



BOARD MEETING MINUTES

Board Members in Attendance:

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|--|--|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input checked="" type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Roland Lewis Jr., Vice President | <input checked="" type="checkbox"/> Hassan Kingsberry | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Shon Mallory, Secretary | <input checked="" type="checkbox"/> Monique Taylor | |

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:42 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from December 12, 2022 regular board meetings were presented.
- B. Financial report was given by Yulia Morris.

Motion to approve the consent agenda.

- Motion:** A. Monica Cutno
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

III. Public Comments

- A. None presented

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. The School has commenced utilizing funds awarded in connection with the initial round of the school safety grant, including the receipt of the safety barriers and certain technology items ordered. Round 2 of the school safety grant was submitted on Friday, January 20, 2023.
 2. Advertisements for our lottery and weighted lottery have been strategically placed throughout the community.
 3. The administration has commenced a full review of the current policy manual to evaluate whether any new policies or revisions to current policies are required. The proposed changes to the policy manual will be presented in a future board meeting.
 4. Certain ESA teachers qualified for the Teacher Bonus Recognition for EVAAS growth from the State of North Carolina.
 5. Curriculum initiatives were discussed, including the successful start to the newly implemented coding class and the STEM Rubric application, which is expected to be completed by February 1, 2023.

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed the 2022-2023 working budget noting no significant changes to or fluctuations in budgeted line items.
2. The School currently has a 1.76 coverage ratio and 151 days cash on hand, which are both strong and significantly above the required coverage ratio of 1.10 and 45 cash on hand, respectively.
3. Vendor contracts were reviewed.

Motion to approve the AT&T Charter contract for the 7th grade field trip for up to \$7,500.

Motion: Roland Lewis Jr.
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

Motion to approve the Blue Ridge Assembly contract.

Motion: Hassan Kingsberry
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

Motion to approve the 7th grade overnight field trip.

Motion: Yuliya Morris
Second: Monique Taylor
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

Motion to approve the Emerald Ed. contract.

Motion: Hassan Kingsberry
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

C. Development Committee report was given by Roland Lewis Jr.

1. Discussion ensued regarding certain facility improvement needs, including new fencing and exterior painting of the School's building.

D. Governance Committee report was given by Ryan Cotterman.

1. There were no revised policies for review during the January meeting. The School is in process of reviewing and updating the policy manual and will present suggested revisions, if any, in future board meetings.

V. Closed Session

- A. The Board moved into closed session at 7:28 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.
Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

- B. The Board exited closed session at 7:33 PM and resumed regular board meeting.

Motion to approve exiting closed session.
Motion: Monique Taylor
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed during closed session.
Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, February 27, 2023, from 6:30 PM - 8:00 PM at 590 Traditions Grande Blvd., Wake Forest, NC 27587.
B. Board meeting was adjourned at 7:37 PM.

Motion to adjourn the meeting.
Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (7-0)