

Welcome to Manchester Local Schools



In order to enroll your child, please label and upload the following documents to FinalForms:

Proof of Identity Documentation:

As parent/guardian you must provide one of the following proof of identity documents:

- Current Driver's License
- Current State ID
- Passport

For your student, we will require:

- Student's Birth Certificate – original
- Student's Birth Certificate – certified copy
- Student's Passport

Proof of Residency Documentation:

For the protection of all residents, it is the obligation of the parents/guardian seeking to enroll a student to prove they legally reside in the Manchester Local School District. The district will **NOT** enroll without proof of residency. Please review the lists below for acceptable documents to prove residency.

*** Please note, **Current** is defined as within the last 90 days. ***

Category One (provide ONE document from this category)

- Homeowner's Mortgage Information
- Current Signed Lease
- Current Rental Agreement

Category Two (provide TWO documents from this category)

- Current Utility Bills (gas, electric, trash services, cable/internet)
- Current Official Government Correspondence – Ohio or US Department of Taxation, Ohio Department of Human Services, Medicaid/Medicare, etc.
- Current Insurance Declaration Page
- Current Pay Stub

If you are unable to provide all of this information, please upload the documents that you have and you will be contacted directly to discuss what documentation will be accepted.