



Laurel Public Schools Protocol for Human Bite Incident at School

In an effort to track and put preventative measures in place, Laurel Public Schools are instituting the following protocol for bites in the school setting.

Procedure to follow in the event of a human bite wound:

If the skin is NOT broken:

1. Have nurse assess the wound.
2. The wound should be cleaned with soap and water.
3. A cold compress should be applied.
4. The victim's parent/guardian will be notified. (LPS Parent Communication Report of Human Bite form will be filled out and signed by school nurse/staff member and copy given to parent. Original should be kept for student health record)
5. The biter's parent/guardian will be notified by the teacher and/or administrator by the end of the school day. (LPS Parent Communication Report of Human Bite form will be filled out and signed by school nurse/staff member and copy given to parent. Original should be kept for student health record).
6. Staff should complete Accident Report (see policy manual 3431F)
7. **Confidentiality of all children involved will be maintained.**

If the skin IS broken:

1. The staff will have nurse assess the wound as soon as possible.
2. The wound will be cleaned with soap and water, do NOT apply antibiotic ointment.
3. A bandage should be applied.
4. A cold compress should be applied.
5. The school nurse will check Hepatitis B immunization status and tetanus immunization status for compliance for both the biter and the victim.

When a student bites an employee:

6. Employees will be advised to complete the First Report of Injury form on the Human Resources department page of the school website and submit report to Human Resources department.
7. Employees are encouraged to report for medical evaluation by their physician due to the possible exchange of blood or body fluids.

When a student bites another student:

The nurse will recommend follow up care with a physician or healthcare provider for both the biter and victim due to the possible exchange of blood or body fluids. School Nurse or supervisor along with staff person will also fill out the Accident Report (see policy manual 3431F)

8. The parents of both the biter and the victim should be notified as soon as possible (preferably within 2 hours of the incident).
9. Nurse/staff member will fill out a two separate LPS Parent Communication Report of Human Bite Forms, one for the biter and one for the victim. Both the biter and victim's parent/guardian will get a copy of their report.
10. Classroom staff will confer with the building administrator to review the context of the biting incident. If changes in supervision and/or environment are warranted, then those changes will be implemented.

11. **Confidentiality of all children involved will be maintained**