



Alameda Community Learning Center - Governing Board Meeting Agenda

January 17, 2023 – 6:30 PM - 8:30PM

This meeting will be held via public Zoom:
<https://alamedaclc-org.zoom.us/j/9637962933>
 Meeting ID: 9637962933
 Passcode: gohawks

1. Public Session (ACLCLC) 6:30 PM

a. Call to Order & Attendance

Meeting is called to order at 6:36pm

<u>Board Members</u>	Present	Absent
Michael McCaffrey, ACLCLC Lead Facilitator	<u> X </u>	<u> </u>
Heather Mahaffey, ACLCLC Facilitator	<u> X </u>	<u> </u>
Annika Sante, ACLCLC Facilitator	<u> X </u>	<u> </u>
Kimberly Skuta, ACLCLC Parent Member	<u> X </u>	<u> </u>
Vacant Seat, ACLCLC Parent Member	<u> </u>	<u> </u>
Annie Liu, ACLCLC Learner	<u> </u>	<u> X </u>
Alex Bertault, ACLCLC Learner	<u> X </u>	<u> </u>
Vacant Seat, Community Member	<u> </u>	<u> </u>
Thomas Nguyen, Community Member	<u> </u>	<u> X </u>

b. Review and Approval of Agenda

Move to approve: Kimberly
 Second: Alex

Michael McCaffrey, ACLCLC Lead Facilitator	<u> Aye </u>
Heather Mahaffey, ACLCLC Facilitator	<u> Aye </u>
Annika Sante, ACLCLC Facilitator	<u> Aye </u>
Kimberly Skuta, ACLCLC Parent Member	<u> Aye </u>
Alex Bertault, ACLCLC Learner	<u> Aye </u>

2. **Presentations from the floor**

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

None

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

None

3. **Action Items**

6:50 PM

a. None

4. **Consent Agenda**

7:00 PM

a. Check registers for [October 2022](#) and [November 2022](#)

Move to approve: Alex

Second: Heather

Michael McCaffrey, ACLC Lead Facilitator	<u> Aye </u>
Heather Mahaffey, ACLC Facilitator	<u> Aye </u>
Annika Sante, ACLC Facilitator	<u> Aye </u>
Kimberly Skuta, ACLC Parent Member	<u> Abstain </u>
Alex Bertault, ACLC Learner	<u> Aye </u>

b. [November 2022 Board Meeting Minutes](#)

Move to approve: Kimberly

Second: Alex

Michael McCaffrey, ACLC Lead Facilitator	<u> Aye </u>
Heather Mahaffey, ACLC Facilitator	<u> Aye </u>
Annika Sante, ACLC Facilitator	<u> Aye </u>
Kimberly Skuta, ACLC Parent Member	<u> Aye </u>
Alex Bertault, ACLC Learner	<u> Aye </u>

c. [2023-2024 ACLC Academic Calendar](#)

Move to approve: Kimberly

Second: Heather

Michael McCaffrey, ACLC Lead Facilitator	<u> Aye </u>
Heather Mahaffey, ACLC Facilitator	<u> Aye </u>
Annika Sante, ACLC Facilitator	<u> Aye </u>
Kimberly Skuta, ACLC Parent Member	<u> Aye </u>
Alex Bertault, ACLC Learner	<u> Aye </u>

5. **Reports from Leadership**

7:15 PM

a. [Lead Facilitator Report](#) - Michael McCaffrey

See website

- Kimberly - I would like to see how ACLC compared against other schools in Alameda
- b. Leadership Report - Leadership Learner
- Gain Some Knowledge Day and Walkathon coming S2
 - Handful of proposal passed
 - One that stands out is a proposal that passed stating that Facilitators cannot hold learners after class
 - Learner and facilitator lunch meeting being held about this proposal on 1.18.23
 - Price Is Right CCC in the gym on 1/18/23. This will be the first CCC back as a large group in the gym.
- c. Personnel Committee Report - Michael McCaffrey
- i. Staffing Updates
- Departures:
 - a. Griffin, Intervention Aid
 - b. Yete, Paraprofessional
 - Posted:
 - a. Intervention Aid
 - i. 2 qualified candidates
 - b. Paraprofessional
 - i. Handled by Special Education Department
 - c. Dean of Students
 - i. 2 qualified candidates, 1 interview this week
 - New Staff:
 - a. Kristina, Center Supervisor
 - b. Ren, Campus Supervisor

6. Discussion Items

7:45 PM

- a. Board goals discussion - identify 1-2 clear goals
- i. Suggestions from last time:
- Social Media policy
 - a. Add language about videoing fights, ect to the matrix and handbook
 - b. Consequence should be less than what the people fighting received
 - i. Detention
 - ii. in-house
 - iii. Loss of use of cell phone
 - iv. Loss of Privilege
 - c. Roll the change out class to class where it is an issue and then to the whole school at a CCC
 - Increase board meeting participation
 - a. Recruit at PAC meeting
 - b. Blurb about what the board agenda will cover and announcing it to the community
 - c. Attendance at the board meeting count as community service hours
 - d. Advertise during CCC news
 - e. Potentially require that a portion of the CCC grade is attendance at one meeting - as long as accessibility does not impede attendance
 - Work on Quiet Area of Center
 - a. Support with making the space quiet
- b. Nea / ACLC High School Unification
- Strength: electives, funding
 - Challenge: “othering” language such as “Nea learners are doing...”

- Change the language to “our learners” not referencing “Nea”
- Annika - Set up intentional ways to bond 9th grade learners and set up success such as what is done for 6th grade and Hannah Camp
- Making sure that returning 8th graders are put on an even playing field so that there is not posturing as “my territory”
- Creating an activity that is a requirement that is a step up from hannah camp. Perhaps an Angel Island trip. Taking a college trip and spending the night in the dorm with small group activities to participate in
- Mixing the groups to give them an opportunity to learn more about each other

c. Enrollment update

- 22/23 - 58 learners on the waitlist and enrollment at 393
- 23/24 - Applications are slightly up from 152 to 160
 - 87 applied for 6th grade vs. 61
 - 23 applied for 7th & 8th grade vs 16
 - 9th grade slightly down
 - 10th-12th around the same numbers
- Mike will hold a 8th grade info session for each class to talk about what 9th grade at ACLC brings

d. Finances update

- ADA down from 95% to 93%. With this we have made a budget adjustment to 93.5% so that we are conservative. This resulted in a \$66k decrease in budget
 - Hold an incentive for attendance to increase
- Budget health bottom line with \$79k

7. **Future Items of Discussion**

8:15 PM

- Dashboard Scores brought back to show how ACLC compared against other schools in Alameda
- Discipline matrix and social media
- Increasing attendance to board meeting
- 9th grade bonding event

8. **Adjournment**

8:30 PM

Meeting adjourned at 8:12pm

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors’ presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone 510-995-4300, fax 510-995-4307.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours