda Catanzaro presented that we still have a temporary CO, but the final electrical inspection was previous Wednesday and it passed. Punch list items still being worked on throughout including Split Unit in IT room, light switches and other misc projects around the school.

#### **C. SAMS Wellness Committee Update**

Wellness committee has not met since the move but have been working on creating the updated mission statement. Committee will begin meeting again prior to next months meeting.

### **IV. Administrative Update**

#### **A. Student Achievement Update**

Bridget Barrett presented the Administrative Update, including academic progress of students in Edgenuity. At the March meeting, a representative from Edgenuity will attend the GC meeting to be able to answer questions about reports.

Grand Opening is happening this afternoon and school is very excited about this. CAP Color Guard was not able to attend, but the flag pole is up. Students in their homeroom classes have a door decorating contest going on and winner will be chosen during Open House. Homeroom classes were created because we had to move to 2 lunches in the new building and are working out well so far.

Audra Hays, social worker is moving forward with the Equity Council and attending monthly training. Asking for parents to join at Open House.

COVID update with no new reported cases in February and shared Mission Minute Statement from a student about archery.

Brandy Bond asked when graduation ceremony is. Graduation is May 12, 2023 at 10:30 am in the gym.

Brandy Bond shared that a high level group from the FAA will be touring the school on 2/23/2023 at 9:00. Dr. Chavez will start by meeting with the group out at Double Eagle and then they will come tour the school. Recommend that board

members that are able to attend, come to join in the tour. Dr. Chavez will share details of the visit with the board. This is and outreach in aviation project with the FAA.

**V. New Business Matters**

**A. Bode Aviation Contract\***

Larry Kennedy asked for a motion to table this until next meeting so that the contract could be shared with Bode following changes proposed by legal counsel. Farrah Nickerson made the motion to table the Bode Aviation Contract until next meeting. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**B. Inventory Disposal List\***

Amanda Catanzaro presented list of items for the disposal list and recommendations for each item. List will be sent to NM PED after GC approval. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**C. Herrera Coaches Contracts\***

Sean Fry presented the Fleet Service Contract for transportation services. Larry Kennedy asked for a motion for the approval of the current Herrera Contract. Farrah Nickerson made the motion. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the current contract. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy asked for a motion for the approval of the revised Herrera Contract that includes the cost of the new buses. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the revised contract. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**D. 2023 Open Meetings Resolution\***

Larry Kennedy requested this be tabled until next meeting in order to follow the current GC bylaws which states the annual meeting will take place in March or April. Larry Kennedy asked for a motion to table this discussion until next meeting. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing,

Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**E. Election of Officers: President, Vice President, and Secretary\***

Larry Kennedy requested this be tabled until next meeting in order to follow the current GC bylaws which states the annual meeting and election of officers will take place in March or April. Larry Kennedy asked for a motion to table this discussion until next meeting. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**VI. Governing Council Development**

**A. Discussion with Kelly Callahan**

Discussion around mission statement amendment coming with charter renewal since this is a material change. The Governing Council is progressing in their training.

**B. SAMS Academy Governing Council Bylaws and Board Policy Discussion**

Reviewing the GC Bylaws for posting, some questions came up. Administration will meet with Kelly Callahan and bring any recommendations to the board at the next meeting.

**C. Strategic Planning Discussion**

1. New Facility Construction- completed
2. Mission Statement Revision- Wellness Committee is working on this
3. Aerospace Curriculum Implementation to Align with New Mission Statement- Wellness Committee is working on this
4. Planning and Preparation for Charter Renewal- Bridget attended a renewal training via zoom. Signatures of support will start to be collected today at Open House.

March 8<sup>th</sup> is the CSD site visit. We will need GC members to attend their portion.

**VII. Finance Report**

**A. FY 2021-2022 Audit Discussion**

Sean Fry presented that the audit has been approved and released. There was 1 finding regarding payroll liability over the summer that was not fully processed at the time of roll-over. Corrective action plan is in place so that it doesn't happen again next year.

**B. Business Office Operations Update**

Sean Fry presented that creating the budget is on hold because legislative mandates will heavily effect the budget for next year.

**C. Voucher Approvals\***

Sean Fry presented the Voucher Approvals for January 2023. Larry Kennedy asked for a motion to approve the Voucher Approvals. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**D. Bank Reconciliation\***

Sean Fry presented the Bank Reconciliations for January 2023. Larry Kennedy asked for a motion to approve the Bank Reconciliations. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**E. Budget Adjustment Requests\***

Sean Fry presented the BARs. BAR 2223-24346-0021-I is an increase BAR to the transportation fund for the new buses in the amount of \$66,057. Larry Kennedy asked for a motion to approve BAR 2223-24346-0021-I. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

BAR 2223-11000-0022-I is an increase BAR for capital outley for construction services in the amount of \$148,500. Larry Kennedy asked for a motion to approve BAR 2223-11000-0022-I. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

**VIII. Announcements**

The next meeting of the governing council will be a regular meeting scheduled for March 17, 2023 at 2:00 p.m.

**IX. Adjournment\***

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Farrah Nickerson, Laura Kohr, Alex Carothers, Mike Deveraux, Brandy Bond, and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics,  
Mathematics and Science Academy adjourned on February 17, 2023 at 3:26 p.m.